

**Meeting Date:** Tuesday 11 August 2015  
**Location:** Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde  
**Time:** 7.30pm

*Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.*

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**1 CONFIRMATION OF MINUTES - Council Meeting held on 28 July 2015**

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**Report prepared by:** Section Manager - Governance  
**File No.:** CLM/15/1/4/2 - BP15/1002

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**REPORT SUMMARY**

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

**RECOMMENDATION:**

That the Minutes of the Council Meeting 13/15, held on 28 July 2015 be confirmed.

**ATTACHMENTS**

**1 MINUTES - Ordinary Council Meeting - 28 July 2015**

**ITEM 1 (continued)**

**ATTACHMENT 1**

**Council Meeting  
MINUTES OF MEETING NO. 13/15**

**Meeting Date:** Tuesday 28 July 2015

**Location:** Council Chambers, Level 6, Civic Centre, 1 Devlin Street, Ryde

**Time:** 7.30pm

**Councillors Present:** The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Maggio, Pendleton, Perram, Simon, Stott and Yedelian OAM.

**Apologies:** Nil.

**Leave of Absence:** Councillor Salvestro-Martin.

**Staff Present:** General Manager, Acting Group Manager – Community Life, Group Manager – Corporate Services, Acting Group Manager – Environment and Planning, Acting Group Manager – Public Works, Acting General Counsel, Manager – Communications and Media, Manager – Community and Culture, Section Manager – Traffic, Transport and Developments, Chief Financial Officer, Executive Officer – Ryde Civic Hub, Section Manager – Governance and Governance, Risk and Audit Coordinator.

**PRAYER**

Pastor Robyn Peebles of the Church of the Good Shepherd, West Ryde was present and offered prayer prior to the commencement of the meeting.

**DISCLOSURES OF INTEREST**

Councillor Pendleton disclosed a Less than Significant Non-Pecuniary Interest in Item 4 – Report of the Ryde Civic Hub Committee Meeting 2/15 held on 14 July 2015, for the reason that her opposition to the redevelopment of the Civic Centre public land with the inclusion of high-rise residential development will negatively impact local amenity and access to community services at Top Ryde and this is consistent with her core commitment made to the electorate at the 2012 elections.

Councillor Chung disclosed a Less than Significant Non-Pecuniary Interest in Item 2(2) – 37 Pennant Avenue, Denistone – LDA2015/0005, for the reason that his wife and the applicant's wife worked together more than 15 years ago and he met the applicant socially at that time.

**ITEM 1 (continued)**

**ATTACHMENT 1**

Councillor Maggio disclosed a Significant Non-Pecuniary Interest in Item 1 – Confirmation of Minutes – Council Meeting held on 14 July 2015 (Council meeting 12/15), for the reason that he is not a member of NWSWF or GHFA and not a member of any local football clubs. Councillor Maggio is a member of NSW Referees.

Councillor Maggio disclosed a Significant Non-Pecuniary Interest in Notice of Motion 2 – North West Sydney Koalas – ELS Hall Park, for the reason that that he is not a member of NWSWF or GHFA and not a member of any local football clubs. Councillor Maggio is a member of NSW Referees.

**TABLING OF PETITIONS**

There were no petitions tabled.

**PRESENTATION OF DONATION TO THE OAKTREE FOUNDATION ON BEHALF OF HOLLY FRASER**

The Mayor, Councillor Pickering presented Holly Fraser with a cheque for \$500 which was donated by Council to the Oaktree Foundation on Holly's behalf for her participation in the "Living Below the Line" Challenge to raise awareness about global poverty and to raise money for the Oaktree Foundation.

**PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA**

The following persons addressed the Council:-

| <b>Name</b>                                                                               | <b>Topic</b>                                                         |
|-------------------------------------------------------------------------------------------|----------------------------------------------------------------------|
| Helen Crouch<br>(representing North Ryde<br>Community Aid and<br>Information Centre Inc.) | <b>Item 5</b> – Community Grants Policy Review – Historical Grants   |
| Anna Buddo<br>(representing Hunter's<br>Hill Ryde Community<br>Services)                  | <b>Item 5</b> – Community Grants Policy Review – Historical Grants   |
| Adrian Jones<br>(representing North West<br>Sydney Koalas)                                | <b>Notice of Motion 2</b> – North West Sydney Koalas – ELS Hall Park |

**ITEM 1 (continued)**

**ATTACHMENT 1**

**PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA**

**RESOLUTION:** (Moved by Councillors Chung and Simon)

That the speakers who submitted late Requests to Address Council be allowed to address the meeting, the time being 8.02pm.

**Record of Voting:**

For the Motion: Unanimous

**PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA**

The following persons addressed the Council:-

| <b>Name</b>                                                | <b>Topic</b>                                                         |
|------------------------------------------------------------|----------------------------------------------------------------------|
| Heather Pinto<br>(representing Christian<br>Community Aid) | <b>Item 5</b> – Community Grants Policy Review – Historical Grants   |
| Geoff Yallop<br>(representing North West<br>Sydney Koalas) | <b>Notice of Motion 2</b> – North West Sydney Koalas – ELS Hall Park |
| Paul Woolford                                              | <b>Notice of Motion 2</b> – North West Sydney Koalas – ELS Hall Park |

**PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA**

No addresses were made to Council.

**ORDER OF BUSINESS**

**RESOLUTION:** (Moved by Councillors Maggio and Chung)

That Council now consider the following Items, the time being 8.10pm:

- Item 5 – Community Grants Policy Review.
- Notice of Motion 2 – North West Sydney Koalas – ELS Hall Park.

**Record of Voting:**

For the Motion: Unanimous

**ITEM 1 (continued)**

**ATTACHMENT 1**

**COUNCIL REPORT**

**5 COMMUNITY GRANTS POLICY REVIEW - Historical Grants**

Note: Helen Crouch (representing North Ryde Community Aid and Information Centre In.), Anna Buddo (representing Hunter's Hill Ryde Community Services) and Heather Pinto (representing Christian Community Aid) addressed the meeting in relation to this Item.

**RESOLUTION:** (Moved by Councillors Chung and Stott)

That this matter be referred back to Council staff for further consideration and a workshop to be held with Councillors.

**Record of Voting:**

For the Motion: Unanimous

**NOTICE OF MOTION**

**2 NORTH WEST SYDNEY KOALAS - ELS Hall Park - Councillor George Simon**

Note: Councillor Maggio disclosed a Significant Non-Pecuniary Interest in this Item, for the reason that that he is not a member of NSWFF or GHFA and not a member of any local football clubs. Councillor Maggio is a member of NSW Referees.

Note: Adrian Jones (representing North West Sydney Koalas), Geoff Yallop (representing North West Sydney Koalas) and Paul Woolford addressed the meeting in relation to this Item.

**MOTION:** (Moved by Councillors Simon and Laxale)

That Council:

- (a) Notes the ongoing success of the North West Sydney Koalas including the achievement of many of their players who have represented their State and country at elite levels.
- (b) Endorses the taking of immediate action to ensure that North West Sydney Koalas are provided with priority access to ELS Hall Park Field 1 in 2016 to enable the team to train twice a week and play games.
- (c) Undertakes the following improvements to the facilities at ELS Hall Park Field 1 in 2015-16 to ensure it is at the appropriate standard to reflect the team's ongoing success:

**ITEM 1 (continued)**

**ATTACHMENT 1**

- i. installation of an electronic scoreboard;
- ii. provision of two extra male and female toilets;
- iii. inclusion of a wet weather cover over the concourse for spectators to the ground to meet Football NSW requirements; and
- iv. fast tracking of the synthetic turf installation.

**AMENDMENT:** (Moved by Councillors Perram and Etmekdjian)

That the General Manager provide a further report to the Works and Community Committee as soon as practicable.

On being put to the Meeting, the voting on the Amendment was eight (8) For and three (3) Against. The Amendment was **CARRIED** and then became the Motion.

**Record of Voting:**

For the Amendment: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Li, Pendleton, Perram, Stott, Yedelian OAM

Against the Amendment: Councillors Laxale, Maggio and Simon

**RESOLUTION:** (Moved by Councillors Perram and Etmekdjian)

That the General Manager provide a further report to the Works and Community Committee as soon as practicable.

**Record of Voting:**

For the Motion: Unanimous

**MAYORAL MINUTES**

**MM5/15 EAST WARD BY-ELECTION FEBRUARY 2015 – PENALTY FOR FAILURE TO VOTE**

**RESOLUTION:** (Moved by The Mayor, Councillor Pickering and Councillor Stott)

That the information be received and noted.

**Record of Voting:**

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Li, Maggio, Perram, Stott and Yedelian OAM

Against the Motion: Councillors Laxale, Pendleton and Simon

**ITEM 1 (continued)**

**ATTACHMENT 1**

**COUNCIL REPORTS**

**1 CONFIRMATION OF MINUTES - Council Meeting held on 14 July 2015**

Note: Councillor Maggio disclosed a Significant Non-Pecuniary Interest in this Item, for the reason that he is not a member of NWSWF or GHFA and not a member of any local football clubs. Councillor Maggio is a member of NSW Referees.

**RESOLUTION:** (Moved by Councillors Maggio and Stott)

That the Minutes of the Council Meeting 12/15, held on 14 July 2015 be confirmed.

**Record of Voting:**

For the Motion: Unanimous

**2 REPORT OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING 10/15 held on 21 July 2015**

Note: Councillor Simon left the meeting at 9.28pm and was not present for the consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Chung and Yedelian OAM)

That Council determine Item 2 and 3 of the Planning and Environment Committee report 10/15, held on 21 July 2015 noting that Item 1 was dealt with by the Committee within its delegated powers.

**Record of Voting:**

For the Motion: Unanimous

**2 37 PENNANT AVENUE, DENISTONE. LOT 1 DP 1005675. Local Development Application for Demolish pool, subdivide land into two lots, erect a new two storey dual occupancy with strata subdivision on one lot and retain the heritage item and outbuildings on the other lot. LDA2015/0005.**

Note: Councillor Chung disclosed a Less than Significant Non-Pecuniary Interest in this Item, for the reason that his wife and the applicant's wife worked together more than 15 years ago and he met the applicant socially at that time.

Note: Councillor Simon was not present for the consideration or voting on this Item



**ITEM 1 (continued)**

**ATTACHMENT 1**

**RESOLUTION:** (Moved by Councillors Chung and Yedelian OAM)

- (a) That Local Development Application No. 2015/5 at 37 Pennant Avenue, Denistone, being LOT 1 DP 1005675 be deferred allowing the submission of amended plans / additional information and to minimise the impact to the heritage significance of 'Ben Lomond' House.

The additional information / amended plans shall include:

1. A redesign to reduce bulk and scale of the dual occupancy particularly in regard to the southern elevation in closest proximity to 'Ben Lomond' House and its driveway.
  2. A Conservation Management Plan be prepared and submitted to Council.
  3. Details of the construction methods, levels and gradients of the proposed driveways in relation to Tree 14 (*Angophora floribunda*) and Tree 24 (*Eucalyptus saligna*) and which reflect the comments and recommendations contained within the Arboricultural Impact Appraisal and Method Statement; and
  4. Details of the location of each proposed driveway to the kerb with gradients that comply with AS 2890.1. Some excavation is foreseen therefore conceptual details of the driveways are required to allow Council's Consultant Landscape Architect to assess the potential impacts on trees to be retained in the verge.
- (b) That amended plans / additional information be renotified to all adjoining owners and those people who made submissions.
- (c) Subject to parts (a) and (b) above, the Acting Group Manager Environment and Planning be delegated to determine the application.

**Record of Voting:**

For the Motion: Unanimous

- 3 120-124A VICTORIA ROAD, GLADESVILLE. LOTS 1 and 2 DP 552766 and LOT A DP 439417. Local Development Application for construction of a six storey residential flat building with forty six (46) apartments and basement parking containing fifty six (56) car parking spaces. LDA2014/0379.**

Note: Councillor Simon was not present for the consideration of voting on this Item

**RESOLUTION:** (Moved by Councillors Chung and Yedelian OAM)

That Local Development Application No 2014/0379 at 120-124A Victoria Road Gladesville, being LOTS 1 and 2 DP55766 and LOT A DP439417 be deferred for a further report in respect of the issues in the late submissions.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**Record of Voting:**

For the Motion: Unanimous

Note: Councillor Simon returned to the meeting at 9.32pm.

**3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 10/15 held on 21 July 2015**

**RESOLUTION:** (Moved by Councillors Maggio and Li)

That Council determine Items 2(h) and 3 of the Works and Community Committee report 10/15, held on 21 July 2015 noting that Items 1, 2(a), 2(b), 2(c), 2(d), 2(e), 2(f), 2(g), 2(i), 2(j), 2(k), 2(l), 2(m), 2(n), 2(o), 2(p), 2(q), 2(r) and 2(s) were dealt with by the Committee within its delegated powers.

**Record of Voting:**

For the Motion: Unanimous

**2 TRAFFIC AND PARKING MATTERS PRESENTED TO RYDE TRAFFIC COMMITTEE held on 28 May 2015**

**MOTION:** (Moved by Councillors Maggio and Li)

(h) That no further action be taken in regard to this Item.

**AMENDMENT:** (Moved by Councillors Pendleton and Laxale)

(h) That a further report be referred back to the Ryde Traffic Committee on this matter, with particular attention to emergency vehicle access.

On being put to the Meeting, the voting on the Amendment was three (3) For and eight (8) Against. The Amendment was **LOST**. The Motion was then put and **CARRIED**.

**Record of Voting:**

For the Amendment: Councillors Laxale, Pendleton and Simon

Against the Amendment: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Li, Maggio, Perram, Stott and Yedelian OAM

**ITEM 1 (continued)**

**ATTACHMENT 1**

**RESOLUTION:** (Moved by Councillors Maggio and Li)

(h) That no further action be taken in regard to this Item.

**Record of Voting:**

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Li, Maggio, Perram, Simon, Stott and Yedelian OAM

Against the Motion: Councillors Laxale and Pendleton

**3 EASTWOOD MURAL MOON FESTIVAL 2015**

**RESOLUTION:** (Moved by Councillors Maggio and Stott)

- (a) That Council support the creation of a mural on the Eastwood Library entrance to the value of up to \$7,100 plus GST from the Community Life budget to cover the shortfall of any sponsorship Ryde Community Forum obtain for the mural.
- (b) That Council engage the service of Yes Way acting for artist Heesco to develop a concept plan and create a mural on Eastwood Library.
- (c) That the Ryde Community Forum be consulted in the development of the concept for the proposed mural.
- (d) That the 2014 concept plans be considered in conjunction with the concept plans to be created for the latest mural.
- (e) That the concept design be reported back to Council for approval prior to the work commencing.

**Record of Voting:**

For the Motion: Unanimous

**4 REPORT OF THE RYDE CIVIC HUB COMMITTEE MEETING 2/15 held on 14 July 2015**

Note: Councillor Pendleton disclosed a Less than Significant Non-Pecuniary Interest in this Item, for the reason that her opposition to the redevelopment of the Civic Centre public land with the inclusion of high-rise residential development will negatively impact local amenity and access to community services at Top Ryde and this is consistent with her core commitment made to the electorate at the 2012 elections.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**RESOLUTION:** (Moved by Councillors Etmekdjian and Stott)

That Council determine all Items of the Ryde Civic Hub Committee Meeting 2/15, held on 14 July 2015 in accordance with the Ryde Civic Hub Terms of Reference.

**Record of Voting:**

For the Motion: Unanimous

**1 CONFIRMATION OF MINUTES - Ryde Civic Hub Committee Meeting held on 9 June 2015**

**RESOLUTION:** (Moved by Councillors Etmekdjian and Stott)

That the Minutes of the Ryde Civic Hub Committee 1/15, held on 9 June 2015, be confirmed.

**Record of Voting:**

For the Motion: Unanimous

**2 CIVIC CENTRE - OVERVIEW OF WHS INCIDENTS AND MAINTENANCE EXPENDITURE**

**RESOLUTION:** (Moved by Councillors Etmekdjian and Stott)

That the Committee note the information relating to the Civic Centre and Civic Hall detailed in this report, relating to expenditure for previous years since 2008/2009, the projected expenditure for 2015/2016 and the details relating to Work Health and Safety incident reports for the years 2012/2013 to 2014/2015.

**Record of Voting:**

For the Motion: Unanimous

**5 COMMUNITY GRANTS POLICY REVIEW – Historical Grants**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**6 INVESTMENT REPORT - June 2015**

**RESOLUTION:** (Moved by Councillors Yedelian OAM and Etmekdjian)

That Council endorse the report of the Chief Financial Officer dated 7 July 2015 on Investment Report – June 2015.

**Record of Voting:**

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Maggio, Perram, Simon, Stott and Yedelian OAM

Against the Motion: Councillor Pendleton

**7 2015 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE - Rosehill Gardens Racecourse - 11 to 13 October 2015**

**RESOLUTION:** (Moved by Councillors Pendleton and Maggio)

That this Item be dealt with in seriatim.

**Record of Voting:**

For the Motion: Unanimous

**RESOLUTION:** (Moved by Councillors Etmekdjian and Stott)

- (a) That Council acknowledge the following expressions of interest to attend the 2015 Local Government NSW Annual Conference as voting delegates and two (2) additional Councillors as observers; noting that the voting delegates will be confirmed at the Council Meeting held on 8 September 2015, that includes the Mayoral Election;

The Mayor of the Day and Councillors Chung, Etmekdjian, Laxale, Maggio, Pickering, Salvestro-Martin, Stott and Yedelian OAM.

**Record of Voting:**

For the Motion: Unanimous

**RESOLUTION:** (Moved by Councillors Etmekdjian and Stott)

- (b) That Council note that the General Manager will select staff to attend the Conference as appropriate.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**Record of Voting:**

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Pendleton, Perram, Simon, Stott and Yedelian OAM

Against the Motion: Councillor Maggio

**RESOLUTION:** (Moved by Councillors Etmekdjian and Stott)

- (c) That Council endorse Motion 1 for inclusion on the 2015 Local Government NSW Annual Conference business paper as detailed in this Report.

**Record of Voting:**

For the Motion: Unanimous

**RESOLUTION:** (Moved by Councillors Etmekdjian and Stott)

- (d) That Council endorse Motion 2 for inclusion on the 2015 Local Government NSW Annual Conference business paper as detailed in this Report.

**Record of Voting:**

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Maggio, Stott and Yedelian OAM

Against the Motion: Councillors Laxale, Li, Pendleton, Perram and Simon

**RESOLUTION:** (Moved by Councillors Etmekdjian and Stott)

- (a) That Council acknowledge the following expressions of interest to attend the 2015 Local Government NSW Annual Conference as voting delegates and two (2) additional Councillors as observers; noting that the voting delegates will be confirmed at the Council Meeting held on 8 September 2015, that includes the Mayoral Election;

The Mayor of the Day and Councillors Chung, Etmekdjian, Laxale, Maggio, Pickering, Salvestro-Martin, Stott and Yedelian OAM.

- (b) That Council note that the General Manager will select staff to attend the Conference as appropriate.
- (c) That Council endorse Motion 1 for inclusion on the 2015 Local Government NSW Annual Conference business paper as detailed in this Report.

**ITEM 1 (continued)**

**ATTACHMENT 1**

- (d) That Council endorse Motion 2 for inclusion on the 2015 Local Government NSW Annual Conference business paper as detailed in this Report.

**LATE ITEM**

**10 CONFERENCE INVITATION - BIKE FUTURES SYDNEY CONFERENCE - Parramatta - 11 to 13 August 2015**

Note: Councillor Stott left the meeting at 10.00pm and was not present for the consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Maggio and Yedelian)

That Council endorse the attendance of Councillor Perram and relevant Council staff at the Bike Futures Sydney Conference to be held in Parramatta on 11 to 13 August 2015.

**Record of Voting:**

For the Motion: Unanimous

NOTE: Councillor Stott returned to the meeting at 10.04pm.

**PRECIS OF CORRESPONDENCE**

**1 FEDERAL GOVERNMENT FINANCIAL COMMITMENT TO LOCAL GOVERNMENT**

**RESOLUTION:** (Moved by Councillors Yedelian OAM and Etmekdjian)

That the correspondence be received and noted.

**Record of Voting:**

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Maggio, Perram, Simon, Stott and Yedelian OAM

Against the Motion: Councillor Pendleton

**ITEM 1 (continued)**

**ATTACHMENT 1**

**NOTICES OF MOTION**

**1 RYDE-CHINA BUSINESS AND TRADE FORUM 2015 - Councillor Craig Chung**

**RESOLUTION:** (Moved by Councillors Chung and Etmekdjian)

I move that Council:

- (a) Host a new event in the City of Ryde, the Ryde-China Business and Trade Forum 2015.
- (b) Seek sponsorship opportunities with interested stakeholders including, but not limited to, the Ryde Business Forum, members of the Macquarie Park Forum, local Chambers of Commerce, Ryde Economic Development Advisory Committee and Macquarie University.
- (c) Approach relevant China related groups and institutes such as the China Studies Centre (USYD) China Australian Forum, Chinese Consulate, CAMP and Confucius Institute to assist Council with the planning and delivery of the event.
- (d) Investigate hosting the event in early November 2015 to align with the annual Sydney-China Business Forum to attract visiting business and government delegations to Ryde.
- (e) Request the Economic Development Advisory Committee form a sub-committee to assist staff with developing the event.

**Record of Voting:**

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Maggio, Pendleton, Perram, Stott and Yedelian OAM

Against the Motion: Councillor Simon

**2 NORTH WEST SYDNEY KOALAS - ELS Hall Park - Councillor George Simon**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.



**ITEM 1 (continued)**

**ATTACHMENT 1**

**CLOSED SESSION**

**ITEM 8 - LEGAL ACTION AGAINST RATEPAYER - SALE OF LAND FOR UNPAID RATES**

**Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Legal action against an individual ratepayer.

**ITEM 9 - ADVICE ON COURT ACTIONS**

**Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**RESOLUTION:** (Moved by Councillors Etmekdjian and Stott)

That the Council resolve into Closed Session to consider the above matters.

**Record of Voting:**

For the Motion: Unanimous

Note: The Council closed the meeting at 10.11pm. The public and media left the chamber.

**8 LEGAL ACTION AGAINST RATEPAYER - SALE OF LAND FOR UNPAID RATES**

**RECOMMENDATION:** (Moved by Councillors Maggio and Stott)

- (a) That Council approve the sale of land for unpaid rates in respect of the property at 61 Anzac Avenue, West Ryde, being LOT 12 DP 1134, at a public auction to be held at a place and on a date to be fixed by Council in accordance with Section 715 of the Local Government Act, 1993.

**ITEM 1 (continued)**

**ATTACHMENT 1**

- (b) That a further report to Council be prepared when this matter is ready to proceed, by the end of October 2015.
- (c) That all other properties eligible for sale to be included in the report.
- (d) That Council write to the property owner informing them of Council's intention to proceed to the sale of their property for unpaid rates, unless the amount outstanding is paid in full prior to any sale.

**Record of Voting:**

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Maggio, Pendleton, Perram, Stott and Simon

Against the Motion: Councillor Yedelian OAM

**9 ADVICE ON COURT ACTIONS**

**RECOMMENDATION:** (Moved by Councillors Pendleton and Stott)

That the report of the Acting General Counsel be received.

**Record of Voting:**

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Pendleton, Perram, Stott, Simon and Yedelian OAM

Against the Motion: Councillor Maggio

**OPEN SESSION**

**RESOLUTION:** (Moved by Councillors Stott and Yedelian OAM)

That Council resolve itself into open Council.

**Record of Voting:**

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Pendleton, Perram, Stott, Simon and Yedelian OAM

Against the Motion: Councillor Maggio

Note: Open Council resumed at 10.44pm.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**RESOLUTION:** (Moved by Councillors Stott and Yedelian OAM)

That the recommendations of Items considered in Closed Session be received and adopted as resolutions of Council without any alteration or amendment thereto.

**Record of Voting:**

For the Motion: The Mayor, Councillor Pickering and Councillors Chung, Etmekdjian, Laxale, Li, Pendleton, Perram, Stott, Simon and Yedelian OAM

Against the Motion: Councillor Maggio

**NATIONAL ANTHEM**

The National Anthem was sung at the conclusion of the meeting.

The meeting closed at 10.46pm.

CONFIRMED THIS 11TH DAY OF AUGUST 2015

Chairperson

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**2 REPORT OF THE PLANNING AND ENVIRONMENT COMMITTEE MEETING  
11/15 held on 4 August 2015**

---

**Report prepared by:** Section Manager - Governance  
**File No.:** CLM/15/1/4/2 - BP15/1003

---

**REPORT SUMMARY**

The Minutes of the Planning and Environment Committee Meeting 11/15 held on 4 August 2015 are to be circulated on Thursday, 6 August 2015 after the meeting has been conducted. The Minutes will be listed for confirmation at the next Planning and Environment Committee Meeting.

A report detailing Items which were dealt with by the Committee within its delegated powers, together with any Committee recommendations will be circulated at the same time as the Minutes on Thursday, 6 August 2015.

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**3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING  
11/15 held on 4 August 2015**

---

**Report prepared by:** Section Manager - Governance  
**File No.:** CLM/15/1/4/2 - BP15/1004

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**REPORT SUMMARY**

The Minutes of the Works and Community Committee Meeting 11/15 held on 4 August 2015 are to be circulated on Thursday, 6 August 2015 after the meeting has been conducted. The Minutes will be listed for confirmation at the next Works and Community Committee Meeting.

A report detailing Items which were dealt with by the Committee within its delegated powers, together with any Committee recommendations will be circulated at the same time as the Minutes on Thursday, 6 August 2015.

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#### **4 PROPOSED AMENDMENTS TO NORTH RYDE STATION PRECINCT DEVELOPMENT CONTROL PLAN**

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**Report prepared by:** Senior Strategic Planner  
**File No.:** ENV/08/3/8/14/9 - BP15/964

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#### **REPORT SUMMARY**

The Department of Planning and Environment has recently advised Council that it has delegated the Secretary's powers as the Relevant Planning Authority to City of Ryde for the North Ryde Station Precinct Development Control Plan (DCP).

It is proposed that Council staff make amendments to the North Ryde Station Precinct DCP to update the parking controls for residential development in the Precinct to be consistent with those in the Macquarie Park Corridor.

It is intended at a later date to conduct a more comprehensive review of the North Ryde Station Precinct DCP to bring it into line with the proposed layout of the site approved in recent State Significant Development Application approvals.

This report requests that Council consider the draft amendments to the North Ryde Station Precinct DCP and resolve to place the amended DCP on exhibition for a period of at least 28 days.

#### **RECOMMENDATION:**

- (a) That Council endorse the amendments to the North Ryde Station Precinct Development Control Plan as shown at **ATTACHMENT 1**, and that the amended DCP be placed on public exhibition in accordance with the provisions of the NSW Environmental Planning and Assessment Act.
- (b) That the outcomes of the exhibition are reported back to Council.

#### **ATTACHMENTS**

- 1** North Ryde Station Precinct Development Control Plan- Proposed DCP amendments for car parking
- 2** Letter from Department of Planning and Environment- Instrument of Delegation

Report Prepared By:  
**Lara Dominish**  
**Senior Strategic Planner**

Report Approved By:  
**John Brown**  
**Acting Manager - Urban Planning**

**Sam Cappelli**  
**Acting Group Manager - Environment and Planning**

## ITEM 4 (continued)

### History

On 14 May 2013 Council considered Council's submission to the public exhibition of the planning proposal for the North Ryde Station Precinct. This submission outlined a number of concerns with the draft North Ryde Station Precinct Development Control Plan (DCP).

On 28 April 2015 City of Ryde wrote to the Department of Planning and Environment regarding the provision of infrastructure for the North Ryde Urban Activation Precinct and requested that the North Ryde Station Precinct Development Control Plan be delegated to Council.

On 15 June 2015 the Secretary of the Department of Planning and Environment wrote to Council to confirm that an Instrument of Delegation had been signed delegating the Secretary's powers as the Relevant Planning Authority for the North Ryde Station Precinct DCP to Council. The Instrument of Delegation is provided in **ATTACHMENT 2**. This gives Council the ability to amend the North Ryde Station Precinct DCP in accordance with the requirements of the Environmental Planning and Assessment Act.

### Discussion

It is proposed to use Council's delegation to amend the North Ryde Station Precinct DCP to ensure the residential car parking rates for the Precinct are consistent with those of the Macquarie Park Corridor outlined in Ryde Development Control Plan 2014 Part 4.5. This will amend the parking rates to more closely align with Transport Oriented Development principles and the RMS Guidelines for Traffic Generating Developments.

Given the development being experienced in Macquarie Park, including at the North Ryde Station Precinct, it is a priority to amend the parking rates as soon as possible.

The DCP amendments proposed are outlined in **ATTACHMENT 1** and involve amending Table 6: Car Parking Rates, which will have the following effect:

| Type            | Current parking rate-<br>NRSP DCP | Proposed parking rate-<br>amended NRSP DCP |
|-----------------|-----------------------------------|--------------------------------------------|
| Studio          | 0 space                           | 0 space                                    |
| One bedroom     | 1 space                           | 0.6 space                                  |
| Two bedroom     | 1 space                           | 0.9 space                                  |
| Three bedroom   | 1 space                           | 1.4 space                                  |
| Visitor parking | 1 space per 10 dwellings          | 1 space per 10 dwellings                   |

#### **ITEM 4 (continued)**

Recent amendments to State Environmental Planning Policy 65 (SEPP65) – ‘Design Quality of Residential Flat Developments’ also specify lower minimum parking rates than the current North Ryde Station Precinct DCP. Council’s proposed amendments to the residential parking rates are largely consistent with the SEPP 65 rates. (The amendments to SEPP65 will apply to Development Applications lodged after 19 June 2015).

It is intended at a later date to conduct a more comprehensive review of the North Ryde Station Precinct DCP to bring it into line with the proposed layout of the site approved in recent State Significant Development Application approvals and current concept designs, as well as to address other matters Council had previously raised with the Department of Planning and Environment.

A more comprehensive review of the DCP would take several months to conduct and involve:

- Liaising with Council staff;
- Rewriting the controls to strengthen the wording;
- Reviewing some of the built form controls;
- Incorporating the DCP into the Ryde DCP 2014.

Completing a comprehensive review of the DCP at this time would considerably delay the amendments to the residential parking rates which provide consistency between the controls for the North Ryde Station Precinct and the Macquarie Park Corridor. It is considered prudent to expedite the amendments relating to the car parking rates as they present a challenge for the assessment of several current Development Applications and pre-lodgement discussions for sites in the Precinct when there is an inconsistency of parking controls.

This report recommends that the draft amendments to the North Ryde Station Precinct DCP be exhibited for 28 days for public comment.

The exhibition of the DCP will be promoted by:

- Notification in the local newspaper
- Displaying under “Have Your Say” on Council’s website
- Being available for viewing at Top Ryde and North Ryde libraries, Ryde Planning and Business Centre and the Civic Centre.

#### **Financial Implications**

Adoption of the recommendation will have no financial impact.



**ITEM 4 (continued)****Options**

1. Do not proceed with amending the North Ryde Station Precinct DCP. This option would result in inconsistencies between the residential parking rates for North Ryde Station Precinct and those outlined in Part 4.5 of Ryde DCP 2014 for the Macquarie Park Corridor.
2. Proceed with amending the North Ryde Station Precinct DCP. This option would ensure consistency in planning and assessment across the Macquarie Park Corridor.

**ITEM 4 (continued)**

**ATTACHMENT 1**

**PROPOSED AMENDMENTS PART 7.2- CAR PARKING OF THE NORTH RYDE STATION  
PRECINCT DEVELOPMENT CONTROL PLAN 2013**

Delete Table 6 and replace with the following:

**Table 6:** Car parking rate

| <b>Use</b>                              | <b>Maximum parking rate</b>                                                                                                                                                              |
|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Commercial                              | 1 space per 90sqm GFA                                                                                                                                                                    |
| Retail                                  | 1 space per 100sqm GFA                                                                                                                                                                   |
| Supermarket                             | 1 space per 60sqm GFA                                                                                                                                                                    |
| Residential                             | 0 space per studio<br>0.6 space per one bedroom dwelling<br>0.9 spaces per two bedroom dwelling<br>1.4 spaces per three bedroom dwelling<br>1 space per 10 dwellings for visitor parking |
| Community                               | 1 space per 100sqm GFA                                                                                                                                                                   |
| Student housing and serviced apartments | 1 space per 5 bedrooms                                                                                                                                                                   |

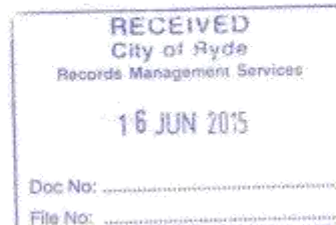
ITEM 4 (continued)

ATTACHMENT 2



Office of the Secretary

Ms Gail Connolly  
General Manager  
Ryde City Council  
Locked Bag 2069  
North Ryde NSW 1670



15/07156

Dear Ms Connolly *Gail*

Thank you for your letter of 28 April 2015 regarding the North Ryde Station Precinct.

I understand that arrangements to secure the funding and delivery of regional road upgrades in the vicinity of the North Ryde Station Priority Precinct are advanced, as set out in correspondence from our Urban Renewal Branch to your Group Manager Environment and Planning on 28 May 2015, a copy of which is attached.

The Department anticipates finalising the terms of a planning agreement with UrbanGrowth NSW and publicly exhibiting the draft agreement in the next few weeks. I await Council's response to the Department's proposal for the funding and delivery arrangements for the completion of the remaining identified regional road works, as described in our correspondence.

I look forward to the Department continuing to working with Council to secure these important infrastructure items.

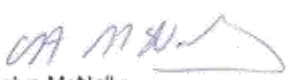
I am pleased to advise that I have signed an Instrument of Delegation, delegating my powers as the Relevant Planning Authority for the North Ryde Station DCP to Council. A copy of the Instrument of Delegation is enclosed for your information.

The delegation gives Council the ability to amend the North Ryde Station DCP in accordance with the provisions of Part 3, Division 6 of the *Environmental Planning and Assessment Act 1979* and Part 3 of the *Environmental Planning and Assessment Regulation 2000*.

The delegation has been made on the basis that the Council of City of Ryde is now the most appropriate planning authority for the North Ryde Station DCP.

Should you have any further enquiries please contact Michael File, Director, Urban Renewal, at the Department on (02) 9228 6407 or by email [michael.file@planning.nsw.gov.au](mailto:michael.file@planning.nsw.gov.au).

Yours sincerely

  
Carolyn McNally  
Secretary

15.6.15

**ITEM 4 (continued)**

**ATTACHMENT 2**

**ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979**

**Instrument of Delegation**

I, the Secretary for the Department of Planning and Environment, under section 23 of the *Environmental Planning and Assessment Act 1979* (the Act), delegate my powers and functions listed in Schedule 1 of this instrument in relation to the North Ryde Station Precinct under the *State Environmental Planning Policy (North Ryde Station Precinct) 2013* (and all other functions under the Act and any other Acts are incidental or related to the exercise of those functions) to the Council of the City of Ryde.

Dated: 15.6.15



**Carolyn McNally**  
**Secretary**

**Schedule 1**

Delegation to City of Ryde Council

| Item                                                                             | Function                                                                                                                      |
|----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| <b>Functions under the Environmental Planning and Assessment Act 1979</b>        |                                                                                                                               |
| 1.                                                                               | My functions under Part 3, Division 6 of the Act as relevant planning authority.                                              |
| <b>Functions under the Environmental Planning and Assessment Regulation 2000</b> |                                                                                                                               |
| 2.                                                                               | My functions under Part 3 of the <i>Environmental Planning and Assessment Regulation 2000</i> as relevant planning authority. |

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Malcolm McDonald**

---

**From:** Malcolm McDonald  
**Sent:** Thursday, 28 May 2015 4:33 PM  
**To:** Dominic Johnson  
**Cc:** Brendan OBrien; Michael File; gconnolly@ryde.nsw.gov.au  
**Subject:** North Ryde Station Precinct Regional Road Works

Dominic

Further to your discussions with Mike File, he has asked me to forward to you a summary of the proposed arrangements for the funding and delivery of regional road works in the vicinity of the North Ryde Station Precinct.

Mike is available to discuss these matters with you further (ph 9228 6407, 0408 467 481).

Below are the key aspects of the draft voluntary planning agreement (VPA) between the Minister for Planning and Landcom, trading as UrbanGrowth NSW:

1. The Road Works to be completed through the VPA include:
  - Delhi Road Widening works
  - Wicks Road and Epping Road intersection works
  - Wicks Road and Waterloo intersection works
2. The RMS estimate for the above works is approximately \$15.5M plus the Wicks/Waterloo intersection.
3. A detailed description of the Road Works will be included in the VPA.
4. Security is by way of a NSW Treasury guarantee.
5. The Road Works will need to be commenced prior to the first subdivision certificate for UrbanGrowth's SSD approval at the M2 site.
6. Practical completion of the Road Works will need to occur by 31 December 2020.

**Remaining Intersection Works**

The following road works will not form part of the VPA:

- Epping Road/Pittwater Road intersection works
- Lane Cove Road/Waterloo Road intersection works
- Lucknow Road on-ramp

RMS has advised these intersections have a combined cost estimate of \$20M inclusive of acquisition costs. The estimates are based on the drawings and quantities provided by Parsons Brinkerhoff.

RMS has verbally advised it would match a financial contribution from Council, on a dollar for dollar basis, up to \$10 million, for the construction of the remaining intersection works, to be completed by 2020.

The Department is offering assistance to facilitate an agreement between RMS and Council to secure the funding and delivery arrangements for the completion of the remaining intersection works.

As such, the Department is seeking written confirmation from City of Ryde Council that it would agree to contribute \$10 million towards the construction of the remaining intersection works.

**ITEM 4 (continued)**

**ATTACHMENT 2**

**Malcolm McDonald**  
Team Leader  
Urban Renewal  
Department of Planning & Environment  
23-33 Bridge St | GPO Box 39 | Sydney NSW 2001  
T 02 9228 6267  
E [malcolm.mcdonald@planning.nsw.gov.au](mailto:malcolm.mcdonald@planning.nsw.gov.au)

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## **5 PREPARATION FOR 2016 LOCAL GOVERNMENT ELECTION - COUNCILLOR NUMBERS AND WARD BOUNDARIES**

---

**Report prepared by:** Governance Coordinator  
**File No.:** CLR/07/8/91 - BP15/918

---

### **REPORT SUMMARY**

This report recommends that Council endorse that no changes are to be made to the number of Councillors, the City of Ryde's electoral ward names and boundaries, or the method through which the Mayor is elected for the 2016-2020 Council term.

However, should Council wish to initiate changes to either the number of Councillors, the number of wards or the method through which the Mayor attains office, Section 16 of the Local Government Act 1993 requires that community approval for such a change is demonstrated through a constitutional referendum.

The report details that due to the timing and complexity of the Fit for the Future process, and the potential changes that could be made to NSW Local Government, it is believed not appropriate to consider a constitutional referendum.

### **RECOMMENDATION:**

- (a) That Council confirm that for the 2016 to 2020 term, the number of Councillors be maintained at twelve.
- (b) That Council confirm that for the 2016 to 2020 term, the City of Ryde electoral wards remain as East, West and Central with no changes to boundaries.
- (c) That Council confirm that for the 2016 to 2020 term, the City of Ryde Mayor be elected annually from the elected Council.

### **ATTACHMENTS**

There are no attachments for this report.

Report Prepared By:

**Lorie Parkinson**  
**Governance Coordinator**

Report Approved By:

**Amanda Janvrin**  
**Section Manager - Governance**

**Roy Newsome**  
**Group Manager - Corporate Services**

## ITEM 5 (continued)

### Discussion

### Background

In June 2011, the *Local Government (Amendment) Elections Act 2011* was passed. This Act gave a one-off opportunity for Council to apply to the Minister for Local Government to reduce the number of Councillors and/or abolish all wards in the Local Government Area without the need for a constitutional referendum.

At the meeting of 27 September 2011, the City of Ryde resolved:

- a. *That Council take no further action with regards to abolishing wards*
- b. *That Council take no further action with regards to reducing the number of Councillors.*

More recently, as part of preparing for the 2016 election, the report 'Conduct of 2016 Local Government Election' was presented to Council on 10 February 2015. This report discussed the opportunity for Council to propose changes to the electorate through a constitutional referendum. Specifically, Section 16 of the *Local Government Act 1993* requires that community approval, as demonstrated through a constitutional referendum, must be received if any of the following changes are to be made:

- Creation or abolition of wards
- Changes to the manner through which the Mayor is elected (ie by the Councillors or by the electors);
- Increasing or decreasing the number of Councillors, and
- Changing the method of electing the councillors in a council with wards.

At that meeting there was no indication that Council wished to initiate such changes in the Ryde Local Government Area.

Additionally in the same report, December 2014 data was provided to demonstrate that there was less than a 10% difference in voter population between the three City of Ryde wards. Under Section 211 of the Local Government Act, if Council becomes aware that the number of electors in one ward differs by more than 10%, Council must take steps to alter the ward boundaries to reduce this difference.

### Confirmation of Ward Boundaries and Ward Names

As at 21 July 2015, the NSW Electoral Commission data again reflects that there is less than 10% variance between the numbers of electors in each ward, and that therefore Council's obligations under Section 211 of the Local Government Act have been met. As a result, it is not necessary to make changes to the ward boundaries in preparation for the 2016 Local Government Election.



## ITEM 5 (continued)

It should also be noted that as the current names of the wards are a reasonable reflection of their location in the local government area, there is also no need to change the names of each, or any, ward.

It is therefore recommended that Council confirm that for the 2016 to 2020 term, the City of Ryde electoral wards remain known as East, West and Central with no change to the boundaries.

### Determination of Councillor numbers and Election of Mayor

In accordance with Section 224 of the Local Government Act, Council is required to determine the number of its councillors for the following term of office (2016-2020), not less than twelve months before the next ordinary election. The next Local Government General Election will occur on 10 September 2016, and therefore Council must make this determination before 9 September 2015.

Section 224 of the Local Government Act says:

- (1) *A council must have at least 5 and not more than 15 councillors (one of whom is the mayor).*
- (2) *Not less than 12 months before the next ordinary election, the council must determine the number, in accordance with subsection (1), of its councillors for the following term of office.*
- (3) *If the council proposes to change the number of councillors, it must, before determining the number, obtain approval for the change at a constitutional referendum.*

Also of relevance is Section 16 of the Local Government Act, which says

*A council may not do any of the following unless approval to do so has been given at a constitutional referendum:*

- (a) *divide its area into wards or abolish all wards in its area,*
- (b) *change the basis on which the mayor attains office (that is, by election by the councillors or by election by the electors),*
- (c) *increase or decrease the number of councillors in accordance with the limits under section 224,*
- (d) *change the method of ordinary election of councillors for an area divided into wards.*

Therefore should Council wish to initiate changes to either the way in which the Mayor is elected or to the number of City of Ryde Councillors, electorate approval is required to be demonstrated at a constitutional referendum.

### **ITEM 5 (continued)**

As a matter of practicality, constitutional referendums are generally held on election day and require a separate ballot. Voting on a referendum issue is compulsory, the result is determined by the majority of votes cast, and it is binding on the Council. Councillors should note that any changes approved by the electorate on Election Day in September 2016, are unable to be implemented until the next Local Government election in September 2020. It is estimated that the additional cost of holding a referendum on the same day as the general election is \$52,000 plus GST.

If Councillors wish to propose changes to be implemented during, or at the commencement of the 2016 Council term, a constitutional referendum would need to occur well before the 10 September 2016 election. It is estimated that if a referendum was to be conducted on a stand-alone basis, it would cost approximately \$370,000 plus GST.

It should be noted that that in accordance with Section 224(c) of the Local Government Act 1993, Council is required to determine the number of Councillors it will have for the next term of Council before 9 September 2015, and it would not be possible to conduct a referendum before that date.

As the NSW Local Government industry is responding to the State Government's Fit for the Future reform initiatives, it is suggested that Council not undertake any referendum at this stage.

It is therefore recommended that for the 2016 to 2020 term, the number of Councillors be maintained at twelve, and the Mayor be elected annually from the elected Council.

### **Financial Implications**

Adoption of the recommendation will have no financial impact.

---

## **6 ESTABLISHMENT OF EAST WARD EVENTS AND PROMOTIONS COMMITTEE**

---

**Report prepared by:** Manager - Community Capacity and Events  
**File No.:** GRP/09/4/14 - BP15/1015

---

### **REPORT SUMMARY**

This report has been prepared in response to the Council resolution on 26 May 2015, to establish an East Ward Events Committee, which will consider and establish an events program for East Ward, to ensure the successful facilitation and coordination of new events (such as the Wine/Music Festival and Ryde Roller Coaster Run) with existing events currently held in East Ward.

This report recommends the following to commence proceedings for the Committee:

- Adoption of the Draft Terms of Reference for the East Ward Events and Promotions Committee
- Selection of Councillors on the East Ward Events and Promotions Committee
- Selection of Chairperson and Deputy Chairperson for the East Ward Events and Promotions Committee
- Approval to advertise for Expressions of Interest for Committee members based on the membership as outlined in the Draft Terms of Reference.

### **RECOMMENDATION:**

- (a) That Council approve the Draft Terms of Reference for the East Ward Events and Promotions Committee to be considered at the first Committee meeting and returned to Council for final approval.
- (b) That Council nominate any interested Councillors to be members of the East Ward Events and Promotions Committee. Councillor nominations shall be lodged with the General Manager prior to 5.00pm on Friday, 14 August.
- (c) That Council selects a Chairperson and Deputy Chairperson for the East Ward Events and Promotions Committee.
- (d) That Council approves the advertising for Expressions of Interest for Committee members and that the nominees are reported back to Council for approval.

### **ATTACHMENTS**

- 1 Draft Terms of Reference

Report Prepared By:  
**Derek McCarthy**  
**Manager - Community Capacity and Events**

Report Approved By:  
**Meryl Bishop**  
**Acting Group Manager - Community Life**

## ITEM 6 (continued)

### Discussion

Council resolved to establish an East Ward Events Committee to establish an events program for East Ward, with consideration for new events including Wine/Music Festival, Ryde Roller Coaster Run and work with existing events currently staged in East Ward.

The Draft Terms of Reference **ATTACHED** will be considered at the first Committee meeting and brought back to Council for adoption. The Draft Terms of Reference is in line with Council's other Advisory Committees and includes the role and responsibilities of the Committee as well as the membership of the Committee.

The primary role of the Committee will be to:

- Promote and sponsor new events/activities in East Ward
- Promote and support existing events/activities which enhance the profile of the East Ward.

The functions of the Committee will be governed by the Terms of Reference.

The proposed membership of the Committee as detailed in the Draft Terms of Reference is outlined below and is based on similar Council Advisory Committees:

- No less than one (1) Councillor appointed annually  
(*Resolution of Council, 7 October 2008*)
- One (1) member of Gladesville Chamber of Commerce
- One (1) member of Putney Progress Association
- One (1) member Gladesville Rotary Club Three
- Five (5) community representatives including representatives from events (such as Ryde Roller Coaster Run) and local businesses.

Council will advertise for Expressions of Interest for community members to nominate for the Committee, and will directly contact the organisations detailed in the proposed membership for their nominations. The final approval of the Committee members will be approved by Council.

### Wine/Music Festival

One of the first tasks of the Committee would be to commence planning the Wine/Music Festival. Elements to be considered will include:

- Formation of Sub-committee
- Logistics, including venue
- Funding/sponsorship

### Financial Implications

Adoption of the recommendation will have no financial impact.

**ITEM 6 (continued)**

**Options**

Council may consider making changes to the Draft Terms of Reference and make-up of the Committee members, however changes can be finalised after Expressions of Interests have been received and reported to Council for final approval.

**ITEM 6 (continued)**

**ATTACHMENT 1**



**Terms of Reference**  
East Ward Events and Promotions  
Advisory Committee

**ITEM 6 (continued)**

**ATTACHMENT 1**



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*Document Version Control*

|                         |                                                                         |
|-------------------------|-------------------------------------------------------------------------|
| <b>Document Name:</b>   | Terms of Reference – East Ward Events and Promotions Advisory Committee |
| <b>Document ID:</b>     |                                                                         |
| <b>Document Status:</b> | Draft – <i>presented to Council for consideration</i>                   |
| <b>Version Number:</b>  | Version 1.1                                                             |
| <b>Date:</b>            | 14 July 2015                                                            |
| <b>Author:</b>          | City of Ryde                                                            |
| <b>Authorised By:</b>   | Council on <i>TBC</i>                                                   |
| <b>Distribution:</b>    | Council                                                                 |

*Change History*

| Version | Issue Date | Author | Reason for Change |
|---------|------------|--------|-------------------|
|         |            |        |                   |
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**ITEM 6 (continued)**

**ATTACHMENT 1**



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**ITEM 6 (continued)****ATTACHMENT 1****1. Roles**

The City of Ryde has adopted a Community Strategic Plan and Delivery Plan that will shape all activities and projects over the next four years. Council's Advisory Committees are an important mechanism for consultation, advice and feedback to Council staff on implementation and review of the Community Strategic Plan.

The primary role of the East Ward Events and Promotions Advisory Committee is to:

- promote and sponsor entertainment in East Ward;
- Promote and sponsor new activities/initiatives which enhance the profile of the East Ward.

**2. Responsibilities**

The East Ward Events and Promotions Advisory Committee is responsible for:

- Organising entertainment and events in the East Ward area.
- Working with community organisations to stage events/activities in the East Ward area.
- Considering and making recommendations on any matter which Council may refer to it.

**3. Membership, Chairperson and Voting**

Membership of East Ward Events and Promotions Advisory Committee comprises of:

- No less than one (1) Councillor appointed annually  
*(Resolution of Council, 7 October 2008)*
- One (1) member of Gladesville Chamber of Commerce
- One (1) member of Putney Progress Association
- One (1) member Gladesville Rotary Club Three
- Five (5) community representatives including representatives from events and local businesses.

Note: the Mayor is not automatically represented on certain Committees  
*(Resolution of Council, 7 October 2008)*

Local residents shall be appointed by resolution of Council following advertisement for nominations in at least one local newspaper, on Council's website and in the Mayoral Column. Nominations are to be in writing and are to be circulated in full to the Councillors for evaluation. The Committee will not be involved in the evaluation or selection process of any local resident representatives.

The following City of Ryde staff ordinarily attends the Committee meetings but are not members of the Committee:

- Manager – Community Capacity and Events or representative

**ITEM 6 (continued)****ATTACHMENT 1**

Council officers will provide professional advice and administrative support. It should be noted that employees of the Council are not subject to the direction of the Advisory Committee or any members thereof.

**Term of Membership to Committee**

Members appointed to the Committee shall be appointed for the 4-year (or remainder thereof) term of the current Council, although membership can be altered at any time by resolution of Council. Each September, the current membership of the Committee will be submitted to Council for confirmation.

Membership of the Committee can be withdrawn by resolution of Council only. Council staff will be appointed and removed by the General Manager.

If a member of a Committee misses three consecutive meetings without apology, their membership will be withdrawn and the position will be deemed vacant. *(Resolution of Council, 16 October 2012).*

**Casual Vacancy**

*(Resolution of Council, 7 October 2008)*

A casual vacancy caused by the resignation or death of a Member, or the withdrawal of membership, will be filled by undertaking the following process:

- (i) Where a casual vacancy occurs, the Committee Facilitator will report this matter to the next Advisory Committee meeting and record it appropriately in the Minutes, and highlight it in the report to the next available Council Meeting.
- (ii) The Committee Facilitator will provide a report to the next available Council Meeting regarding the proposed replacement that will give consideration to the following options:
  - (a) If the Member was nominated as the representative of an organisation it will be recommended that the organisation be invited to nominate a replacement representative (if no alternate member has previously been nominated).
  - (b) If the Member was nominated as an individual, the Committee Facilitator will review the original expressions of interest received and will confirm if any of those individuals who were previously nominated, are still prepared to be considered as a member of the respective committee for the Committee.
  - (c) Where, due to either no other previous nominations, or those nominations not being current, an expression of interest will be called for in replacing member/s, for appointment by Council.
  - (d) Where a vacancy occurs within 9 months of the end of the term of the current Council, the vacancy will not be filled.
- (iii) Once endorsed by Council, a Member filling a casual vacancy will hold office for the remainder of the term of the Member he/she has replaced.

**The Chairperson of the Committee is:**

**ITEM 6 (continued)**

**ATTACHMENT 1**

- A Councillor or Staff Member as elected by Council.

The Chairperson is to have precedence at the meeting and shall determine the order of proceedings, generally as set by the agenda.

All remarks by members of the Committee and others present shall be made through the Chairperson. In the absence of the Chairperson, another Councillor Member of the Committee or the Committee Facilitator shall chair the meeting.

A staff member appointed as Chairperson of the Committee, does not become a formal member of the Committee by virtue of this position. All staff are representatives of Council only and not members of the Committee. It is not necessary that the Chairperson be a member of the Committee.

Council's Code of Meeting Practice shall be used as the reference guide for any matters pertaining to the Committee meetings that are not otherwise outlined in these Terms of Reference.

The Chairperson is to be a staff member or Councillor. Where the Mayor is appointed to be a delegate, it is not necessary that the Mayor be the Chairperson of this Committee.  
*(Resolution of Council, 7 October 2008)*

**Committee Facilitator**

A Committee Facilitator shall be appointed by the General Manager. The Facilitator shall be a staff member of Council and is responsible for coordinating the preparation of agendas, invitations and minutes of the Committee. The Facilitator shall also be responsible for coordinating any presentations from guest speakers and for considering requests from members of the public to address the Committee. The Facilitator has the right to refuse a request from a member of the public to address the Committee if it is deemed more appropriate for that person to address a formal Council or Committee meeting.

**Voting**

No formal voting rules apply. As the Committee has an advisory role, its recommendations are made by consensus and no recommendation is deemed to be a decision of Council unless the matter is referred to Council for determination. If consensus is not achieved, and if required, the matter shall be referred to Council for determination.

**Proxy**

No voting by proxy is permitted. Only members in attendance at the meeting shall be entitled to participate in the decision making process of the Committee. If a member is unable to attend the meeting but wishes to be in attendance for discussion of a particular matter, he/she can notify the Chairperson prior to the meeting to request deferral of the item to a subsequent meeting or to request that the Chairperson formally indicate the member's view to the Committee during the discussion on the matter. The Committee shall decide if a matter is to be deferred to a subsequent meeting based on the representations made to the Chairperson by the absent member.

**Quorum**

**ITEM 6 (continued)****ATTACHMENT 1**

As the Committee is advisory only no quorum is required, however, the Chairperson shall use his/her discretion to determine if any item on the agenda should be deferred to a future meeting if it is considered there are insufficient people at the meeting to consider the item.

**4. Meetings****Meeting Schedule and Procedures**

Meetings are to be held on a date to be determined by the Chairperson Gladesville Meeting Room (rear of Gladesville Library). The Chairperson has the authority to call meetings.

The Agenda & meeting papers shall be circulated to members at least 3 days prior to meeting.

Each meeting shall be properly recorded by the taking of minutes.

**Public Participation**

All meetings of the Committee are public meetings. Members of the public and media can attend meetings as observers; however, they cannot speak at a meeting unless prior arrangements are made through the Committee Facilitator. Presentations shall be limited to a maximum of 5 minutes.

**5. Communications and Reporting**

The agendas and minutes of the Committee shall be stored as a permanent record of Council, as determined by the General Manager.

The minutes of each meeting shall be circulated to all members as soon as practicable. Any questions by members regarding the minutes are to be referred immediately to the Committee Facilitator and if any error in the minutes is confirmed, the Committee Facilitator shall arrange to make the appropriate changes.

The Minutes of all Advisory Committees will be reported in the Councillor Information Bulletin within two (2) weeks of the Committee meeting. However, if a resolution of Council is required, e.g. allocation of funds, resources or an amendment to any Council Policy, then the Minutes shall be reported to the next available Council meeting. *(Resolution of Council, 14 September 2010)*

All agendas shall be published on Council's website within 5 days of completion.

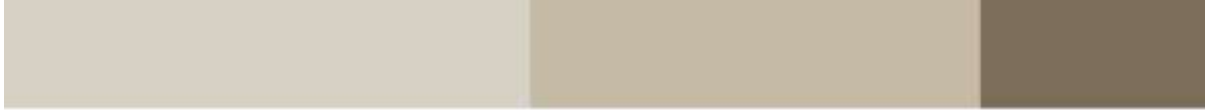
All Advisory Committee minutes shall be published on Council's website within 5 days of completion or adoption by Council. *(Resolution of Council, 14 September 2010)*

A report may be prepared for Council's consideration where the Committee suggests an action (or actions) which staff cannot carry out within existing delegations.

Members of the Committee are not permitted to speak to the media as representatives of the Committee unless approved by Council.

**ITEM 6 (continued)**

**ATTACHMENT 1**



**6. Code of Conduct and Other Council Policies**

Each Committee member who is not otherwise a Councillor or staff member shall be provided with a copy of Council's Code of Conduct and other related policies that may be applicable to the operation of the Committee.

The conduct of each Committee member is expected to be consistent with the principles outlined in these Council publications.





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## **7 COMMUNITY OPEN DAYS - PROPOSAL FOR 2015/16**

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**Report prepared by:** Section Manager - Community Engagement  
**File No.:** GRP/09/7/2/5 - BP15/1055

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### **REPORT SUMMARY**

This report outlines the details and the results of a review of Council's annual Community Council meetings which have been held, within each Ward over the past two financial years.

This review has been undertaken to assess the effectiveness of the current process and to provide Council with the options and the recommended approach for the 2015/16 meetings.

This report recommends holding three local Community Open Days, one in each Ward, as a way of providing a better opportunity for interaction and engagement between Councillors and staff with the broader City of Ryde community.

### **RECOMMENDATION:**

That Council endorses the proposal (as outlined in Option 3 of the report) to hold three local Community Information Fairs, one in each Ward, during the 2015/16 financial year.

### **ATTACHMENTS**

There are no attachments for this report.

Report Prepared By:

**Natalie Dainer**  
**Section Manager - Community Engagement**

Report Approved By:

**Angela Jones-Blayney**  
**Manager - Communications and Media**

**Roy Newsome**  
**Group Manager - Corporate Services**

## ITEM 7 (continued)

### Discussion

The purpose of this report is to provide Council with a review of the current Community Council Meeting structure and to consider an alternative option for the 2015/16 year.

### History

Council at its meeting of 13 November 2012 resolved that the General Manager:

*Investigate and report on the costs associated with conducting 3 Community Council Meetings in 2013 at community facilities within each of the three wards*

As a consequence of this resolution, Council letter box dropped all residents in each Ward prior to each meeting, in holding the three Community Council meetings during 2013 as detailed below:

| Date            | Location                                                               | Ward    | Attendees |
|-----------------|------------------------------------------------------------------------|---------|-----------|
| 30 April 2013   | North Ryde School of Arts Community Centre, 201 Cox's Road, North Ryde | East    | 40        |
| 18 June 2013    | Shepherds Bay Community Centre, 3A Bay Drive, Meadowbank               | Central | 15        |
| 5 November 2013 | West Ryde Community Hall, 3-5 Anthony Road, West Ryde                  | West    | 35        |

The total cost of these meetings was \$25,000 and incorporated the following expenditure:

| Item                                                                                                           | Approximate Costs |
|----------------------------------------------------------------------------------------------------------------|-------------------|
| Audio and voting equipment                                                                                     | \$6,900           |
| Catering                                                                                                       | \$2,400           |
| Printing and Distribution                                                                                      | \$2,500           |
| Paid staff time (only for staff below the position of Section Manager. No managerial staff were paid overtime) | \$3,600           |
| Advertising (print and distribution of letterbox drop)                                                         | \$7,800           |
| Security                                                                                                       | \$1,800           |
| <b>TOTAL COST</b>                                                                                              | <b>\$25,000</b>   |

The meetings were conducted as a General Purpose Committee Meeting as outlined in the adopted Code of Meeting Practice.

### ITEM 7 (continued)

As the figures show, community attendance at these meetings was poor. It should also be noted that some members of the community attended all three meetings.

A review was conducted of the meetings and a Council report was tabled at Council's meeting of 25 February 2014. As a consequence of the review, the report made a recommendation to change the format of these meetings to a less formal approach. As such, the meeting format was changed to an informal drop-in session approach which had previously proved successful for other localised, issue based community consultations. Council resolved to support this option.

In addition to this resolution, Council resolved to undertake a major community consultation for the proposed Special Rate Variation (SRV). As a consequence it was determined that the appropriate way to process at that time was to organise the three Ward based community meetings focused solely on providing the community with ample opportunity to understand the details and impact of the SRV due to its complexity and significant importance to the LGA. As such Council conducted the following community drop-in sessions during 2014:

| Date              | Location                   | Ward                    | Attendees |
|-------------------|----------------------------|-------------------------|-----------|
| 29 July 2014      | West Ryde Community Centre | Consultative Committees | 33        |
| 6 August 2014     | North Ryde School of Arts  | East Ward               | 23        |
| 19 August 2014    | Ryde Civic Hall            | Central Ward            | 7         |
| 18 September 2014 | Eastwood Hall              | West Ward               | 21        |

| Item                           | Approximate Costs |
|--------------------------------|-------------------|
| Catering                       | \$1,994           |
| AV Equipment (microphone only) | \$ 990            |
| Voting Keepads                 | \$7,674           |
| Overtime                       | \$4,351           |
| Mailout in each ward           | \$10,500          |
| TOTAL COST                     | \$25,509          |

The format of the meetings included a presentation from Council's Acting General Manager outlining the major components of Council's proposal for the SRV submission to IPART.

Community members were seated at small tables of approximately 8 people and included one Council staff member at each table to facilitate discussion and answer any questions they had regarding the SRV proposal.



## ITEM 7 (continued)

The process was a key component of the community engagement strategy which ultimately resulted in a successful IPART application. General feedback from these meetings was generally positive.

### Alternative proposal:

When reviewing the two previous approaches to the Community Council meeting structure, the level of participation would suggest that the success of the event increases when people are provided with an approach that is targeted to engage the community as well as focusing on specific, local and topical issues relevant to a wider audience.

In addition to reviewing the previous year's Community Council meeting formats the review included identifying where Council had previously been successful in engaging with the community.

One of the more successful localised community engagement events have been the 'community park days'. During the 2013/14 financial year three community park days were held. These events were part of a broader engagement strategy which sought to reconnect Council with the community.

These community events were Ward based events where the community were invited to a local park during a 3-4 hour period on a Saturday to celebrate the upgrade of new facilities within the park. Council facilitated a charity barbeque, a small number of free childrens' activities as well as encouraged Councillors to be present to meet members of their local community.

These events were very successful, and the participation rate was a total of approximately 250 community members across all three events, that is, an average of 80 people per event.

The cost of the three community park days was as follows:

| Item                                                                   | Approximate Costs |
|------------------------------------------------------------------------|-------------------|
| Food and Beverages                                                     | \$1,200           |
| Entertainment (musician   jumping castle   organized sports)           | \$7,400           |
| Localised letterbox drop (to a small perimeter around each playground) | \$3,000           |
| Staff overtime                                                         | \$1,500           |
| <b>TOTAL APPROXIMATE COST:</b>                                         | <b>\$13,100</b>   |

### ITEM 7 (continued)

On the basis of the success of these informal events, it is proposed that Council facilitate 'Community Open Days during the 2015/16 year. From an engagement perspective, the intent of these types of events is to raise awareness of a chosen topic and includes a multiplicity of events and activities to cater for the broadest range of people. An open day, with a focus on the main issue (in this instance, connecting Councillors and community) will act as a magnet to encourage public participation and will raise awareness of Council on this basis.

These events (one in each Ward) will be similar to the format of the Community Park days with a primary focus to invite the community to take the opportunity to meet their local Councillors and engage with Council staff on items of interest to them. It is proposed that the event will incorporate the following:

- Interactive information stalls for members of the community to find out more about Council services (for example a waste education stall and traffic specialists on site);
- Councillors would be encouraged to attend and would be provided with a Council customer service officer to accompany them, in order to log any customer service requests that may arise as a consequence of discussions with community members;
- A small number of free activities for children, to encourage parents to visit the event; and
- A community barbeque to be organised by Council with a gold coin donation to be collected for a charity of choice.

These events would be held for a period of 3-4 hours on a weekend.

It should be noted that the costs of these three events will be slightly higher than the total cost for the previous park days due to additional costs associated with advertising (larger mail out area) and additional equipment and staff, however the cost will still remain within the current budget allocated for this project.

### Financial Implications

Should Council resolve to undertake this work it will result in no financial impact as the estimated cost will be within the current budget as detailed below.

|                  | Current approved budget | Estimated cost | Surplus/(Deficit) |
|------------------|-------------------------|----------------|-------------------|
| Project Name     | \$                      | \$             | \$/(\$)           |
| Community Forums | 30,000                  | 30,000         | Nil               |

## ITEM 7 (continued)

### Options

Council staff have considered the original intent of Council's resolution, which was to bring Council to the community in a way that would make it more accessible to a wider audience.

The 3 options are available for Council's consideration:

#### Option 1: Do nothing

Council could resolve not to conduct any Ward based Community Engagement events in 2015 and focus instead on issue specific community engagement on an as required basis. This option will result in a saving of \$30,000 in the 2015/16 Operational Budget as the Community Council meeting project would not proceed. This option is not recommended.

#### Option 2: Community Drop in session (evening)

Council could resolve to continue with the Community drop-in sessions, holding one in each Ward on a weekday during the evening. These sessions would involve a presentation from the General Manager as well as provide community members with an opportunity to address Councillors and Council staff on issues of personal relevance. This option would cost approximately \$25,000 (based on the costs from 2014).

As previously outlined in the report, this format has not traditionally engaged a broad audience and as such is not recommended.



#### Option 3: Community Information Fairs (preferred option)

Council could resolve to support a revised approach similar to the Community Park days (held in 2014) for the 2015/16 financial year. These events will provide Council with an opportunity to access a wider audience of the LGA and provide the community with an attractive and convenient way to interact with their local Councillors.

**ITEM 7 (continued)**

As the original premise of these meetings was to create opportunities for Councillors and community to come together, this is the recommended option.



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## **PRECIS OF CORRESPONDENCE**

### **1 PROVISION OF REGIONAL INFRASTRUCTURE FOR THE NORTH RYDE STATION PRECINCT**

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**Report prepared by:** Executive Assistant to Group Manager  
**File No.:** GRP/09/6/5 - BP15/1030

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#### **CORRESPONDENCE:**

Submitting correspondence from NSW Department of Planning and Environment, dated 10 July 2015, regarding their support for Council and Roads and Maritime Services (RMS) co-funding arrangements for the provision of regional infrastructure for the North Ryde Station Precinct and their intention to coordinate the final terms of the transport infrastructure contribution deed required between the parties concerned.

#### **RECOMMENDATION:**

That the correspondence be received and noted.

#### **ATTACHMENTS**

- 1 Provision of regional infrastructure for the North Ryde Station Precinct. \$10 million co-funding arrangement with roads and maritime services - Carolyn McNally
- 2 Letter to Carolyn McNally, Dept of Planning and Environment regarding: Provision of Regional Infrastructure for the North Ryde Urban Activation Precinct

Report Prepared By:

**Sandra Warbrick**  
**Executive Assistant to Group Manager**

Report Approved By:

**Sam Cappelli**  
**Acting Group Manager - Environment and Planning**

PRECIS OF CORRESPONDENCE 1 (continued)

ATTACHMENT 1



Office of the Secretary

Ms Gail Connolly  
General Manager  
Ryde City Council  
Locked Bag 2069  
North Ryde NSW 1670

15/10290

Dear Ms Connolly *Gail*

Thank you for your letter of 26 June 2015 regarding the provision of regional infrastructure for the North Ryde Station Precinct.

The Department welcomes Council's offer to commit up to \$10 million in a co-funding arrangement with Roads and Maritime Services (RMS) towards regional infrastructure works identified in the traffic and transport study undertaken as part of the assessment of the North Ryde Station Precinct's rezoning.

I have been advised that RMS is preparing a transport infrastructure contribution deed which would require the three regional infrastructure upgrades you identified to be completed through the agreement.

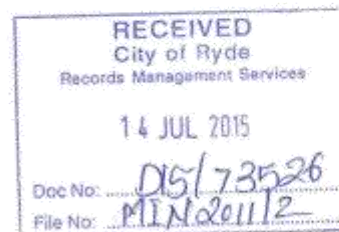
The Department will convene a meeting with RMS and Council at the first available date to finalise the terms of the transport infrastructure contribution deed. The Department is committed to continuing to work closely with Council and RMS to secure the delivery of these important infrastructure items.

Should you have any further enquiries, please contact Michael File, Director, Urban Renewal, at the Department on (02) 9228 6407 or by email at [Michael.file@planning.nsw.gov.au](mailto:Michael.file@planning.nsw.gov.au)

Yours sincerely

*CA McNally*  
Carolyn McNally  
Secretary

*10.7.15*





**PRECIS OF CORRESPONDENCE 1 (continued)**

**ATTACHMENT 2**

Ms Carolyn McNally  
Secretary  
Department of Planning and Environment  
GPO Box 39  
Sydney NSW 2001



Lifestyle and opportunity @ your doorstep

26 June 2015

Our ref: ENV/08/3/8/14/9

  
Dear Ms McNally

**Provision of Regional Infrastructure for the North Ryde Urban Activation Precinct**

Further to my correspondence dated 28 April 2015 regarding the provision of regional infrastructure for the North Ryde Station Urban Activation Precinct (UAP) I can advise that Council has carefully considered the need for certainty in the provision of the six major regional infrastructure upgrades identified in the Parsons Brinckerhoff TMAP as required for the UAP.

I also note that the draft planning agreement between the Minister of Planning and Landcom (trading as UrbanGrowth NSW) currently on exhibition proposes to deliver only three of these major regional upgrades by 31 December 2020 unless otherwise agreed by the Minister (clause 5.5).

In order to ensure that the remainder of the regional infrastructure upgrade works are delivered in a timely fashion and consistent with the State Significant Development Assessment Report for the UAP dated February 2015, Council is willing to commit up to \$10 million in a co-funding arrangement with the Roads and Maritime Services (RMS) subject to satisfactory conditions to ensure the works are completed within a similar time frame.

It is anticipated that the agreement between Council and RMS will be brokered by your Department in a timely fashion, as Council currently has two significant Development Applications already under assessment which rely on the regional infrastructure upgrades to ameliorate the impact of the traffic which they will generate. In order to assist the rapid initiation and conclusion of the negotiations Council will be seeking the following matters to be included in any such agreement:

1. The monies are to be spent on the three currently unfunded and un-programmed regional infrastructure upgrades identified in the Parson Brinkerhoff TMAP (22 November 2012, pg. 164) being:
  - i. An additional left-turn bay from Pittwater Road to Epping Road;
  - ii. A re-design of the on-ramp from Rivett Street/Lucknow Road intersection inside Riverside Corporate Park to Epping Road; and
  - iii. Provision of additional capacity on Waterloo Road at Lane Cove Road.
2. The maximum funds provided by Council will be \$10 million;
3. The funds provided by Council will be matched by the State Government on a dollar-for-dollar basis;

**PRECIS OF CORRESPONDENCE 1 (continued)**

**ATTACHMENT 2**

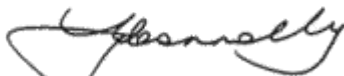
4. That the provision of the funding will be subject to a resolution of Council and be provided at the completion of mutually agreed milestones;
5. That the all of the regional upgrade works will be completed by 31 December 2020; and
6. That all of the regional upgrade works in both this proposed agreement and the planning agreement currently on exhibition will be staged in a manner that minimises traffic disruption, maximises efficiency and takes into consideration the timing for construction at the aforementioned developments and future closing of the Macquarie Park heavy rail system while the North-West Rail link construction works take place.

Council looks forward to working with your Department and the RMS to ensure that the very significant investment opportunities available in Macquarie Park are not unduly compromised by inadequate infrastructure and that the entire corridor continues to generate employment growth and business opportunities. In particular Council is aware that future lots in this UAP owned by UrbanGrowth NSW are likely to be sold in the coming months and therefore further Development Applications will be received by Council. It will be greatly advantageous to all parties if these regional infrastructure upgrades issues are resolved promptly.

In conclusion, I again request that the North Ryde Development Control Plan (DCP) devised by your Department be delegated to Council. Council has now adopted a revised Macquarie Park DCP which covers the rest of the Corridor and includes lower and more appropriate parking controls consistent with Transport Orientated Development principles and the RMS guidelines for Traffic Generating Developments. Such a delegation would allow for a consistent approach to planning and assessment in Macquarie Park and provide clarity for the land owners, potential investors as well as provide certainty to the community.

If you have any questions on any of the above matters, please do not hesitate to contact me on (02) 9952 8052.

Yours sincerely



Gail Connolly  
General Manager

CC: Michael File - Director, Strategic Assessment, Department of Planning and Environment  
CC: Peter Anderson - Business Development Director, UrbanGrowth NSW  
CC: Peter Duncan - Chief Executive Officer, Roads and Maritime Service  
CC: Tim Reardon - Acting Secretary, Transport for NSW



**2 RECLASSIFICATION OF COMMONWEALTH HACC  
COUNSELLING/SUPPORT INFORMATION AND ADVOCACY (CSIA) AND  
NON-OUTPUT ACTIVITIES**

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**Report prepared by:** Executive Assistant to Group Manager  
**File No.:** GRP/09/4/14 - BP15/1063

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**CORRESPONDENCE:**

Submitting correspondence from the Department of Social Services dated 3 July 2015, advising that 100 percent of Council's funding for Commonwealth HACC CSIA and/or non-output activities has been reclassified.

**RECOMMENDATION:**

That the correspondence be received and noted.

**ATTACHMENTS**

- 1 Information regarding reclassification of commonwealth HACC  
Counselling/Support - Information and advocacy and non-output activities

Report Prepared By:

**Valerie Albert**  
**Executive Assistant to Group Manager**

Report Approved By:

**Baharak Sahebekhtiari**  
**Service Unit Manager - Community and Culture**

**Meryl Bishop**  
**Acting Group Manager - Community Life**

**PRECIS OF CORRESPONDENCE 2 (continued)**

**ATTACHMENT 1**



**Australian Government**  
**Department of Social Services**

Ms Persis Koo  
Section Manager - Community Services  
City of Ryde  
Locked Bag 2069  
NORTH RYDE NSW 1670

Dear Ms Koo

**Reclassification of Commonwealth HACC Counselling/Support, Information and Advocacy (CSIA) and Non-output activities**

I am writing to advise you of the outcomes of the reclassification exercise involving your current funding for CSIA and/or sector support and development (or non-output) activities under the Commonwealth Home and Community Care (HACC) Program.

You will recall that the Department of Social Services (the Department) wrote to all home support providers about the transition to the new Commonwealth Home Support Programme (CHSP) on 17 December 2014. That letter explained that Commonwealth HACC CSIA and sector support activities would initially receive funding to 31 October 2015 while a review of those services was undertaken.

A questionnaire was sent to providers in January 2015 to assist with this review. As advised in the accompanying documentation to the questionnaire, the intent of this exercise was to align Commonwealth HACC CSIA and sector support activities with funding under the CHSP or other programmes.

Based on an analysis of your questionnaire and other service information held by the Department, I am pleased to advise that 100% of your funding for Commonwealth HACC CSIA and/or non-output activities has been reclassified. Details of your organisation's reclassification outcomes are outlined in the table attached to this letter.

Specific arrangements for particular services types and activities are as follows:

CHSP direct service delivery

Activities currently funded under Commonwealth HACC CSIA and non-output services that involve direct service delivery to clients have been reclassified as CHSP service delivery. Funding for these activities will be continued under the CHSP until 30 June 2018 and will be included in the CHSP grant agreements commencing 1 November 2015.

PO Box 7576 Canberra Business Centre ACT 2610

Email • Facsimile • Telephone 1300 653 227

National Relay Service: TTY – 133 677, Speak and listen – 1300 555 727, Internet relay – [www.relayservice.com.au](http://www.relayservice.com.au)  
[www.dss.gov.au](http://www.dss.gov.au)

**PRECIS OF CORRESPONDENCE 2 (continued)**

**ATTACHMENT 1**

CHSP sector support development

Activities classified as sector support and development will attract continued funding until 30 June 2017, while a broader approach to sector support across aged care is considered. Again, this will be reflected in a new CHSP grant agreement. The Department will provide further information on the development of the approach to sector support later in the year.

Advocacy services

A review of advocacy services is currently underway covering both Commonwealth HACC advocacy and the National Aged Care Advocacy Program. Activities that are classified as advocacy will continue to be funded under the CHSP on a transitional basis until 30 June 2016, while the outcomes of the review are considered.

Carer support services

Activities classified as carer supports services (other than planned respite) will be aligned with other like activities and will form part of an Integrated Plan for Carer Support Services (IPCSS). These carer support services will receive funding under separate agreements until 30 June 2016 while new arrangements for the IPCSS are developed.

Where appropriate, these reclassification outcomes will be included as part of the contracting process for CHSP grant agreements for the period from 1 November 2015. This process will also include formal agreement on the service outputs to be delivered for any funding reclassified to CHSP direct service delivery.

If you have any questions or wish to discuss this letter, please contact your Commonwealth Liaison Officer in the first instance. If you have any other general enquiries regarding the CHSP, please email [CHSP@dss.gov.au](mailto:CHSP@dss.gov.au).

Yours sincerely



Donna Moody  
Group Manager  
Ageing and Aged Care Services  
Department of Social Services

3 July 2015

**PRECIS OF CORRESPONDENCE 2 (continued)**

**ATTACHMENT 1**

**Provider:** City of Ryde

**Reclassification of Commonwealth HACC Counselling/Support, Information and Advocacy (CSIA) and Non-output activities**

| State | SK  | Organisation Name | HACC Region     | Current Service Type | 2014-15 Funding (GST Excl) | Funding Reclassified to Sector Support (GST Excl) | Total Reclassified Funding (GST Excl) |
|-------|-----|-------------------|-----------------|----------------------|----------------------------|---------------------------------------------------|---------------------------------------|
| NSW   | 230 | City of Ryde      | Northern Sydney | Non output           | \$38,088.00                | \$38,088.00                                       | \$38,088.00                           |
| NSW   | 230 | City of Ryde      | Northern Sydney | Non output           | \$91,365.80                | \$91,365.80                                       | \$91,365.80                           |
|       |     | <b>TOTALS</b>     |                 |                      | <b>\$129,453.80</b>        | <b>\$129,453.80</b>                               | <b>\$129,453.80</b>                   |

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## **CONFIDENTIAL ITEMS**

### **8 REQUEST FOR TENDER - NSROC - ITT 13/15 - ROAD SURFACING, PATCHING AND ASSOCIATED WORKS**

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**Report prepared by:** Section Manager - Infrastructure Programs

**Report approved by:** Service Unit Manager - Asset Systems; Acting Group Manager  
- Public Works

---

#### **Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**File Number:** PCM2015/14 - BP15/941

**Page No:** 61

### **9 REQUEST FOR TENDER - EOI 01/15 - LICENCING OF PART OR WHOLE OF FACILITY AT 11 BLAXLAND ROAD, RYDE (FORMER RYDE BOWLING CLUB)**

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**Report prepared by:** Acting Group Manager - Community Life

**Report approved by:** General Manager

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#### **Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**File Number:** GRP/09/4/14 - BP15/995

**Page No:** 86

### **10 PUTNEY TENNYSON BOWLING AND COMMUNITY CLUB - DRAFT LICENCE AGREEMENT**

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#### **Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Report prepared by:** Acting Group Manager - Community Life

**File No.:** GRP/09/4/14 - BP15/1058

**Page No:** 106

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