

Meeting Date: Tuesday 11 September 2018
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde
Time: 8.00pm

Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.

NOTICE OF BUSINESS

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1 DETERMINATION OF OFFICE AND FEE FOR DEPUTY MAYOR

Report prepared by: Senior Coordinator - Civic Support
File No.: CLM/18/1/1/2 - BP18/326

REPORT SUMMARY

The role of Deputy Mayor is not required under the Local Government Act. However, at the City of Ryde it has been Council's practice to elect a Councillor to the position of Deputy Mayor.

In accordance with the Local Government Act, 1993, the Deputy Mayor is only entitled to be paid a fee as determined by Council when he or she acts in the office of the Mayor.

Council can resolve that a portion of the Mayor's fee be paid to the Deputy Mayor (in addition to their Councillor fee) when he or she acts in their position or that no fee be paid.

In accordance with Section 249(5) of the Act, it is advised that where there is a determination by Council to pay the Deputy Mayor a fee to undertake the role and responsibilities of the Office of the Mayor, that this fee will be paid on a pro rata basis.

It is recommended that Council resolve to elect a Councillor to the role of Deputy Mayor for a period of one (1) year, to coincide with the next election of the Mayor.

RECOMMENDATION:

- (a) That Council elect a Deputy Mayor for a one (1) year term.
- (b) That where the Deputy Mayor is to act in the Office of the Mayor, that this is to be done by way of a Council resolution.
- (c) That where there is a Council resolution in accordance with (b) above, the Deputy Mayor is to be paid a fee to undertake the roles and responsibilities of the Office of the Mayor on a pro rata basis, deducted from the Mayoral Fee.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:
Amanda Janvrin
Senior Coordinator - Civic Support

Report Approved By:
Joe So
Executive Manager - Strategy and Innovation

ITEM 1 (continued)**Discussion**

Section 231 of the Local Government Act, 1993 provides the following with regard to the Deputy Mayor:-

- (1) *The Councillors may elect a person from among their number to be the Deputy Mayor.*
- (2) *The person may be elected for the Mayoral term or a shorter term.*
- (3) *The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the Office of the Mayor.*
- (4) *The Councillors may elect a person from among their number to act as Deputy Mayor if the Deputy Mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no Deputy Mayor has been elected.*

As set out in Section 231(2) above, the person elected as Deputy Mayor may be elected for the Mayoral term or a shorter term.

If Council endorse the appointment of a Deputy Mayor and if there is a requirement for the Deputy Mayor to act in the Office of the Mayor, Council would be required to pass a resolution to make such appointment. The fee paid to the Deputy Mayor would be on a pro-rata basis, with the fee deducted from the Mayoral Fee.

Having regard to this Section of the Act, Council may wish to consider the following Options:-

Option 1

Council resolve to elect a Councillor to the role of Deputy Mayor for a period of one (1) year, to coincide with the next election of the Mayor.

Note: This Option is recommended.

Option 2

Council resolve to elect a Councillor to the role of Deputy Mayor for a period of less than one (1) year, with the period to be nominated by Council.

Note: This Option is not recommended.

2 ELECTION OF DEPUTY MAYOR

Report prepared by: Senior Coordinator - Civic Support
File No.: CLM/18/1/1/2 - BP18/327

REPORT SUMMARY

It is noted that should Council resolve not to elect a Deputy Mayor in accordance with Item 1 on this Agenda, it is not necessary for Council to proceed with consideration of this Item.

It should also be noted that should Council choose to elect a Deputy Mayor (as set out in Item 1 of this Agenda), the term of the office for the Deputy Mayor will also be determined within the resolution of Item 1 and the term endorsed by Council will therefore be applied to this role.

The following procedures are to be followed for the election process:

- (a) Determination of method of voting (ordinary ballot, preferential ballot or open voting).
- (b) Announcement of nominations.
- (c) Conduct of election.

RECOMMENDATION:

- (a) That Council determine the method of voting for the election of Deputy Mayor.
- (b) That the General Manager (or delegate), as Returning Officer, undertake the election of Deputy Mayor by announcing the nominations and then conducting the election.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Amanda Janvrin
Senior Coordinator - Civic Support

Report Approved By:

Joe So
Executive Manager - Strategy and Innovation

3 COUNCIL/COMMITTEE MEETINGS - Schedule and Appointment of Councillor Members to Standing Committees

Report prepared by: Senior Coordinator - Civic Support
File No.: CLM/18/1/1/2 - BP18/966

REPORT SUMMARY

This report provides a schedule of proposed Council and Committee Meetings for the remainder of the 2018 and up to the end of September 2019 year and seeks Council's endorsement of the **ATTACHED** schedule.

In addition, this report seeks Council's determination of Councillor members to the Works and Community Committee, Finance and Governance Committee and the Ryde Central Committee.

RECOMMENDATION:

- (a) That Council endorse its Standing Committees of Works and Community Committee, Finance and Governance Committee and Ryde Central Committee.
- (b) That Council endorse the **ATTACHED** meeting schedule for Committee and Council meetings for the remainder of 2018 and up to the end of September 2019, noting that the schedule may be amended at any time, subject to one month transition period to allow for public notices to be given.
- (c) That Council determine the Committee members for the Works and Community Committee.
- (d) That Council determine the Committee members for the Finance and Governance Committee.
- (e) That Council determine the Committee members for the Ryde Central Committee.
- (f) That Council note that the Council meeting to be held on Tuesday, 23 October 2018 has been moved to Tuesday, 30 October 2018 (due to Councillor attendance at the Local Government NSW Conference on 21 to 23 October 2018).
- (g) That Council note that there will be no Committee meetings held in December 2018 and endorse that a Council meeting be held on the second Tuesday of December, being 11 December 2018.
- (h) That Council note that no Committee meetings will be held on Tuesday, 9 July 2019 due to the mid-year recess.

ITEM 3 (continued)

ATTACHMENTS

1 Schedule of Meeting Dates for 2018 and up to the end of September 2019

Report Prepared By:

Amanda Janvrin
Senior Coordinator - Civic Support

Report Approved By:

Joe So
Executive Manager - Strategy and Innovation

ITEM 3 (continued)

Discussion

As a result of Council reviewing its Council/Committee meeting structure and cycle at its meeting on 27 February 2018, it adopted to hold all Standing Committee meetings on the second Tuesday of the month, with amended starting times as follows:-

- Works and Community Committee (6.00pm start)
- Finance and Governance Committee (6.45pm start)
- Ryde Central Committee (7.15pm start)

Council is to determine the appointment of Councillor Members to the Standing Committees.

Council's Code of Meeting Practice allows for Works and Community Committee, Finance and Governance Committee and Ryde Central Committee meetings to be held on the second Tuesday of the months February to December inclusive.

The Code allows for Council meetings to be held on the fourth Tuesday of the months February to December inclusive.

A schedule of meetings for the remainder of 2018 and up to the end of September 2019 is **ATTACHED** for Council's consideration. The calendar may be amended at any time if Council resolves to alter the meeting day or to adjust the Council/Committee structure, although at least one month transition period is required in order for public notices to be amended.

The proposed schedule has taken into account public holidays such as Easter and a July mid-year recess.

The schedule has followed normal procedure for the majority of the year.

Local Government NSW Conference - 2018

The Local Government NSW Conference will be held on 21 October to 23 October 2018. As the last day of the conference falls on the same day as the Council meeting, it is therefore recommended that the Council meeting be moved to Tuesday, 30 October 2018 (due to Councillor attendance at the LGNSW Conference)

Schedule of Meetings for December 2018

As previously resolved by Council, Council Meetings are scheduled to be held on the fourth Tuesday of the month. Councillors should note that the December Council Meeting is scheduled for 25 December 2018 (which is Christmas Day and also a Public Holiday).

ITEM 3 (continued)

Having regard to this, it is proposed to cancel all Committee meetings (Works and Community, Finance and Governance and Ryde Central) scheduled for the second Tuesday of the month (11 December 2018) and just hold a Council Meeting in December 2018, to be held on the second Tuesday of the month being 11 December 2018.

Mid-Year Recess – July 2019

It is recommended that Council's mid-year recess coincide with School Holidays from Monday, 8 July 2019 to Friday, 19 July 2019. Accordingly, it is recommended that no Committee meetings be held on 9 July 2019.

Appointment of Committee Members to Standing Committees

The membership of the Works and Community Committee, the Finance and Governance Committee and the Ryde Central Committee is to be determined annually. Councillors can be members of all Standing Committees with the Mayor as ex-officio on each Committee.

The Chairperson and Deputy Chairperson of the Works and Community, Finance and Governance and the Ryde Central Committees are to be determined by each Committee at their first meeting.

Financial Implications

Adoption of the recommendations outlined in this report will have no financial impact as there is provision for the conduct of meetings allocated in the adopted 2018/2019 and 2019/2020 budgets.

ITEM 3 (continued)

ATTACHMENT 1

REMAINDER OF 2018 MEETING SCHEDULE

DATE	MEETING TYPE	COMMENTS
OCTOBER		
02-Oct-18	No Meetings	
09-Oct-18	Works and Community Committee Meeting	Commencing at 6.00pm
09-Oct-18	Finance and Governance Committee Meeting	Commencing at 6.45pm
09-Oct-18	Ryde Central Committee Meeting	Commencing at 7.15pm
16-Oct-18	No Meetings	
23-Oct-18	No Council Meeting (move to 30 October 2018)	Local Government Conference
30-Oct-18	Council Meeting (5th Tuesday)	Commencing at 7.00pm
NOVEMBER		
06-Nov-18	No Meetings	
13-Nov-18	Works and Community Committee Meeting	Commencing at 6.00pm
13-Nov-18	Finance and Governance Committee Meeting	Commencing at 6.45pm
13-Nov-18	Ryde Central Committee Meeting	Commencing at 7.15pm
20-Nov-18	No Meetings	
27-Nov-18	Council Meeting	Commencing at 7.00pm
DECEMBER		
04-Dec-18	No Meetings	
11-Dec-18	No Works and Community Committee Meeting	Council Meeting to be Held
11-Dec-18	No Finance and Governance Committee Meeting	Council Meeting to be Held
11-Dec-18	No Ryde Central Committee Meeting	Council Meeting to be Held
11-Dec-18	Council Meeting	Commencing at 7.00pm

ITEM 3 (continued)

ATTACHMENT 1

2019 MEETING SCHEDULE UP TO THE END OF SEPTEMBER 2019

DATE	MEETING TYPE	COMMENTS
FEBRUARY		
05-Feb-19	No Meetings	
12-Feb-19	Works and Community Committee Meeting	Commencing at 6.00pm
12-Feb-19	Finance and Governance Committee Meeting	Commencing at 6.45pm
12-Feb-19	Ryde Central Committee Meeting	Commencing at 7.15pm
19-Feb-19	No Meetings	
26-Feb-19	Council Meeting	Commencing at 7.00pm
MARCH		
05-Mar-19	No Meetings	
12-Mar-19	Works and Community Committee Meeting	Commencing at 6.00pm
12-Mar-19	Finance and Governance Committee Meeting	Commencing at 6.45pm
12-Mar-19	Ryde Central Committee Meeting	Commencing at 7.15pm
19-Mar-19	No Meetings	
26-Mar-19	Council Meeting	Commencing at 7.00pm
APRIL		
02-Apr-19	No Meetings	
09-Apr-19	Works and Community Committee Meeting	Commencing at 6.00pm
09-Apr-19	Finance and Governance Committee Meeting	Commencing at 6.45pm
09-Apr-19	Ryde Central Committee Meeting	Commencing at 7.15pm
16-Apr-19	No Meetings	
23-Apr-19	Council Meeting	Commencing at 7.00pm
30-Apr-19	No Meetings	5th Tuesday
MAY		
07-May-19	No Meetings	
14-May-19	Works and Community Committee Meeting	Commencing at 6.00pm
14-May-19	Finance and Governance Committee Meeting	Commencing at 6.45pm
14-May-19	Ryde Central Committee Meeting	Commencing at 7.15pm
21-May-19	No Meetings	
28-May-19	Council Meeting	Commencing at 7.00pm
JUNE		
04-Jun-19	No Meetings	
11-Jun-19	Works and Community Committee Meeting	Commencing at 6.00pm
11-Jun-19	Finance and Governance Committee Meeting	Commencing at 6.45pm
11-Jun-19	Ryde Central Committee Meeting	Commencing at 7.15pm
18-Jun-19	No Meetings	
25-Jun-19	Council Meeting	Commencing at 7.00pm

ITEM 3 (continued)

ATTACHMENT 1

**2019 MEETING SCHEDULE UP TO THE END OF SEPTEMBER 2019
 (continued)**

JULY		
02-Jul-19	No Meetings	
09-Jul-19	No Works and Community Committee Meeting	Mid-year recess
09-Jul-19	No Finance and Governance Committee Meeting	Mid-year recess
09-Jul-19	No Ryde Central Committee Meeting	Mid-year recess
16-Jul-19	No Meetings	
23-Jul-19	Council Meeting	Commencing at 7.00pm
30-Jul-19	No Meetings	5th Tuesday
AUGUST		
06-Aug-19	No Meetings	
13-Aug-19	Works and Community Committee Meeting	Commencing at 6.00pm
13-Aug-19	Finance and Governance Committee Meeting	Commencing at 6.45pm
13-Aug-19	Ryde Central Committee Meeting	Commencing at 7.15pm
20-Aug-19	No Meetings	
27-Aug-19	Council Meeting	Commencing at 7.00pm
SEPTEMBER		
03-Sep-19	No Meetings	
10-Sep-19	Works and Community Committee Meeting	Commencing at 6.00pm
10-Sep-19	Finance and Governance Committee Meeting	Commencing at 6.45pm
10-Sep-19	Ryde Central Committee Meeting	Commencing at 7.15pm
17-Sep-19	No Meetings	
24-Sep-19	Council Meeting	Commencing at 7.00pm

4 ADVISORY COMMITTEES - Appointment of Councillor Delegates

Report prepared by: Senior Coordinator - Civic Support
File No.: CLM/18/1/1/2 - BP18/968

REPORT SUMMARY

This report is to confirm Councillor delegates for all Advisory Committees.

RECOMMENDATION:

(a) That Councillor delegate/s be appointed to the following Advisory Committees in accordance with the Terms of Reference, for the ensuing twelve (12) months and Council elect (or nominate) a Chairperson to each of these Committees, with the exception of the Ryde Youth Council:-

- Arts Advisory Committee
- Bicycle Advisory Committee
- Bushland and Environment Advisory Committee
- Community Harmony Reference Group
- Economic Development Advisory Committee
- Festivals and Events Advisory Committee
- Heritage Advisory Committee
- Macquarie Park Forum
- Renewable Energy Advisory Committee
- Ryde Hunters Hill Joint Library Services Committee
- Ryde Youth Council
- Social Inclusion Advisory Committee
- Sport and Recreation and Wheeled Sports Advisory Committee
- Status of Women Advisory Committee

(b) That due to the nature of business conducted by the Audit, Risk and Improvement Committee, Council confirm the current delegates and alternate delegates for the ensuing twelve (12) months.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Amanda Janvrin
Senior Coordinator - Civic Support

Report Approved By:

Joe So
Executive Manager - Strategy and Innovation

ITEM 4 (continued)

Discussion

At its meeting held on 26 September 2017, Council endorsed the Advisory Committees set out in this report, for the period 2017 to 2020.

Advisory Committees

The current Advisory Committee structure and Councillor delegates for each Advisory Committee is as follows:-

Advisory Committee	Current Councillor Delegates	Provision for Councillor delegates in Terms of Reference
Arts Advisory Committee	Councillor Gordon (Chair) Councillor Pedersen (Deputy Chair) Councillor Zhou	No less than one (1) Councillor
Audit, Risk and Improvement Committee (Note: No Councillor Chairperson required)	Councillor Lane (Delegate) Councillor Brown (Delegate) Councillor Moujalli (Alternate) Councillor Kim (Alternate)	Two (2) Councillors No more than two (2) alternates
Bicycle Advisory Committee	Councillor Gordon (Chair) Councillor Lane (Deputy Chair) Councillor Kim Councillor Moujalli	No less than one (1) Councillor
Bushland and Environment Advisory Committee	Councillor Pedersen (Chair) Councillor Gordon (Deputy Chair) Councillor Clifton Councillor Brown	No less than one (1) Councillor
Centenary of Anzac and Commemoration of WW1 Committee (Note: This Committee will cease on 31 December 2018)	The Mayor, Councillor Laxale (Chair)	No less than one (1) Councillor
Community Harmony Reference Group	Councillor Zhou (Chair) Councillor Kim (Deputy Chair) Councillor Yedelian OAM Councillor Moujalli	No less than one (1) Councillor
Economic Development Advisory Committee	Councillor Clifton (Chair) Councillor Lane (Deputy Chair) Councillor Brown Councillor Moujalli Councillor Yedelian OAM Councillor Purcell	No less than one (1) Councillor

ITEM 4 (continued)

Advisory Committee	Current Councillor Delegates	Provision for Councillor delegates in Terms of Reference
Festival and Events Advisory Committee	Councillor Kim (Chair) Councillor Zhou (Deputy Chair) Councillor Brown Councillor Pedersen Councillor Clifton Councillor Maggio	No less than one (1) Councillor
Heritage Advisory Committee	Councillor Gordon (Chair) Councillor Clifton (Deputy Chair)	No less than one (1) Councillor
Macquarie Park Forum	Councillor Purcell (Chair) Councillor Zhou (Deputy Chair) Councillor Lane Councillor Gordon Councillor Moujalli Councillor Clifton	No less than one (1) Councillor
Renewable Energy Advisory Committee	Councillor Pedersen (Chair) Councillor Clifton (Deputy Chair) Councillor Gordon	No less than one (1) Councillor
Ryde Hunters Hill Joint Library Services Committee	Councillor Gordon Councillor Lane	Two (2) Councillors and one (1) alternate
Ryde Youth Forum (Note: No Councillor Chairperson required)	Councillor Lane Councillor Moujalli Councillor Pedersen Councillor Kim	No less than one (1) Councillor One (1) alternate Councillor
Social Inclusion Advisory Committee	Councillor Pedersen (Chair) Councillor Zhou (Deputy Chair) Councillor Kim	No less than one (1) Councillor
Sport and Recreation (including Wheeled Sports) Advisory Committee	Councillor Purcell (Chair) Councillor Moujalli (Deputy Chair)	No less than one (1) Councillor
Status of Women Advisory Committee	Councillor Pedersen (Chair)	No less than one (1) Councillor

* **NOTE:** In accordance with Advisory Committee's Terms of Reference, where a Councillor is nominated as the Chairperson of an Advisory Committee and is not present for a meeting, the role falls to the Deputy Chairperson. Where the Chairperson and Deputy Chairperson are not present for a meeting, the Acting Chairperson is to be chosen from the remaining Councillor delegate/s.

ITEM 4 (continued)**Audit, Risk and Improvement Committee**

It is noted that the Councillor delegates for the Audit, Risk and Improvement Committee were appointed to this Committee by Council resolution on 27 September 2017, with the addition of Councillor Kim as an alternate delegate by Council resolution on 27 March 2018.

Due to the nature of business conducted by the Audit, Risk and Improvement Committee, it has been the practice of Council to maintain continuity of Councillor delegates for the term of Council.

However, to ensure that Council is supportive of this practice, this report seeks Council's confirmation of the current Councillor delegates to this Committee.

Options

Council may resolve to re-appoint the current Councillor delegates for each Advisory Committee for the ensuing twelve (12) month period.

Financial Implications

Adoption of the recommendation will have no financial impact.

5 EXTERNAL COMMITTEES - Appointment of Delegates

Report prepared by: Senior Coordinator - Civic Support
File No.: CLM/18/1/1/2 - BP18/967

REPORT SUMMARY

This report is to confirm Councillor delegates for all external Committees.

RECOMMENDATION:

- (a) That Council appoint the following delegates to NSROC:
- The Mayor, Councillor Laxale
 - One (1) Councillor as a formal delegate
 - Two (2) Councillors as alternate delegates
- (b) That Council appoint two (2) persons (Councillors and/or Council staff members) as Council's delegates and at least one (1) person as an alternate delegate to the Sydney Planning Panels.
- (c) That Council appoint one (1) Councillor as a formal delegate and one (1) Councillor as an alternate delegate to the Parramatta River Catchment Group.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Amanda Janvrin
Senior Coordinator - Civic Support

Report Approved By:

Joe So
Executive Manager - Strategy and Innovation

ITEM 5 (continued)

Discussion

The appointment of Councillor delegates to external Committees, such as the Northern Sydney Regional Organisation of Councils (NSROC), is undertaken annually.

External Committees

NSROC

The City of Ryde is a member of the Northern Sydney Regional Organisation of Councils (NSROC) which is a voluntary organisation of Local Government established to provide strong Local Government leadership; to work co-operatively for the benefit of the Northern Sydney region; and to effectively advocate on agreed regional positions and priorities. The eight member Councils are Hunters Hill, Hornsby, Ku-ring-gai, Lane Cove, Mosman, North Sydney, Ryde and Willoughby.

Each member Council is to appoint the Mayor and one (1) Councillor as formal delegates and two (2) alternate delegates, however, there is no restriction on any other Councillors attending meetings.

Council appointed the following two (2) formal delegates and two (2) alternate delegates to NSROC for the 2017/2018 year:

Committee	Council Delegates	Provisions
NSROC	Delegates: The Mayor, Councillor Laxale Councillor Gordon Alternates: Councillor Pedersen Councillor Kim	2 formal delegates, the Mayor and one other Councillor.

Ryde Traffic Committee

The Ryde Traffic Committee (RTC) is a technical Committee created under the auspices of the Roads and Maritime Service (RMS).

The RTC is to be made up of four formal members. The membership is:

- Council
- the NSW Police through their nominated officer
- the RMS through their nominated officer
- the local State Member of Parliament (MP) or their nominee

The Chairperson of the RTC is the Director – City Works.

ITEM 5 (continued)

Council's representative at meetings is a Council officer. The Council representative may be a sub-delegate if Council has formally approved this.

Councillors are able to attend all RTC meetings and contribute to discussion; however, they do not have voting powers.

As the RTC does not have any powers to determine resolutions of Council, its Minutes are referred to Council via the Works and Community Committee. Council then has the power to determine resolutions on matters arising from the RTC meetings.

Sydney Planning Panels

The Sydney Planning Panels have been set up to determine the following range of regional development:

- Development with a Capital Investment Value (CIV) over \$20 million (Please note from 1 March 2018 this has increased to \$30 million).
- Development with a CIV over \$5 million which is:
 - Council related
 - Lodged by or on behalf of the Crown (State of NSW)
 - Private infrastructure and community facilities or
 - Eco-tourist facilities
- Extractive industries, waste facilities and marinas that are designated development.
- Certain coastal subdivisions.
- Development with a CIV between \$10 million and \$20 million which are referred to the regional panel by the applicant after 120 days (Please note that from 1 March 2018 this has changed to Development with a CIV between \$10 million and \$30 Million).
- By order of the Minister.

There are six Sydney Planning Panels and the City of Ryde is within the catchment of the Sydney North Planning Panel. Each Panel is chaired by a nominee of the State Government. In addition to the chairperson, the Minister nominates two further panel State members of the Panel. The State appointed members must have expertise in one or more of the following fields: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering, tourism or government and public administration.

ITEM 5 (continued)

Currently, a chairperson is appointed by the Minister for Planning from one of the three State members. This appointment requires the concurrence of the Local Government and Shires Association.

The current State appointed members are Mr Peter Debnam (Chair), John Roseth, and Sue Francis.

The City of Ryde is permitted two (2) members on the Sydney North Planning Panel. At least one of the Council appointed members must have expertise in one or more of the following fields: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering or tourism. Currently, Councillors Clifton and Purcell are Council's members of the Sydney North Planning Panel (with Councillors Gordon, Moujalli, Kim and Lane as alternate delegates).

Panels meet on a 'as needs basis', approximately once every one or two months in the City of Ryde's case, to determine one or more development applications. Panel meetings are usually held during business hours, in the Christie Conference Centre North Sydney. Applications can also be dealt with electronically, if there are no submissions lodged and it is agreed by panel members that no meeting is required.

At its meeting of 26 September 2017 Council appointed two (2) formal delegates and four (4) alternate delegates to the Sydney Planning Panels for a period of twelve (12) months.

Committee	Previous Council Delegates	Provisions
Sydney Planning Panels	Delegates: Councillor Clifton Councillor Purcell Alternates: Councillor Gordon Councillor Moujalli Councillor Kim Councillor Lane	Two formal delegates, as many alternates as nominated

Parramatta River Catchment Group

The Parramatta River Catchment Group (PRCG) is an alliance of Councils, State Agencies and Community Stakeholders who share the common purpose of making the Parramatta River a living river for all to enjoy. Its mission is to make the river swimmable again by 2025.

The City of Ryde has been a member Council of the PRCG since 2009. A significant part of the River's catchment area and foreshore is located within the Ryde LGA and is proximate to numerous local residential and commercial developments.

ITEM 5 (continued)

The current Council membership of the PRCG consists of Blacktown City, Burwood, City of Canada Bay, City of Canterbury-Bankstown, City of Parramatta, Cumberland, City of Ryde, Hunters Hill, Inner West and Strathfield Councils. In addition, the Department of Planning and Environment, NSW Environment Protection Authority and Sydney Water are all financial members.

Each member Council is to appoint one (1) delegate and one (1) alternate delegate to the PRCG.

At its meeting of 28 November 2017 Council appointed one (1) formal delegate and one (1) alternate delegate to the Parramatta River Catchment Group (PRCG) as follows:-

Committee	Previous Council Delegates	Provisions
Parramatta River Catchment Group	Delegate: Councillor Pedersen Alternate: Councillor Clifton	One formal delegate and one alternate as nominated

Financial Implications

Adoption of the recommendation will have no financial impact.

6 CONFIRMATION OF THE TERMS OF REFERENCE FOR COUNCIL'S ADVISORY COMMITTEES

Report prepared by: Manager - Corporate Governance
File No.: CLR/07/8/101/1 - BP18/188

REPORT SUMMARY

The City of Ryde Advisory Committees provide an invaluable source of two way communication between Council and the community. At the Council meeting of 26 September 2017, Council adopted its advisory committees for the 2017 – 2020 term and determined the Councillor representative/s for each committee. This was followed by the confirmation of community members following an Expression of Interest process.

The purpose of this report is to advise Council that all Terms of Reference have been adopted by all Council Advisory Committees. This report seeks Council's confirmation of these Terms of Reference.

RECOMMENDATION:

That Council endorse the **ATTACHED** Terms of Reference for each Advisory Committee.

ATTACHMENTS – CIRCULATED UNDER SEPARATE COVER

- 1 Arts Advisory Committee - DRAFT Terms of Reference - February 2018
- 2 Bicycle Advisory Committee - DRAFT Terms of Reference - March 2018
- 3 Bushland and Environment Advisory Committee - DRAFT Terms of Reference - March 2018
- 4 Community Harmony Reference Group - DRAFT Terms of Reference - March 2018
- 5 Economic Development Advisory Committee - DRAFT Terms of reference - February 2018
- 6 Festivals and Events Advisory Committee - DRAFT Terms of Reference - May 2018
- 7 Heritage Advisory Committee - DRAFT Terms of Reference - February 2018
- 8 Macquarie Park Forum - DRAFT Terms of Reference - January 2018
- 9 Renewable Energy Advisory Committee - DRAFT Terms of Reference - March 2018
- 10 Ryde Youth Council - DRAFT Terms of Reference - February 2018
- 11 Social Inclusion Advisory Committee - DRAFT Terms of Reference - March 2018
- 12 Sport and Recreation and Wheeled Sports Advisory Committee - DRAFT Terms of reference - February 2018
- 13 Status of Women Advisory Committee - DRAFT Terms of Reference - February 2018

ITEM 6 (continued)

Report Prepared By:

John Schanz
Manager - Corporate Governance

Report Approved By:

Steven Kludass
Director - Corporate Services

ITEM 6 (continued)
Background

At the Council meeting of 26 September 2017, Council adopted the advisory committees listed below for the 2017-2020 term and determined the Councillor representative/s for each committee.

ADVISORY COMMITTEE	COUNCILLOR DELEGATES	
Audit, Risk and Improvement Committee	Councillor Lane Councillor Brown (Chair is external member)	Councillor Moujalli (alternate) Councillor Kim (alternate)
Arts Advisory Committee	Councillor Gordon (Chair) Councillor Pedersen (Deputy)	Councillor Zhou
Bicycle Advisory Committee	Councillor Gordon (Chair) Councillor Lane (Deputy)	Councillor Kim Councillor Moujalli
Bushland & Environment Advisory Committee	Councillor Pedersen (Chair) Councillor Gordon (Deputy)	Councillor Clifton Councillor Brown
Centenary of Anzac & Commemoration of WW1 Committee	Councillor Laxale (Chair) Note – this committee is in place until December 2018	
Community Harmony Reference Group	Councillor Zhou Councillor Kim (Deputy)	Councillor Yedelian OAM Councillor Moujalli
Economic Development Advisory Committee	Councillor Clifton (Chair) Councillor Brown Councillor Yedelian OAM	Councillor Lane (Deputy) Councillor Moujalli Councillor Purcell
Festivals & Events Advisory Committee	Councillor Kim (Chair) Councillor Zhou (Deputy) Councillor Clifton	Councillor Brown Councillor Pedersen Councillor Maggio (Resolution 12/12/17)
Heritage Advisory Committee	Councillor Gordon (Chair)	Councillor Clifton (Deputy)
Macquarie Park Forum	Councillor Purcell (Chair) Councillor Lane Councillor Moujalli	Councillor Zhou (Deputy) Councillor Gordon Councillor Clifton
Renewable Energy Advisory Committee	Councillor Pedersen (Chair) Councillor Gordon	Councillor Clifton (Deputy)
Ryde Hunters Hill Joint Library Services Committee	Councillor Gordon	Councillor Lane
Ryde Youth Council	Councillor Lane Councillor Pedersen Chair is a Youth representative	Councillor Moujalli Councillor Kim
Social Inclusion Advisory Committee	Councillor Pedersen (Chair) Councillor Kim	Councillor Zhou (Deputy)
Sport & Recreation & Wheeled Sports Advisory Committee	Councillor Purcell (Chair)	Councillor Moujalli (Deputy)
Status of Women Advisory Committee	Councillor Pedersen (Chair)	

ITEM 6 (continued)

Following the determination of the Committees and the Councillor members, Council resolved that Council officers were to undertake an Expression of Interest process to identify interested and committed people from the City of Ryde community, to become members of each of these Advisory Committees. Council officers were also to review the Committees' Terms of Reference which were to be subsequently to be discussed and confirmed at each Committee's first meeting and then reported back to Council.

At its meeting on 12 December 2017, Council received a report on the outcomes of the Expression of interest process, and adopted the Community members for each committee. Since that date a small number of individual community members have also been accepted into these committees following consideration of their nominations by Council, via Notices of Motion and Mayoral Minutes.

Discussion

The purpose of this report is to advise Council that all Terms of Reference have been discussed and adopted by all of Council's Advisory Committees. This report seeks Council's confirmation of these Terms of Reference.

Each of the Committees listed in the table above have reviewed the proposed Terms of Reference, and these documents are **ATTACHED – CIRCULATED UNDER SEPARATE COVER** for Council's adoption.

Exceptions

It should be noted that:-

- Council's Audit, Risk and Improvement Committee's Terms of Reference are based upon the Office of Local Government Guidelines, Institute of Internal Audit standards and industry best practice. These are currently under review by the Committee and will be reported back to Council at a later meeting;
- The Terms of Reference for the Joint Library Committee are already confirmed and are detailed in the *Ryde Hunters Hill Joint Library Services Agreement* of June 2014;
- The Centenary of Anzac and Commemoration of WW1 Committee is a limited term committee that is in place until December 2018. Its Terms of Reference were confirmed during the creation of that committee on 28 May 2013.

Financial Implications

Adoption of the recommendation will have no financial impact.