

Meeting Date: Tuesday 27 November 2018
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde
Time: 7.00pm

Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.

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1 CONFIRMATION OF MINUTES - Council Meeting held on 30 October 2018

Report prepared by: Senior Coordinator - Civic Support
File No.: CLM/18/1/1/2 - BP18/1150

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Council Meeting 13/18, held on 30 October 2018 be confirmed.

ATTACHMENTS

1 MINUTES - Ordinary Council Meeting - 30 October 2018

ITEM 1 (continued)

ATTACHMENT 1

**Council Meeting
MINUTES OF MEETING NO. 13/18**

Meeting Date: Tuesday 30 October 2018

Location: Council Chambers, Level 1A, 1 Pope Street, Ryde

Time: 7.00pm

Councillors Present: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Maggio, Moujalli, Pedersen, Purcell, Yedelian OAM and Zhou.

Note: The Mayor, Councillor Laxale left the meeting at 11.19pm and did not return. He was not present for consideration or voting on Item 9 in Confidential Session.

Note: Councillor Lane left the meeting at 11.28pm and did not return. He was not present for consideration or voting on Item 9 in Confidential Session.

Note: Councillor Maggio left the meeting at 12.20am and did not return. He was not present for voting on Item 9 in Confidential Session.

Apologies: Nil.

Staff Present: General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Planning and Environment, Director – City Works, General Counsel, Manager – Communications and Engagement, Manager – Corporate Governance, Manager – People and Culture, Manager – Parks, Manager – Operations, Manager – Traffic, Transport and Development, Manager – Community and Ranger Services, Manager – Project Development, Senior Coordinator – Community Engagement, Senior Coordinator – Communications, Senior Traffic and Development Engineer, Communications Coordinator, Community Engagement Coordinator, Civic Services Manager and Senior Coordinator – Civic Support.

PRAYER

Senior Pastor Robyn Peebles of the Church of the Good Shepherd, West Ryde was present and offered prayer prior to the commencement of the meeting.

NATIONAL ANTHEM

The National Anthem was sung prior to the commencement of the meeting.

DISCLOSURES OF INTEREST

The Mayor, Councillor Laxale disclosed a Less than Significant Non-Pecuniary Interest in Item 3(5) – Community Grants Program – Allocation of Funding Round Two, 2018 for the reason that the executive of some of the organisations receiving grants are known to him.

ITEM 1 (continued)

ATTACHMENT 1

Councillor Purcell disclosed a Less than Significant Non-Pecuniary Interest in Item 3(5) – Community Grants Program – Allocation of Funding Round Two, 2018 for the reason that he has worked with the Sir Roden and Lady Cutler Foundation in the capacity as a video producer but did not approach City of Ryde staff on their behalf.

Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in Item 3(5) – Community Grants Program – Allocation of Funding Round Two, 2018 for the reason that she is a friend of Carmen Platt, CEO of Generous and the Grateful, she brought the 100% HOPE Project to the attention of event staff and she was a founding Committee Member of Light Up East Ryde.

Councillor Gordon disclosed a Less than Significant Non-Pecuniary Interest in Mayoral Minute 24/18 – Death of Richard Gill AO for the reason that he knew Richard Gill in a professional capacity in 2008-2009.

Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in Notice of Motion 4 – Pioneer Park Baseball Facilities for the reason that her son plays baseball for North Ryde RSL.

TABLING OF PETITIONS

Councillor Pedersen tabled a Petition from residents objecting to the installation of a mobile phone base station in the residential area – East Ryde (Mayoral Minute 23/18).

PRESENTATION TO ST CHARLES CATHOLIC PRIMARY SCHOOL – 160TH ANNIVERSARY

The Mayor, Councillor Laxale presented Maree Simpson, Assistant Principal, teachers Helen Thom, Mitchell Rath and Anne Wagstaff and Father Greg Morgan, Parish Priest from St Charles Catholic Primary School with a plaque in recognition of the 160th Anniversary of the opening of St Charles Catholic Primary School, Ryde and the schools contribution to the provision of quality catholic education.

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

The following persons addressed the Council:-

Name	Topic
Phillip Stewart (representing Holy Cross College, Ryde)	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Vivian Samaha (representing Silver Service Dry Cleaners)	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street

ITEM 1 (continued)
ATTACHMENT 1

Name	Topic
Ramon Behjan	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Craig Chung	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Sarita Beukes	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Bruce Wilson (representing owners and businesses in 39 - 41 College Street)	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Michael Reid (representing Holy Cross College)	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Ray Dresdner (representing businesses at 33 - 37 College Street, Gladesville)	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Kim Flack	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Karynia Sommen	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Ricky Colussi	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Andrew Beks (representing College Street Kitchen)	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Chris Kearney	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Joe Rantino	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Guy Williamson	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Harpal Degun	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Tracey Lochrin	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street

ITEM 1 (continued)
ATTACHMENT 1

Name	Topic
Brendan Dillon	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Nicholas D’Ambrosio	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Carmel Crook (representing Holy Cross College Community)	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Richard Williams	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Lucy Baer (representing Manildra Group at 6 Frank Street, Gladesville)	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Steve Lightowler	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Peter McFarlane (representing residents)	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Savitha Singh (representing the Manildra Group at 6 Frank Street, Gladesville)	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Lesley Mathews	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Tasso Tricos (representing Lyndhurst Street residents)	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
Sarath Seethamraju	Item 3(7)(j) – Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
John Cappadona	MM23/18 - Mobile Phone Tower in Residential Area – East Ryde
Divya Ahlawat	Notice of Motion 1 – Sanitary bins and hand soap dispensers
Natalie Hissey	Notice of Motion 1 – Sanitary bins and hand soap dispensers
Ron Ryan (representing Putney Tennyson Bowling and Community Club)	Notice of Motion 2 – Putney Bowling Club and Questions with Notice 1
Dorian Guardala (representing Putney Bowling Club)	Notice of Motion 2 – Putney Bowling Club

ITEM 1 (continued)

ATTACHMENT 1

Name	Topic
Allan Jarvis (representing Putney Bowling Club)	Notice of Motion 2 – Putney Bowling Club
Mark King (representing Macquarie Saints Baseball Club)	Notice of Motion 4 – Pioneer Park Baseball Facilities
Grant Hooper (representing Macquarie Saints Baseball Club)	Notice of Motion 4 – Pioneer Park Baseball Facilities
Emma Hooper (representing Macquarie Saints Baseball Club)	Notice of Motion 4 – Pioneer Park Baseball Facilities
Jeremy Forkgen (representing Macquarie Saints Baseball Club)	Notice of Motion 4 – Pioneer Park Baseball Facilities
Jade Omayoglu	Notice of Motion 5 – Banjo Patterson Park Plaque in memory of Zane Urasli
Ashlee Aria (representing the Aria Family)	Notice of Motion 6 – Kissing Point Wharf Plaque in Memory of Justin Aria
Kathryn Lansdown (representing the Aria Family)	Notice of Motion 6 – Kissing Point Wharf Plaque in Memory of Justin Aria

Note: Porus Govekar was called to address Council, however they were not present in the Chamber.

PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA

The following persons addressed the Council:-

Name	Topic
David Allen	His experience in the field of IT/AI and Innovation
Geoffrey Orchard (representing Jose Gonzalez)	Neighbouring landscaping inappropriate and does not meet Council guidelines
Michael Easton	Proposal received from developer regarding proposed changes to the intersection where Taylor Avenue meets Cobham Avenue in Melrose Park

Note: Geoffrey Orchard distributed documentation and photographs on behalf of Jose Gonzalez around for Councillors to view and a copy of the documentation and photographs are ON FILE.

ITEM 1 (continued)

ATTACHMENT 1

ORDER OF BUSINESS

RESOLUTION: (Moved by Councillors Yedelian OAM and Pedersen)

That Council now consider the following Items, the time being 9.00pm:-

- Item 3(7)(j) – Report of the Works and Community Committee Meeting - Traffic and Parking matters tabled at the Ryde Traffic Committee Meeting held on 6 September 2018 – College Street
- Mayoral Minute 23/18 – Mobile Phone Tower in Residential Area – East Ryde
- Notice of Motion 1 – Sanitary Bins and Hand Soap Dispensers
- Notice of Motion 2 – Putney Bowling Club
- Notice of Motion 4 – Pioneer Park Baseball Facilities
- Notice of Motion 5 – Banjo Patterson Park Plaque in Memory of Zane Urasli
- Notice of Motion 6 – Kissing Point Wharf Plaque in Memory of Justin Aria

Record of the Voting:

For the Motion: Unanimous

COUNCIL REPORTS

3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 7/18 held on 9 October 2018

7(j) TRAFFIC AND PARKING MATTERS TABLED AT THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 6 SEPTEMBER 2018

Note: Philip Stewart (representing Holy Cross College, Ryde), Vivian Samaha (representing Silver Service Dry Cleaners), Ramon Behjan, Craig Chung, Sarita Beukes, Bruce Wilson (representing owners and businesses in 39-41 College Street), Michael Reid (representing Holy Cross College), Ray Dresdner (representing businesses at 33-37 College Street, Gladesville), Kim Flack, Karynia Sommen, Ricky Colussi, Andrew Beks (representing College Street Kitchen), Chris Kearney, Joe Rantino, Guy Williamson, Harpal Degun, Tracey Lochrin, Brendan Dillon, Nicholas D'Ambrosio, Carmel Crook (representing Holy Cross College Community), Richard Williams, Lucy Baer (representing Manildra Group at 6 Frank Street, Gladesville), Steve Lightowler, Peter McFarlane (representing residents), Savitha Singh (representing Manildra Group at 6 Frank Street, Gladesville), Lesley Mathews, Tasso Tricos (representing Lyndhurst Street residents) and Sarath Seethamraju addressed the meeting in relation to this Item.

ITEM 1 (continued)

ATTACHMENT 1

MOTION: (Moved by Councillors Pedersen and Clifton)

That Council:

- i. Implement the permanent full closure of College Street.
- ii. Liaise with RMS to install a no through road sign on the western approach to Frank Street on Victoria Road and install a turning circle on the western side of the College Street closure.
- iii. Facilitate a pedestrian safety audit exploring pedestrian access to the school at the Buffalo and Cressy Road intersection.
- iv. Investigate creating a new connection road between Orient Street and Victoria Road.

RESOLUTION: (Moved by Councillors Maggio and Purcell)

That this matter be dealt with in Seriatim.

Record for the Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Lane, Maggio, Moujalli, Pedersen, Purcell, Yedelian OAM and Zhou

Against the Motion: Councillor Kim

NOTE: This matter was then dealt with in Seriatim

RESOLUTION: (Moved by Councillors Pedersen and Clifton)

That Council:

- i. Implement the permanent full closure of College Street.

Record for the Voting:

For the Motion: Unanimous

RESOLUTION: (Moved by Councillors Pedersen and Clifton)

- ii. Liaise with RMS to install a no through road sign on the western approach to Frank Street on Victoria Road and install a turning circle on the western side of the College Street closure.

ITEM 1 (continued)

ATTACHMENT 1

Record for the Voting:

For the Motion: Unanimous

RESOLUTION: (Moved by Councillors Pedersen and Clifton)

- iii. Facilitate a pedestrian safety audit exploring pedestrian access to the school at the Buffalo and Cressy Road intersection.

Record for the Voting:

For the Motion: Unanimous

MOTION: (Moved by Councillors Pedersen and Clifton)

- iv. Investigate creating a new connection road between Orient Street and Victoria Road.

On being put to the Meeting, the voting on the Motion was five (5) votes for and seven (7) against. The Motion was **LOST**.

Record for the Voting:

For the Motion: Councillors Brown, Kim, Moujalli, Yedelian OAM and Zhou

Against the Motion: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Lane, Maggio, Pedersen and Purcell

RESOLUTION: (Moved by Councillors Pedersen and Clifton)

That Council:

- i. Implement the permanent full closure of College Street.
- ii. Liaise with RMS to install a no through road sign on the western approach to Frank Street on Victoria Road and install a turning circle on the western side of the College Street closure.
- iii. Facilitate a pedestrian safety audit exploring pedestrian access to the school at the Buffalo and Cressy Road intersection.

ITEM 1 (continued)

ATTACHMENT 1

MAYORAL MINUTE

23/18 MOBILE PHONE TOWER IN RESIDENTIAL AREA – EAST RYDE - Mayor Jerome Laxale

Note: John Cappadona addressed the meeting in relation to this Item.

Note: Councillor Pedersen tabled a Petition in relation to this Item from residents objecting to the installation of a mobile phone base station in the residential area – East Ryde.

RESOLUTION: (Moved by The Mayor, Councillor Laxale and Councillor Maggio)

- (a) That the General Manager provide a detailed briefing note to Councillors as soon as possible on the proposed installation of mobile phone units in residential streets.
- (b) That the briefing note to cover:-
 - (i) The legality or otherwise of these devices being installed on City of Ryde property with or without consent.
 - (ii) What precedent exists for such installations across NSW or other Australian jurisdictions.
 - (iii) What authority the City of Ryde has to refuse installation where the Council deems installation inappropriate.
- (c) That the Mayor invite TPG and interested Councillors to a meeting with local residents concerned about this matter.

Record of the Voting:

For the Motion: Unanimous

NOTICES OF MOTION

1 SANITARY BINS AND HAND SOAP DISPENSERS - Councillor Jordan Lane

Note: Divya Ahlawat and Natalie Hissey addressed the meeting in relation to this Item.

RESOLUTION: (Moved by Councillors Lane and Yedelian OAM)

- (a) That Council staff investigate the most appropriate sanitary bins to be installed in all public female, disabled and parent restrooms operated by the City of Ryde.

ITEM 1 (continued)

ATTACHMENT 1

- (b) That Council staff investigate the most appropriate hand soap dispensers to be installed in all public male, female, disabled and parent restrooms operated by the City of Ryde.
- (c) That staff inform Council by 31 December 2018 of a likely implementation schedule for the sanitary bins and hand soap dispensers, and how they will be maintained.
- (d) That Council attribute appropriate funds from the Open Space, Sport and Recreation program or other funding sources as determined by the General Manager for the installation of the sanitary bins and hand soap dispensers, and their ongoing maintenance.
- (e) That staff implement an audit of the cleanliness of the public restrooms throughout the City of Ryde, and present a report back to Council.

Record of the Voting:

For the Motion: Unanimous

2 PUTNEY BOWLING CLUB - Councillor Roy Maggio

Note: Ron Ryan (representing Putney Tennyson Bowling and Community Club), Dorian Guardala (representing Putney Bowling Club) and Allan Jarvis (representing Putney Bowling Club) addressed the meeting in relation to this Item.

MOTION: (Moved by Councillors Maggio and Purcell)

- (a) That Council provide assistance to the Putney Bowling Club to clean-up the weed infestation along the Frances Road driveway access and Walker Street frontage to the site.
- (b) That the Director - City Works coordinate relevant engineering and landscape concept plans along with costings to determine the level of funding required to beautify the areas as identified in part (a) above of the Putney Bowling Club grounds.
- (c) That the Director - City Works organise a meeting with:
 - 1. The local State Member for Lane Cove, the Honourable Anthony Roberts MP, Minister for Planning; and
 - 2. The Board of Directors of the Putney Bowling Club;to discuss funding opportunities for the beautification of the club grounds.

ITEM 1 (continued)

ATTACHMENT 1

- (d) That should additional Council funds be required to undertake the beautification works that a further report be tabled for Council's consideration.

AMENDMENT: (Moved by Councillors Kim and Moujalli)

- (a) That Council provides advice to the Putney Bowling Club to clean-up the weed infestation along the Frances Road driveway access and Walker Street frontage to the site.
- (b) That the Director - City Works provide general advice on relevant concept plans to assist the club with costings to determine the level of funding required to beautify the areas as identified in part (a) above of the Putney Bowling Club grounds.
- (c) That the Director - City Works organise a meeting with:
1. The local State Member for Lane Cove, the Honourable Anthony Roberts MP, Minister for Planning; and
 2. The Board of Directors of the Putney Bowling Club;
- to discuss funding opportunities for the beautification of the club grounds.

On being put to the Meeting, the voting on the Amendment was seven (7) votes for and five (5) against. The Amendment was **CARRIED** and then became the Motion.

Record of the Voting:

For the Amendment: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Kim, Lane, Pedersen and Purcell

Against the Amendment: Councillors Brown, Maggio, Moujalli, Yedelian OAM and Zhou

RESOLUTION: (Moved by Councillors Kim and Moujalli)

- (a) That Council provides advice to the Putney Bowling Club to clean-up the weed infestation along the Frances Road driveway access and Walker Street frontage to the site.
- (b) That the Director - City Works provide general advice on relevant concept plans to assist the club with costings to determine the level of funding required to beautify the areas as identified in part (a) above of the Putney Bowling Club grounds.

ITEM 1 (continued)

ATTACHMENT 1

(c) That the Director - City Works organise a meeting with:

1. The local State Member for Lane Cove, the Honourable Anthony Roberts MP, Minister for Planning; and
2. The Board of Directors of the Putney Bowling Club;

to discuss funding opportunities for the beautification of the club grounds.

Record of the Voting:

For the Motion: Unanimous

4 PIONEER PARK BASEBALL FACILITIES - Councillor Roy Maggio

Note: Mark King (representing Macquarie Saints Baseball Club), Grant Hooper (representing Macquarie Saints Baseball Club), Emma Hooper (representing Macquarie Saints Baseball Club) and Jeremy Forkgen (representing Macquarie Saints Baseball Club) addressed the meeting in relation to this Item.

Note: Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that her son plays baseball for North Ryde RSL.

RESOLUTION: (Moved by Councillors Maggio and Pedersen)

- (a) That Council staff provide a report outlining the viability of installing a baseball cage at Pioneer Park and Magdala Park.
- (b) That the report is to include details regarding the consultation with the Macquarie Saints Baseball Club and North Ryde RSL Baseball Club, the scope of the project and any financial contribution by the Clubs to assist the viability of the proposal.
- (c) That if possible and depending on the consultation and Council approval process, the project be programmed for completion before the season in 2019 begins.

Record of the Voting:

For the Motion: Unanimous

ITEM 1 (continued)

ATTACHMENT 1

ORDER OF BUSINESS

RESOLUTION: (Moved by Councillors Maggio and Brown)

That Council consider Notice of Motion 5 in conjunction with Notice of Motion 6.

Record of Voting:

For the Motion: Unanimous

NOTICES OF MOTION

**5 BANJO PATTERSON PARK PLAQUE IN MEMORY OF ZANE URASLI -
Councillor Roy Maggio**

RESOLUTION: (Moved by Councillors Maggio and Gordon)

That the City of Ryde:-

- (a) Offer its condolences to the Urasli family, who lost Zane last year in a driveway accident two weeks before his fourth birthday.
- (b) Install a plaque on a park bench in memory of Zane at Banjo Patterson Park, which was Zane's favourite park as they visited the park every weekend and most weekdays.
- (c) Consult with the Urasli family about the specific location and inscription of the plaque and to identify an appropriate unveiling opportunity consistent with Council Policy.
- (d) Allocate appropriate funding from the existing operational budget.

Record of the Voting:

For the Motion: Unanimous

**6 KISSING POINT WHARF PLAQUE IN MEMORY OF JUSTIN ARIA -
Councillor Roy Maggio**

RESOLUTION: (Moved by Councillors Maggio and Gordon)

That the City of Ryde:-

- (a) Offer its condolences to the Aria family, who lost Justin earlier this year.
- (b) Install a plaque on a bench in memory of Justin at Kissing Point Wharf or its surrounds which was Justin's special place, the only place he felt safe and himself.

ITEM 1 (continued)

ATTACHMENT 1

- (c) Consult with the Aria family about the specific location and inscription of the plaque and to identify an appropriate unveiling opportunity consistent with Council Policy.
- (d) Allocate appropriate funding from the existing operational budget.

Record of the Voting:

For the Motion: Unanimous

MAYORAL MINUTES

23/18 MOBILE PHONE TOWER IN RESIDENTIAL AREA – EAST RYDE - Mayor Jerome Laxale

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

24/18 DEATH OF RICHARD GILL AO - Mayor Jerome Laxale

Note: Councillor Gordon disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he knew Richard Gill in a professional capacity in 2008-2009.

RESOLUTION: (Moved by The Mayor, Councillor Laxale and Councillor Gordon)

- (a) That Council acknowledges the significant achievements of Richard Gill AO.
- (b) That Council observes a minute's silence to commemorate Mr Gill's passing.
- (c) That the Mayor write to the Gill family to offer the Council's condolences.
- (d) That the Arts Advisory Committee be consulted to recommend an appropriate permanent commemoration of Mr Gill.

Record of the Voting:

For the Motion: Unanimous

NOTE: A minute's silence was observed to commemorate Mr Gill's passing.

ITEM 1 (continued)

ATTACHMENT 1

COUNCIL REPORTS

1 CONFIRMATION OF MINUTES - Council Meeting held on 25 September 2018

Note: Councillor Moujalli left the meeting at 10.19pm and was not present for voting on this Item.

RESOLUTION: (Moved by Councillors Yedelian OAM and Clifton)

That the Minutes of the Council Meeting 12/18, held on 25 September 2018 be confirmed.

Record of the Voting:

For the Motion: Unanimous

Note: Councillor Moujalli returned to the meeting at 10.21pm.

2 ITEMS PUT WITHOUT DEBATE

RESOLUTION: (Moved by Councillors Kim and Gordon)

That Council adopt Items 3(5), 4(2), 4(4), 5, 5(2), 5(4), 7, 8, 10 and 11 on the Council Agenda as per the recommendations in the reports.

Record of the Voting:

For the Motion: Unanimous

3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 7/18 held on 9 October 2018

5 COMMUNITY GRANTS PROGRAM - ALLOCATION OF FUNDING ROUND TWO, 2018

Note: The Mayor, Councillor Laxale disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that the executive of some of the organisations receiving grants are known to him.

Note: Councillor Purcell disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he has worked with the Sir Roden and Lady Cutler Foundation in the capacity as a video producer but did not approach City of Ryde staff on their behalf.

ITEM 1 (continued)

ATTACHMENT 1

Note: Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she is a friend of Carmen Platt, CEO of Generous and the Grateful, she brought the 100% HOPE Project to the attention of event staff and she was a founding Committee Member of Light Up East Ryde.

RESOLUTION: (Moved by Councillors Kim and Gordon)

- (a) That Council endorse the allocation of the Round Two, 2018, Capacity Building Grant as follows:

Organisation	Project	Amount
Multicultural Grandparents Carer Support Group	Establish a support group to address the growing needs of culturally diverse and isolated grandparents	\$3,500
Punjabi Sahitik Forum Sydney	Punjabi Literary Fest 2018– to promote the activities of the association to the broader community	\$2,400
Participate Australia Ltd.	Develop accessible information for enhancing services in Ryde Area Supported Accommodation for Intellectually Disabled (RASAID)	\$3,500
The Generous and The Grateful Inc.	Development of stock control systems and governance training for directors	\$3,500
Stryder Inc.	Safe driver training for community transport staff and volunteers	\$3,500
	Total	\$16,400

- (b) That Council endorse the allocation of the Round Two, 2018, Community Projects category as follows:

Organisation	Project	Amount
Sir Roden and Lady Cutler Foundation Inc.	Pick Me Up- assists people in urgent need of medical and health transport	\$5,000
100% hOPE Inc.	Harmony Day Concert: A cross – cultural celebration of music and art. Involves local school students.	\$5,000

ITEM 1 (continued)
ATTACHMENT 1

The Northern Centre	12 week program to support Chinese speaking grandparents.	\$5,000
Know and Grow Your Community- Phase 1	A project to identify the local needs and aspirations of North Ryde residents with the view to develop future actions.	\$3,000
Project Kin	To provide resources for disadvantaged women and children	\$5,000
Marsfield Playgroup	To host information incursions and to upgrade resources for playgroup activities	\$2,000
Educar Foundation Ltd	Max Potential Community Coaching program for young adults	\$4,829
NSW Service for the Treatment and Rehabilitation of Torture and Trauma Survivors (STARTTS)	Youth camp for newly arrived refugee young people of Armenian background	\$5,000
The Shepherd Centre for Deaf Children	Empower to Learn – an education program supporting parents of deaf children in Ryde area	\$5,000
Korean Cockatoos	Training and resourcing of activities for a support group of Korean speaking parents/ carers of children with autism or disability	\$4,000
Soccajoey's Next Step Foundation	Tailored soccer classes for school aged children with a disability	\$1,700
Shakti Migrant & Refugee Women's Support Group NSW	ReachOut Program - crisis prevention addressing family violence within migrant and refugee communities	\$2,000
Special Children Services Centre Inc.	Activity programs for children with a disability	\$5,000
Feng Huang Spiritual Cultivation Centre Inc	Community physical activity and exercise program including a series of workshops and resources	\$4,700

ITEM 1 (continued)

ATTACHMENT 1

City of Ryde Art Society	Inclusive art programs for the local community + training for website development	\$3,000
Streetwork Australia	PRIDE Empowerment Program- 8 week early intervention program for youth affected by crime and mental health issues	\$5,000
United Way Australia	Magic of Story Telling Early Learning	\$1,496
	Total	\$66,725

- (c) That Council endorse the allocation of the Round Two, 2018, Events category as follows:

Organisation	Project	Amount
Australian Association of Cancer Care Inc.	ACC Hospice Volunteer Conference for local volunteers	\$2,500
The Rotary Club of Ryde Inc.	Light Up East Ryde- Christmas street market	\$5,000
Rotary Club of Macquarie Park	Rotary Carols on the Common	\$7,500
Ryde Public School Parents and Citizens Association	Ryde Multicultural Festival- Ryde Public School P & C will partner with 250 multicultural performers, community services and international food stalls	\$5,000
Greater Sydney Cultural and Business Association	Chinese Lunar New Year Celebration- West Ryde	\$2,500
Mahboba's Promise Incorporated	Mahboba's Promise Launch- to promote their services and Afghani culture to the local community.	\$1,600
Hamazkaine Armenian Educational and Cultural Society Regional Committee Incorporated	Armenian Film Festival	\$2,000
The Salvation Army (Ryde)	Ryde Community Christmas Meals	\$2,500
	Total	\$28,600

ITEM 1 (continued)

ATTACHMENT 1

- (d) That Council endorse the allocation of the Round Two, 2018, Seniors category as follows:

Organisation	Project	Amount
Homenetmen Ararat Association Incorporated	Seniors Social Gathering-launch of new program for local seniors	\$2,000
Putney Tennyson Probus Club Inc	Accessible social events for local seniors	\$2,000
Computer Pals for Seniors Inc. (West Ryde)	Promoting the Club to the local community and supporting social activities for seniors attending the club	\$1,600
Probus Club of Gladesville and District Inc.	Seniors travel assistance-assistance to lower the cost of outings for club members and seniors in the local community	\$2,000
Eastwood Senior Citizen's Club Inc.	Seniors Technology Clinic-presentations on emerging technologies and promotion of a program where volunteers answer specific technical queries from seniors	\$1,500
Sydney Go Go Jang-Gu	Korean Australian Senior Citizens Performance Group- to support performances throughout the year	\$2,000
Indonesian Welfare Association	Seniors Stay Connected-establishing a community hub for Indonesian seniors	\$2,000
Christ Living Church (West Ryde Senior Group)	Promoting active social life and increase of physical and emotional well-being for seniors	\$1,650
	Total	\$14,750

- (e) That Council endorse the allocation of the Round Two, 2018, Social Inclusion category as follows:

Organisation	Project	Amount
Ryde Hunters Hill Life Education Centre Inc.	Wheelchair lift for Life Education Van	\$5,000

ITEM 1 (continued)

ATTACHMENT 1

INTO-ARTS	Automatic entry door to primary access point. Into-arts is a private business that runs art, movement and music therapy activities. They will provide matched funding	\$2,172.50
	Total	\$7,172.50

- (f) That Council endorse the allocation of the Round Two, 2018, Social Support category (Historical Community Aid Grants) as follows:

Organisation	Project	Amount
North Ryde Community Aid and Information Centre Inc.	Community Connections- includes social activity groups, multi-cultural mothers group, food relief program and NRCA Leisure Learning program	\$24,000
Christian Community Aid Service Inc.	CCA- Enabling Better Lives- free or low cost services for emerging needs of disadvantaged community members eg. Financial counselling, emergency relief, The Community Store	\$32,000
Sydney Community Services	Wellness and Enablement- Support for seniors and people with a disability to access the services they need and to participate in activities of their choice.	\$24,000
	Total	\$80,000

- (g) That Council endorse the allocation of the Round Two, 2018, Sport and Recreation category as follows:

Organisation	Project	Amount
North Ryde Physical Culture Club Inc.	Hosting an inter-club event which will be promoted to and open to members of the local community	\$3,000
	Total	\$3,000

ITEM 1 (continued)

ATTACHMENT 1

Record for the Voting:

For the Motion: Unanimous

4 REPORT OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING 6/18 held on 9 October 2018

2 CONFIRMATION OF MINUTES - Finance and Governance Committee Meeting held on 14 August 2018

RESOLUTION: (Moved by Councillors Kim and Gordon)

That the Minutes of the Finance and Governance Committee 5/18, held on 14 August 2018, be confirmed.

Record for the Voting:

For the Motion: Unanimous

4 ANNUAL DISCLOSURE OF PECUNIARY INTERESTS

RESOLUTION: (Moved by Councillors Kim and Gordon)

That the Register of Disclosure of Pecuniary Interest Returns is tabled as required under Section 450A of the *Local Government Act*, 1993.

Record for the Voting:

For the Motion: Unanimous

5 REPORT OF THE RYDE CENTRAL COMMITTEE MEETING 6/18 held on 9 October 2018

RESOLUTION: (Moved by Councillors Kim and Gordon)

That Council determine Items 2 and 4 of the Ryde Central Committee Meeting 6/18, held on 9 October 2018 noting that Item 1 – Election of Chairperson and Deputy Chairperson and Item 3 – Items Put Without Debate are not required to be considered by Council.

Record for the Voting:

For the Motion: Unanimous

ITEM 1 (continued)

ATTACHMENT 1

2 CONFIRMATION OF MINUTES - Ryde Central Committee Meeting held on 14 August 2018

RESOLUTION: (Moved by Councillors Kim and Gordon)

That the Minutes of the Ryde Central Committee Meeting 5/18, held on 14 August 2018, be confirmed.

Record for the Voting:

For the Motion: Unanimous

4 RYDE CENTRAL PROJECT UPDATE - APRIL 2018

RESOLUTION: (Moved by Councillors Kim and Gordon)

- (a) That the Committee receive and note this report.
- (b) That Council note that a proposal to have a bus interchange above Devlin Street is not supported by Transport for NSW.

Record for the Voting:

For the Motion: Unanimous

7 INVESTMENT REPORT AS AT 30 SEPTEMBER 2018

RESOLUTION: (Moved by Councillors Kim and Gordon)

That Council endorse the Investment Report as at 30 September 2018.

Record of the Voting:

For the Motion: Unanimous

8 REVISED DRAFT 2017/18 FINANCIAL STATEMENTS

RESOLUTION: (Moved by Councillors Kim and Gordon)

- (a) That the Mayor, Deputy Mayor, General Manager and the Responsible Accounting Officer sign the 'Statement by Councillor and Management' for both the General Purpose and Special Purpose Financial Statements as contained in the Revised Draft 2017/18 Financial Statements.

ITEM 1 (continued)

ATTACHMENT 1

- (b) That Council's Meeting on Tuesday, 27 November 2018 be fixed as the date for the public meeting to allow Council's external auditors to present the audited Financial Statements and Independent Auditor's Report for the year ended 30 June 2018 as required by section 419 of the Local Government Act 1993.

Record of the Voting:

For the Motion: Unanimous

10 DEFERRED REPORT: REQUEST FOR TENDER - COR-RFT -16/18 PIDDING PARK AMENITIES BLOCK

Note: A Memorandum from the Director – City Works dated 29 October 2018 was tabled and considered in conjunction with this Item and a copy is ON FILE - CONFIDENTIAL.

RESOLUTION: (Moved by Councillors Kim and Gordon)

- (a) That Council accept the tender from Avant Constructions Pty Ltd for COR-RFT-16/18: Pidding Park Building Amenities Upgrade, in the amount of \$1,054,000.00 (excl. GST) as recommended in the Tender Evaluation Report.
- (b) That Council delegate to the General Manager the authority to enter into a contract with Avant Constructions Pty Ltd for COR-RFT-16/18: Pidding Park Amenities Building Upgrade, on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.
- (c) That Council advise all the respondents of Council's decision.

Record of the Voting:

For the Motion: Unanimous

11 REQUEST FOR TENDER - COR-RFT-10/18 MAINTENANCE OF COUNCIL OWNED LIGHTING

RESOLUTION: (Moved by Councillors Kim and Gordon)

- (a) That Council accept the tender from UAM Pty Ltd for the maintenance of Council owned lighting in accordance with the submitted schedule of rates, as recommended in the Tender Evaluation Report.

ITEM 1 (continued)

ATTACHMENT 1

(b) That Council delegate to the General Manager the authority to enter into a contract with UAM Pty Ltd on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.

(c) That Council advise all the respondents of Council's decision.

Record of the Voting:

For the Motion: Unanimous

3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 7/18 held on 9 October 2018

RESOLUTION: (Moved by Councillors Pedersen and Purcell)

That Council determine Items 4, 7(b), 7(c) and 7(k) of the Works and Community Committee report 7/18, held on 9 October 2018 noting that Items 1, 2, 3, 6, 7(a), 7(d), 7(e), 7(f), 7(g), 7(h) and 7(i) were dealt with by the Committee within its delegated powers and Item 5 was dealt with earlier in the meeting as detailed in these Minutes.

Record for the Voting:

For the Motion: Unanimous

4 WESTMINSTER SCOUT HALL FUTURE USE

Note: Councillor Purcell left the meeting at 10.25pm and was not present for voting on this Item.

RESOLUTION: (Moved by Councillors Pedersen and Maggio)

- (a) That Council work with the Girl Guides to make sure they have secured an alternate interim space with storage before any work begins.
- (b) That a report be bought back to Council at the conclusion of the Westminster Park Masterplan outlining options to replace or repair a community hall on the site.
- (c) That based on the report to Council as outlined in part (b) above, Council works with community groups and those involved with the future use of the facility, in regards to part funding of the project.

Record for the Voting:

For the Motion: Unanimous

ITEM 1 (continued)

ATTACHMENT 1

5 COMMUNITY GRANTS PROGRAM - ALLOCATION OF FUNDING ROUND TWO, 2018

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

7(b) TRAFFIC AND PARKING MATTERS TABLED AT THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 6 SEPTEMBER 2018

Note: Councillor Purcell was not present for voting on this Item.

RESOLUTION: (Moved by Councillors Pedersen and Maggio)

That Council not proceed with the proposed changes to parking in Charles Street, Putney.

Record for the Voting:

For the Motion: Unanimous

7(c) TRAFFIC AND PARKING MATTERS TABLED AT THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 6 SEPTEMBER 2018

MOTION: (Moved by Councillors Pedersen and Gordon)

That Council:

- (i) Installs '2P: 8am-6pm Mon-Fri Permit Holders Excepted Area 13' on both sides of Bencoolen Avenue, West Ryde; and
- (ii) Updates Council's *Permit Parking Policy*, to allow Bencoolen Avenue properties to be eligible to apply for parking permits subject to other requirements of the Policy.

Note: Councillor Purcell returned to the meeting at 10.30pm.

Note: Councillor Lane left the meeting at 10.31pm and was not present for voting on this Item.

AMENDMENT: (Moved by Councillors Moujalli and Zhou)

That Council take no further action in regards to a resident parking scheme in West Ryde at this time.

ITEM 1 (continued)

ATTACHMENT 1

On being put to the Meeting, the voting on the Amendment was unanimous For the Amendment. The Amendment was **CARRIED** and then became the Motion.

Record for the Voting:

For the Amendment: Unanimous

Note: Councillor Lane returned to the meeting at 10.33pm.

RESOLUTION: (Moved by Councillors Moujalli and Zhou)

That Council take no further action in regards to a resident parking scheme in West Ryde at this time.

Record for the Voting:

For the Motion: Unanimous

7(j) TRAFFIC AND PARKING MATTERS TABLED AT THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 6 SEPTEMBER 2018

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

7(k) TRAFFIC AND PARKING MATTERS TABLED AT THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 6 SEPTEMBER 2018

Note: Councillors Brown, Lane and Maggio left the meeting at 10.37pm and were not present for voting on this Item.

RESOLUTION: (Moved by Councillors Pedersen and Purcell)

That Council delegates Authority to the General Manager to approve the following changes to prescribed traffic control devices (signs and line markings), in respect to 86-88 Trelawney Street, Eastwood:

- Install parking controls across a driveway in or near a town centre, neighbourhood centre or small centre, or near a railway station, school, place of public worship, community facility or recreation facility.

Record for the Voting:

For the Motion: Unanimous

ITEM 1 (continued)

ATTACHMENT 1

Note: Councillors Brown and Lane returned to the meeting at 10.39pm.

**4 REPORT OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING
6/18 held on 9 October 2018**

Note: Councillor Maggio was not present for voting on this Item.

RESOLUTION: (Moved by Councillors Clifton and Gordon)

That Council determine Items 5 and 6 of the Finance and Governance Committee Meeting 6/18, held on 9 October 2018 noting that Item 1 Election of Chairperson and Deputy Chairperson and Item 3 – Items Put Without Debate are not required to be considered by Council and Items 2 and 4 were dealt with earlier in the meeting as detailed in these Minutes.

Record for the Voting:

For the Motion: Unanimous

**2 CONFIRMATION OF MINUTES - Finance and Governance
Committee Meeting held on 14 August 2018**

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

4 ANNUAL DISCLOSURE OF PECUNIARY INTERESTS

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

5 YOUTH UNEMPLOYMENT

Note: Councillor Maggio returned to the meeting at 10.40pm.

MOTION: (Moved by Councillors Clifton and Gordon)

That Council acknowledges the programs currently in place to support youth employment and endorses the expanded opportunities provided for youth, as outlined within this report.

AMENDMENT: (Moved by Councillors Kim and Purcell)

That Council:

- (a) Acknowledges the programs currently in place to support youth employment Endorses the expanded opportunities provided for youth, as outlined within this report.

ITEM 1 (continued)

ATTACHMENT 1

- (b) Partner with a local Job Active Provider to provide up to 4 work experience placements per year in accordance with the Australian Government's National Work Experience Program or Work for the Dole Program.
- (c) Submit the report on strategies to fulfil the youth unemployment reduction in the City of Ryde as outlined in the resolution titled "Youth Unemployment in the City of Ryde".

On being put to the Meeting, the voting on the Amendment was eleven (11) votes for and one (1) against. The Amendment was **CARRIED** and then became the Motion.

Record for the Voting:

For the Amendment: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Moujalli, Pedersen, Purcell, Yedelian OAM and Zhou

Against the Amendment: Councillor Maggio

RESOLUTION: (Moved by Councillors Kim and Purcell)

That Council:

- (a) Acknowledges the programs currently in place to support youth employment Endorses the expanded opportunities provided for youth, as outlined within this report.
- (b) Partner with a local Job Active Provider to provide up to 4 work experience placements per year in accordance with the Australian Government's National Work Experience Program or Work for the Dole Program.
- (c) Submit the report on strategies to fulfil the youth unemployment reduction in the City of Ryde as outlined in the resolution titled "Youth Unemployment in the City of Ryde".

Record for the Voting:

For the Motion: Unanimous

ITEM 1 (continued)

ATTACHMENT 1

6 ADVICE ON COURT ACTIONS

RESOLUTION: (Moved by Councillors Clifton and Purcell)

That this Item be deferred to Closed Confidential Session for consideration.

Record for the Voting:

For the Motion: Unanimous

5 REPORT OF THE RYDE CENTRAL COMMITTEE MEETING 6/18 held on 9 October 2018

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

2 CONFIRMATION OF MINUTES - Ryde Central Committee Meeting held on 14 August 2018

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

4 RYDE CENTRAL PROJECT UPDATE - APRIL 2018

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

6 DEFERRED REPORT: SHRIMPTONS CREEK PRECINCT ACTIVATION - Public Art in Wilga Park

Note: A Memorandum from the Director – City Works dated 17 October 2018 was tabled and considered in conjunction with this Item and a copy is ON FILE.

RESOLUTION: (Moved by Councillors Pedersen and Clifton)

That Council undertake further community consultation on the artworks proposed for a period of two (2) weeks, to be completed prior to Christmas 2018 and if the results of the consultation are in favour of the designs, then the new artworks are to be considered endorsed by Council.

Record of the Voting:

For the Motion: Unanimous

ITEM 1 (continued)

ATTACHMENT 1

EXTENSION OF TIME

RESOLUTION: (Moved by Councillors Pedersen and Kim)

That the Meeting time be extended to allow consideration of all remaining Items listed on the Agenda, time being 11.02pm.

Record of the Voting

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillors Lane, Maggio and Yedelian OAM

7 INVESTMENT REPORT AS AT 30 SEPTEMBER 2018

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

8 REVISED DRAFT 2017/18 FINANCIAL STATEMENTS

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

9 CODE OF CONDUCT MATTER

RESOLUTION: (Moved by Councillors Purcell and Kim)

That this Item be deferred to Confidential Closed Session for consideration.

Record of the Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillors Maggio and Yedelian OAM

NOTICES OF MOTION

1 SANITARY BINS AND HAND SOAP DISPENSERS - Councillor Jordan Lane

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

ITEM 1 (continued)

ATTACHMENT 1

2 PUTNEY BOWLING CLUB - Councillor Roy Maggio

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

3 COLLEGE STREET - Councillor Roy Maggio

RESOLUTION: (Moved by Councillors Maggio and Clifton)

- (a) That Council consider designing a neighbourhood community market garden incorporating the closure to benefit the community.
- (b) That staff provide a report to Council as to the viability of the proposed project which is to include details regarding;
 - i. Community consultation
 - ii. Scope, site suitability, project viability and timing of the project
 - iii. Possible workshop to assist the neighbourhood to grow and maintain the market garden if approved
 - iv. Possible funding options for the garden from Bunnings

Record of the Voting:

For the Motion: Unanimous

4 PIONEER PARK BASEBALL FACILITIES - Councillor Roy Maggio

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

5 BANJO PATTERSON PARK PLAQUE IN MEMORY OF ZANE URASLI - Councillor Roy Maggio

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

6 KISSING POINT WHARF PLAQUE IN MEMORY OF JUSTIN ARIA - Councillor Roy Maggio

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

ITEM 1 (continued)

ATTACHMENT 1

QUESTIONS BY COUNCILLORS AS PER POLICY

1 QUESTIONS WITH NOTICE - Councillor Roy Maggio

RESOLUTION: (Moved by Councillors Yedelian OAM and Pedersen)

That the following Answers to Questions with Notice be received and noted.

Record of Voting:

For the Motion: Unanimous

Question 1:

What amount of funds have been allocated towards the Civic Centre development since its establishment to this current time?

Answer 1:

2008/2009 to 2012/2013 \$5,380,523

2015/2016 to 2016/2017 \$1,197,997

2017/2018 to 2018/2019 \$361,573

Question 2:

What was the cost of the move from the old Civic Centre site to the North Ryde Office (by financial year)?

Answer 2:

2015/2016 \$1,657,794

2016/2017 \$1,399,155

NOTE: The above costs include the costs associated with vacating the Civic Centre building, removalist / relocation costs, the refurbishment and fit out costs of both North Ryde Office and Level 1A Pope Street (Top Ryde) Council Chambers, Meeting Rooms etc.

IMPORTANT:

The costs associated with **not relocating** staff to the North Ryde Office (ie remaining at the Civic Centre site) are as follows:

ITEM 1 (continued)

ATTACHMENT 1

1. Cost of Rectification works (including removal of ceiling and installation of new ceiling) - \$1.9m (one-off) – refer to Extraordinary Council Meeting of 20 October 2015.
2. Annual Cost of operating and routine maintenance costs - \$800k (recurrent)
3. Annual depreciation expense of civic centre building - \$500k (recurrent)

The total cost of remaining at the Civic Centre site between May 2016 and October 2018 would therefore be estimated at approximately \$4.6m.

CLOSED SESSION

ITEM 12 – REQUEST FOR TENDER - COR-RFT-09/18 WILGA PARK LANDSCAPE, CIVIL AND AMENITIES BUILDING WORKS

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

ITEM 4(6) – ADVICE ON COURT ACTIONS

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

ITEM 9 – CODE OF CONDUCT MATTER

Confidential

As this matter relates to a Code of Conduct matter, the Local Government Act 1993 section 10A(2)(i) now provides for Code of Conduct matters to be considered in the closed session of Council.

ITEM 1 (continued)

ATTACHMENT 1

RESOLUTION: (Moved by Councillors Gordon and Purcell)

That the Council resolve into Closed Session to consider the above matters.

Record of the Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Maggio, Pedersen, Purcell and Zhou

Against the Motion: Councillors Lane, Moujalli and Yedelian OAM

Note: The Council closed the meeting at 11.07pm. The public and media left the chamber.

10 DEFERRED REPORT: REQUEST FOR TENDER - COR-RFT -16/18 PIDDING PARK AMENITIES BLOCK

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

11 REQUEST FOR TENDER - COR-RFT-10/18 MAINTENANCE OF COUNCIL OWNED LIGHTING

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

12 REQUEST FOR TENDER - COR-RFT-09/18 WILGA PARK LANDSCAPE, CIVIL AND AMENITIES BUILDING WORKS

RCOMMENDATION: (Moved by Councillors Gordon and Kim)

- (a) That Council accept the tender from Glascott Landscape & Civil Pty Ltd for the COR-RFT-09/18 in the amount of \$1,737,158.10 as recommended in the Tender Evaluation Report.
- (b) That should Council support the proposed Public Art at Wilga Park that Council accept the provisional items as tendered from Glascott Landscape & Civil Pty Ltd for the COR-RFT-09/18 in the amount of \$460,608.95.
- (c) That Council delegate to the General Manager the authority to enter into a contract with Glascott Landscape & Civil Pty Ltd for COR-RFT-09/18: Wilga Park Landscape, Civil & Amenities Building Works on the terms contained within the tender.

ITEM 1 (continued)

ATTACHMENT 1

(d) That Council advise all the respondents of Council's decision.

Record of the Voting:

For the Motion: Unanimous

**4 REPORT OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING
6/18 held on 9 October 2018**

6 ADVICE ON COURT ACTIONS

RECOMMENDATION: (Moved by Councillors Kim and Clifton)

That the report of the General Counsel be received.

Record for the Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Moujalli, Pedersen, Purcell, Yedelian OAM and Zhou

Against the Motion: Councillor Maggio

Note: The Mayor, Councillor Laxale left the meeting at 11.19pm and did not return.

Note: The Deputy Mayor, Councillor Zhou assumed the Chair.

Note: All staff with the exception of the General Manager, Executive Team, Manager – Corporate Governance and Administrative staff left the meeting at 11.20pm.

9 CODE OF CONDUCT MATTER

Note: The Mayor, Councillor Laxale was not present for consideration or voting on this Item.

Note: Councillor Lane addressed the meeting in relation to this Item, following which he left the meeting at 11.28pm and did not return to the meeting. He was not present for consideration and voting on this Item.

Note: Councillor Maggio left at 12.20am and did not return to the meeting. He was not present for voting on this Item.

ITEM 1 (continued)

ATTACHMENT 1

RECOMMENDATION: (Moved by Councillors Purcell and Kim)

- (a) That Council does not adopt the Investigator's recommendations.
- (b) That as a result of Councillor Lane's breach of Clause 3.1 of the City of Ryde's Code of Conduct by bringing the Council, or holders of civic office into disrepute, whereby he stated that Mayor Laxale was 'secretly facilitating multi-million dollar deals with developers', Council resolves as follows that:
 - i. Councillor Lane is counselled within the next two (2) months in relation to his conduct and use of and comments made on social media to occur.
 - ii. The General Manager determines an appropriately qualified person to provide the counselling.
 - iii. Councillor Lane undergoes training in relation to the Code of Conduct and his use of and comments made on social media.
 - iv. The General Manager determines an appropriately qualified person to provide the training.
 - 1) It is noted that Council will be scheduling Code of Conduct training for all Councillors and Council's staff in the short term.
 - v. Councillor Lane remove the Facebook post as soon as possible.
 - vi. Councillor Lane to provide a written apology to the Mayor of the City of Ryde prior to the next Council meeting.
 - vii. Council formally censure Councillor Lane for the breach under Section 440G of the Local Government Act and refer the matter to the Office of Local Government.
- (c) That Council has determined resolution (b) above, for the following reasons:
 - i. The changes are minor;
 - ii. The changes provide clarity around the breach of the Code of Conduct;
 - iii. The changes ensure a swift apology and resolution of the matter; and
 - iv. The changes make the Office of Local Government aware of the censure for further investigation.

ITEM 1 (continued)

ATTACHMENT 1

Record of the Voting:

For the Motion: Councillors Clifton, Gordon, Kim, Pedersen, Purcell and Zhou

Against the Motion: Councillors Brown, Moujalli and Yedelian OAM

OPEN SESSION

Note: The Mayor, Councillor Laxale and Councillors Lane and Maggio were not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Clifton and Pedersen)

That Council resolve itself into open Council.

Record of the Voting:

For the Motion: Unanimous

Note: Open Council resumed at 12.40am.

Note: The Mayor, Councillor Laxale and Councillors Lane and Maggio were not present for consideration or voting on this Item.

RESOLUTION: (Moved by Councillors Clifton and Pedersen)

That the recommendations of Items considered in Closed Session be received and adopted as resolutions of Council without any alteration or amendment thereto.

Record of the Voting:

For the Motion: Unanimous

The meeting closed at 12.42am on Wednesday, 31 October 2018.

CONFIRMED THIS 27TH DAY OF NOVEMBER 2018

Chairperson

2 CONFIRMATION OF MINUTES - Extraordinary Council Meeting held on 13 November 2018

Report prepared by: Senior Coordinator - Civic Support
File No.: CLM/18/1/1/2 - BP18/1259

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Extraordinary Council Meeting 14/18, held on 13 November 2018 be confirmed.

ATTACHMENTS

- 1 MINUTES - Extraordinary Council Meeting - 13 November 2018

ITEM 2 (continued)

ATTACHMENT 1

**Extraordinary Council Meeting
MINUTES OF MEETING NO. 14/18**

Meeting Date: Tuesday 13 November 2018
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde
Time: 9.30pm

Councillors Present: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Moujalli, Pedersen and Purcell.

Apologies: Councillors Maggio and Yedelian OAM.

Leave of Absence: Councillor Zhou.

Staff Present: General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Planning and Environment, General Counsel, Manager – Parks, Manager – Communications and Engagement, Manager – Urban Strategy, Senior Coordinator – Community Engagement, Senior Coordinator – Communications, Communications Coordinator, Senior Coordinator – Civic Support and Civic Support Officer.

PRAYER

Councillor Moujalli offered prayer prior to the commencement of the meeting.

NATIONAL ANTHEM

The National Anthem was sung prior to the commencement of the meeting.

LEAVE OF ABSENCE

The Mayor, Councillor Laxale advised the meeting that Councillor Zhou had requested a Leave of Absence for the period 6 November 2018 to 17 November 2018 inclusive.

Councillor Moujalli requested a Leave of Absence for 27 November 2018.

RESOLUTION: (Moved by The Mayor, Councillor Laxale and Councillor Brown)

- (a) That Councillor Zhou's Leave of Absence for the period 6 November 2018 to 17 November 2018 inclusive be approved.
- (b) That Councillor Moujalli's Leave of Absence for 27 November 2018 be approved.

ITEM 2 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: Unanimous

DISCLOSURES OF INTEREST

There were no Disclosures of Interest.

TABLING OF PETITIONS

No Petitions were tabled.

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

The following persons addressed the Council:-

Name	Topic
Matthew Lennartz (representing Meriton)	Notice of Motion 1 – Extension of Public Consultation – 112 Talavera Road, Macquarie park

NOTICE OF MOTION

- 1 EXTENSION OF PUBLIC CONSULTATION - 112 TALAVERA ROAD, MACQUARIE PARK - Councillor Trenton Brown, Councillor Jordan Lane, Councillor Sarkis Yedelian OAM and Councillor Christopher Moujalli**

Note: A Memorandum from the Director – City Planning and Environment dated 12 November 2018 together with attachments was tabled and considered in relation to this Item and a copy is ON FILE.

MOTION: (Moved by Councillors Brown and Lane)

That the City of Ryde Council support the extension of the public community consultation of the Development Application / Planning Proposal of 112 Talavera Road, Macquarie Park for a further period of 60 days from the current closing date of 21 November 2018.

This will bring the total length of community consultation to approximately 90 days for this proposal.

On being put to the Meeting, the voting on the Motion was three (3) votes for and six (6) against. The Motion was **LOST**.

ITEM 2 (continued)

ATTACHMENT 1

Record of Voting:

For the Motion: Councillors Brown, Lane and Moujalli

Against the Motion: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Kim, Pedersen and Purcell

The meeting closed at 10.16pm.

CONFIRMED THIS 27TH DAY OF NOVEMBER 2018

Chairperson

3 ITEMS PUT WITHOUT DEBATE

Report prepared by: Senior Coordinator - Civic Support
File No.: CLM/18/1/1/2 - BP18/1151

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, Council can determine those matters on the Agenda that can be adopted without the need for any discussion.

RECOMMENDATION:

That Council determine the Items on Council's Agenda that will be adopted without debate.

OR

That Council determine all Items on the Agenda.

**4 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 8/18
held on 13 November 2018**

Report prepared by: Senior Coordinator - Civic Support
File No.: CLM/18/1/1/2 - BP18/1152

REPORT SUMMARY

Attached are the Minutes of the Works and Community Committee Meeting 8/18 held on 13 November 2018. The Minutes will be listed for confirmation at the next Works and Community Committee Meeting.

Items 1, 2, 3, 5, 6 and 8 were dealt with by the Committee within its delegated powers.

The following Committee recommendations for Items 4 and 7 are submitted to Council for determination in accordance with the delegations set out in Council's Code of Meeting Practice relating to Charters, functions and powers of Committees:

4 PROVISION OF INDOOR SPORTING FACILITIES IN THE CITY OF RYDE

RECOMMENDATION: (Moved by Councillors Purcell and Clifton)

- (a) That Council note the findings of the *Tennis Court Supply and Utilisation Study* which outlines there is a current over supply of tennis courts, however the existing number of courts will be required for the expected demand by 2036.
- (b) That Council, due to this current oversupply, in future Requests for Proposals to manage CoR tennis facilities include a requirement that proponents allow for a range of adaptive uses as outlined in the body of this report.
- (c) That Council recognise the importance of catering for a diversity of sports in the City of Ryde and that a minimum number of tennis courts be retained, sufficient to meet the identified demand.
- (d) That Council investigate and assess opportunities for additional indoor sports courts on other sites as part of the *Recreation Needs Study* to be undertaken in 2019-20 year.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** as Councillor **MAGGIO** requested that the matter be referred to the next Council Meeting.

ITEM 4 (continued)
7 SMALL GRANTS- ALLOCATION OF FUNDING NOVEMBER 2018

Note: Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she met the organiser of Reach Community Services through a friend today.

RECOMMENDATION: (Moved by Councillors Purcell and Gordon)

- (a) That Council endorse the allocation of The City of Ryde Small Grants Category as follows:

Organisation	Project Name	Amount
The Northern Centre	Sing & Grow @ The Northern Centre	\$2,000
North Ryde Community Aid and Information Centre Inc.	Ryde Leisure Learning Centre	\$2,000
West Ryde Chamber of Commerce	West Ryde Chamber Website Project	\$1,200
Reach Community Initiatives	Building resilience & engaging students with breakfast club & social skills	\$2,000

- (b) That the successful Grant applicants be informed of the outcome of their application.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** as it is outside the Committee's delegations.

ATTACHMENTS

- 1 MINUTES - Works and Community Committee Meeting - 13 November 2018**

ITEM 4 (continued)

ATTACHMENT 1

**Works and Community Committee
MINUTES OF MEETING NO. 8/18**

Meeting Date: Tuesday 13 November 2018
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde
Time: 6.02pm

Councillors Present: Councillors Pedersen (Chairperson), Clifton, Gordon, and Purcell.

Apologies: Councillor Moujalli.

Leave of Absence: Councillor Zhou.

Staff Present: General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Planning and Environment, Manager – Parks, Manager – Communications and Engagement, Manager – Environment, Health and Building, Manager – Library Services, Senior Coordinator – Library Services, Senior Coordinator – Environment, Team Leader – Community Services, Open Space Planner, Senior Coordinator – Civic Support and Civic Support Officer.

DISCLOSURES OF INTEREST

Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in Item 7 – Small Grants – Allocation of Funding November 2018, for the reason that she met the organiser of Reach Community Services through a friend today.

1 CONFIRMATION OF MINUTES - Meeting held on 9 October 2018

RESOLUTION: (Moved by Councillors Purcell and Gordon)

That the Minutes of the Works and Community Committee 7/18, held on 9 October 2018, be confirmed.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 4 (continued)

ATTACHMENT 1

2 ITEMS PUT WITHOUT DEBATE

RESOLUTION: (Moved by Councillors Purcell and Gordon)

That the Committee adopt Items 5, 6 and 7 on the Agenda as per the recommendations in the reports.

Record of Voting:

For the Motion: Unanimous

5 DRAFT SPORTS GROUND ALLOCATION POLICY

RESOLUTION: (Moved by Councillors Purcell and Gordon)

- (a) That Council place the draft Sports Ground Allocation Policy on public exhibition for a period of 28 days.
- (b) That should no objections be received during the public exhibition period Council adopt the policy.
- (c) That should any submissions be made objecting to the policy during the public exhibition period, a further report be prepared for Council's consideration.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

6 TABLET / MOBILE PC TRIAL AT EASTWOOD LIBRARY

RESOLUTION: (Moved by Councillors Purcell and Gordon)

- (a) That Council endorse a six month trial of four mobile lending devices in Eastwood Library at a cost of \$600 from the current operational budget
- (b) That an evaluation of the trial service be reported to Council at the conclusion of the trial.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 4 (continued)

ATTACHMENT 1

7 SMALL GRANTS- ALLOCATION OF FUNDING NOVEMBER 2018

Note: Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she met the organiser of Reach Community Services through a friend today.

RECOMMENDATION: (Moved by Councillors Purcell and Gordon)

- (a) That Council endorse the allocation of The City of Ryde Small Grants Category as follows:

Organisation	Project Name	Amount
The Northern Centre	Sing & Grow @ The Northern Centre	\$2,000
North Ryde Community Aid and Information Centre Inc.	Ryde Leisure Learning Centre	\$2,000
West Ryde Chamber of Commerce	West Ryde Chamber Website Project	\$1,200
Reach Community Initiatives	Building resilience & engaging students with breakfast club & social skills	\$2,000

- (b) That the successful Grant applicants be informed of the outcome of their application.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** as it is outside the Committee's delegations.

3 ENVIRONMENT PROGRAM - ANNUAL UPDATE 2017/18

RESOLUTION: (Moved by Councillors Purcell and Clifton)

That Council receive and notes the Environmental Program of Works Status Update for 2017/18.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 4 (continued)

ATTACHMENT 1

4 PROVISION OF INDOOR SPORTING FACILITIES IN THE CITY OF RYDE

RECOMMENDATION: (Moved by Councillors Purcell and Clifton)

- (a) That Council note the findings of the *Tennis Court Supply and Utilisation Study* which outlines there is a current over supply of tennis courts, however the existing number of courts will be required for the expected demand by 2036.
- (b) That Council, due to this current oversupply, in future Requests for Proposals to manage CoR tennis facilities include a requirement that proponents allow for a range of adaptive uses as outlined in the body of this report.
- (c) That Council recognise the importance of catering for a diversity of sports in the City of Ryde and that a minimum number of tennis courts be retained, sufficient to meet the identified demand.
- (d) That Council investigate and assess opportunities for additional indoor sports courts on other sites as part of the *Recreation Needs Study* to be undertaken in 2019-20 year.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** as Councillor **MAGGIO** requested that the matter be referred to the next Council Meeting.

5 DRAFT SPORTS GROUND ALLOCATION POLICY

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

6 TABLET / MOBILE PC TRIAL AT EASTWOOD LIBRARY

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

7 SMALL GRANTS- ALLOCATION OF FUNDING NOVEMBER 2018

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

ITEM 4 (continued)

ATTACHMENT 1

8 TRAFFIC AND PARKING INVESTIGATIONS AT MEADOWBANK PUBLIC SCHOOL

RESOLUTION: (Moved by Councillors Purcell and Clifton)

- (a) That Council consults with Meadowbank Public School, Meadowbank Public School P&C and local residents regarding the proposed short-term and medium-term works for Meadowbank Public School, as detailed in the report.
- (b) That a report be provided back to Council, via the Ryde Traffic Committee, with a list of recommended short-term and medium-term works for Meadowbank Public School.

Record of Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

The meeting closed at 6.28pm.

CONFIRMED THIS 12TH DAY OF FEBRUARY 2019.

Chairperson

**5 REPORT OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING
7/18 held on 13 November 2018**

Report prepared by: Senior Coordinator - Civic Support
File No.: CLM/18/1/5/2 - BP18/1153

REPORT SUMMARY

Attached are the Minutes of the Finance and Governance Committee Meeting 7/18 held on 13 November 2018. The Minutes will be listed for confirmation at the next Finance and Governance Committee Meeting.

The following Committee recommendations for Items 1, 3, 4 and 5 are submitted to Council for determination in accordance with the delegations set out in the Code of Meeting Practice relating to Charters, functions and powers of Committees:

**1 CONFIRMATION OF MINUTES - Finance and Governance Committee
Meeting held on 9 October 2018**

RECOMMENDATION: (Moved by Councillors Pedersen and Purcell)

That the Minutes of the Finance and Governance Committee 6/18, held on 9 October 2018, be confirmed.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

3 ANNUAL REPORT ON CODE OF CONDUCT COMPLAINT STATISTICS

RECOMMENDATION: (Moved by Councillors Purcell and Gordon)

- (a) That Council note the **ATTACHED** table of Code of Conduct complaints for the period from 1 September 2017 to 31 August 2018.
- (b) That Council provide these statistics to the Office of Local Government as required by the Model Code of Conduct – Complaints Procedure.

Record of Voting:

For the Motion: Unanimous

ITEM 5 (continued)

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice and Councillor **MAGGIO** requested that the matter be referred to the next Council Meeting.

4 REQUEST FOR TENDER - COR-RFT 01/18 - PLUMBING

RECOMMENDATION: (Moved by Councillors Purcell and Gordon)

- (a) That Council accepts the tender from AW Edwards Pty Limited and Roseville Plumbing, for the programmed plumbing maintenance and testing of the Backflow Devices and Thermostatic Mixing Valve equipment within the City of Ryde buildings to the amount of \$45,000 per annum for a 3 year period with an option to extend for a further 2 years as recommended in the Tender Evaluation Report (**ATTACHMENT 1**) and Tender Evaluation Summary (**ATTACHMENT 2**)
- (b) That Council accepts the tenders from Trustee for CW and TW Family Trust trading as Answer Plumbing be engaged as back-up should either of the nominated contractors fail to provide the specified and contracted services and for competitive reactive repairs of the plumbing installations within the City of Ryde buildings.
- (c) That Council delegate to the General Manager the authority to enter into a contract with AW Edwards Pty Limited, Roseville Plumbing and Trustee for CW and TW Family Trust trading as Answer Plumbing on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.
- (d) That Council advise all the respondents of Council's decision.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

5 ADVICE ON COURT ACTIONS

RECOMMENDATION: (Moved by Councillors Purcell and Pedersen)

That the report of the General Counsel be received.

ITEM 5 (continued)**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ATTACHMENTS

1 MINUTES - Finance and Governance Committee Meeting - 13 November 2018

ITEM 5 (continued)

ATTACHMENT 1

**Finance and Governance Committee
MINUTES OF MEETING NO. 7/18**

Meeting Date: Tuesday 13 November 2018
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde
Time: 6.45pm

Councillors Present: Councillors Clifton (Chairperson), Gordon, Pedersen, and Purcell.

Apologies: Councillor Moujalli.

Leave of Absence: Councillor Zhou.

Staff Present: General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Planning and Environment, General Counsel, Manager – Parks, Manager – Communications and Engagement, Senior Coordinator – Civic Support and Civic Support Officer.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

**1 CONFIRMATION OF MINUTES - Finance and Governance Committee
Meeting held on 9 October 2018**

RECOMMENDATION: (Moved by Councillors Pedersen and Purcell)

That the Minutes of the Finance and Governance Committee 6/18, held on 9 October 2018, be confirmed.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ITEM 5 (continued)

ATTACHMENT 1

2 ITEMS PUT WITHOUT DEBATE

RESOLUTION: (Moved by Councillors Purcell and Gordon)

That the Committee adopt Item 4 on the Agenda as per the recommendation in the report.

Record of Voting:

For the Motion: Unanimous

4 REQUEST FOR TENDER - COR-RFT 01/18 - PLUMBING

RECOMMENDATION: (Moved by Councillors Purcell and Gordon)

- (a) That Council accepts the tender from AW Edwards Pty Limited and Roseville Plumbing, for the programmed plumbing maintenance and testing of the Backflow Devices and Thermostatic Mixing Valve equipment within the City of Ryde buildings to the amount of \$45,000 per annum for a 3 year period with an option to extend for a further 2 years as recommended in the Tender Evaluation Report (**ATTACHMENT 1**) and Tender Evaluation Summary (**ATTACHMENT 2**)
- (b) That Council accepts the tenders from Trustee for CW and TW Family Trust trading as Answer Plumbing be engaged as back-up should either of the nominated contractors fail to provide the specified and contracted services and for competitive reactive repairs of the plumbing installations within the City of Ryde buildings.
- (c) That Council delegate to the General Manager the authority to enter into a contract with AW Edwards Pty Limited, Roseville Plumbing and Trustee for CW and TW Family Trust trading as Answer Plumbing on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.
- (d) That Council advise all the respondents of Council's decision.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

ITEM 5 (continued)

ATTACHMENT 1

3 ANNUAL REPORT ON CODE OF CONDUCT COMPLAINT STATISTICS

RECOMMENDATION: (Moved by Councillors Purcell and Gordon)

- (a) That Council note the **ATTACHED** table of Code of Conduct complaints for the period from 1 September 2017 to 31 August 2018.
- (b) That Council provide these statistics to the Office of Local Government as required by the Model Code of Conduct – Complaints Procedure.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice and Councillor **MAGGIO** requested that the matter be referred to the next Council Meeting.

CLOSED SESSION

ITEM 5 - ADVICE ON COURT ACTIONS

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

RESOLUTION: (Moved by Councillors Pedersen and Purcell)

That the Committee resolve into Closed Session to consider the above matter.

Record of Voting:

For the Motion: Unanimous

Note: The Committee closed the meeting at 6.54pm. The public and media left the chamber.

4 REQUEST FOR TENDER - COR-RFT 01/18 - PLUMBING

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

ITEM 5 (continued)

ATTACHMENT 1

5 ADVICE ON COURT ACTIONS

RECOMMENDATION: (Moved by Councillors Purcell and Pedersen)

That the report of the General Counsel be received.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

OPEN SESSION

RESOLUTION: (Moved by Councillors Pedersen and Gordon)

That the Committee resolve itself into open Council.

Record of Voting:

For the Motion: Unanimous

Note: Open Council resumed at 7.02pm.

The meeting closed at 7.02pm.

CONFIRMED THIS 12TH DAY OF FEBRUARY 2019.

Chairperson

6 REPORT OF THE RYDE CENTRAL COMMITTEE MEETING 7/18 held on 13 November 2018

Report prepared by: Senior Coordinator - Civic Support
File No.: CLM/18/1/4/2 - BP18/1154

REPORT SUMMARY

Attached are the Minutes of the Ryde Central Committee Meeting 7/18 held on 13 November 2018. The Minutes will be listed for confirmation at the next Ryde Central Committee Meeting.

The following Committee recommendations for Items 1 and 3 are submitted to Council for determination in accordance with the delegations set out in the Code of Meeting Practice relating to Charters, functions and powers of Committees:

1 CONFIRMATION OF MINUTES - Ryde Central Committee Meeting held on 9 October 2018

RECOMMENDATION: (Moved by Councillors Purcell and Pedersen)

That the Minutes of the Ryde Central Committee Meeting 6/18, held on 9 October 2018, be confirmed.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** in accordance with the Ryde Central Committee Terms of Reference in Council's Code of Meeting Practice.

3 RYDE CENTRAL PROJECT UPDATE

RECOMMENDATION: (Moved by Councillors Clifton and Pedersen)

That the Committee receive and note this report.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** in accordance with the Ryde Central Committee Terms of Reference in Council's Code of Meeting Practice.

ATTACHMENTS

1 MINUTES - Ryde Central Committee Meeting - 13 November 2018

Agenda of the Council Meeting No. 15/18, dated Tuesday 27 November 2018.

ITEM 6 (continued)

**ATTACHMENT 1
Ryde Central Committee
MINUTES OF MEETING NO. 7/18**

Meeting Date: Tuesday 13 November 2018
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde
Time: 7.15pm

Councillors Present: Councillors Gordon (Chairperson), Clifton, Pedersen and Purcell.

Apologies: Councillor Moujalli.

Leave of Absence: Councillor Zhou.

Absent: Councillor Yedelian OAM

Staff Present: General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Planning and Environment, Manager – Parks, Manager – Communications and Engagement, Executive Officer – Ryde Central, Senior Coordinator – Civic Support and Civic Support Officer.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

1 CONFIRMATION OF MINUTES - Ryde Central Committee Meeting held on 9 October 2018

RECOMMENDATION: (Moved by Councillors Purcell and Pedersen)

That the Minutes of the Ryde Central Committee Meeting 6/18, held on 9 October 2018, be confirmed.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** in accordance with the Ryde Central Committee Terms of Reference in Council's Code of Meeting Practice.

ITEM 6 (continued)

ATTACHMENT 1

2 ITEMS PUT WITHOUT DEBATE

RESOLUTION: (Moved by Councillors Purcell and Pedersen)

That the Committee determine all Items on the Agenda.

Record of Voting:

For the Motion: Unanimous

3 RYDE CENTRAL PROJECT UPDATE

RECOMMENDATION: (Moved by Councillors Clifton and Pedersen)

That the Committee receive and note this report.

Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **27 NOVEMBER 2018** in accordance with the Ryde Central Committee Terms of Reference in Council's Code of Meeting Practice.

The meeting closed at 7.19pm.

CONFIRMED THIS 12TH DAY OF FEBRUARY 2019.

Chairperson

7 2017/2018 AUDITED FINANCIAL STATEMENTS - PRESENTATION BY AUDITORS

Report prepared by: Acting Chief Financial Officer
File No.: GRP/09/5/13 - BP18/1234

REPORT SUMMARY

This report is to bring before Council, the audited 2017/18 Financial Statements, in accordance with Section 419 of the Local Government Act, 1993.

At the Council meeting the Council's external auditors, the Audit Office and PricewaterhouseCoopers, will make a presentation to Council and answer questions in respect of the 2017/18 Financial Statements.

Members of Council's Audit and Risk Committee will also be present to answer any questions at the Council meeting.

RECOMMENDATION:

- (a) That in accordance with Section 419 of the Local Government Act 1993, Council receive and note the Auditor's Reports on the 2017/18 Annual Financial Statements for the year ended 30 June 2018.
- (b) That any public submissions on the 2017/18 Financial Reports be referred to Council's auditors, the Audit Office and PricewaterhouseCoopers.
- (c) That Council suspend standing orders to allow a presentation by the Audit Office and Pricewaterhouse Coopers, in respect of the 2017/18 Financial Statements including the Auditor's Reports.

ATTACHMENTS

- 1 Audited Financial Statements 2017-2018 - CIRCULATED UNDER SEPARATE COVER

Report Prepared By:

Christine Joyce
Acting Chief Financial Officer

Report Approved By:

Steven Kludass
Director - Corporate Services

ITEM 7 (continued)

Discussion

Council at its meeting of 30 October 2018 resolved to endorse the revised Draft 2017/18 Financial Statements for the year ended 30 June 2018.

Council's Audit and Risk Committee have met on three (3) occasions (17 August, 8 October and 27 November 2018) to review the 2017/18 Financial Statements as they have progressed from pre-audit to post-audit.

Council's Auditors, the Audit Office and PricewaterhouseCoopers, have completed the audit and copies of the Auditor's Reports are included in the 2017/18 Financial Statements.

The audited Financial Statements were sent to the Office of Local Government on 31 October 2018, meeting the statutory deadline.

The Financial Statements together with the Auditor's Reports are on public exhibition from 14 November 2018 to 27 November 2018.

Submissions in accordance with Section 420 of the Local Government Act 1993, from members of the public regarding any aspect of the Financial Reports or Auditor's Reports will be received up to 4 December 2018, being seven days after the date of tonight's meeting.

All submissions will be considered by Council and referred to its Auditors in accordance with the Local Government Act, 1993.

Report

Council's Financial Statements, which includes the Auditor's Reports for 2017/18 have been completed and are **CIRCULATED UNDER SEPARATE COVER**.

The statements are now formally presented to the public as required by Section 419 of the Local Government Act 1993.

The Financial Statements also include Special Purpose Financial Statements. These relate to the following designated business activities of Council;

- Ryde Aquatic Leisure Centre
- Commercial Waste Removal

No public submissions had been received at the time of writing this report.

ITEM 7 (continued)

Council's auditors, the Audit Office and PricewaterhouseCoopers, will make a presentation to the Council meeting on 27 November 2018 in respect of the 2017/18 Financial Statements, including the Auditor's Reports. Council's Audit and Risk Committee will also be present at the Council meeting to provide additional comments and to answer any questions on the Financial Statements and the Auditor's Reports.

The Auditors have issued an unmodified opinion (previously known as an 'unqualified audit opinion') in the Audit Report.

The following summary of the City of Ryde's financial results and key financial performance measures for 2017/18, demonstrates Council's sound financial position;

Financial Results	2017	2018
	000's	000's
Operating Result Before Capital	\$7,257	\$3,784
Operating Result After Capital	\$32,977	\$32,232
Total Cash & Investments	\$186,452	\$210,750
External Restrictions	\$100,514	\$112,103
Internal Restrictions	\$83,396	\$95,144
Working Capital	\$5,103	\$5,005
Total Assets	\$1,469,782	\$1,493,543
Total Liabilities	\$40,911	\$45,079
Total Equity	\$1,428,871	\$1,448,464

Performance Indicators

The following key performance indicators provide further information on Council's financial performance during the 2017/18 financial year;

Financial Health Indicators	2016	2017	2018
Operating Performance (Benchmark > 0%)	8.13%	11.47%	12.99%
Own Source Operating Revenue (Benchmark > 60%)	67.03%	75.83%	76.92%
Unrestricted Current Ratio (Benchmark > 1.5 times)	4.29x	3.44x	3.06x
Debt Service Cover Ratio (Benchmark > 2 times)	12.00x	27.65x	33.20x
Rates & Annual Charges Outstanding (Benchmark < 5%)	3.59%	3.62%	3.89%
Cash Expense Cover Ratio (Benchmark > 3 months)	15.72	15.92	17.50

ITEM 7 (continued)

Asset Management Indicators	2016	2017	2018
Building & Infrastructure Renewal Ratio (Benchmark > 100%)	134%	194%	181%
Asset Maintenance Ratio (Benchmark > 100%)	88%	93%	93%
Infrastructure Backlog Ratio (Benchmark < 2%) (Total Backlog Amount)	3.4% (\$24.3m)	2.7% (\$20.0m)	1.8% (\$13.2m)

The indicators above provide an insight into Council's solid financial performance during the 2017/18 financial year and highlight a consolidation of Council's financial position as at 30 June 2018.

Working Capital Result

Whilst the 'Operating Result' (derived from the Income Statement) is important, it is worth noting that it does not present a complete picture in itself. For example, the Net Operating Result does not reflect any capital expenditure. All capital expenditure is directly charged to the Statement of Financial Position (Balance Sheet) as an 'asset'.

Council allocates a budget for both operating and capital income and expenditure. By calculating the Working Capital Result we gain a greater understanding of our financial position and performance. In essence, Working Capital is a mix of 'Income Statement' and 'Statement of Financial Position' (Balance Sheet) items.

Council's opening Working Capital balance as at 1 July 2017 was \$5.1 million. The closing Working Capital balance as at 30 June 2018 was initially \$10.4 million, however Council resolved on 28 August 2018 to transfer \$5.4 million of this balance to the Ryde Central Reserve, leaving an Uncommitted Working Capital balance of \$5.0 million.

Council has a policy of having a minimum of \$4.5 million in available, uncommitted Working Capital to assist in events such as storm, flood, fire and other unforeseen events. The balance of \$5.0 million in uncommitted Working Capital is considered adequate.

Critical Dates

Council's audited Financial Statements (including General and Special Purpose Financial Statements) were submitted to the Office of Local Government on Wednesday 31 October 2018, meeting the statutory deadline.

ITEM 7 (continued)

The timeframe for finalisation of the 2017/18 Financial Statements is as follows:

Independent Auditors Report Submitted	31 Oct 18	Complete
Submit 2017/18 Financial Statements to OLG	31 Oct 18	Complete
Advertise 2017/18 Financial Statements	14 Nov 18	Complete
Final 2017/18 Financial Statements to Council (includes presentation to Councillors by External Auditors)	27 Nov 18	This Report
Public Submissions Closing Date	4 Dec 18	

In accordance with Section 418(2) of the Local Government Act 1993, Council has established the date (27 November 2018) for the meeting to present the audited Financial Statements and this meeting must be at least seven days after the date on which the notice is given, but not more than five weeks after the auditor's reports are given to Council. With the presentation of the Annual Financial Statements to the public at its meeting of 27 November 2018, Council will also meet this requirement.

Conclusion

Council's 2017/18 Financial Statements have now received external audit endorsement and have been submitted to the Office of Local Government.

Council remains in a solid financial position with another pleasing performance during the 2017/18 financial year. Council's financial indicators are trending positively and Council's uncommitted Working Capital balance remains well above the \$4.5 million minimum threshold.

Whilst the 2017/18 financial results are pleasing it is critical that Council continues to exercise prudent financial management to assist in achieving its goal of long term financial sustainability.

8 INVESTMENT REPORT AS AT 31 OCTOBER 2018

Report prepared by: Acting Chief Financial Officer
File No.: CSG/17/1/6/1 - BP18/1223

REPORT SUMMARY

This report details Council's performance of its investment portfolio as at 31 October 2018 and compares it against key benchmarks. The report includes the estimated market valuation of Council's investment portfolio and loan liabilities.

Council's return for the reporting period is 2.98%, which is 0.98% above the benchmark figure of 2.00%.

Income from interest on investments and proceeds from sale of investments totals \$2.19M for the financial year to date, which is \$802K above the 2018/19 year-to-date Budget. Appropriate adjustments to the Interest on Investments Budget have been proposed in the September Budget Quarterly Review report to Council.

RECOMMENDATION:

That Council endorse the Investment Report as at 31 October 2018.

ATTACHMENTS

1 Investment Report Attachment P04 - October 2018

Report Prepared By:

Christine Joyce
Acting Chief Financial Officer

Report Approved By:

Steven Kludass
Director - Corporate Services

ITEM 8 (continued)
Discussion

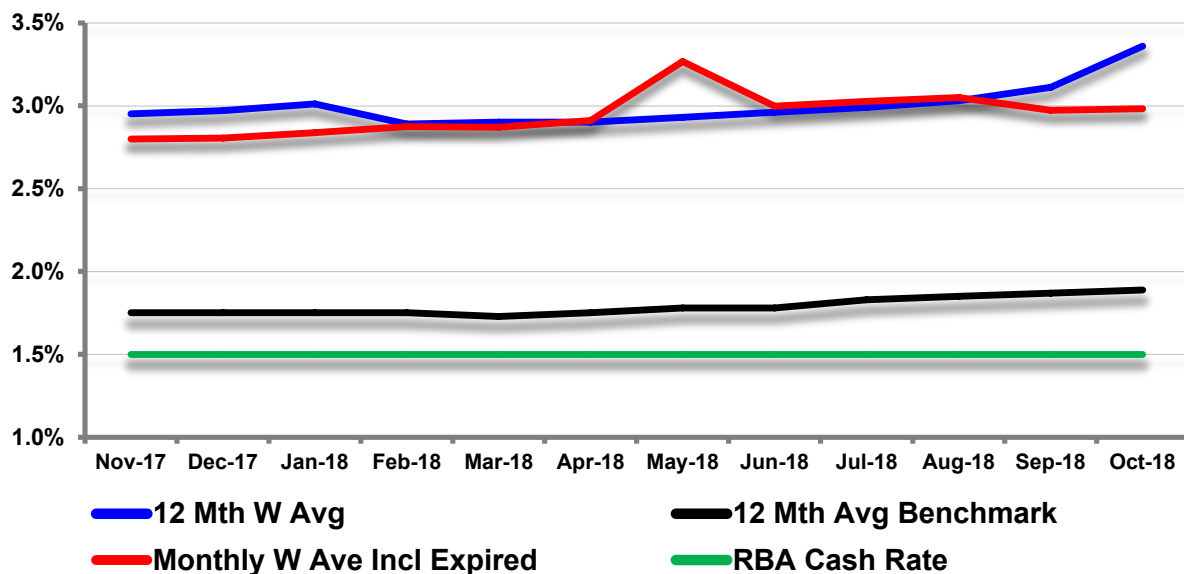
Council's Responsible Accounting Officer, is required to report monthly on Council's Investment Portfolio and certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the Local Government Act.

Investment Performance Commentary

Council's performance against the benchmark for returns of its investment portfolio for October 2018 and the past 12 months are as follows:

	Oct	12 Mth	FYTD
Council Return	2.98	3.36	2.99
Benchmark	2.00	1.89	2.05
Variance	0.98	1.47	0.94

Performance - All Investments



Council's investment portfolio as at 31 October 2018 was as follows:

Cash/Term Deposits	\$150.3M	65.6%
Floating Rate Notes	\$51.3M	22.4%
Fixed Bonds	\$27.7M	12.0%
Total Cash Investments	\$229.3M	100.0%
Investment Properties	\$155.8M	
Total Investments	\$385.1M	

Council's Investment Properties, valued as at 30 June 2018, are shown in **ATTACHMENT 1**.

ITEM 8 (continued)

The valuations listed have been undertaken in accordance with the revaluation process to 'best use' by an independent valuer, in compliance with the Australian Accounting Standards.

Council continues to utilise the Federal Government's current guarantee (\$250K) investing in Term Deposits with a range of Authorised Deposit Taking Institutions (ADI's) on short to medium term investments (generally 30 days to 180 days maturity) where more competitive rates are available.

Whilst Council has moved some of its investment portfolio out to longer terms, to lock in future returns, it should be noted that there is approximately \$95.1 million of Council's funds held in Internal Reserves.

Should Council consider utilising its Internal Reserves, this will have a direct impact on the amount of investment income that will be realised and will require a reduction in the future projected investment income and will place pressure on Council to be able to maintain its current level of expenditure on capital projects or maintenance.

Council's income from investments continues to exceed budgeted expectations, due primarily to Council receiving significant Developer Contributions. Interest on investments relating to available General Revenue funds also continues to rise.

Loan Liability

Council's loan liability as at 31 October 2018 was \$2.4 million which represents the balance of:

1. A \$6.8M 15 year loan drawn down in 2004 at 90 Day BBSW + 20 basis points for redevelopment works at Council's Civic Centre and refinancing the West Ryde Tunnel. The interest rate for this loan is reset every quarter;

There is no advantage to Council in changing the arrangements or repaying the loan earlier than planned. Council is receiving a better rate of return on its investments than it is paying in interest on this loan.

The following two loans were established under the Local Infrastructure Renewal Scheme (LIRS). Council receives a 3% interest subsidy payment from the OLG twice a year.

2. A \$1.5M 10 year loan drawn down 31 January 2014 at 180 day BBSW +175 basis points for the Children's Play Implementation Plan, which was approved for an LIRS subsidy in Round 2. The interest rate for this loan is reset every six months;
3. A \$1.5M 10 year loan drawn down 1 September 2014 at 4.95% for Phase 2 of the Children's Play Implementation Plan, which was approved for an LIRS subsidy in Round 3.

ITEM 8 (continued)
INVESTMENT SUMMARY AS AT 31 OCTOBER 2018

Issuer	Investment Name	Investment Rating	Fossil Fuel	Invested at 31-Oct-18 \$000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	Return since 01 July 2018	% of Total Invested	Maturity	Tenor
NAB	1. NAB Covered Bond	AAA	Y	3,739	3.10	3.07	3.04	1.63	16/03/2023	1826
Suncorp-Metway	2. Suncorp FRN (Covered)	AAA	N	4,000	3.07	3.06	3.19	1.74	22/06/2021	1826
ANZ	3. ANZ Fixed Bond	AA-	Y	3,991	2.92	2.92	2.95	1.74	16/08/2021	1826
ANZ	4. ANZ Fixed Bond	AA-	Y	1,498	3.16	3.17	3.20	0.65	18/01/2023	1826
ANZ	5. ANZ FRN	AA-	Y	4,000	3.18	3.13	3.26	1.74	7/04/2021	1826
ANZ	6. ANZ FRN	AA-	Y	1,500	2.77	2.75	2.80	0.65	18/01/2023	1826
ANZ	7. ANZ FRN	AA-	Y	2,000	2.90	2.90	2.90	0.87	9/05/2023	1826
ANZ	8. ANZ Floating TD	AA-	Y	4,000	3.51	3.38	3.50	1.74	10/11/2022	2557
ANZ	9. ANZ Flexi TD	AA-	Y	4,000	3.41	3.40	3.51	1.74	15/12/2022	2557
CBA	10. Bankwest 11am Account	AA-	Y	6,754	1.77	1.77	1.72	2.94		
CBA	11. CBA At Call Deposit	AA-	Y	2,032	1.48	1.48	1.48	0.89		
CBA	12. CBA Fixed Bond	AA-	Y	3,980	3.47	3.41	3.43	1.74	25/04/2023	1916
CBA	13. CBA MTN	AA-	Y	3,493	3.28	3.28	3.28	1.52	16/08/2023	1826
CBA	14. CBA FRN	AA-	Y	2,000	2.90	2.84	2.94	0.87	17/07/2020	1827
CBA	15. CBA FRN	AA-	Y	1,992	3.17	3.10	3.21	0.87	17/07/2020	1613
CBA	16. Bankwest TD	AA-	Y	4,000	2.74	2.65	2.74	1.74	16/04/2019	231
CBA	17. Bankwest Term Deposit	AA-	Y	2,000	2.76	2.61	2.76	0.87	18/04/2019	237
CBA	18. CBA TD	AA-	Y	3,000	2.59	2.59	2.59	1.31	11/12/2018	292
CBA	19. Bankwest TD	AA-	Y	2,000	2.81	2.69	2.81	0.87	4/04/2019	280
CBA	20. Bankwest TD	AA-	Y	4,000	2.77	2.62	2.75	1.74	5/02/2019	182
CBA	21. Bankwest TD	AA-	Y	2,000	2.71	2.56	2.72	0.87	11/07/2019	289
CBA	22. Bankwest TD	AA-	Y	4,000	2.81	2.81	2.81	1.74	14/05/2019	267
CBA	23. Bankwest TD	AA-	Y	2,000	2.76	2.76	2.76	0.87	16/04/2019	235
CBA	24. CBA TD	AA-	Y	2,000	2.74	2.74	2.74	0.87	21/02/2019	730
NAB	25. NAB Fixed Bond	AA-	Y	2,992	3.16	3.14	3.16	1.30	12/05/2021	1826
NAB	26. NAB Fixed Bond	AA-	Y	3,992	3.08	3.08	3.17	1.74	10/02/2023	1918
NAB	27. NAB FRN	AA-	Y	2,000	3.08	2.96	3.09	0.87	5/11/2020	1827
NAB	28. NAB FRN	AA-	Y	4,000	2.88	2.85	2.86	1.74	16/05/2023	1826
NAB	29. NAB Term Deposit	AA-	Y	2,000	2.71	2.70	2.71	0.87	25/06/2019	285
NAB	30. NAB TD	AA-	Y	4,000	2.80	2.80	2.80	1.74	1/11/2018	730
NAB	31. NAB Term Deposit	AA-	Y	4,000	2.70	2.70	2.70	1.74	17/09/2019	376
NAB	32. NAB TD	AA-	Y	4,000	3.35	3.35	3.35	1.74	18/09/2023	1827
NAB	33. NAB TD	AA-	Y	2,000	2.76	2.75	2.76	0.87	27/06/2019	280
Westpac	34. Westpac At Call	AA-	Y	13	0.53	0.51	0.50	0.01		
Westpac	35. Westpac FRN	AA-	Y	2,000	2.92	2.82	2.93	0.87	22/01/2020	1826
Westpac	36. Westpac FRN	AA-	Y	1,000	2.88	2.80	2.91	0.44	28/07/2020	1827
Westpac	37. Westpac Term Deposit 2	AA-	Y	81	2.45	2.56	2.45	0.04	19/04/2019	365
Westpac	38. Westpac Term Deposit	AA-	Y	4,000	3.55	3.55	3.55	1.74	22/02/2022	1825
Westpac	39. Westpac Term Deposit	AA-	Y	4,000	3.32	3.32	3.32	1.74	9/08/2022	1813
Westpac	40. Westpac Term Deposit	AA-	Y	2,000	3.38	3.38	3.38	0.87	18/08/2022	1815
Westpac	41. WBC Floating TD	AA-	Y	4,000	3.19	3.06	3.18	1.74	17/02/2022	1826
Westpac	42. Westpac TD	AA-	Y	4,000	3.14	3.14	3.14	1.74	2/11/2021	1461
Suncorp-Metway	43. Suncorp FRN	A+	N	800	3.27	3.18	3.29	0.35	20/10/2020	1827
Suncorp-Metway	44. Suncorp FRN	A+	N	1,000	2.95	2.82	2.93	0.44	16/08/2022	1826
AMP	45. AMP Business Saver	A	Y	386	1.82	1.93	1.77	0.17		
AMP	46. AMP FRN	A	Y	1,600	3.06	3.03	3.14	0.70	11/06/2019	1278
AMP	47. AMP TD	A	Y	1,000	3.05	2.88	3.05	0.44	30/07/2019	365
AMP	48. AMP TD	A	Y	2,000	2.97	2.84	2.97	0.87	10/01/2019	237
AMP	49. AMP Term Deposit	A	Y	2,000	2.86	2.87	2.86	0.87	8/11/2018	272
AMP	50. AMP TD	A	Y	2,000	3.01	3.01	3.01	0.87	14/02/2019	247
Macquarie Bank	51. Macquarie Bank FRN	A	Y	750	3.08	2.99	3.11	0.33	3/03/2020	1827
Bank of Queensland	52. Bank of Queensland Fixed Bond	BBB+	Y	1,979	3.41	3.40	3.41	0.86	16/11/2021	1267
Bank of Queensland	53. Bank of Queensland TD	BBB+	Y	2,000	2.78	2.63	2.66	0.87	4/07/2019	273
Bank of Queensland	54. Bank of Queensland TD	BBB+	Y	1,000	5.15	5.15	5.15	0.44	20/11/2018	1833
Bank of Queensland	55. Bank of Queensland TD	BBB+	Y	4,000	3.10	3.06	3.10	1.74	17/12/2020	1071
Bank of Queensland	56. Bank of Queensland TD	BBB+	Y	2,000	3.55	3.55	3.55	0.87	12/11/2020	1827
Bank of Queensland	57. Bank of Queensland TD	BBB+	Y	2,000	3.75	3.75	3.75	0.87	9/12/2021	1823
Bank of Queensland	58. BoQ Term Deposit	BBB+	Y	4,000	3.50	3.50	3.50	1.74	15/11/2022	1804
Bendigo and Adelaide Bank	59. Bendigo Fixed MTN	BBB+	N	1,999	3.54	3.56	3.58	0.87	25/01/2023	1826
Bendigo and Adelaide Bank	60. Bendigo and Adelaide Bank FRN	BBB+	N	2,000	3.27	3.13	3.25	0.87	14/11/2018	1826

ITEM 8 (continued)

Issuer	Investment Name	Investment Rating	Fossil Fuel	Invested at 31-Oct-18 \$000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	Return since 01 July 2018	% of Total Invested	Maturity	Tenor
Bendigo and Adelaide Bank	61. Bendigo Bank FRN	BBB+	N	1,000	3.08	2.95	3.08	0.44	18/08/2020	1827
Bendigo and Adelaide Bank	62. Rural Bank Term Deposit	BBB+	N	1,500	2.84	2.84	2.84	0.65	24/01/2019	223
Bendigo and Adelaide Bank	63. Bendigo Bank TD	BBB+	N	2,000	2.76	2.59	2.76	0.87	9/05/2019	262
Bendigo and Adelaide Bank	64. Rural Bank TD	BBB+	N	1,000	2.77	2.62	2.72	0.44	31/01/2019	182
Bendigo and Adelaide Bank	65. Bendigo Bank TD	BBB+	N	2,000	2.80	2.82	2.80	0.87	5/12/2019	728
Heritage Bank	66. Heritage Bank FRN	BBB+	N	1,300	3.30	3.20	3.32	0.57	4/05/2020	1096
Heritage Bank	67. Heritage Bank FRN	BBB+	N	1,400	3.22	3.32	3.34	0.61	29/03/2021	1096
Members Banking Group	68. RACQ FRN	BBB+	?	1,500	3.10	3.08	3.09	0.65	11/05/2020	731
Newcastle Perm Bldg Soc	69. Newcastle Perm Bldg Soc FRN	BBB+	N	1,000	3.35	3.31	3.43	0.44	7/04/2020	1827
Newcastle Perm Bldg Soc	70. NPBS FRN	BBB+	N	1,000	3.58	3.57	3.70	0.44	22/03/2019	1095
Newcastle Perm Bldg Soc	71. Newcastle Perm Bldg Soc FRN	BBB+	N	997	3.60	3.55	3.68	0.43	7/04/2020	1352
Newcastle Perm Bldg Soc	72. Newcastle Perm Bldg Soc TD	BBB+	N	1,000	3.50	3.50	3.50	0.44	28/02/2019	1092
Aus Unity	73. Aus Unity Bank TD	BBB	?	2,000	2.80	2.80	2.80	0.87	30/10/2019	364
Bank Australia	74. Bank Australia	BBB	N	1,000	3.29	3.29	3.29	0.44	30/08/2021	1096
CUA	75. CUA FRN	BBB	N	2,000	3.59	3.57	3.71	0.87	1/04/2019	1095
CUA	76. CUA FRN	BBB	N	2,000	3.25	3.25	3.37	0.87	20/03/2020	1096
CUA	77. Credit Union Australia TD	BBB	N	2,000	2.71	2.74	2.71	0.87	9/07/2019	280
Defence Bank	78. Defence Bank TD	BBB	N	1,000	2.70	2.75	2.70	0.44	5/03/2019	362
Greater Bank	79. Greater Bank FRN	BBB	N	1,000	3.45	3.33	3.44	0.44	24/02/2020	1095
IMB	80. IMB TD	BBB	N	1,000	2.76	2.65	2.76	0.44	28/03/2019	252
Me Bank	81. ME Bank At Call Account	BBB	N	3,070	1.77	1.75	1.77	1.34		
Me Bank	82. ME Bank FRN	BBB	N	1,000	3.41	3.34	3.44	0.44	18/07/2019	962
Me Bank	83. ME Bank FRN	BBB	N	1,500	3.25	3.13	3.25	0.65	9/11/2020	1096
Me Bank	84. ME Bank FRN	BBB	N	1,600	3.29	3.36	3.33	0.70	16/04/2021	1095
Me Bank	85. ME Bank TD	BBB	N	1,000	2.75	2.75	2.75	0.44	6/08/2019	340
MyState Bank	86. MyState Bank TD	BBB	N	2,000	2.84	2.84	2.84	0.87	22/01/2019	229
MyState Bank	87. MyState TD	BBB	N	2,000	2.71	2.82	2.82	0.87	25/07/2019	268
P&N Bank	88. P&N Bank TD	BBB	N	1,000	3.17	3.17	3.17	0.44	6/12/2018	1093
Teachers Mutual Bank	89. Teachers Mutual Bank FRN	BBB	N	1,400	3.35	3.47	3.47	0.61	2/07/2021	1096
Auswide Bank	90. Auswide Bank TD	BBB-	N	2,500	2.73	2.64	2.69	1.09	27/06/2019	280
G&C Mutual Bank	91. G&C Mutual Bank	BBB-	N	1,000	2.72	2.72	2.72	0.44	19/03/2019	211
G&C Mutual Bank	92. G&C Mutual Bank TD	BBB-	N	1,000	2.85	2.85	2.85	0.44	12/09/2019	379
QBank	93. QBank FRN	BBB-	N	1,000	3.39	3.47	3.51	0.44	22/03/2021	1098
QBank	94. Qbank Term Deposit	BBB-	N	1,000	3.00	3.00	3.00	0.44	19/02/2019	719
QBank	95. QBank TD	BBB-	N	1,000	2.85	2.85	2.85	0.44	14/05/2019	364
Australian Military Bank	96. Australian Military Bank TD	Unrated	N	2,000	2.90	2.63	2.89	0.87	26/09/2019	386
Bananacoast CU	97. Bananacoast CU TD	Unrated	N	500	2.65	2.66	2.65	0.22	3/01/2019	364
Bananacoast CU	98. Bananacoast CU TD	Unrated	N	500	2.78	2.66	2.71	0.22	17/01/2019	119
Bananacoast CU	99. Bananacoast CU TD	Unrated	N	1,000	2.95	2.95	2.95	0.44	14/02/2019	716
Bank of Sydney	100. Bank of Sydney TD	Unrated	?	1,000	2.70	2.70	2.70	0.44	14/03/2019	364
Bank of Sydney	101. Bank of Sydney TD	Unrated	?	1,000	2.81	2.81	2.81	0.44	11/04/2019	238
Bank of us	102. Bank of us TD	Unrated	?	1,000	2.82	2.82	2.82	0.44	11/04/2019	238
Bank of us	103. Bank of us TD	Unrated	?	1,000	2.76	2.65	2.72	0.44	11/04/2019	238
Gateway CU	104. Gateway CU	Unrated	N	1,000	2.86	2.86	2.86	0.44	8/01/2019	238
Goldfields Money Ltd	105. Goldfields Money Ltd TD	Unrated	?	2,000	2.72	2.72	2.72	0.87	14/03/2019	195
Hunter United Credit Union	106. Hunter United Credit Union TD	Unrated	?	1,000	2.66	2.66	2.66	0.44	13/12/2018	302
Hunter United Credit Union	107. HUECU TD	Unrated	?	1,000	2.92	2.92	2.92	0.44	17/01/2019	225
Maitland Mutual	108. Maitland Mutual Bldg Soc TD	Unrated	N	1,000	2.70	2.64	2.70	0.44	12/03/2019	362
Maitland Mutual	109. Maitland Mutual	Unrated	N	1,000	2.91	2.91	2.91	0.44	28/03/2019	317
Police CU (SA)	110. Police CU - SA Term Deposit	Unrated	?	1,000	2.82	2.75	2.82	0.44	15/11/2018	198
Queensland Country CU	111. Qld Country Credit Union TD	Unrated	?	1,000	2.66	2.66	2.66	0.44	13/12/2018	302
Queensland Country CU	112. QCCU TD	Unrated	?	1,000	2.72	2.72	2.72	0.44	12/03/2019	193
Regional Australia Bank	113. Regional Australia Bank TD	Unrated	N	2,000	3.10	3.10	3.10	0.87	13/08/2020	1093
South West CU	114. South West CU TD	Unrated	?	1,000	2.82	2.82	2.82	0.44	15/11/2018	198
Summerland CU	115. Summerland CU TD	Unrated	N	1,000	2.62	2.62	2.62	0.44	11/12/2018	292
Summerland CU	116. Summerland CU TD	Unrated	N	1,000	2.90	2.90	2.90	0.44	12/09/2019	372
				229,338	2.99	2.99	3.02	100		

ITEM 8 (continued)

*Monthly returns when annualised can appear to exaggerate performance

**Market valuations are indicative prices only, and do not necessarily reflect the price at which a transaction could be entered into.

Return including Matured/Traded Investments

Weighted Average Return

Benchmark Return: AusBond Bank Bill Index (%)

Variance From Benchmark (%)

	Oct	12 Mth	FYTD
Weighted Average Return	2.98	3.36	2.99
Benchmark Return: AusBond Bank Bill Index (%)	2.00	1.89	2.05
Variance From Benchmark (%)	0.98	1.47	0.94

Investment Income

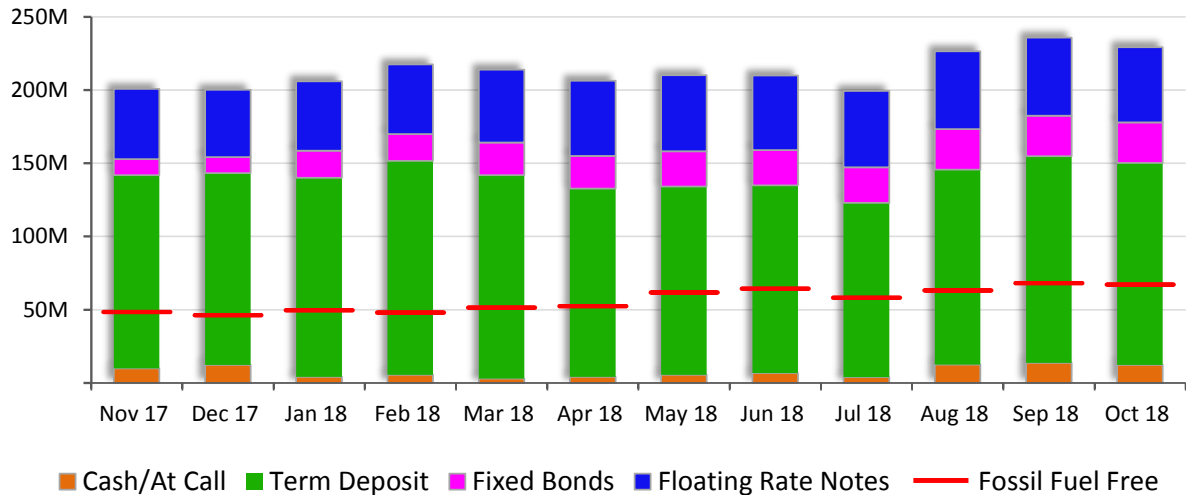
	\$000's
This Period	568
Financial Year To Date	2,191
Budget Profile	1,389
Variance from Budget - \$	<u>802</u>

Fossil Fuel Free (000's)

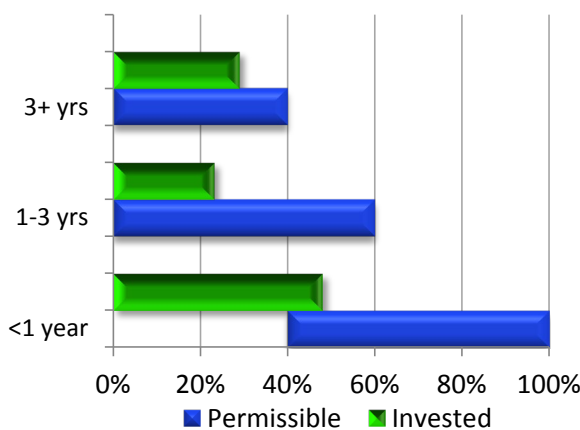
Yes	67,066
No	146,772
Unknown	15,500

Analysis of investments

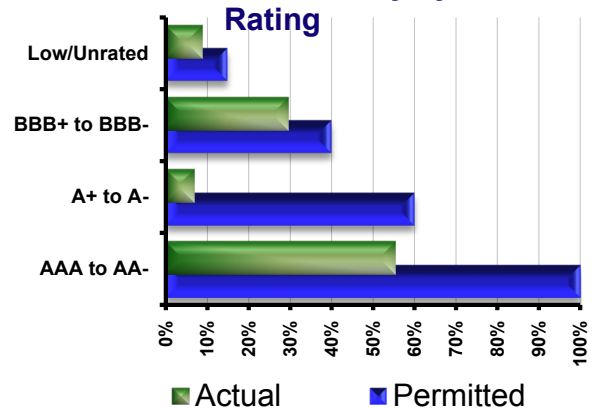
Total Funds Invested



Policy Limits on Maturities

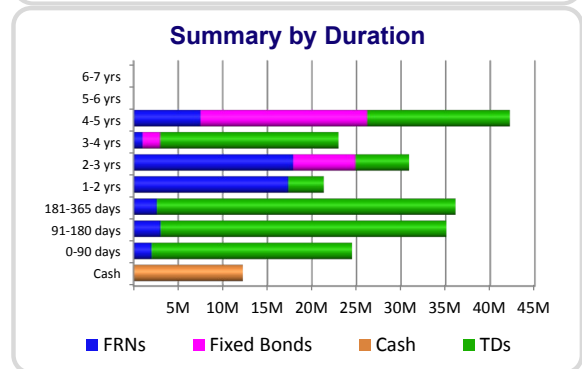
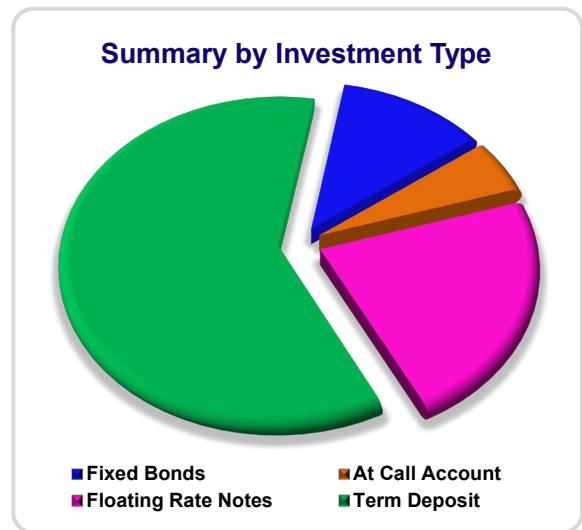
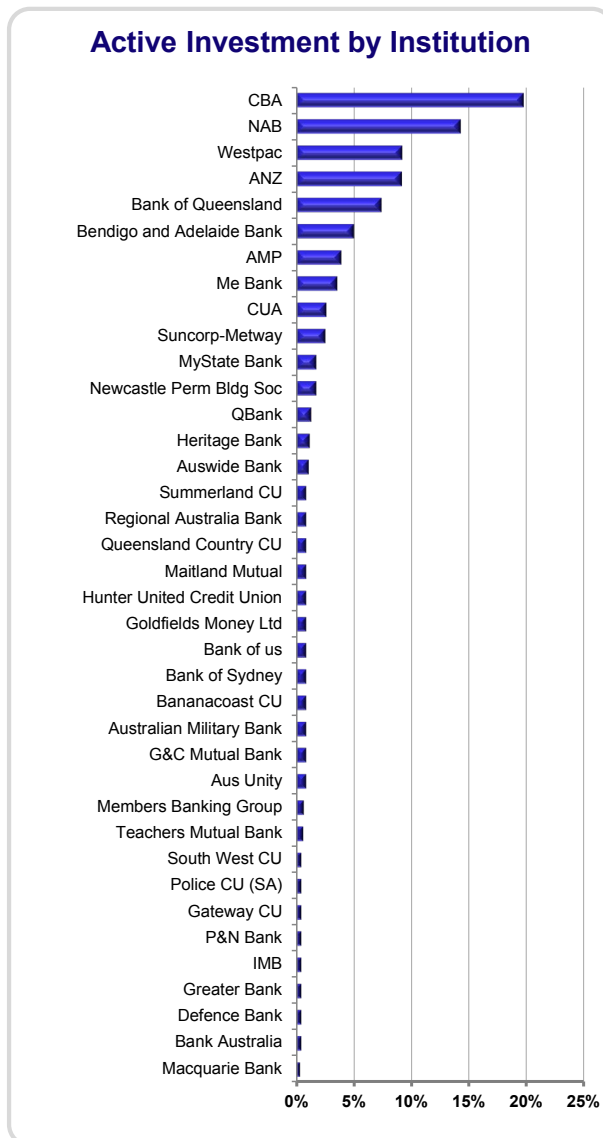


Investment Summary by Rating



Portion of deposits covered by Federal Guarantee are rated 'AAA'

ITEM 8 (continued)



	<365 days	>365 days
Cash/TDs	\$104.3M	\$46.0M
FRNs	\$7.6M	\$43.7M
Fixed Bonds	\$0.0M	\$27.7M
	\$111.9M	\$117.4M

ITEM 8 (continued)**Divestment of Fossil Fuel Aligned Financial Institutions**

As at 31 October 2018, Council had a total amount of \$67.1 million (29.2% of Council's total investment portfolio) invested in non-fossil fuel aligned financial institutions. A further \$15.5 million was invested in unrated financial institutions where their 'alignment status' is unclear/undetermined. It is almost certain all of these unrated financial institutions are non-fossil fuel aligned institutions as their lending profiles are almost identical to other unrated institutions. If it assumed those institutions are non-fossil fuel aligned financial institutions, then the total amount is \$82.6 million (36.0% of Council's total investment portfolio).

By way of comparison, Council had \$50.5 million (24.5% of its total investment portfolio) invested in non-fossil fuel aligned financial institutions, as at 31 January 2018.

Financial Implications

Income from interest on investments and proceeds from sales of investments totals \$2.19M for the period ended 31 October 2018, \$802K above the 2018/19 year-to-date Budget.

Summary

Council's return for the reporting period is 2.98%, which is 0.98% above the benchmark figure of 2.00%. Income from interest on investments and proceeds from sale of investments totals \$2.19M for the financial year to date, which is \$802K above the 2018/19 year-to-date Budget. Appropriate adjustments to the Interest on Investments Budget have been proposed in the September Budget Quarterly Review report to Council.

Council's investment portfolio continues to perform well with returns well above benchmark.

The recommendation in this report is consistent with Section 625 of the Local Government Act, which deals with the investment of surplus funds by Councils.

Certificate of the Chief Financial Officer (Responsible Accounting Officer)

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation.

Christine Joyce
Acting Chief Financial Officer

ITEM 8 (continued)

ATTACHMENT 1

Council's Property Investment Portfolio

The following properties were held as part of Council's Property Investment portfolio;

Property	\$' M
1A Station St, West Ryde	0.960
2 Dickson Ave, West Ryde	1.300
8 Chatham Rd, West Ryde	1.420
202 Rowe Street, Eastwood	3.235
226 Victoria Rd, Gladesville	0.390
7 Anthony Road, West Ryde	5.230
7 Coulter Street, Coulter St Car Park, Gladesville	22.175
6-12 Glen Street, Glen Street Car Park, Eastwood	36.820
2 Pittwater Road, John Wilson Car Park, Gladesville	8.820
150 Coxs Road, Cox Rd Car Park, North Ryde	1.655
33-35 Blaxland Road, Argyle Centre, Ryde	5.630
19-21 Church Street and 16 Devlin Street, Ryde	10.990
6 Reserve Street, West Ryde	3.700
Herring Road Air Space Rights	0.535
741-747 Victoria Road, Ryde (Battery World)	7.130
53-71 Rowe Street, Eastwood	7.175
Total Investment Properties as per the Financial Statements	117.165
1 Constitution Road, Operations Centre, Ryde ⁽¹⁾	38.620
PROPERTIES HELD AS INVESTMENT PROPERTIES	155.785

(1) The value for this is currently held in Non-Current Assets in Note 9, and once vacated by Council; it will be transferred to Investment Properties within the Financial Statements.

(2) The above figures refer to the land only as valued at "best use", and do not include the value of any structures.

Benchmark

The Bloomberg Ausbond Bank Bill index is constructed as a benchmark to represent the performance of a passively managed short-term money market portfolio. It comprises thirteen Bank Bills of equal face value, each with a maturity seven days apart. The average term to maturity is approximately 45 days.

A Bank Bill is a non-interest bearing security issued by a bank whereby the bank takes on an obligation to pay an investor a fixed amount (face value) at a fixed future date. It is sold to an investor at a discount to the face value. Bank Bills are short-term money market investments with maturities usually between 30 days and 180 days.

ITEM 8 (continued)

ATTACHMENT 1

Types of Investments

The following are the types of investments held by Council:

At Call refers to funds held at a financial institution, and can be recalled by Council either same day or on an overnight basis.

A Floating Rate Note (FRN) is a debt security issued by a company with a variable interest rate. This can either be issued as Certificates of Deposit (CD) or as Medium Term Notes (MTN). The interest rate can be either fixed or floating, where the adjustments to the interest rate are usually made quarterly and are tied to a certain money market index such as the Bank Bill Swap Rate.

A Fixed Rate Bond is a debt security issued by a company with a fixed interest rate over the term of the bond.

Credit Rating Information

Credit ratings are generally a statement as to an institution's credit quality. Ratings ranging from AAA to BBB- (long term) are considered investment grade.

A general guide as to the meaning of each credit rating is as follows:

AAA: the best quality companies, reliable and stable

AA: quality companies, a bit higher risk than AAA

A: economic situation can affect finance

BBB: medium class companies, which are satisfactory at the moment

BB: more prone to changes in the economy

B: financial situation varies noticeably

CCC: currently vulnerable and dependent on favourable economic conditions to meet its commitments

CC: highly vulnerable, very speculative bonds

C: highly vulnerable, perhaps in bankruptcy or in arrears but still continuing to pay out on obligations

D: has defaulted on obligations and it is believed that it will generally default on most or all obligations

Note: Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

ITEM 8 (continued)

ATTACHMENT 1

Council's Investment Powers

Council's investment powers are regulated by Section 625 of the Local Government Act, which states:

- (1) A council may invest money that is not, for the time being, required by the council for any other purpose.
- (2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.
- (3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.
- (4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.

Council's investment policy requires that all investments are to be made in accordance with;

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order (of the Minister) dated 12 January 2011
- The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A(2), 14C(1) & (2)
- Local Government (Financial Management) Regulation 1993
- Investment Guidelines issued by the Department of Local Government

9 SEPTEMBER QUARTERLY REVIEW REPORT - FOUR YEAR DELIVERY PLAN 2018-2022 AND 2018/2019 OPERATIONAL PLAN

Report prepared by: Team Leader - Management Accounting
File No.: FIM/07/6/2/18/1 - BP18/1249

REPORT SUMMARY

Council's Four Year Delivery Plan 2018-2022 and One Year 2018/19 Operational Plan, sets out the strategic and financial objectives for the year. The Plans also detail the goals and various performance measures for Council's seven key outcome areas, the services and projects that Council plans to deliver in 2018/2019.

The attached Quarterly Report includes details for each of the seven Outcome areas and the 21 Program areas, detailing the targets adopted by Council and the performance to date in achieving those targets by 30 June 2019. Also shown is a financial performance summary for each key outcome area and a progress status report on all Capital and Non-Capital Projects by Program Area that are being undertaken in 2018/2019.

As a result of the September Quarterly Review, the proposed budget adjustments will maintain Council's Working Capital at \$5.01 million. This level of Working Capital is considered adequate given it exceeds Council's minimum uncommitted Working Capital balance of \$4.50 million.

This review brings to account additional RMS Grants, additional Interest on Investment income and income derived from Developer Contributions.

All Departments were progressing well towards delivering their Corporate Performance Indicator targets. The majority of corporate indicators are on track. Any projects that are proposed to be deferred or cancelled are listed in this report for Council's consideration.

RECOMMENDATION:

- (a) That the report of the Acting Chief Financial Officer dated 30 September 2018 on the September Quarterly Review Report - Four Year Delivery Plan 2018-2022 and One Year 2018/19 Operational Plan, *Quarter One, July – September 2018* be received and endorsed.
- (b) That the proposed budget adjustments included in this report resulting in no changes to Council's Working Capital of a projected balance as at 30 June 2019 of \$5.01 million, be endorsed and included in the 2018/2019 Budget.
- (c) That the proposed transfers to and from Reserves as detailed in the report, and included as budget adjustments, totalling a net increase in Transfers from Reserves of \$1.64 million be endorsed.

ITEM 9 (continued)

- (d) That the Certificate of the Responsible Accounting Officer dated 12 November 2018 be endorsed.
- (e) That Council endorse the Projects recommended for cancellation, deferral, being placed on hold or proposed to be carried over, as detailed in the Report.

ATTACHMENTS

- 1 Quarterly Review Report for Quarter - 1 July to September 2018 - CIRCULATED UNDER SEPARATE COVER

Report Prepared By:

Jifeng Huang
Team Leader - Management Accounting

Report Approved By:

Steven Kludass
Director - Corporate Services

ITEM 9 (continued)

Discussion

As required under section 407 of the Local Government Act, 1993 the quarterly review of the One Year 2018/19 Operational Plan as at 30 June 2019 is presented to Council.

This Quarterly Review reports on the performance of Council in undertaking its Principal Activities in terms of its stated objectives and financial position.

The following sections are included in the document, *Quarterly Review Report, Four Year Delivery Plan 2018-2022 including One Year 2018/19 Operational Plan, Quarter One, July – September 2018* that has been **CIRCULATED UNDER SEPARATE COVER – ATTACHMENT 1**:

- General Manager's Introduction – including financial management and corporate performance overview, providing a 'snapshot' of Council's performance during the Quarter.
- Outcome Summaries – including overview, operational indicators, financial summaries, performance measures and a summarised status of all of Council's capital and non-capital projects.
- Reserves Listing Report – outlines the opening balance, approved budgeted transfers to/from Reserves and proposed additional transfers to/from Reserves, with a projected balance as at 30 June 2019. **ATTACHMENT 1 - Appendix A**
- Quarterly Changes Report – provides comments and details of those budget items that are proposed to be increased or decreased in the 2018/2019 budget. **ATTACHMENT 1 - Appendix B**
- Consolidated Income and Expenditure Estimates 2018/2019, summary of the budget in two pages, showing the original budget and quarterly review changes. **ATTACHMENT 1 - Appendix C**

Report

The 2018 September Quarterly Review has been completed and is submitted to Council for endorsement.

The key points to note that are included in this Review are;

Income

- \$1.59 million reduction in Financial Assistance Grant as the income was received during the 2017/18 financial year;
- \$1.04 million additional RMS Grant received in relation to the Cycleways Construction Expansion Capital Program;

ITEM 9 (continued)

- \$0.70 million additional NSW State Government Grant received in relation to the Sportsground Amenities Upgrade Renewal Program;
- \$0.70 million additional NSW State Government Grant received in relation to the Playground Renewal and Construction Renewal Program;
- \$0.69 million additional investment income, with \$0.25 million relating to Section 7.11 (restricted) and \$0.44 million to General Revenue (unrestricted);
- \$0.55 million additional NSW State Government Grant received in relation to the Passive Parks Expansion and Improvement Program;
- \$0.51 million additional RMS Grant received in relation to the Topy Ryde – Construction of 40km/hr High Pedestrian Activity Areas Project;
- \$0.40 million additional NSW State Government Grant received in relation to the Construction of Skate Facilities within City of Ryde Project;
- \$0.36 million reduction in Business Rates income;
- \$0.33 million reduction in a RMS Grant for the Bennelong Park Groyne and Foreshore Improvement Project (RMS will be undertaking this project); and
- \$0.28 million Capital Contribution received from developers in relation to proposed works at 45-61 Waterloo Road, to be transferred to the Voluntary Planning Agreement Reserve.

Expenses

- \$1.04 million additional funding for the Cycleways Construction Expansion Program, funded by RMS grant;
- \$0.55 million funding for the Feasibility of a Multi-deck Car Park at Rowe St, Eastwood Project, funded by Section 7.11 Reserves;
- \$0.55 million additional funding for the Shrimptons Creek Corridor Embellishment Project, with funding to be transferred from the Public Art Embellishment Project in Macquarie Park and the Wireless Services and Smart Technologies Implementation Project in Macquarie Park;
- \$0.51 million additional funding for the Top Ryde - Construction of 40km/hr High Pedestrian Activity Areas Project, funded by a RMS grant;
- \$0.50 million additional funding for the Passive Parks Expansion and Improvement Program, funded by a NSW State Government Grant;
- \$0.40 million additional funding for the Construction of Skate Facilities within City of Ryde Project, funded by a NSW State Government Grant;
- \$0.33 million reduction for the Bennelong Park Groyne and Foreshore Improvement Project (project to be undertaken by RMS);
- \$0.30 million reduction for the Public Art Embellishment Project in Macquarie Park as funding is to be consolidated with the Shrimpton's Creek Corridor Embellishment Project;

ITEM 9 (continued)

- \$0.28 million additional funding for the Old Landfill Sites Subsidence Renewal Program in relating to Meadowbank Park Netball Court Resurfacing, of which \$0.15 million is funded by additional Capital Contributions from User Groups and \$0.13 million from the Domestic Waste Management Reserve; and
- \$0.25 million reduction for the Wireless Services and Smart Technologies Implementation Project in Macquarie Park, as funding is to be consolidated with the Shrimpton's Creek Corridor Embellishment Project.

Reserves

- 1.73 million increase from Financial Assistance Reserve as the grant was received in 2017/2018;
- \$1.45 million increase to OLG Unspent Grant Reserve as grant funding works scheduled in 2019/2020;
- \$0.55 million increase from the Macquarie Park Corridor Special Rate Reserve to fund the Shrimptons Creek Corridor Embellishment Project, offset by a reduction in funding for the Wireless Services and Smart Technologies Implementation Project in Macquarie Park and the Public Art Embellishment in Macquarie Park Project;
- \$0.55 million increase from the Section 7.11 Reserve to fund the Feasibility Study of a Multi-deck Car Park in Rowe St, Eastwood Project, as per Council's Resolution dated 24 July 2018;
- \$0.30 million reduction from the Macquarie Park Corridor Special Rate Reserve for the Public Art Embellishment in Macquarie Park Project, as funding is to be transferred to the Shrimptons Creek Corridor Embellishment Project;
- \$0.28 million additional Capital Contribution to be transferred to the Voluntary Planning Agreement Reserve;
- \$0.25 million reduction in the Macquarie Park Corridor Special Rate Reserve for the Wireless Services and Smart Technologies Implementation Project in Macquarie Park Project; and
- \$0.25 million transfer to Section 7.11 Reserves as additional Section 7.11 fund interest received.

Working Capital Summary

Following the completion of the Financial Statements, Council had a Working Capital of \$5.01 million, as at 30 June 2018. As a result of the September Quarterly Review, the forecast Working Capital balance, as at 30 June 2019, will remain at \$5.01 million as detailed below;

In the September Quarterly Review, the proposed budget adjustments will result in no changes to Council's Working Capital of a projected balance as at 30 June 2019 of \$5.01 million.

ITEM 9 (continued)

Opening Working Capital	\$5.01m
2018/2019 Operational Plan	\$0
Revised Working Capital	\$5.01m
September Adjustments	\$0
Closing Working Capital	\$5.01m

Overview of September Review

Following the September Quarterly Review, Council's projects a Working Capital balance of \$5.01 million, \$0.51 million above the minimum uncommitted Working Capital balance of \$4.50 million.

The following are the major changes to be made, with a complete listing provided in the circulated document (**Appendix B**), and more detailed explanations in each Outcome area of that document.

Operating Budget

- The budget is projected to increase operating income by \$2.91 million (1.93%) with the main areas being as follows;

Increase

- \$1.04 million additional RMS Grant received in relation to the Cycleways Construction Expansion Program;
- \$0.70 million additional NSW State Government Grant received in relation to the Sportsground Amenities Upgrade Renewal Program;
- \$0.70 million additional NSW State Government Grant received in relation to the Playground Renewal and Construction Renewal Program;
- \$0.69 million additional investment income, with \$0.25 million relating to Section 7.11 (restricted) and \$0.44 million to General Revenue (unrestricted);
- \$0.55 million additional NSW State Government Grant received in relation to the Passive Parks Expansion and Improvement Program;
- \$0.51 million additional RMS Grant received in relation to the Top Ryde – Construction of 40km/hr High Pedestrian Activity Areas Project;
- \$0.40 million additional NSW State Government Grant received in relation to the Construction of Skate Facilities within City of Ryde Project;
- \$0.28 million Capital Contribution received from developers in relation to proposed works at 45-61 Waterloo Road, to be transferred to the Voluntary Planning Agreement Reserve;
- \$0.15 million additional capital contribution received from Eastwood Ryde Netball Association to co-fund two netball courts at Meadowbank Park;

ITEM 9 (continued)

- \$0.11 million Insurance Claim received in relation to Meadowbank Park Playground Project;
- \$0.08 million additional Building & Land Use Enforcement income received;
- \$0.04 million additional RMS Blackspot Grant received for the Cambridge Street Gladesville – Traffic Management Devices Project;
- \$0.02 million additional grant received from Football NSW in relation to the Sportfield Floodlighting Expansion Program; and
- \$0.02 million additional RMS Grant in relation to the Kissing Point Boat Ramp Repairs Project.

Reduction

- \$1.59 million reduction in the Financial Assistance Grant as funding was received during the 2017/18 financial year;
 - \$0.36 million reduction in Business Rates income;
 - \$0.33 million reduction in RMS Grant funding for the Bennelong Park Groyne and Foreshore Improvement Project as the RMS will be undertaking the Project;
 - \$0.07 million reduction in M2 grant funding as the grant was duplicated in the 2018/19 Budget; and
 - \$0.02 million reduction in fees and charges relating to the Tree Management Program.
- The Budget is projected to increase operating expenses over budget by \$0.44 million (0.42%) with the main areas being as follows:

Increase

- \$0.34 million in labour resource savings are being brought to account for the first quarter of 2018/19 and offset against the budgeted savings for labour resources due to staff turnover;
- \$0.15 million funding for the Eastwood Town Centre Flood Study, as per Council Resolution dated 27 February 2018, funded by Section 7.11 Reserves;
- \$0.15 million funding for the Eastwood Traffic & Parking Study, funded by Section 7.11 Reserves;
- \$0.13 million in additional funding for the Development of Parks Plans of Management, offset by a compensating reduction in funding for Plans of Management for Parks;
- \$0.10 million in additional funding for Technology One software licenses fees;
- \$0.10 million in additional labour resources for the Public Domain Fast Track Assessments Team, funded by the Voluntary Planning Agreement Reserve;

ITEM 9 (continued)

- \$0.08 million increase in operating expenses for the Internal Audit Program and costs relating to Complaint Investigations (including Code of Conduct Investigations);
- \$0.08 million in additional labour resources for Natural Area and Environmental Administration, offset by additional Building & Land Use Enforcement income received;
- \$0.07 million in additional funding for the City of Ryde Halls and Facilities Strategy, funded by the Voluntary Planning Agreement Reserve;
- \$0.12 million funding for the Cultural Plan and the Community and Social Wellbeing Plan Projects, funded by Section 7.11 Reserves, as per Council's Resolution;
- \$0.05 million in additional funding for the Home Waste and Sustainability Program, funded by the Domestic Waste Management Reserve;
- \$0.04 million in additional funding for temporary labour resources;
- \$0.04 million in additional funding for the Best Value Review - Building Compliance & Certification Project; offset by a reduction in funding for the Fit For The Future Action Plan Implementation Project;
- \$0.03 million in additional funding to cover the increased costs associated with the current Events Program;
- \$0.02 million in additional funding for the Devlin Street Traffic Study, funded by the Ryde Central Reserve;
- \$0.02 million in additional funding for the Kissing Point Boat Ramp Repairs Project, funded by an additional grant funding;
- \$0.02 million in additional funding for WHS Development and Management Program, funded by the WHS & Injury Management Reserve; and
- \$0.02 million in additional funding for the Community Problem Waste Recycling Centre Project, funded by the Domestic Waste Management Reserve.

Reduction

- \$0.34 million in labour resource savings from various programs have been brought to account;
- \$0.30 million reduction in the Public Art Embellishment in Macquarie Park Project, as funding will be transferred to the Shrimpton's Creek Corridor Embellishment Project;
- \$0.25 million reduction for the Wireless Services and Smart Technologies Implementation in Macquarie Park Project, as funding will be transferred to the Shrimpton's Creek Corridor Embellishment Project;
- \$0.13 million reduction for the Plans of Management for Parks Project, offset by increasing funding for the Development of Parks Plans of Management Project;

ITEM 9 (continued)

- \$0.04 million reduction in the operating budget for Community Libraries Buildings to offset funding required to remediate damaged local history books at North Ryde Library; and
- \$0.04 million reduction for the Fit For The Future Action Plan Implementation Project as funding is to be transferred to the Best Value Review - Building Compliance & Certification Project;

In total, the Operating Surplus is projected to increase by \$2.48 million, most of which is being utilised for Capital projects or Transferred to Reserves.

Capital Budget

- The capital budget is projected to increase by \$4.12 million (6.89%). The primary contributors include:

Increase

- \$1.04 million in additional funding for the Cycleways Construction Expansion Program, funded by a RMS grant;
- \$0.55 million in additional funding for the Feasibility of a Multi-deck Car Park in Rowe St, Eastwood, funded from Section 7.11 Reserves;
- \$0.53 million in additional funding for the Shrimptons Creek Corridor Embellishment Project, as funds are being transferred from the Public Art Embellishment in Macquarie Park Project and the Wireless Services and Smart Technologies Implementation in Macquarie Park Project;
- \$0.51 million in additional funding for the Top Ryde - Construction of 40km/hr HPAA Project, funded by an additional RMS grant;
- \$0.50 million in additional funding for the Passive Parks Expansion and Improvement Program, funded by a NSW State Government grant;
- \$0.40 million in additional funding for the Construction of Skate Facilities within City of Ryde Project, funded by a NSW State Government grant;
- \$0.28 million in additional funding for the Old Landfill Sites Subsidence Renewal Program in relating to Meadowbank Park Netball Court Resurfacing, of which \$0.15 million is to be funded from additional Capital Contributions from User Groups and \$0.13 million from the Domestic Waste Management Reserve;
- \$0.17 million in additional funding for the Road Kerb Renewal Program, funded by Section 7.11 Reserves;
- \$0.15 million in additional funding for the Sportsground Amenities Upgrades Renewal Program; of which \$0.13 million is to be funded from savings in the Synthetic Playing Surfaces Expansion Program and \$0.02 million from Section 7.11 and SRV Reserves ;
- \$0.15 million in additional funding for the Small Road and Lavarack Street Drainage Expansion Program, funded by Section 7.11 Reserves;

ITEM 9 (continued)

- \$0.10 million in additional funding for the Sportsfield Floodlighting Expansion Program, of which \$0.08 million will be funded from the Domestic Waste Management Reserve and \$0.02 million from additional Capital Contributions from a Football NSW grant;
- \$0.09 million in additional funding for the Playground Renewal & Construction Renewal Program; funded by an Insurance Claim;
- \$0.04 million in additional funding for the remediation of damaged local history books at North Ryde Library, funded by savings from operating expenses within the Community Libraries Buildings Program; and
- \$0.04 million in additional funding for the Cambridge St Gladesville - Traffic Management Devices Project; funded by an additional RMS grant.

Reduction

- \$0.33 million reduction in the Bennelong Park Groyne and Foreshore Improvement Project, as this project will be undertaken by the RMS; and
- \$0.13 million reduction in the Synthetic Playing Surfaces Expansion Program.

Reserve Movements

- Transfers from Reserves are projected to increase by \$3.55 million (4.01%). The primary contributors are as follows:

Increase

- \$1.73 million increase from the Financial Assistance Reserve as grant funds were received in the latter part of the 2017/18 financial year;
- \$0.55 million increase from the Macquarie Park Corridor Special Rate Reserve to fund the Shrimptons Creek Corridor Embellishment Project, offset by a compensating reduction in funding for the Wireless Services and Smart Technologies Implementation in Macquarie Park Project and the Public Art Embellishment in Macquarie Park Project;
- \$0.55 million increase from Section 7.11 Reserves to fund the Feasibility Study in to the Multi-deck Car Park in Rowe St, Eastwood Project, as per Council's Resolution dated 24 July 2018;
- \$0.17 million increase from Section 7.11 Reserves to the Road Kerb Renewal Program;
- \$0.15 million increase from Section 7.11 Reserves to fund the Eastwood Town Centre Flood Study Project, as per Council's Resolution dated 27 February 2018;
- \$0.15 million increase from Section 7.11 Reserves to fund the Small Road and Lavarack Street Drainage Expansion Program;
- \$0.15 million increase from Section 7.11 Reserves to fund the Eastwood Traffic & Parking Study Project;

ITEM 9 (continued)

- \$0.13 million increase from the Asset Replacement Reserve to fund the Sportsground Amenities Upgrades Renewal Program, offset by a reduction in the funding for the Synthetic Playing Surfaces Expansion Program;
- \$0.13 million increase from the Voluntary Planning Agreement Reserve to fund the Development of Parks Plans of Management Project, offset by an equivalent reduction in funding for the Plans of Management for Parks Project;
- \$0.10 million increase from the Domestic Waste Management Reserve to fund the Old Landfill Sites Subsidence Program Renewal Program;
- \$0.10 million increase from the Voluntary Planning Agreement Reserve to fund additional operating expenses associated with the Public Domain Assessments Program;
- \$0.10 million increase from the Domestic Waste Management Reserve to fund additional labour resources;
- \$0.08 million increase from the Domestic Waste Management Reserve to fund the Sportsfield Floodlighting Expansion Program;
- \$0.07 million increase from the Domestic Waste Management Reserve to fund new positions in the Home Waste and Sustainability Program ;
- \$0.07 million increase from the Voluntary Planning Agreement Reserve to fund the City of Ryde Halls and Facilities Strategy Project;
- \$0.12 million increase from Section 7.11 Reserves to fund the Cultural Plan Project and the Community and Social Wellbeing Plan Project;
- \$0.04 million increase from the Merger and Transition Reserve to fund the Best Value Review - Building Compliance & Certification Project, offset by a reduction in funding for the Fit For The Future Action Plan Implementation Project;
- \$0.03 million increase from the Infrastructure Special Rate Reserve to fund the Old Landfill Sites Subsidence Program;
- \$0.02 million increase from the WHS & Injury Management Administration Reserve to cover additional costs for purchasing miscellaneous equipment related to WHS programs; and
- \$0.02 million increase from the Ryde Central Reserve to fund costs associated with the Devlin Street Traffic Study Project.

Reduction

- \$0.30 million reduction from the Macquarie Park Corridor Special Rate Reserve for the Public Art Embellishment in Macquarie Park Project, as funding is to be transferred to the Shrimptons Creek Corridor Embellishment Project;

ITEM 9 (continued)

- \$0.25 million reduction from the Macquarie Park Corridor Special Rate Reserve for the Wireless Services and Smart Technologies Implementation in Macquarie Park Project, as funding is to be transferred to the Shrimptons Creek Corridor Embellishment Project;
 - \$0.13 million reduction from the Asset Replacement Reserve for the Synthetic Playing Surfaces Expansion Program;
 - \$0.13 million reduction from the Voluntary Planning Agreement Reserve for the Plans of Management for Parks Project, offset by increased funding for the Development of Parks Plans of Management Project;
 - \$0.04 million reduction from the Merger and Transition Reserve for the Fit For The Future Action Plan Implementation Project, as funding is to be transferred to the Best Value Review - Building Compliance & Certification Project;
 - \$0.03 million reduction from the Plant Replacement Reserve due to a reduction in fleet related expenses; and
 - \$0.02 million reduction in the Shrimptons Creek Corridor Embellishment Unspent Grant Reserve.
- It is projected to increase its transfers to reserves over budget by \$1.91 million (2.47%), the main areas being as follows:

Increase

- \$1.45 million increase to the OLG Unspent Grant Reserve as grant funding works are now scheduled for 2019/20;
- \$0.28 million additional Capital Contributions received from developers to be transferred to the Voluntary Planning Agreement Reserve; and
- \$0.25 million transfer to Section 7.11 Reserves as additional interest on investment monies have been earned on Section 7.11 funds invested.

Reduction

- \$0.07 million reduction to the Macquarie Park Corridor Special Rate Reserve due to a reduction of the rates income received.

Projects recommended to be cancelled, deferred, put on hold or funding consolidated

The following projects are listed in the September Quarterly Review and are recommended to be cancelled, deferred, put on hold or funding consolidated for the reasons indicated, with budget adjustments included;

- Public Art Embellishment in Macquarie Park - Funding for this project is recommended to be consolidated with the Shrimpton's Creek Corridor Embellishment Project;

ITEM 9 (continued)

- Wireless Services and Smart Technologies Implementation in Macquarie Park – Funding for this project is recommended to be consolidated with the Shrimpton's Creek Corridor Embellishment Project; and
- Plans of Management for Parks – Funding for this project is recommended to be consolidated with the Development of Parks Plans of Management project.

Overview of Quarterly Corporate Indicators

During the first quarter of 2018/19:

- Council processed 10,045 Customer Requests, with 90% of those request processed within 10 working days (Target 90%)
- Council acknowledged 7,652 items of inward correspondence, with 88% of those items acknowledged within 10 working days (Target 90%)
- All 11 audit recommendations were completed

102 of the 120 Capital and Non Capital projects planned for 2018/19 have commenced or have been carried forward from the 2017/18 financial year. Of the remaining 18 projects, 12 are in advanced stages of planning and the balance either require some attention or have not yet commenced.

Critical Dates

The following deadlines are required to be met;

- In accordance with Section 407 of the Local Government Act 1993, the General Manager must report to the Council within 2 months after the end of each quarter as to the extent to which the performance targets set by the Council's current Operating Plan have been achieved during that quarter.

Financial Implications

As a result of the September Quarterly Review, Council's available Working Capital is projected to be maintained at \$5.01million as at 30 June 2019.

Overall, Council's financial position and performance continues to be sound.

ITEM 9 (continued)**Certificate**

In accordance with the Local Government (Financial Management) Regulation 1999, Part 2, Clause 7, I report that the financial position of the Council was satisfactory as at 30 September 2018, having regard to the original estimates of income and expenditure.

Variations in total income, operating and capital expenditure as at 30 September 2018 are of a quantum and nature that overall end of year financial targets will be achieved.

Christine Joyce

Acting Chief Financial Officer
Responsible Accounting Officer

12 November 2018

10 2018/2019 CHRISTMAS NEW YEAR ARRANGEMENTS - DELEGATIONS TO THE MAYOR AND GENERAL MANAGER

Report prepared by: Senior Coordinator - Civic Support
File No.: CLM/18/1/1/2 - BP18/594

REPORT SUMMARY

This report seeks Council's endorsement to delegate any functions of Council in accordance with Section 377 of the Local Government Act 1993 to the Mayor and General Manager during the Christmas / New Year period from 12 December 2018 to 12 February 2019.

This report also seeks Council's endorsement for Liz Coad, Director – City Planning and Environment to act as General Manager while the incumbent General Manager is on leave.

RECOMMENDATION:

- (a) That during the period 12 December 2018 to 12 February 2019, the Mayor and General Manager be delegated any functions of the Council that may lawfully be delegated under Section 377 of the Local Government Act provided the functions are exercised in compliance with the relevant Council policy and where no such policy exists with all due caution.
- (b) That all decisions made by the Mayor and General Manager under this resolution, be communicated to all Councillors as soon as reasonably possible, in addition to a Mayoral Minute being submitted to Council's meeting on 26 February 2019, if required.
- (c) That Council endorse Liz Coad, Director – City Planning and Environment to act as General Manager for the period 2 January 2019 to 28 January 2019, while the incumbent General Manager is away on leave.

ATTACHMENTS

- 1 Local Government Act 1993 - Section 377: General Power of the Council to delegate

Report Prepared By:

Amanda Janvrin
Senior Coordinator - Civic Support

Report Approved By:

Joe So
Executive Manager - Strategy and Innovation

ITEM 10 (continued)

Report

In accordance with the Meeting Schedule endorsed by Council, the final Council meeting for the year is Tuesday, 11 December 2018. The first Committee meetings in 2019 will be held on Tuesday, 12 February 2019. If considered necessary at any time an Extraordinary Meeting can be called during this period.

As in previous years, it is necessary to grant the Mayor and General Manager the normal delegation of authority for the period of the Christmas / New Year break in between Council meetings. This power is delegated pursuant to Section 377 of the Local Government Act 1993 (**ATTACHED**).

Critical Dates

As 11 December 2018 is the final Council Meeting scheduled for 2018, it is appropriate that Council makes this determination to allow any functions of the Council that may lawfully be delegated under Section 377 of the Local Government Act 1993 to be undertaken by the Mayor and General Manager.

Financial Impact

Adoption of the option(s) outlined in this report will have no financial impact.

Policy Implications

Section 226 of the Local Government Act 1993 sets out the role of the Mayor as follows:

- *to exercise, in cases of necessity, the policy-making functions of the governing body of the council between meetings of the council*
- *to exercise such other functions of the council as the council determines*
- *to preside at meetings of the council*
- *to carry out the civic and ceremonial functions of the mayoral office.*

In addition, at its meeting held 24 October 2017, Council adopted the Policy for the Interface and Day to Day Oversight of the General Manager by the Mayor including Mayor's Roles and Responsibilities. This Policy sets out the following requirements in relation to the exercise of, in cases of necessity, the policy making functions of the governing body of the Council in between meetings of the Council:

ITEM 10 (continued)

Where in cases of necessity, the Mayor exercises the policy-making functions of the Council in between Council meetings, in accordance with Section 226 of the Local Government Act 1993, this is to be communicated to all Councillors and the General Manager as soon as possible. Any action taken is to be reported to the next available Council Meeting by way of a Mayoral Minute.

It is recommended that the Mayor liaise and seek guidance from the General Manager, and communicate the intent to exercise such functions to Councillors, prior to the taking of any action.

As a result, any policy-making functions exercised by the Mayor during the period 12 December 2018 to 12 February 2019 will be reported to the Council Meeting to be held 26 February 2019 by way of a Mayoral Minute.

The above provisions do not preclude the calling of an Extraordinary Council Meeting in accordance with Council's adopted Code of Meeting Practice and the Local Government Act.

Options

Council may resolve not to delegate to the Mayor and General Manager any functions of the Council that may lawfully be delegated under Section 377 of the Local Government Act.

It should be noted that if Council does not delegate these functions to the Mayor and General Manager, in the case of a critical situation or emergency, it will be necessary for the General Manager to call an Extraordinary Council Meeting and all Councillors will be required to attend.

General Manager's Leave

To ensure continuity of day-to-day functions where the General Manager's position is vacant, or the holder of the position is sick, absent (including annual leave periods) or suspended, the Council has the ability under Section 351 of the Local Government Act to fill that position temporarily.

Section 351 states:

- (1) *If a position (including a senior staff position) within the organisation structure of the council is vacant or the holder of such a position is suspended from duty, sick or absent:*
 - (a) *the council, in the case of the general manager's position, or*
 - (b) *the general manager, in the case of any other position, may appoint a person to the position temporarily.*

ITEM 10 (continued)

- (2) *A person who is appointed to a position temporarily may not continue in that position:*
- (a) *if the holder of the position is on parental leave-for a period of more than 24 months, or*
 - (b) *in any other case-for a period of more than 12 months.*

To ensure continuity pursuant to Section 351 of the Act, it is recommended that Council resolve for Liz Coad, Director – City Planning and Environment to act in the position of General Manager for the period 2 January 2019 to 28 January 2019, while the incumbent General Manager is away on leave.

ITEM 10 (continued)

ATTACHMENT 1

LOCAL GOVERNMENT ACT 1993 - SECTION 377
General power of the council to delegate

377 General power of the council to delegate

- (1) A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council, other than the following:
- (a) the appointment of a general manager,
 - (b) the making of a rate,
 - (c) a determination under section 549 as to the levying of a rate,
 - (d) the making of a charge,
 - (e) the fixing of a fee,
 - (f) the borrowing of money,
 - (g) the voting of money for expenditure on its works, services or operations,
 - (h) the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),
 - (i) the acceptance of tenders which are required under this Act to be invited by the council,
 - (j) the adoption of an operational plan under section 405,
 - (k) the adoption of a financial statement included in an annual financial report,
 - (l) a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,
 - (m) the fixing of an amount or rate for the carrying out by the council of work on private land,
 - (n) the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,
 - (o) the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979 ,
 - (p) the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,
 - (q) a decision under section 356 to contribute money or otherwise grant financial assistance to persons,
 - (r) a decision under section 234 to grant leave of absence to the holder of a civic office,
 - (s) the making of an application, or the giving of a notice, to the Governor or Minister,
 - (t) this power of delegation,
 - (u) any function under this or any other Act that is expressly required to be exercised by resolution of the council.
- (2) A council may, by resolution, sub-delegate to the general manager or any other person or body (not including another employee of the council) any function delegated to the council by the Director-General except as provided by the instrument of delegation to the council.

11 VARIATIONS TO DEVELOPMENT STANDARDS UNDER CLAUSE 4.6 OF RYDE LOCAL ENVIRONMENT PLAN 2014

Report prepared by: Manager - Development Assessment
File No.: GRP/09/6/11 - BP18/1224

REPORT SUMMARY

To ensure transparency and integrity within the planning framework, the Department of Planning and Environment requires a report to Council once a quarter in respect to all variations to development standards approved under Council Officers' delegation using Clause 4.6 of RLEP 2014.

This report details Development Applications approved in the period of 1 July 2018 to 30 September 2018 with a Clause 4.6 variation.

DA number	Street name	Description of Development	Extent of variation & standard varied	Justification of variation	Delegation & Date of Determination
LDA2017/0105	5 Boulton Street, Putney	New two storey dwelling, semi-basement garage and front fence.	8.7% (0.77m) variation to height	The variation is unlikely to cause any unreasonable impacts on the adjoining properties and the bulk & scale is consistent with other dwellings in the vicinity. It is also considered unlikely to generate an undesirable precedent within the area.	Council Officers Delegated Authority 18/07/2018
LDA2017/0281	15 Warrawong Street, Eastwood	New multi dwelling housing development comprising 3 dwellings and strata subdivision.	2% (0.4m) variation to minimum lot size	The development complies with all other controls and results in minimal impact to adjoining properties. It is considered to generally satisfy the objective of the control and zone and as such, the proposed variation is supported.	Council Officers Delegated Authority 18/07/2018
LDA2017/0512	46 Trelawney Street, Eastwood	New dual occupancy (attached).	3% (290mm) variation to height	The development has been designed in a terraced format to both appropriately address the sloping topography of the site and to minimise impact on neighbouring properties. The built form responds to its surrounding environment.	Council Officers Delegated Authority 24/08/2018
LDA2018/0085	46 Watts Road, Ryde	New dual occupancy (attached).	2.8% (8.35m ²) to floor space ratio	The bulk and scale is consistent with the LEP controls and the breach does not result in any adverse impacts to the adjoining properties.	Council Officers Delegated Authority 26/07/2018

ITEM 11 (continued)

DA number	Street name	Description of Development	Extent of variation & standard varied	Justification of variation	Delegation & Date of Determination
LDA2018/0239	47 Fawcett Street, Ryde	New dual occupancy (attached) and strata subdivision.	4.3% (25.4m ²) variation to minimum lot size	The variation is of minor significance and the development complies with all other LEPs & DCP requirements. There will also be no unreasonable impacts to adjoining dwellings.	Council Officers Delegated Authority 30/08/2018
ADDITION - Should have been included in April to June 2018 report					
MOD2018/0112	13 Addington Avenue, Ryde	New dual occupancy (attached).	1.4% (6m ²) variation to floor space ratio	The variation is minimal and does not adversely impact neighbouring properties in relation to privacy, overshadowing, noise or amenity. Further, the addition will improve the street view appearance of the dwelling and does not create an undesirable precedent.	Council Officers Delegated Authority 4/06/2018

RECOMMENDATION:

That the report on the Clause 4.6 variations 1 July 2018 to 30 September 2018 be received and noted.

ATTACHMENTS

1 Circular - Clause 4.6 - February 2018

Report Prepared By:

Sandra Bailey
Manager - Development Assessment

Report Approved By:

Liz Coad
Director - City Planning and Environment

ITEM 11 (continued)

ATTACHMENT 1



Planning circular

PLANNING SYSTEM

Varying Development Standards

Circular	PS 18-003
Issued	21 February 2018
Related	Revokes PS17-006 (December 2017)

Variations to development standards

This circular is to advise consent authorities of arrangements for when the Secretary's concurrence to vary development standards may be assumed (including when council or its Independent Hearing and Assessment Panel are to determine applications when development standards are varied), and clarify requirements around reporting and record keeping where that concurrence has been assumed.

Overview of assumed concurrence

This circular replaces Planning Circular PS 17-006 and issues revised assumed concurrence, governance and reporting requirements for consent authorities.

All consent authorities may assume the Secretary's concurrence under:

- clause 4.6 of a local environmental plan that adopts the *Standard Instrument (Local Environmental Plans) Order 2006* or any other provision of an environmental planning instrument to the same effect, or
- *State Environmental Planning Policy No 1 – Development Standards*.

However the assumed concurrence is subject to conditions (see below).

The assumed concurrence notice takes effect immediately and applies to pending development applications.

Any existing variation agreed to by the Secretary of Planning and Environment to a previous notice will continue to have effect under the attached notice.

Assumed concurrence conditions

Lot size standards for dwellings in rural areas

The Secretary's concurrence may not be assumed for a development standard relating to the minimum lot size required for erection of a dwelling on land in one of the following land use zones, if the lot is less than 90% of the required minimum lot size:

- Zone RU1 Primary Production, Zone RU2 Rural Landscape, Zone RU3 Forestry, Zone RU4 Primary Production Small Lots, Zone RU6 Transition
- Zone R5 Large Lot Residential
- Zone E2 Environmental Conservation, Zone E3 Environmental Management, Zone E4 Environmental Living

- a land use zone that is equivalent to one of the above land use zones

This condition will only apply to local and regionally significant development.

Numerical and non-numerical development standards

The Secretary's concurrence may not be assumed by a delegate of council if:

- the development contravenes a numerical standard by greater than 10%; or
- the variation is to a non-numerical standard.

This restriction does not apply to decisions made by independent hearing and assessment panels, formally known as local planning panels, who exercise consent authority functions on behalf of councils, but are not legally delegates of the council (see section 231, to be renumbered 4.8 from 1 March 2018).

The purpose of the restriction on assumed concurrence for variations of numerical and non-numerical standards applying to delegates is to ensure that variations of this nature are considered by the council or its independent hearing and assessment panel and that they are subject to greater public scrutiny than decisions made by council staff under delegation.

In all other circumstances, delegates of a consent authority may assume the Secretary's concurrence in accordance with the attached written notice.

Independent hearing and assessment panels

From 1 March 2018, councils in Sydney and Wollongong will be required to have independent hearing and assessment panels that will determine development applications on behalf of councils (see section 231, to be renumbered section 4.8 from 1 March 2018).

ITEM 11 (continued)

ATTACHMENT 1

Department of Planning and Environment – Planning Circular PS18-003

The attached notice allows independent hearing and assessment panels to assume the Secretary's concurrence because they are exercising the council's functions as a consent authority.

Independent hearing and assessment panels established by councils before 1 March 2018 also make decisions on behalf of councils. The attached notice applies to existing panels in the same way as it will apply to panels established after 1 March 2018.

Regionally significant development

Sydney district and regional planning panels may also assume the Secretary's concurrence where development standards will be contravened.

The restriction on delegates determining applications involving numerical or non-numerical standards does not apply to all regionally significant development. This is because all regionally significant development is determined by a panel and is not delegated to council staff.

However, the restriction on assuming concurrence to vary lot size standards for dwellings in rural areas will continue to apply to regionally significant development. The Secretary's concurrence will need to be obtained for these proposals in the same way as it would for local development.

State significant development and development where a Minister is the consent authority

Consent authorities for State significant development (SSD) may also assume the Secretary's concurrence where development standards will be contravened. This arrangement also applies to other development for which a Minister is the consent authority for the same reasons.

Any matters arising from contravening development standards will be dealt with in Departmental assessment reports.

The restriction on assuming concurrence to vary lot size standards for dwellings in rural areas will not apply to SSD or where a Minister is the consent authority for the same reasons.

Notification of assumed concurrence

Under clause 64 of the *Environmental Planning and Assessment Regulation 2000*, consent authorities are notified that they may assume the Secretary's concurrence for exceptions to development standards for applications made under clause 4.6 of the SILEP (or any other provision of an environmental planning instrument to the same effect), or clause 6 of SEPP 1.

The notice takes effect on the day that it is published on the Department of Planning's website (i.e. the date of issue of this circular) and applies to pending development applications.

Procedural and reporting requirements

In order to ensure transparency and integrity in the planning framework the below Departmental monitoring and reporting measures must be followed when development standards are being varied:

- Proposed variations to development standards cannot be considered without a written application objecting to the development standard and dealing with the matters required to be addressed by the relevant instrument.
- A publicly available online register of all variations to development standards approved by the consent authority or its delegates is to be established and maintained. This register must include the development application number and description, the property address, the standard to be varied and the extent of the variation.
- A report of all variations approved (including under delegation) must be submitted to developmentstandards@planning.nsw.gov.au within 4 weeks of the end of each quarter (ie March, June, September and December) in the form provided by the Department.
- A report of all variations approved under delegation from a council must be provided to a meeting of the council meeting at least once each quarter.

Councils are to ensure these procedures and reporting requirements are carried out on behalf of Independent Hearing and Assessment Panels and Sydney district or regional planning panels.

Audit

The Department will continue to carry out random audits to ensure the monitoring and reporting measures are complied with. The Department and the NSW Independent Commission Against Corruption will continue to review and refine the audit strategy.

Should ongoing non-compliance be identified with one or more consent authorities, the Secretary will consider revoking the notice allowing concurrence to be assumed, either generally for a consent authority or for a specific type of development.

Further information

A Guide on Varying Development Standards 2011 is available to assist applicants and councils on the procedures for managing SEPP 1 and clause 4.6 applications to vary standards.

Links to SEPP 1 and the Standard Instrument can be found on the NSW Legislation website at: www.legislation.nsw.gov.au

For further information please contact the Department of Planning and Environment's information centre on 1300 305 695.

Department of Planning and Environment circulars are available at:

ITEM 11 (continued)

ATTACHMENT 1

Department of Planning and Environment – Planning Circular PS18-003

www.planning.nsw.gov.au/circulars

Authorised by:

Carolyn McNally
Secretary

Important note: This circular does not constitute legal advice. Users are advised to seek professional advice and refer to the relevant legislation, as necessary, before taking action in relation to any matters covered by this circular.

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ITEM 11 (continued)

ATTACHMENT 1

ENVIRONMENTAL PLANNING AND ASSESSMENT REGULATION 2000

Assumed concurrence notice

I, Carolyn McNally, Secretary of the Department of Planning and Environment, give the following notice to all consent authorities under clause 64 of the *Environmental Planning and Assessment Regulation 2000*.

Notice

All consent authorities may assume my concurrence, subject to the conditions set out in the table below, where it is required under:

- clause 4.6 of a local environmental plan that adopts the *Standard Instrument (Local Environmental Plans) Order 2006* or any other provision of an environmental planning instrument to the same effect, or
- *State Environmental Planning Policy No 1 – Development Standards*.

No.	Conditions
1	<p>Concurrence may not be assumed for a development that contravenes a development standard relating to the minimum lot size required for the erection of a dwelling on land in one of the following land use zones, if the variation is greater than 10% of the required minimum lot size:</p> <ul style="list-style-type: none"> - Zone RU1 Primary Production, Zone RU2 Rural Landscape, Zone RU3 Forestry, Zone RU4 Primary Production Small Lots, Zone RU6 Transition - Zone R5 Large Lot Residential - Zone E2 Environmental Conservation, Zone E3 Environmental Management, Zone E4 Environmental Living - a land use zone that is equivalent to one of the above land use zones <p>This condition does not apply to State significant development or development for which a Minister is the consent authority</p>
2	<p>Concurrence may not be assumed for the following development, if the function of determining the development application is exercised by a delegate of the consent authority:</p> <ul style="list-style-type: none"> - development that contravenes a numerical development standard by more than 10% - development that contravenes a non-numerical development standard <p>Note. Local planning panels constituted under the <i>Environmental Planning and Assessment Act 1979</i> exercise consent authority functions on behalf a council and are not delegates of the council</p> <p>This condition does not apply to State significant development, regionally significant development or development for which a Minister is the consent authority</p>

This notice takes effect on the day that it is published on the Department of Planning's website and applies to development applications made (but not determined) before it takes effect.

The previous notice to assume my concurrence contained in planning system circular PS 17-006 *Variations to development standards*, issued 15 December 2017 is revoked by this notice. However, any variation to a previous notice continues to have effect as if it were a variation to this notice.

Dated: 21 February 2018



Carolyn McNally
Secretary, Department of Planning and Environment

12 ECONOMIC DEVELOPMENT PROGRAM - ANNUAL UPDATE 2017/2018

Report prepared by: Economic Development Coordinator
File No.: URB/08/1/39 - BP18/1230

REPORT SUMMARY

The City of Ryde (CoR) is a nationally significant economic powerhouse producing \$16.80 billion gross regional product (GRP) or economic output per annum. (*National Institute of Economic and Industry Research [NEIR 2017]*). CoR has 12,254 local businesses (*ABS 2017*); growing on average by 4,000 newly registered ABNs each financial year (*Australian Business Register [ABR] data 2018*). The business community incorporates Macquarie Park which houses over 1,950 businesses, supports 62,300 jobs and generates almost \$9.3 billion in economic output. It is greater Sydney's largest economic node and is the second largest for knowledge base workers (*Economy id 2018*).

CoR has an Economic Development Program to support this dynamic, vibrant and flourishing business community with an extraordinary mix of local, multinational, national, SMEs and microbusinesses. The Program consists of two key documents - the Economic Development Plan with a budget of \$40K per annum, and, the Macquarie Park Marketing Plan with a budget of \$75K per annum.

This report will:

- Reflect and inform the delivery of the Economic Development Program (2015-2019);
- Outline the steps to develop the Macquarie Park Marketing Plan (2019-2023) and Economic Development Plan (2020-2024);
- Propose an expanded Economic Development Program to further support the emerging business and residential community within the CoR.

RECOMMENDATION:

- (a) That Council endorse the program to update the Economic Development Program including: Consultation mid-2019, Exhibition late 2019 and Completion 2020.
- (b) That development of the new Economic Development Plan explore options to:
 - Support small, medium and large local businesses;
 - Address youth employment issues;
 - Promote Inward Investment opportunities; and
 - Continue building capacity with SMEs.

ITEM 12 (continued)

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Jan Bouhali
Economic Development Coordinator

Report Approved By:

John Brown
Senior Coordinator - City Activation

Dyalan Govender
Manager - Urban Strategy

Liz Coad
Director - City Planning and Environment

ITEM 12 (continued)**Discussion**

Over the past four years, in accordance with its adopted Economic Development Plan, CoR has taken a proactive approach to delivering sustainable economic development and employment growth initiatives. The key focus has been:

- Marketing CoR – at targeted events and delegations to attract visitation or investment;
- Building partnerships – with Federal, State, Local Government Agencies and the Private Sector to deliver the Economic Development Program;
- Building Capacity for SMEs - through a range of events/workshops/masterclasses to grow and invest in jobs; and
- Employment Generation through Job & Skills Expos and building capacity for local residents to seek employment.

Building partnerships has played a pivotal role in the delivery and success of the Economic Development Program. Through strategic partnerships and collaboration the CoR has delivered over thirty business events, industry sector forums, workshops, business boot camps and masterclasses, attracting and helping over 5,000 participants.

These initiatives, events and programs were delivered by leveraging key internal and external stakeholders, including:

- Economic Development Advisory Committee (EDAC)
- Macquarie Park Forum
- Eastern Economic Corridor Strategy Group
- Macquarie Park Innovation District (MPID)
- Connect
- Community Migrant Resource Centre (CMRC)
- Riverside Business Chamber
- Gladesville Business Chamber
- Eastwood Business Chamber
- West Ryde Business Chamber
- TAFE Meadowbank
- Community Services (CoR)
- Communications/Media (CoR)

2015-2019 Economic Development Program

Noted below is an overview of the key initiatives that have been delivered by the Economic Development Program to date. It is not an exhaustive list, but provides a representative sample of the program.

ITEM 12 (continued)

Business Bootcamp – partnership with TAFE

- Expenditure: \$6,800 per eight week program – plus staff time
- Number of Business Bootcamps: Five (2015-2019)

The Business Bootcamp program runs annually and has successfully supported over 250 entrepreneurs or microbusinesses. Results have indicated that a significant number of microbusinesses have accelerated their growth through enhanced strategic, marketing, management and planning skills obtained through the course.

Northern District Local Business Awards – Major Sponsor – Partnership with Precedent Productions

- Expenditure: \$6,600 per annum as major sponsor
- Number of Business Awards: Three (2016-2018)

Council was a major sponsor of the 2016, 2017 and 2018 Northern District Local Business Awards, demonstrating its commitment to supporting and celebrating local business. For the 2018 awards, two new categories were introduced by Council - Inclusion and Shop Shapers.



ITEM 12 (continued)



Industry Assessment Small Business Initiative – partnership with TAFE

- Expenditure: \$500 plus staff time
- Number of Industry Assessments projects: One (2015-2019)

The Industry Assessment Small Business Initiative program provided students with an opportunity to work for a real business while helping them with their employment pathways to a job. This provided the SMEs with a professional marketing plan produced under the guidance of a professional head teacher. Businesses reported that the marketing plans were a value-add to their business. Students valued the opportunity to put their knowledge into practice in a real business setting.

Back to Business Week – funded by NSW Government – partnership with CSIRO

- Expenditure: \$5,000 plus staff time
- Number of Back to Business Event: One (2015-2019)

The Back to Business event was funded by a NSW Government business initiative. It was held at CSIRO North Ryde and attracted over 100 registrations. The program focused on digital strategies and new technology to sustain and grow a business.

Thriving Communities – partnership with community and private organisations

- Expenditure: \$2,000 per event plus staff time
- Number of Thriving Communities Event: Two (2015-2019)

ITEM 12 (continued)

Thriving Communities is an annual event that brings together a mix of key community stakeholders including community organisations, academics, private and public sector. The event provides an opportunity to network and collaborate with the aim of making the CoR, a great place to live, work, visit and invest. Participants were provided with an overview of CoRs Economic Development initiatives and workshopped ideas on collaborative partnership opportunities.

Get Connected – Big Ideas for Small Business – partnership with Optus

- Expenditure: \$5,500 per event plus staff time
- Number of Get Connected Events: Three (2015-2019)

Get Connected is Council's annual SME flagship event for Small Business Month and typically attracts over 300 registrations. Get Connected has resulted in linking a significant number of local businesses with industry and government agencies to drive growth and employment in their business.



ITEM 12 (continued)



Upskilling your Business for the Future – Business Event – partnership with CSIRO & Ku-ring-gai Council – funded by NSW Government

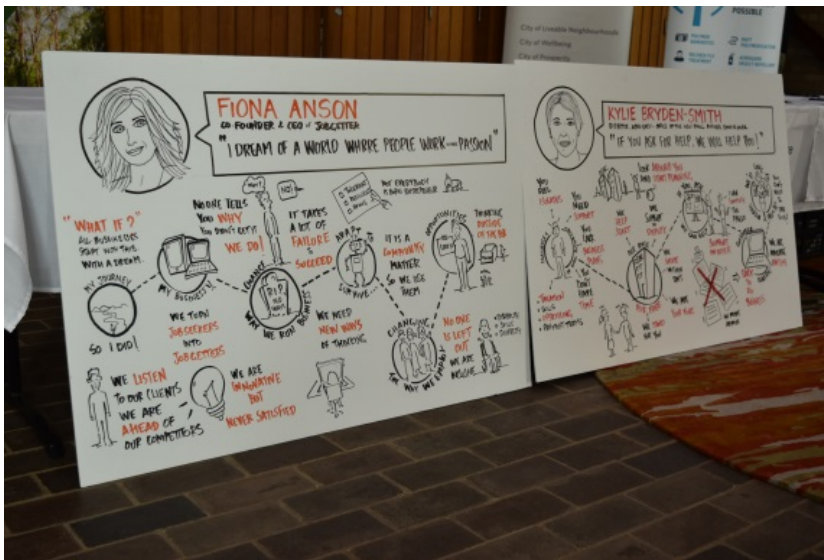
- Expenditure: \$5,000 plus staff time
- Number of Events: One (2015-2019)

Upskilling your Business for the future event was delivered in collaboration with CSIRO & Ku-ring-gai Council and funded by the NSW Department of Industry.

Upskilling your Business for the Future connected over 180 local businesses with support services with the aim of driving investment for growth and job creation.



ITEM 12 (continued)



Industry Sector Forums – partnership with CSIRO, Corporates and Regional Development Australia

- Expenditure: \$5,500 per forum plus staff time
- Expenditure: (Community of Practice) \$ 250 – meet 4-6 x per year
- Number of Industry Sector Forums: Two (2015-2019)

The CoR has undertaken a series of Industry Sector Forums to support and enhance key sectors of our local economy. The industry sector forums delivered to date include - Advanced Manufacturing and IT Sector Forums. These forums focused on delivering vital information related specifically to that sector with a spotlight on the jobs of the future. The forums attract over 200 registrations and have been responsible for helping connect real SMEs to support services and larger business opportunities. The Advanced Manufacturing Forum led to the development of a Community of Practice – a core group of manufacturers who meet regularly to network, learn, share knowledge and collaborate.



ITEM 12 (continued)



Shop Shapers Program – partnership with West Ryde Business Chamber

- Expenditure: \$20,000
- Number of Shop Shapers Programs: One (2017/18)

The Shop Shapers program was developed in collaboration with the West Ryde Business Chamber and local businesses. This was piloted in West Ryde and had 14 business participants.

The key objective of the program was to help revitalise the shop fronts and revamp the sales/marketing functions of ground level street facing businesses. Participants reported the program has helped them to enhance their shop fronts and street appeal; improving their operations and marketing.



ITEM 12 (continued)



Shop Local Video Campaign – partnership with local SMEs

- Expenditure: \$7,000
- Number of Videos produced: 4 x 30 seconds (2017/18)

To complement the Shop Shapers Program a series of shop local videos were developed with the aim of encouraging the community to support their local small businesses. Three local businesses were featured in 30 second videos which were promoted across social media platforms and Council's website.

Business Advisory Sessions & Workshops – partnerships with Australia Business Consulting Solutions (ABCS) and Realise Business

- Expenditure: \$2,000 per annum plus staff time
- Number of Workshops: approximately 36 (2016-2018)

Council has facilitated the delivery of a suite of general business workshops offered on a monthly basis. Workshops include: Social Media Marketing, Marketing in the Digital Era, Starting a Business and Marketing for Growth. These workshops average ten participants per month. Local businesses have also taken advantage of the FREE business advisory services available through the Business Connect Program. There are over 100 local businesses from all sectors who have taken up the advisory sessions during 2016-2018.

ITEM 12 (continued)



Chinese Trade Delegations – Macquarie Park – partnership with MPID

- Expenditure: Staff time
- Number of Trade Delegations: Two (2016/17)

Two Chinese trade delegations were hosted in Macquarie Park during 2016/17; focusing on exploring investment opportunities in the City of Ryde, with a particular focus on Macquarie Park. From this delegation, ongoing discussions with a Macquarie Park Bio Medical company for \$10 million investment was established.



ITEM 12 (continued)



Small Biz Bus – partnership with NSW Trade & Investment – Business Connect Program

- Expenditure: \$100 plus staff time
- Number of Small Biz Bus visits: Four (2016-2018)

Council has optimised the NSW Trade & Investment - Business Connect program by fully booking the bus with appointments on each visit to CoR. This service has seen over twenty businesses connect with professional business services. The Small Biz Bus has visited the CoR on four occasions during 2016-2018.



ITEM 12 (continued)



Jobs & Skills Expo - partnership with CSIRO, TAFE and employment agencies

- Expenditure: \$5,000 per expo plus staff time
- Number of Expos: Two (2015-2019)

Council facilitated a Jobs & Skills Expo and a STEM Careers for Women Event, which resulted in over 100 job seekers being connected to support, training and prospective jobs. The Jobs and Skills Expo consists of key note speakers and workshops for job seekers on resume writing, dress for success, interview skills and techniques. The Jobs & Skills Expo has enabled Council to assist job seekers by linking them to services to become job-ready for the future.

Women Empowerment Bootcamp Series (WEBS) – funded by the NSW Government

- Expenditure: \$5,500
- Number of workshops: Two

A series of workshops were delivered in partnership with the Community Services unit, funded by NSW Government Investing in Women. Each of the workshops, Women in Business and STEM Careers for Women, attracted over 100 registrations. From this series of workshops, an expression of interest was received from 20 women to be part of a Community of Practice for Women in Business who meet regularly to network, collaborate, learn and share knowledge. This group meets at the Incubator Macquarie University every 6-8 weeks.

ITEM 12 (continued)



Other Economic Development Expenditure

- Economy id subscription - \$19,000 per annum
- Australian Business Alliance BizNet subscription - \$5,000 per annum
- Realise Business Advisory Consultation Sessions - \$2,000
- Macquarie Park Marketing Plan renewal - \$60,000
- Economy id – Macquarie Park Profile - \$20,000
- Economic Development Plan renewal - \$30,000
- MPID Membership - \$25,000 per annum (2 years)
- Forge Magazine - \$15,000 (4 page spread)

Review Process

The Macquarie Park Marketing Plan and the Economic Development Plan are scheduled for review during 2018/19 and 2019/20. The Macquarie Park Marketing Plan consultation sessions for the renewal of the marketing plan have commenced. Consultation for the renewal of the Economic Development Plan will commence in mid-2019. This will provide the opportunity for the findings from the Macquarie Park Marketing Plan to be incorporated into the Economic Development Plan and overall Program.

ITEM 12 (continued)

Proposed timelines for the renewed Macquarie Park Marketing Plan (2019-2023) and the Economic Development Plan the (2020-2024) are as follows:

Description	Time lines
Macquarie Park Marketing Plan (2019-2023)	
Stakeholder consultation 3 x sessions 1 x presentation to Macquarie Park Forum	September 2018
Draft Report	November 2018
Public Exhibition	December 2018
Plan endorsed by Council	February 2019
Economic Development Plan (2020-2024)	
Stakeholder Consultation Multiple workshops Councillor workshop EDAC	March-June 2019
Draft Report	September 2019
Public Exhibition	October 2019
Plan endorsed by Council	January/February 2020

New Economy Trends

In addition to the Economic and Business Environment outline earlier (see context/background), Council will need to respond to new and emerging trends, including:

- Youth Employment Pathways
- Gig Economy
- Contract Economy
- Service Economy
- STEM Economy
- Knowledge Economy
- Green Economy
- Night Time Economy

The above trends will impact employment pathways for our next generation of businesses, entrepreneurs and employees. The Economic Development Program will respond to these trends through initiatives to help our local business and residential community navigate the new economy and be job-ready for the future.

ITEM 12 (continued)**Future Trends and Expanded Economic Development Program/Initiatives**

The renewed Economic Development Program will seek to continue to deliver successful existing initiatives, while identifying additional projects to expand the reach of the Program. The renewed Program will navigate the new economy, and specifically respond to key areas such as employment, jobs of the future, and technology for business.

Seeking continuous consultation with Council, Business Chambers, EDAC, local businesses and other key stakeholders will be incorporated into the Program expansion.

A focus on tailored programs and value for money will continue to remain pivotal in the delivery of the Economic Development Program. In particular, Youth Employment Pathways will require stronger focus to address this issue. Inward investment opportunities will also be addressed with stronger relationships being developed between Federal and State Government.

New initiatives/events/workshops will target medium size business operations as currently, the program is supporting micro and small business and larger corporates.

The renewed Economic Development Program will deliver initiatives generated through consultation with EDAC and the Business Community and may include:

- Skilled Migrant Job Seeker Workshops will be developed via a mix of private public partnerships including Migrate Success, TAFE and Macquarie Park Community College.
- 'Get that Job Day' will be delivered through a Jobs & Skills Expo to provide insights on the jobs and skills of the future. This event will enable our local community, education sector and business community to be 'job ready' for the future.
- Industry Sector Forums will be expanded to include Retail Sector, Wholesale/Logistics Sector, and Hospitality Sector to nurture and support the growth of pivotal employment sectors in the CoR.
- Home Based Business Programs will build capacity for the sector which includes: Entrepreneurs, Start-ups, Students and Mature Age workers.
- Social Entrepreneurs Programs will support this growing business economy.
- Opportunities to support the Education and Corporate Tourism will be explored.
- Delivery of a Multicultural Business Service will enable CoR to support its diverse ethnic communities.
- Trade Delegations/Innovation Festival/Cultural Arts/Entertainment Precinct/Venture Café/Smart Cities will target Macquarie Park.

Financial Implications

Adoption of the recommendation will have no financial impact.

CONFIDENTIAL ITEMS**13 OFFER TO ENTER INTO A VOLUNTARY PLANNING AGREEMENT BY GOODMAN IN RELATION TO STAGED DEVELOPMENT OF 85 TO 97 WATERLOO ROAD, MACQUARIE PARK**

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Report prepared by: Development Contributions Coordinator

File Number: VPA2017/1/4 - BP18/1143

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14 OFFER TO ENTER INTO A VOLUNTARY PLANNING AGREEMENT BY MACQUARIE TELECOM IN RELATION TO A DEVELOPMENT APPLICATION TO EXTEND A DATA CENTRE AT 17 TO 23 TALAVERA ROAD, MACQUARIE PARK

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Report prepared by: Development Contributions Coordinator

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