

**Meeting Date:** Tuesday 26 February 2019  
**Location:** Council Chambers, Level 1A, 1 Pope Street, Ryde  
**Time:** 7.00pm

*Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.*

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**1 CONFIRMATION OF MINUTES - Council Meeting held on 11 December 2018**

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**Report prepared by:** Civic Services Manager  
**File No.:** CLM/18/1/1/2 - BP18/1384

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**REPORT SUMMARY**

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

**RECOMMENDATION:**

That the Minutes of the Council Meeting 17/18, held on 11 December 2018 be confirmed.

**ATTACHMENTS**

- 1 MINUTES - Ordinary Council Meeting - 11 December 2018**

**ITEM 1 (continued)**

**ATTACHMENT 1**

**Council Meeting  
MINUTES OF MEETING NO. 17/18**

**Meeting Date:** Tuesday 11 December 2018  
**Location:** Council Chambers, Level 1A, 1 Pope Street, Ryde  
**Time:** 7.00pm

**Councillors Present:** The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Moujalli, Pedersen, Purcell and Yedelian OAM.

**Note:** Councillor Moujalli arrived at the meeting at 7.42pm during Public Participation.

**Apologies:** Councillor Maggio.

**Leave of Absence:** Councillor Zhou.

**Staff Present:** General Manager, Director – Customer and Community Services, Director – Corporate Services, Acting Director – City Planning and Environment, Director – City Works, General Counsel, Executive Manager – Strategy and Innovation, Manager – Communications and Engagement, Manager – Corporate Governance, Manager – Parks, Manager – Traffic, Transport and Development, Manager – Project Development, Manager – Civil Infrastructure and Integration, Senior Coordinator – Community Engagement, Senior Coordinator – Communications, Senior Coordinator – Integrated Asset Management, Senior Traffic and Development Engineer, Communications Coordinator, Casual Plan of Management Officer, Senior Coordinator – Civic Support and Civic Support Officer.

**PRAYER**

Minister Simon Keith of the West Ryde Anglican Church was present and offered prayer prior to the commencement of the meeting.

**NATIONAL ANTHEM**

The National Anthem was sung prior to the commencement of the meeting.

**LEAVE OF ABSENCE**

**Note:** Councillor Moujalli was not present for consideration or voting on this Item.

The Mayor, Councillor Laxale advised the meeting that Councillor Zhou has requested a Leave of Absence for 10 December 2018 and 11 December 2018.

Councillor Kim requested a Leave of Absence from 22 December 2018 to 6 January 2019 inclusive.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**RESOLUTION:** (Moved by The Mayor, Councillor Laxale and Councillor Gordon)

- (a) That Councillor Zhou's Leave of Absence for 10 December 2018 and 11 December 2018 be approved.
- (b) That Councillor Kim's Leave of Absence from 22 December 2018 to 6 January 2019 inclusive be approved.

**Record of Voting:**

For the Motion: Unanimous

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**TABLING OF PETITIONS**

No Petitions were tabled.

**PRESENTATION OF INTERNATIONAL RIVER FOUNDATION AWARD**

The Mayor, Councillor Laxale presented Council staff from the Environment team, Councillor Pedersen and Councillor Clifton with a certificate in recognition of being a finalist in the 2018 Bert and Vera Thiess Australasia Riverprize. This Award was presented at the 2018 International River Symposium to the Parramatta River Catchment Group for its Masterplan.

**PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA**

The following person addressed the Council:-

Name	Topic
Cathy Merchant (representing Ryde Hunters Hill Flora and Fauna Preservation Society)	<b>Item 7</b> – Report on the impact to the City of Ryde Council resulting from recent changes to the Crown Land Management Act 2016
Cathy Merchant (representing Ryde Hunters Hill Flora and Fauna Preservation Society)	<b>Item 8</b> – Parramatta River Parklands Generic Plan of Management Adoption Report

Note: Frank Breen was called to address Council, however he was not present in the Chamber.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA**

The following persons addressed the Council:-

<b>Name</b>	<b>Topic</b>
Dennise Herrick (representing the Rotary Club of Ryde)	On behalf of the Rotary Club of Ryde she would like to thank the City of Ryde for their support in assisting us in the running of the Light Up East Ryde Christmas Festival on 25 November 2018
Philip Peake	Development Application LDA/2018/0432 – 22 units at 19-23 Samuel Street, Ryde
Jill Tapping	Feedback on current development application
Barbara Poulter	Non complying Development Application at 19-23 Samuel Street, Ryde – LDA2018/0432
Sherie Barton	Proposed development at 19-23 Samuel Street, Ryde
Mrs Rae Isaacs (also representing her husband, Ashley Isaacs)	Proposed development at 19-23 Samuel Street, Ryde

Note: Razmik Aghajanian and Yudhi Setiawan were called to address Council, however they were not present in the Chamber.

Note: Mr Philip Peake distributed a petition against the Development Application at 19-23 Samuel Street, Ryde to Councillors and a copy is ON FILE.

**PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA**

Note: Councillor Moujalli was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Yedelian OAM and Gordon)

That the speakers who registered late on Items Listed on the Agenda and Items Not Listed on the Agenda be allowed to address the meeting, the time being 7.35pm.

**Record of Voting:**

For the Motion: Unanimous

**PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA**

The following persons addressed the Council:-

<b>Name</b>	<b>Topic</b>
Su-Chang Cho (representing Consulate General of South Korea)	<b>Item 5</b> – Proposed Friendship Agreement with a Korean City

**ITEM 1 (continued)**

**ATTACHMENT 1**

<b>Name</b>	<b>Topic</b>
Jason Koh (representing the Korean Chamber of Commerce in Eastwood)	<b>Item 5</b> – Proposed Friendship Agreement with a Korean City

Note: Councillor Moujalli arrived at the meeting at 7.42pm.

**PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA**

The following person addressed the Council:-

<b>Name</b>	<b>Topic</b>
Livio Panozzo	Compliance Matters - 5 Farnell Street, West Ryde

**ORDER OF BUSINESS**

**RESOLUTION:** (Moved by Councillors Gordon and Kim)

That Council now consider the following Items, the time being 7.53pm:-

- **Item 7** – Report on the impact to the City of Ryde Council resulting from recent changes to the Crown Land Management Act 2016.
- **Item 8** – Parramatta River Parklands Generic Plan of Management Adoption Report.
- **Item 5** – Proposed Friendship Agreement with a Korean City.

**Record of the Voting:**

For the Motion: Unanimous

**COUNCIL REPORTS**

**7 REPORT ON THE IMPACT TO THE CITY OF RYDE COUNCIL RESULTING FROM RECENT CHANGES TO THE CROWN LAND MANAGEMENT ACT 2016**

Note: Cathy Merchant (representing Ryde Hunters Hill Flora and Fauna Preservation Society) addressed the meeting in relation to this Item.

**RESOLUTION:** (Moved by Councillors Pedersen and Kim)

- (a) That Council assign the initial categorisations for Crown land in the City of Ryde as outlined in Attachment 1 of this report, under Section 3.23(2) of the Crown Land Management Act 2016 and Section 36(4) of the Local Government Act 1993.

**ITEM 1 (continued)**

**ATTACHMENT 1**

- (b) That Council give notice to the Minister for Lands and Forestry of these categories as required under Section 3.23(4) of the Crown Land Management Act 2016.
- (c) That Council seek approval from the Minister for Lands and Forestry to grant City of Ryde, Council Crown Land Manager status over the twelve (12) parcels of Crown Land identified in this report currently listed as “Devolved to Council” and seek their inclusion into the relevant generic and specific Plans of Management that will be prepared in accordance with the Crown Lands Management Act 2016.
- (d) That Council give notice to the Minister for Lands and Forestry that Lands Advisory Services Pty Ltd has been engaged as Native Title Manager for the City of Ryde.
- (e) That Council continue to manage its Community and Crown Land as outlined in the relevant Plan of Management (PoM) including the Generic Plan of Management 2001 until such time as a new PoM is adopted by Council for that land categorisation.
- (f) That a Councillor Workshop be held at the earliest possible opportunity next year.

**Record of the Voting:**

For the Motion: Unanimous

**8 PARRAMATTA RIVER PARKLANDS GENERIC PLAN OF MANAGEMENT ADOPTION REPORT**

Note: Cathy Merchant (representing Ryde Hunters Hill Flora and Fauna Preservation Society) addressed the meeting in relation to this Item.

**RESOLUTION:** (Moved by Councillors Pedersen and Gordon)

- (a) That Council assign the initial category of “Park” for the parcels of Crown Land in the Parramatta River Parklands Plan of Management under Section 3.23(2) of the *Crown Land Management Act 2016* and Section 36(4) of the *Local Government Act 1993*
- (b) That Council give notice to the Minister for Lands and Forestry of this category as required under Section 3.23(4) of the *Crown Land Management Act 2016*
- (c) That Council adopt the Parramatta River Parklands Plan of Management under Section 40 of the Local Government Act 1993, subject to the following being obtained:

**ITEM 1 (continued)**

**ATTACHMENT 1**

1. That Council refer the Parramatta River Parklands Plan of Management to the Minister for Lands and Forestry for approval.
  2. That Council seek approval from the Minister for Lands and Forestry to grant City of Ryde, Council Crown Land Manager status over the four parcels of Crown Land in the Parramatta River Parklands Plan of Management currently listed as “Devolved to Council”.
- (d) That should there be any amendments to the Parramatta River Parklands Plan of Management requested by the Minister for Lands and Forestry a further report to Council be prepared.
- (e) That should there be no amendments received from the Minister, that the Parramatta River Parklands Plan of Management be adopted.
- (f) That the plan be altered to include the following:-
- (i) Upgrade to “high” the importance of limiting large, hard surface development and retaining large established trees along the river and walk – and biodiversity considerations in keeping with the GSC northern district plan to Enhancing the quality - improving access to open space, and increasing urban tree canopy; the Parramatta River Catchment Masterplan; the Parramatta River Estuary and Coastal Zone Management Plan and RIVER TO RIVER plans.
  - (ii) That the city of Ryde commit to exploring ways to complete an accessible, uninterrupted riverside boardwalk through the Ryde LGA along the Parramatta River - seeking financial assistance from the Federal and State Government. This is in keeping with the GSC northern district plans to:-
    - \* Improving walking and safe cycling ways
    - \* Enhancing foreshore access to Sydney Harbour and the District’s waterways,  
and therefore should be considered a high priority.

**Record of the Voting:**

For the Motion: Unanimous

**5 PROPOSED FRIENDSHIP AGREEMENT WITH A KOREAN CITY**

Note: Su-Chang Cho (representing Consulate General of South Korea) and Jason Koh (representing the Korean Chamber of Commerce in Eastwood) addressed the meeting in relation to this Item.



**ITEM 1 (continued)**

**ATTACHMENT 1**

Note: A Letter dated 10 December 2018 from Su-Chang Cho from the Consulate-General of the Republic of Korea was tabled by the Mayor, Councillor Laxale in relation to this Item.

**RESOLUTION:** (Moved by Councillors Yedelian OAM and Kim)

That Council endorse entering into a Friendship Agreement with the City of Jongno-gu.

**Record of the Voting:**

For the Motion: Unanimous

**MAYORAL MINUTES**

**26/18 REVIEW OF PARKING FINES - STATE GOVERNMENT – Mayor, Councillor Jerome Laxale**

**RESOLUTION:** (Moved by The Mayor, Councillor Laxale and Councillor Gordon)

- (a) That Council authorise the Mayor to contact The Hon. Dominic Perrottet MP to opt in to reduce fines effective 1 March 2019.
- (b) That a report outlining funding options and financial implications be brought back to Council at the 26 February 2019 Council meeting for endorsement.

**Record for the Voting:**

For the Motion: Unanimous

**27/18 RECOGNITION OF 100 YEARS OF WOMEN IN LOCAL GOVERNMENT- Mayor, Councillor Jerome Laxale**

**RESOLUTION:** (Moved by The Mayor, Councillor Laxale and Councillor Pedersen)

That:

- (1) Council note that it is one hundred years since women became eligible “to be elected and to act as Lord Mayor or alderman of the Municipal Council of Sydney and Mayor, President, Alderman or Councillor of any municipality or shire, under the laws relating to local government” through the Women’s Legal Status Act 1918.

**ITEM 1 (continued)**

**ATTACHMENT 1**

- (2) The General Manager consult with the Status of Women Advisory Committee regarding possible parks, playgrounds, sites or buildings in the Ryde local government area, that could be named after Beatrice Beryl Sutton, the first woman to be elected to local government in Ryde.
- (3) The Mayor host a morning tea inviting all of those 17 women (or representatives from their families for those who have passed) who have been elected to local government in Ryde in order to commemorate this centenary.

**Record for the Voting:**

For the Motion: Unanimous

**COUNCIL REPORTS**

**1 CONFIRMATION OF MINUTES - Council Meeting held on 27 November 2018**

**RESOLUTION:** (Moved by Councillors Purcell and Gordon)

That the Minutes of the Council Meeting 15/18, held on 27 November 2018 be confirmed.

On being put to the Meeting, Councillor Moujalli abstained from voting and accordingly his vote was recorded Against the Motion.

**Record of the Voting:**

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Pedersen, Purcell and Yedelian OAM

Against the Motion: Councillor Moujalli

**2 ITEMS PUT WITHOUT DEBATE**

Note: Councillor Lane left the meeting at 8.24pm and was not present for voting on this Item.

**RESOLUTION:** (Moved by Councillors Pedersen and Clifton)

That Council adopt Items 6, 9, 10 and 13 on the Council Agenda as per the recommendations in the reports.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**Record on the Voting:**

For the Motion: Unanimous

**6 RYDE YOUTH COUNCIL MEMBERSHIP**

Note: Councillor Lane was not present for voting on this Item.

**RESOLUTION:** (Moved by Councillors Pedersen and Clifton)

- (a) That Council endorse the nomination of Cameron Last, for a position on the Ryde Youth Advisory Council.
- (b) That Council endorse the resignation of Tim Zhang and Eric Fang.

**Record of the Voting:**

For the Motion: Unanimous

**9 REPORTS DUE TO COUNCIL**

Note: Councillor Lane was not present for voting on this Item.

**RESOLUTION:** (Moved by Councillors Pedersen and Clifton)

That the report on Outstanding Council Reports be endorsed.

**Record of the Voting:**

For the Motion: Unanimous

**10 REQUEST FOR TENDER - COR-RFT - 22/18 - COULTER STREET STREETSCAPE UPGRADE - Civil, Electrical and Landscape Works**

Note: Councillor Lane was not present for voting on this Item.

**RESOLUTION:** (Moved by Councillors Pedersen and Clifton)

- (a) That Council accept the tender from Glascott Landscape and Civil Pty Ltd for COR-RFT-22/18 in the amount of \$1,383,668.75 as recommended in the Tender Evaluation Report.

**ITEM 1 (continued)**

**ATTACHMENT 1**

- (b) That Council delegate to the General Manager the authority to enter into a contract with Glascott Landscape & Civil Pty Ltd for COR-RFT-22/18: Coulter Street Streetscape Upgrade – Civil, Electrical & Landscape Works on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.
- (c) That Council advise all the respondents of Council's decision.

**Record of the Voting:**

For the Motion: Unanimous

**13 REQUEST FOR TENDER - COR - RFT - 06/18 - CIVIL MINOR WORKS AND SERVICES**

Note: Councillor Lane was not present for voting on this Item.

**RESOLUTION:** (Moved by Councillors Pedersen and Clifton)

- (a) That Council accept the tenders from EzyPave Pty Ltd, Ally Property Services Pty Ltd, Kelbon Project Services Pty Ltd, Quality Management Constructions Pty Ltd T/as QMC Group, KK Consultants Pty Ltd T/as KK Civil Engineering, Civeco Pty Ltd for COR-RFT-06/18 as the six panel contractors as recommended in the Tender Evaluation Report.
- (b) That Council accept the tenders from KJ Civil & Paving Pty Ltd and Grap Family Trust T/as Anzellotti Constructions Pty Ltd for COR-RFT-06/18 as the two reserve contractors as recommended in the Tender Evaluation Report.
- (c) That Council delegate to the General Manager the authority to enter into a contract with EzyPave Pty Ltd, Ally Property Services Pty Ltd, Kelbon Project Services Pty Ltd, Quality Management Constructions Pty Ltd T/as QMC Group, KK Consultants Pty Ltd T/as KK Civil Engineering, Civeco Pty Ltd, KJ Civil & Paving Pty Ltd and Grap Family Trust T/as Anzellotti Constructions Pty Ltd for COR-RFT-06/18 on the terms contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.
- (d) That Council advise all the respondents of Council's decision.

**Record of the Voting:**

For the Motion: Unanimous

**ITEM 1 (continued)**

**ATTACHMENT 1**

Note: Councillor Lane returned to the meeting at 8.26pm.

**3 DEFERRED REPORT - ITEM 4 FROM THE WORKS AND COMMUNITY COMMITTEE MEETING 8/18 held on 13 November 2018**

**4 PROVISION OF INDOOR SPORTING FACILITIES IN THE CITY OF RYDE**

Note: Councillor Brown left the meeting at 8.27pm and was not present for voting on this Item.

**RESOLUTION:** (Moved by Councillors Clifton and Kim)

That consideration of this matter be deferred to the next Council Meeting to be held on 26 February 2019.

**Record for the Voting:**

For the Motion: Unanimous

Note: Councillor Brown returned to the meeting at 8.31pm.

**4 PUBLIC INTEREST DISCLOSURES INTERNAL REPORTING POLICY AND PROCEDURE**

**RESOLUTION:** (Moved by Councillors Yedelian OAM and Pedersen)

- (a) That Council adopt the *Public Interest Disclosures Internal Reporting Policy and Procedure*.
- (b) That Council include a summary of Public Interest Disclosure Statistics with the annual Code of Conduct Statistics Report presented to Council in November each year.

**Record for the Voting:**

For the Motion: Unanimous

**5 PROPOSED FRIENDSHIP AGREEMENT WITH A KOREAN CITY**

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**6 RYDE YOUTH COUNCIL MEMBERSHIP**

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

**7 REPORT ON THE IMPACT TO THE CITY OF RYDE COUNCIL RESULTING FROM RECENT CHANGES TO THE CROWN LAND MANAGEMENT ACT 2016**

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

**8 PARRAMATTA RIVER PARKLANDS GENERIC PLAN OF MANAGEMENT ADOPTION REPORT**

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

**9 REPORTS DUE TO COUNCIL**

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

**10 REQUEST FOR TENDER - COR-RFT - 22/18 - COULTER STREET STREETSCAPE UPGRADE - Civil, Electrical and Landscape Works**

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

**LATE ITEMS**

**11 CONFIRMATION OF MINUTES - Extraordinary Council Meeting held on 4 December 2018**

**RESOLUTION:** (Moved by Councillors Pedersen and Clifton)

That the Minutes of the Extraordinary Council Meeting 16/18, held on 4 December 2018 be confirmed.

On being put to the Meeting, Councillor Moujalli abstained from voting and accordingly his vote was recorded Against the Motion.

**ITEM 1 (continued)**

**ATTACHMENT 1**

**Record of the Voting:**

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Pedersen, Purcell and Yedelian OAM

Against the Motion: Councillor Moujalli

**12 EASTWOOD TRAFFIC AND PARKING STUDY – Outcomes and Recommendations**

**MOTION:** (Moved by The Mayor, Councillor Laxale and Councillor Kim)

- (a) That the General Manager investigate and assemble relevant information to outline a proposed concept plan which would support the relocation of Glen Street carpark to Shaftsbury Road precinct (in line with the findings of the Traffic and Parking Study) to provide adequate shopper car parking between 500-700 spaces and the creation of a civic place/square in the vicinity of the former Glen Street car park.
- (b) That the General Manager investigate the provision of new community facilities for the services on Shaftsbury Road precinct and options for temporary accommodation of these services, in consultation with user groups, should construction be endorsed by the community and the Council.
- (c) That the General Manager allocate funds as required from s7.11 reserve to develop draft concept plans for option 3B, as noted in the report, and for these concept plans along with the Draft Summary report Eastwood Traffic and Parking study be placed on public exhibition in early 2019 with a comprehensive consultation process to be undertaken involving residents, community groups and the local business community.
- (d) That the General Manager, noting that an Eastwood commuter car park would cause 'grid lock' throughout the local traffic network, write to Transport for NSW encouraging the State Government to build a commuter car park in West Ryde.
- (e) That the General Manager, noting new evidentiary support for three (3) new signalised intersections in the Eastwood town centre:-
  - i. Prepare independent Quantity Surveyor (QS) costings for their installation and that the costings be forwarded to Transport for New South Wales to enable promised funds to be transferred to the City of Ryde for their construction, pending results of community consultation.

**ITEM 1 (continued)**

**ATTACHMENT 1**

- ii. Write to RMS seeking approval to construct signalised intersections as identified in the report, pending results of community consultation and the finalisation of the traffic and parking study.

**AMENDMENT:** (Moved by Councillors Moujalli and Lane)

- (a) That Council receives and notes the Draft Summary Report Eastwood Traffic and Parking Study, prepared by Cardno and dated 6 December 2018.
- (b) That the Draft Summary Report Eastwood Traffic and Parking Study be placed on public exhibition until 28 March 2019, and that a further report then be tabled for Council's consideration.

On being put to the Meeting, the voting on the Amendment was four (4) votes for and six (6) against. The Amendment was **LOST**. The Motion was then put and **CARRIED**.

**Record of the Voting:**

For the Amendment: Councillors Brown, Lane, Moujalli and Yedelian OAM

Against the Amendment: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Kim Pedersen and Purcell

**RESOLUTION:** (Moved by The Mayor, Councillor Laxale and Councillor Kim)

- (a) That the General Manager investigate and assemble relevant information to outline a proposed concept plan which would support the relocation of Glen Street carpark to Shaftsbury Road precinct (in line with the findings of the Traffic and Parking Study) to provide adequate shopper car parking between 500-700 spaces and the creation of a civic place/square in the vicinity of the former Glen Street car park.
- (b) That the General Manager investigate the provision of new community facilities for the services on Shaftsbury Road precinct and options for temporary accommodation of these services, in consultation with user groups, should construction be endorsed by the community and the Council.
- (c) That the General Manager allocate funds as required from s7.11 reserve to develop draft concept plans for option 3B, as noted in the report, and for these concept plans along with the Draft Summary report Eastwood Traffic and Parking study be placed on public exhibition in early 2019 with a comprehensive consultation process to be undertaken involving residents, community groups and the local business community.



**ITEM 1 (continued)**

**ATTACHMENT 1**

- (d) That the General Manager, noting that an Eastwood commuter car park would cause 'grid lock' throughout the local traffic network, write to Transport for NSW encouraging the State Government to build a commuter car park in West Ryde.
- (e) That the General Manager, noting new evidentiary support for three (3) new signalised intersections in the Eastwood town centre:-
  - i. Prepare independent Quantity Surveyor (QS) costings for their installation and that the costings be forwarded to Transport for New South Wales to enable promised funds to be transferred to the City of Ryde for their construction, pending results of community consultation.
  - ii. Write to RMS seeking approval to construct signalised intersections as identified in the report, pending results of community consultation and the finalisation of the traffic and parking study.

On being put to the Meeting, Councillors Lane and Yedelian OAM abstained from voting and accordingly their votes were recorded Against the Motion.

**Record of the Voting:**

For the Motion: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Kim Pedersen and Purcell

Against the Motion: Councillors Brown, Lane, Moujalli and Yedelian OAM

**13 REQUEST FOR TENDER - COR - RFT - 06/18 - CIVIL MINOR WORKS AND SERVICES**

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

The meeting closed at 9.30pm.

CONFIRMED THIS 26TH DAY OF FEBRUARY 2019

Chairperson

**2 CONFIRMATION OF MINUTES - Extraordinary Council Meeting held on 29 January 2019**

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**Report prepared by:** Civic Services Manager  
**File No.:** CLM/19/1/1/2 - BP19/50

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**REPORT SUMMARY**

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

**RECOMMENDATION:**

That the Minutes of the Extraordinary Council Meeting 1/19, held on 29 January 2019 be confirmed.

**ATTACHMENTS**

- 1 MINUTES - Extraordinary Council Meeting - 29 January 2019**

**ITEM 2 (continued)**

**ATTACHMENT 1**

**Extraordinary Council Meeting  
MINUTES OF MEETING NO. 1/19**

**Meeting Date:** Tuesday 29 January 2019  
**Location:** Council Chambers, Level 1A, 1 Pope Street, Ryde  
**Time:** 8.04pm

**Councillors Present:** The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Maggio, Moujalli, Pedersen, Purcell and Yedelian OAM.

**Note:** Councillor Moujalli arrived at the meeting at 8.42pm during Public Participation on Items Listed on the Agenda.

**Note:** Councillor Kim arrived at the meeting at 9.09pm during Public Participation on Items Listed on the Agenda.

**Apologies:** Councillor Zhou.

**Staff Present:** General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Planning and Environment, Director – City Works, General Counsel, Manager – Communications and Engagement, Senior Coordinator – Community Engagement, Senior Coordinator – Communications, Communications Coordinator, Executive Assistant to the Director – Customer and Community Services, Senior Coordinator – Civic Support and Civic Support Officer.

**PRAYER**

Councillor Maggio offered prayer prior to the commencement of the meeting.

**NATIONAL ANTHEM**

The National Anthem was sung prior to the commencement of the meeting.

**DISCLOSURES OF INTEREST**

Councillor Lane disclosed a Less than Significant Pecuniary Interest in Notice of Motion 1 – Macquarie Ice Rink, for the reason that his grandparents own a small shareholding in the parent company of AMP Capital, AMP.

**TABLING OF PETITIONS**

No Petitions were tabled.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA**

The following persons addressed the Council:-

<b>Name</b>	<b>Topic</b>
Frank Gregg (representing Macquarie Ice Rink)	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
John Dunn (representing Macquarie Ice Rink)	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Monica MacDonald (representing Macquarie Ice Rink)	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Jack Willis	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Dusica Jovanovic-Palic	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Andrew Rumpel (representing Sydney Bears Ice Hockey Club)	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Judy Skatssoon	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Liam Filson	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
John Stuart	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Graeme Cruise	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Garry Aghajani	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Helen Corby	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Diane Turner (representing Dominoes Ice Skating Team)	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Rose Torossian	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Jason Luong (representing Macquarie Ice Rink's skating community)	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Ada Ke (representing LCLCC Ice Skating Saturday Group – 17 students)	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Tony Tran	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Sue Mautner	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Slav Baboshyn (representing Macquarie Ice Rink)	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Scott Stephenson (representing Sydney Ice Dogs)	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Debbie Hockam (representing Macquarie Dominoes Synchronised Skating Team – captain and rate payer)	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Angela Shao	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Sarka Barina (representing NSWISA)	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Lisa Cahill	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Andrew Robinson (representing Macquarie Ice Rink and Dr Frank Gregg)	<b>Notice of Motion 1 – Macquarie Ice Rink</b>

**ITEM 2 (continued)**

**ATTACHMENT 1**

<b>Name</b>	<b>Topic</b>
Rebecca Rowe (representing iStage – Theatre on Ice Figure skating Team)	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Francisco Valencia	<b>Notice of Motion 1 – Macquarie Ice Rink</b>
Mark Kirkland (representing AMP Capital Shopping Centres)	<b>Notice of Motion 1 – Macquarie Ice Rink</b>

Note: Paul Gregg (representing Macquarie Ice Rink) was called to address Council, however he was not present in the Chamber.

**NOTICES OF MOTION**

**1 MACQUARIE ICE RINK - Councillor Trenton Brown and Councillor Jordan Lane**

Note: Councillor Lane disclosed a Less than Significant Pecuniary Interest in this Item for the reason that his grandparents own a small shareholding in the parent company of AMP Capital, AMP.

Note: Frank Gregg (representing Macquarie Ice Rink), John Dunn (representing Macquarie Ice Rink), Monica MacDonald (representing Macquarie Ice Rink), Jack Willis, Dusica Jovanovic-Palic, Andrew Rumpel (representing Sydney Bears Ice Hockey Club), Judy Skatssoon, Liam Filson, John Stuart, Graeme Cruise, Garry Aghajani, Helen Corby, Diane Turner (representing Dominoes Ice Skating Team), Rose Torossian, Jason Luong (representing Macquarie Ice Rink's Skating Community), Ada Ke (representing LCLCC Ice Skating Saturday Group), Tony Tran, Sue Mautner, Slav Baboshyn (representing Macquarie Ice Rink), Scott Stephenson (representing Sydney Ice Dogs), Debbie Hockam (representing Macquarie Dominoes Synchronised Skating Team), Angela Shao, Sarka Barina (representing NSWISA), Lisa Cahill, Andrew Robinson (representing Macquarie Ice Rink and Dr Frank Gregg), Rebecca Rowe (representing iStage – Theatre on Ice Figure Skating Team), Francisco Valencia and Mark Kirland (representing AMP Capital Shopping Centres) addressed the meeting in relation to this Item.

Note: A document from AMP Capital outlining the community engagement to take place on the Macquarie Centre Redevelopment was tabled in relation to this Item and a copy is ON FILE.

Note: Documentation from Monica MacDonald (representing Macquarie Ice Rink) was tabled in relation to this Item and a copy is ON FILE.

Note: Documentation from resident, Alana Wulff was tabled by Councillor Lane in relation to this Item and a copy is ON FILE.

**ITEM 2 (continued)**

**ATTACHMENT 1**

**MOTION:** (Moved by Councillors Lane and Brown)

That Council:

- (a) Recognise the strong community opposition to the imminent closure of the Macquarie Ice Rink;
- (b) Express its opposition to the closure of the Macquarie Ice Rink;
- (c) Facilitate urgent mediation between AMP Capital and the existing tenants of the Macquarie Ice Rink to guarantee the retention of this important community facility or one of equivalent Olympic size and features by arranging meetings with the current tenants of the Macquarie Ice Rink;
- (d) Engage a person with appropriate heritage knowledge, skills and experience to investigate whether the Macquarie Ice Rink is of heritage importance and to subsequently prepare a preliminary heritage assessment report with respect to this matter and a report be submitted back to Council with a view to seek an interim heritage order if the report finds grounds of heritage importance.
- (e) Recognise the challenges of opening public consultation during the January 2019 holiday period, when many families are away from Sydney, and extend the public consultation period until 1 March 2019.

**AMENDMENT:** (Moved by Councillors Purcell and Clifton)

That Council:

- (a) Recognise the strong community opposition to the imminent closure of the Macquarie Ice Rink;
- (b) Express its opposition to the closure of the Macquarie Ice Rink;
- (c) Facilitate urgent mediation between AMP Capital and the existing tenants of the Macquarie Ice Rink to guarantee the retention of this important community facility or one of equivalent Olympic size and features in stage 1, by arranging meetings with the current tenants of the Macquarie Ice Rink;
- (d) Engage a person with appropriate heritage knowledge, skills and experience to investigate whether the Macquarie Ice Rink is of heritage importance and to subsequently prepare a preliminary heritage assessment report with respect to this matter and a report be submitted back to Council with a view to seek an interim heritage order if the report finds grounds of heritage importance.

**ITEM 2 (continued)**

**ATTACHMENT 1**

- (e) Recognise the challenges of opening public consultation during the January 2019 holiday period, when many families are away from Sydney, and extend the public consultation period until 1 March 2019.
- (f) Place a copy of the Ice Rink's public [change.org](https://www.change.org) Macquarie ice rink petition on its website, and paper copies in all public facing council facilities.
- (g) Given that Ryde's local member, The Honourable Victor Dominello MP, failed to prevent the unwanted rezoning of Herring Road (Priority Precinct) in 2014 and his government's planning panel approval of AMPC's concept development application in 2016, that this Council call upon Premier Gladys Berejiklian to urgently intervene to save Macquarie Ice Rink.
- (h) That the General Manager formally notify AMP Capital that Council's official position is for an Olympic sized ice rink to be retained in any stage 1 redevelopment of the Macquarie Shopping Centre.

On being put to the Meeting, the voting on the Amendment was seven (7) votes for and four (4) against. The Amendment was **CARRIED** and then became the Motion.

**Record of Voting:**

For the Amendment: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Kim, Maggio, Pedersen and Purcell

Against the Amendment: Councillors Brown, Lane, Moujalli and Yedelian OAM

**MOTION:** (Moved by Councillors Purcell and Clifton)

That Council:

- (a) Recognise the strong community opposition to the imminent closure of the Macquarie Ice Rink;
- (b) Express its opposition to the closure of the Macquarie Ice Rink;
- (c) Facilitate urgent mediation between AMP Capital and the existing tenants of the Macquarie Ice Rink to guarantee the retention of this important community facility or one of equivalent Olympic size and features in stage 1, by arranging meetings with the current tenants of the Macquarie Ice Rink;

**ITEM 2 (continued)**

**ATTACHMENT 1**

- (d) Engage a person with appropriate heritage knowledge, skills and experience to investigate whether the Macquarie Ice Rink is of heritage importance and to subsequently prepare a preliminary heritage assessment report with respect to this matter and a report be submitted back to Council with a view to seek an interim heritage order if the report finds grounds of heritage importance.
- (e) Recognise the challenges of opening public consultation during the January 2019 holiday period, when many families are away from Sydney, and extend the public consultation period until 1 March 2019.
- (f) Place a copy of the Ice Rink's public [change.org](https://www.change.org) Macquarie ice rink petition on its website, and paper copies in all public facing council facilities.
- (g) Given that Ryde's local member, The Honourable Victor Dominello MP, failed to prevent the unwanted rezoning of Herring Road (Priority Precinct) in 2014 and his government's planning panel approval of AMPC's concept development application in 2016, that this Council call upon Premier Gladys Berejiklian to urgently intervene to save Macquarie Ice Rink.
- (h) That the General Manager formally notify AMP Capital that Council's official position is for an Olympic sized ice rink to be retained in any stage 1 redevelopment of the Macquarie Shopping Centre.

**MOTION:** (Moved by Councillors Lane and Yedelian OAM)

That the Motion be dealt with in Seriatim.

On being put to the Meeting, the voting on the Motion was four (4) votes for and seven (7) against. The Motion was **LOST**.

**Record of Voting:**

For the Motion: Councillors Brown, Lane, Moujalli and Yedelian OAM

Against the Motion: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Kim, Maggio, Purcell and Pedersen

**RESOLUTION:** (Moved by Councillors Purcell and Clifton)

That Council:

- (a) Recognise the strong community opposition to the imminent closure of the Macquarie Ice Rink;



**ITEM 2 (continued)**

**ATTACHMENT 1**

- (b) Express its opposition to the closure of the Macquarie Ice Rink;
- (c) Facilitate urgent mediation between AMP Capital and the existing tenants of the Macquarie Ice Rink to guarantee the retention of this important community facility or one of equivalent Olympic size and features in stage 1, by arranging meetings with the current tenants of the Macquarie Ice Rink;
- (d) Engage a person with appropriate heritage knowledge, skills and experience to investigate whether the Macquarie Ice Rink is of heritage importance and to subsequently prepare a preliminary heritage assessment report with respect to this matter and a report be submitted back to Council with a view to seek an interim heritage order if the report finds grounds of heritage importance.
- (e) Recognise the challenges of opening public consultation during the January 2019 holiday period, when many families are away from Sydney, and extend the public consultation period until 1 March 2019.
- (f) Place a copy of the Ice Rink's public [change.org](https://www.change.org) Macquarie ice rink petition on its website, and paper copies in all public facing council facilities.
- (g) Given that Ryde's local member, The Honourable Victor Dominello MP, failed to prevent the unwanted rezoning of Herring Road (Priority Precinct) in 2014 and his government's planning panel approval of AMPC's concept development application in 2016, that this Council call upon Premier Gladys Berejiklian to urgently intervene to save Macquarie Ice Rink.
- (h) That the General Manager formally notify AMP Capital that Council's official position is for an Olympic sized ice rink to be retained in any stage 1 redevelopment of the Macquarie Shopping Centre.

**Record of Voting:**

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Kim, Lane, Maggio, Moujalli, Purcell and Pedersen

Against the Motion: Councillor Yedelian OAM

The meeting closed at 11.06pm.

CONFIRMED THIS 26TH DAY OF FEBRUARY 2019

Chairperson

### **3 ITEMS PUT WITHOUT DEBATE**

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**Report prepared by:** Civic Services Manager

**File No.:** CLM/18/1/1/2 - BP18/1385

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#### **REPORT SUMMARY**

In accordance with Council's Code of Meeting Practice, Council can determine those matters on the Agenda that can be adopted without the need for any discussion.

#### **RECOMMENDATION:**

That Council determine the Items on Council's Agenda that will be adopted without debate.

OR

That Council determine all Items on the Agenda.

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#### **4 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 1/19 held on 12 February 2019**

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**Report prepared by:** Civic Services Manager

**File No.:** CLM/18/1/1/2 - BP18/1381

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#### **REPORT SUMMARY**

Attached are the Minutes of the Works and Community Committee Meeting 1/19 held on 12 February 2019. The Minutes will be listed for confirmation at the next Works and Community Committee Meeting.

Items 1, 2, 4, 5, 7(a), 7(b), 7(c), 7(d), 7(e), 7(f), 7(g), 7(h), 7(i), 7(t), 7(u) and 7(v) were dealt with by the Committee within its delegated powers.

The following Committee recommendations for Items 3, 6 and 7(x) are submitted to Council for determination in accordance with the delegations set out in Council's Code of Meeting Practice relating to Charters, functions and powers of Committees:

#### **3 PUTNEY PARK - Future of Southern Amenities Building**

Note: Judy Platt addressed the meeting in relation to this Item.

**RECOMMENDATION:** (Moved by Councillors Purcell and Kim)

- (a) That Council proceeds with the construction of the Stanic Harding designed Putney Park southern amenities block, as provided in **ATTACHMENT 5**, at Site B, approximately 30metres into the park from Pellisier Road and near to the parks southern playground.
- (b) That with the proposal for a swim site in mind as part of the Parramatta River Catchment Group Master Plan, that the design for the amenity building allow for the future addition of showers and change rooms.
- (c) That should construction be considered for the future addition of showers and change rooms that it be subject to full public consultation and a further report to Council.

#### **Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** as substantive changes were made to the published recommendation.

**ITEM 4 (continued)****6 PUBLIC EXHIBITION OF GENERIC PLANS OF MANAGEMENT FOR PARKS, GENERAL COMMUNITY USE AND SPORTSGROUNDS****RECOMMENDATION:** (Moved by Councillors Purcell and Kim)

That consideration of this Item be deferred to the next Council Meeting to be held on 26 February 2019.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** as substantive changes were made to the published recommendation.

**7 TRAFFIC AND PARKING MATTERS TABLED AT THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 29 NOVEMBER 2018****RECOMMENDATION:** (Moved by Councillors Purcell and Clifton)

- (x) That Council approves the pedestrian refuge and associated signage on Taylor Avenue at Cobham Avenue as shown in Figure X7, in principle, subject to the accessibility assessment (distance wise) been verified with reference to the bus stops on Victoria Road in close proximity to Wharf Road.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** as Councillor **MAGGIO** requested that this matter (Part X) be referred to the next Council Meeting.

**ATTACHMENTS**

- 1 MINUTES** - Works and Community Committee Meeting - 12 February 2019

**ITEM 4 (continued)**

**ATTACHMENT 1**

**Works and Community Committee  
MINUTES OF MEETING NO. 1/19**

**Meeting Date:** Tuesday 12 February 2019

**Location:** Council Chambers, Level 1A, 1 Pope Street, Ryde

**Time:** 6.01pm

**Councillors Present:** Councillors Pedersen, (Chairperson), Clifton, Gordon, Kim and Purcell.

Note: Councillor Kim arrived at the meeting at 6.04pm during discussion in Item 2. He was not present for consideration or voting on Item 1.

**Apologies:** Councillor Moujalli.

**Absent:** Councillor Zhou.

**Staff Present:** General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Planning and Environment, Director – City Works, Executive Manager – Strategy and Innovation, Manager – Communications and Engagement, Manager – Environment, Health and Building, Manager – Urban Strategy, Manager – Parks, Manager – Community and Ranger Services, Civic Services Manager and Civic Support Officer.

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**1 CONFIRMATION OF MINUTES - Meeting held on 13 November 2018**

Note: Councillor Kim was not present for consideration or voting on this Item.

**RESOLUTION:** (Moved by Councillors Pedersen and Purcell)

That the Minutes of the Works and Community Committee 8/18, held on 13 November 2018, be confirmed.

**Record of Voting:**

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

**ITEM 4 (continued)**

**ATTACHMENT 1**

**2 ITEMS PUT WITHOUT DEBATE**

Note: Councillor Kim arrived at the meeting at 6.04pm during discussion on this Item.

**RESOLUTION:** (Moved by Councillors Purcell and Clifton)

That the Committee adopt Items 5 and 7 on the Agenda as per the recommendations in the reports.

**Record of Voting:**

For the Motion: Unanimous

**5 KINGS PARK MASTERPLAN**

**RESOLUTION:** (Moved by Councillors Purcell and Clifton)

- (a) That Council endorses the revised Kings Park masterplan prepared by Umbaco Landscape Architects, provided in **ATTACHMENT 3**.
- (b) That Council writes to all members of the public that made a submission on the project notifying them of this resolution and thanking them for their participation in the project.

**Record of Voting:**

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

**7 TRAFFIC AND PARKING MATTERS TABLED AT THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 29 NOVEMBER 2018**

**RESOLUTION:** (Moved by Councillors Purcell and Clifton)

- (a) That Council installs the following restrictions as per the attached plans:
  - 1. 'NO PARKING 5AM-11AM FRI' in:
    - a. Sunhill Place, North Ryde;
    - b. Scott Street Marsfield;
    - c. Crimea Road; Marsfield; and
    - d. Cherry Court, Marsfield
  - 2. Appropriate statutory 'NO STOPPING' restrictions as per the attached plans.

**ITEM 4 (continued)**

**ATTACHMENT 1**

- (b) That Council installs the following restrictions:
  - 1. 'NO PARKING 5AM-11AM TUE' zones on Eileen Street and Watt Avenue, Ryde as per attached plans.
  - 2. Appropriate statutory 'NO STOPPING' as per the attached plans.
- (c) That Council installs 'NO PARKING 5AM-11AM WED' restriction on the northern side of Park Avenue, West Ryde as per the attached plan.
- (d) That Council installs 'NO PARKING 5AM -11AM WED' restrictions on the western side of Maycock Street including the cul-de-sac as per the attached plan.
- (e) That Council installs '3P 8AM-6PM MON-SAT' parking zone comprising of four angle parking spaces (two angle parking spaces at either end) of the existing parking zone outside the Avon Road village centre (between Barr Street and Cam Street), North Ryde.
- (f) That Council undertakes the following works as per the attached plan:
  - 1. Converts the existing P5 minute parking space on Market Street to a 'P DISABILITY ONLY' parking space;
  - 2. Relocates the P5 minute parking space directly behind the new 'P DISABILITY ONLY' parking space;
  - 3. Installs 5 metre double barrier lines on Market Street at the intersection with Graf Avenue;
  - 4. Installs GIVE WAY linemarking and signage on Market Street at the intersection with Graf Avenue.
- (g) That Council installs 'NO STOPPING' zones across the two driveways serving the development at 39 to 45 Belmore Street, Ryde as per the attached plan.
- (h) That Council installs 24 metres 'NO STOPPING 6AM-10AM & 3PM-7PM MON-FRI' restrictions on Belmore Street, south of Constitution Road and installs an additional 24 metres of 'NO STOPPING' restrictions on Belmore Street, north of Hamilton Crescent as per the attached plan.
- (i) That Council installs a pedestrian crossing and associated signage and line marking on Julius Avenue, west of the roundabout with New Line Road and Rivett Road as per the attached plan.
- (t) That Council installs the proposed Median Island Stop Treatments (MIST) and associated No Stopping restrictions as per the attached plan.
- (u) The Council approves in principle the construction of two traffic calming cushions on North Road in the vicinity of its intersection with Longview Street together with the MIST in Alison Street at its intersection with North Road.

**ITEM 4 (continued)**

**ATTACHMENT 1**

- (v) That Council approves in principle the construction of roundabouts at Orchard Street with Terry Road and Orchard Street with Foster Street, together with the “at grade” pedestrian crossing on Ryedale Road, south of Terry Road to be converted to a raised pedestrian crossing.

**Record of Voting:**

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee’s delegated powers.

**RECOMMENDATION:** (Moved by Councillors Purcell and Clifton)

- (x) That Council approves the pedestrian refuge and associated signage on Taylor Avenue at Cobham Avenue as shown in Figure X7, in principle, subject to the accessibility assessment (distance wise) been verified with reference to the bus stops on Victoria Road in close proximity to Wharf Road.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** as Councillor **MAGGIO** requested that this matter (Part X) be referred to the next Council Meeting.

**3 PUTNEY PARK - Future of Southern Amenities Building**

Note: Judy Platt addressed the meeting in relation to this Item.

**RECOMMENDATION:** (Moved by Councillors Purcell and Kim)

- (a) That Council proceeds with the construction of the Stanic Harding designed Putney Park southern amenities block, as provided in **ATTACHMENT 5**, at Site B, approximately 30metres into the park from Pellisier Road and near to the parks southern playground.
- (b) That with the proposal for a swim site in mind as part of the Parramatta River Catchment Group Master Plan, that the design for the amenity building allow for the future addition of showers and change rooms.
- (c) That should construction be considered for the future addition of showers and change rooms that it be subject to full public consultation and a further report to Council.



**ITEM 4 (continued)**

**ATTACHMENT 1**

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** as substantive changes were made to the published recommendation.

**4 EASY TO DO BUSINESS PROGRAM**

**RESOLUTION:** (Moved by Councillors Purcell and Kim)

- (a) That Council approves City of Ryde joining the *Easy to do Business* Program in partnership with Service NSW.
- (b) That Council delegate the relevant customer service function related to the administration of the *Easy to do Business* initiative to the Chief Executive Officer, Service NSW in accordance with the Service Partnership Agreement as required under the Service NSW (One-stop access to Government Services) Act 2013.
- (c) That Council delegate the General Manager to execute any partnership documents and to undertake all actions necessary to give effect to this resolution.
- (d) That the General Manager prepare a detailed 12 months post-operative review of the effectiveness of this program and determined whether improvements can be undertaken.

**Record of Voting:**

For the Motion: Unanimous

Against the Motion:

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

**5 KINGS PARK MASTERPLAN**

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

**ITEM 4 (continued)**

**ATTACHMENT 1**

**6 PUBLIC EXHIBITION OF GENERIC PLANS OF MANAGEMENT FOR PARKS, GENERAL COMMUNITY USE AND SPORTSGROUNDS**

**RECOMMENDATION:** (Moved by Councillors Purcell and Kim)

That consideration of this Item be deferred to the next Council Meeting to be held on 26 February 2019.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** as substantive changes were made to the published recommendation.

**7 TRAFFIC AND PARKING MATTERS TABLED AT THE RYDE TRAFFIC COMMITTEE MEETING HELD ON 29 NOVEMBER 2018**

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

The meeting closed at 6.25pm.

CONFIRMED THIS 12TH DAY OF MARCH 2019.

Chairperson

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**5 REPORT OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING  
1/19 held on 12 February 2019**

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**Report prepared by:** Civic Services Manager  
**File No.:** CLM/18/1/5/2 - BP18/1382

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**REPORT SUMMARY**

Attached are the Minutes of the Finance and Governance Committee Meeting 1/19 held on 12 February 2019. The Minutes will be listed for confirmation at the next Finance and Governance Committee Meeting.

The following Committee recommendations for Items 1, 3, 4, 5 and 6 are submitted to Council for determination in accordance with the delegations set out in the Code of Meeting Practice relating to Charters, functions and powers of Committees:

**1 CONFIRMATION OF MINUTES - Finance and Governance Committee  
Meeting held on 13 November 2018**

**RECOMMENDATION:** (Moved by Councillors Pedersen and Purcell)

That the Minutes of the Finance and Governance Committee 7/18, held on 13 November 2018, be confirmed.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**3 INVESTMENT REPORT AS AT 30 NOVEMBER 2018**

**RECOMMENDATION:** (Moved by Councillors Purcell and Kim)

That Council endorse the Investment Report as at 30 November 2018.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**ITEM 5 (continued)****4 INVESTMENT REPORT AS AT 31 DECEMBER 2018****RECOMMENDATION:** (Moved by Councillors Purcell and Kim)

That Council endorse the Investment Report as at 31 December 2018.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**5 REQUEST FOR TENDER - COR-RFT - 14/18 CRUSHING AND SCREENING SERVICES****RECOMMENDATION:** (Moved by Councillors Purcell and Kim)

- (a) That Council accept the tenders for crushing and screening of bulk concrete, asphalt and sandstone, from the following companies for a two (2) year period, from March 2019 to April 2021. The contract will then have an option of an extension of 1 year until April 2022, subject to satisfactory performance.

1. Davis Earthmoving & Quarrying Pty Ltd
2. Cleary Bros (Bombo) Pty Ltd
3. Ocon Services Pty Ltd.

- (b) That Council delegate to the General Manager the authority to enter into contracts with the recommended suppliers on the terms and rates contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.

- (c) That Council advise all the respondents of Council's decision.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

## ITEM 5 (continued)

### 6 REQUEST FOR TENDER - COR-RFT - 29/18 - PROVISION OF PLANT HIRE

**RECOMMENDATION:** (Moved by Councillors Purcell and Kim)

- (a) That the tenders for hiring of plant until 31 December 2020 from the following tenderers be accepted on an “as required” basis for the indicated category of plant:

<b>Tenderer</b>	<b>Category of Plant</b>
Acclaimed Excavations Pty Ltd	1,2,3,4,5,6 & 7
Allards Plant Hire Pty Ltd	2,3,4,6 & 7
Allcott Hire Pty Ltd	9 & 11
Conplant Pty Ltd	9
Hickys Earthmoving Pty Ltd	3
Kennards Hire Pty Ltd	9, 11 & 12
Matthews Contracting Pty Ltd	3 & 6
Onrail Plant Hire Pty Ltd	3, 4, 6 & 9
Raygal Pty Ltd	3, 4, 5, 6 & 7
Roadworx (All Sweeper Hire)	5
Rollers Australia Pty Ltd	9
Sherrin Rentals Pty Ltd	9 & 11
Tutt Bryant Equipment	9 & 11
Universal Mobile Tower Hire	10 & 11

- (b) That the preferred contractors be advised that the work will be allocated on an “as required” basis, following consideration of the following factors at the time of hire: type of work, price, availability, response time, previous workmanship, relevant expertise, previous service provided to the residents and previous compliance to safety requirements.
- (c) That Council delegate to the General Manager the authority to enter into contracts with the recommended suppliers on the terms and rates contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.
- (d) That Council advise all the respondents of Council's decision.

### Record of Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

## ATTACHMENTS

- 1 MINUTES - Finance and Governance Committee Meeting - 12 February 2019

**ITEM 5 (continued)**

**ATTACHMENT 1**

**Finance and Governance Committee  
MINUTES OF MEETING NO. 1/19**

**Meeting Date:** Tuesday 12 February 2019

**Location:** Council Chambers, Level 1A, 1 Pope Street, Ryde

**Time:** 6.45pm

**Councillors Present:** Councillors Clifton (Chairperson), Gordon, Kim, Pedersen and Purcell.

**Apologies:** Councillor Moujalli.

**Absent:** Councillor Zhou.

**Staff Present:** General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Planning and Environment, Director – City Works, Executive Manager – Strategy and Innovation, General Counsel, Chief Financial Officer, Manager – Communications and Engagement, Manager – Environment, Health and Building, Manager – Business Infrastructure, Manager – Strategic Property, Civic Services Manager and Civic Support Officer.

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**1 CONFIRMATION OF MINUTES - Finance and Governance Committee  
Meeting held on 13 November 2018**

**RECOMMENDATION:** (Moved by Councillors Pedersen and Purcell)

That the Minutes of the Finance and Governance Committee 7/18, held on 13 November 2018, be confirmed.

**Record of Voting:**

For the Motion: Unanimous

**Note:** This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**ITEM 5 (continued)**

**ATTACHMENT 1**

**2 ITEMS PUT WITHOUT DEBATE**

**RESOLUTION:** (Moved by Councillors Purcell and Kim)

That the Committee adopt Items 3, 4, 5 and 6 on the Agenda as per the recommendations in the reports.

**Record of Voting:**

For the Motion: Unanimous

**3 INVESTMENT REPORT AS AT 30 NOVEMBER 2018**

**RECOMMENDATION:** (Moved by Councillors Purcell and Kim)

That Council endorse the Investment Report as at 30 November 2018.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**4 INVESTMENT REPORT AS AT 31 DECEMBER 2018**

**RECOMMENDATION:** (Moved by Councillors Purcell and Kim)

That Council endorse the Investment Report as at 31 December 2018.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**5 REQUEST FOR TENDER - COR-RFT - 14/18 CRUSHING AND SCREENING SERVICES**

**RECOMMENDATION:** (Moved by Councillors Purcell and Kim)

- (a) That Council accept the tenders for crushing and screening of bulk concrete, asphalt and sandstone, from the following companies for a two (2) year period, from March 2019 to April 2021. The contract will then have an option of an extension of 1 year until April 2022, subject to satisfactory performance.

**ITEM 5 (continued)**

**ATTACHMENT 1**

1. Davis Earthmoving & Quarrying Pty Ltd
2. Cleary Bros (Bombo) Pty Ltd
3. Ocon Services Pty Ltd.

(b) That Council delegate to the General Manager the authority to enter into contracts with the recommended suppliers on the terms and rates contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.

(c) That Council advise all the respondents of Council's decision.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**6 REQUEST FOR TENDER - COR-RFT - 29/18 - PROVISION OF PLANT HIRE**

**RECOMMENDATION:** (Moved by Councillors Purcell and Kim)

(a) That the tenders for hiring of plant until 31 December 2020 from the following tenderers be accepted on an "as required" basis for the indicated category of plant:

<b>Tenderer</b>	<b>Category of Plant</b>
Acclaimed Excavations Pty Ltd	1,2,3,4,5,6 & 7
Allards Plant Hire Pty Ltd	2,3,4,6 & 7
Allcott Hire Pty Ltd	9 & 11
Conplant Pty Ltd	9
Hickys Earthmoving Pty Ltd	3
Kennards Hire Pty Ltd	9, 11 & 12
Matthews Contracting Pty Ltd	3 & 6
Onrail Plant Hire Pty Ltd	3, 4, 6 & 9
Raygal Pty Ltd	3, 4, 5, 6 & 7
Roadworx (All Sweeper Hire)	5
Rollers Australia Pty Ltd	9
Sherrin Rentals Pty Ltd	9 & 11
Tutt Bryant Equipment	9 & 11
Universal Mobile Tower Hire	10 & 11

(b) That the preferred contractors be advised that the work will be allocated on an "as required" basis, following consideration of the following factors at the time of hire: type of work, price, availability, response time, previous workmanship, relevant expertise, previous service provided to the residents and previous compliance to safety requirements.



**ITEM 5 (continued)**

**ATTACHMENT 1**

- (c) That Council delegate to the General Manager the authority to enter into contracts with the recommended suppliers on the terms and rates contained within the tender and for minor amendments to be made to the contract documents that are not of a material nature.
- (d) That Council advise all the respondents of Council's decision.

**Record of Voting:**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** in accordance with the Finance and Governance Committee Terms of Reference in Council's Code of Meeting Practice.

**3 INVESTMENT REPORT AS AT 30 NOVEMBER 2018**

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

**4 INVESTMENT REPORT AS AT 31 DECEMBER 2018**

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

**5 REQUEST FOR TENDER - COR-RFT - 14/18 CRUSHING AND SCREENING SERVICES**

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

**6 REQUEST FOR TENDER - COR-RFT - 29/18 - PROVISION OF PLANT HIRE**

Note: This Item was considered earlier in the meeting as detailed in these Minutes.

**CLOSED SESSION**

**VERBAL UPDATE ON COURT ACTIONS AND LEGAL ADVICE**

**Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**ITEM 5 (continued)**

**ATTACHMENT 1**

**RESOLUTION:** (Moved by Councillors Purcell and Pedersen)

That the Committee resolve into Closed Session to consider the above matter.

**Record of Voting:**

For the Motion: Unanimous

Note: The Committee closed the meeting at 6.49pm. The public and media left the chamber.

Note: A Verbal Update on Court Actions and Legal Advice was provided by Council's General Counsel.

**OPEN SESSION**

**RESOLUTION:** (Moved by Councillors Kim and Purcell)

That the Committee resolve itself into open Council.

**Record of Voting:**

For the Motion: Unanimous

Note: Open Council resumed at 7.09pm.

The meeting closed at 7.09pm.

CONFIRMED THIS 12TH DAY OF MARCH 2019.

Chairperson

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**6 REPORT OF THE RYDE CENTRAL COMMITTEE MEETING 1/19 held on 12 February 2019**

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**Report prepared by:** Civic Services Manager  
**File No.:** CLM/18/1/4/2 - BP18/1383

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**REPORT SUMMARY**

Attached are the Minutes of the Ryde Central Committee Meeting 1/19 held on 12 February 2019. The Minutes will be listed for confirmation at the next Ryde Central Committee Meeting.

The following Committee recommendations for Items 1 and 3 are submitted to Council for determination in accordance with the delegations set out in the Code of Meeting Practice relating to Charters, functions and powers of Committees:

**1 CONFIRMATION OF MINUTES - Ryde Central Committee Meeting held on 13 November 2018**

**RECOMMENDATION:** (Moved by Councillors Clifton and Purcell)

That the Minutes of the Ryde Central Committee Meeting 7/18, held on 13 November 2018, be confirmed.

**Record of Voting**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** in accordance with the Ryde Central Committee Terms of Reference in Council's Code of Meeting Practice.

**3 RYDE CENTRAL PROJECT UPDATE**

**RECOMMENDATION:** (Moved by Councillors Clifton and Purcell)

That Council receive and note this report.

**Record of Voting**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** in accordance with the Ryde Central Committee Terms of Reference in Council's Code of Meeting Practice.

**ATTACHMENTS**

- 1 MINUTES - Ryde Central Committee Meeting - 12 February 2019**

**ITEM 6 (continued)**

**ATTACHMENT 1**

**Ryde Central Committee  
MINUTES OF MEETING NO. 1/19**

**Meeting Date:** Tuesday 12 February 2019  
**Location:** Council Chambers, Level 1A, 1 Pope Street, Ryde  
**Time:** 7.15pm

**Councillors Present:** Councillors Gordon (Chairperson), Clifton, Pedersen and Purcell.

**Apologies:** Councillor Moujalli.

**Absent:** Councillors Yedelian OAM and Zhou.

**Staff Present:** General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Planning and Environment, Director – City Works, Executive Manager – Strategy and Innovation, Manager – Communications and Engagement, Manager – Environment, Health and Building, Manager – Strategic Property, Executive Officer – Ryde Central, Civic Services Manager and Civic Support Officer.

**DISCLOSURES OF INTEREST**

There were no disclosures of interest.

**1 CONFIRMATION OF MINUTES - Ryde Central Committee Meeting held on 13 November 2018**

**RECOMMENDATION:** (Moved by Councillors Clifton and Purcell)

That the Minutes of the Ryde Central Committee Meeting 7/18, held on 13 November 2018, be confirmed.

**Record of Voting**

For the Motion: Unanimous

**Note:** This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** in accordance with the Ryde Central Committee Terms of Reference in Council's Code of Meeting Practice.

**ITEM 6 (continued)**

**ATTACHMENT 1**

**2 ITEMS PUT WITHOUT DEBATE**

**RESOLUTION:** (Moved by Councillors Purcell and Pedersen)

That the Committee determine all Items on the Agenda.

**Record of Voting**

For the Motion: Unanimous

**3 RYDE CENTRAL PROJECT UPDATE**

**RECOMMENDATION:** (Moved by Councillors Clifton and Purcell)

That Council receive and note this report.

**Record of Voting**

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **26 FEBRUARY 2019** in accordance with the Ryde Central Committee Terms of Reference in Council's Code of Meeting Practice.

**CLOSED SESSION**

**QUESTIONS OF A COMMERCIAL IN CONFIDENCE NATURE**

**Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**RESOLUTION:** (Moved by Councillors Clifton and Pedersen)

That the Committee resolve into Closed Session to consider the above matter.

**Record of Voting:**

For the Motion: Unanimous

Note: The Committee closed the meeting at 7.21pm. The public and media left the chamber.

**ITEM 6 (continued)**

**ATTACHMENT 1**

Note: The Committee members asked questions of a commercial in confidence nature.

**OPEN SESSION**

**RESOLUTION:** (Moved by Councillors Pedersen and Purcell)

That the Committee resolve itself into open Council.

**Record of Voting:**

For the Motion: Unanimous

Note: Open Council resumed at 7.30pm.

The meeting closed at 7.30pm.

CONFIRMED THIS 12TH DAY OF MARCH 2019.

Chairperson

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**7 DEFERRED REPORT - ITEM 4 FROM THE WORKS AND COMMUNITY COMMITTEE MEETING 8/18 held on 13 November 2018**

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**Report prepared by:** Civic Services Manager**File No.:** CLM/18/1/1/2 - BP18/1333

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**Note:** This Report was deferred from the Council Meetings held on 27 November 2018 and 11 December 2018.

**4 PROVISION OF INDOOR SPORTING FACILITIES IN THE CITY OF RYDE****RECOMMENDATION:** (Moved by Councillors Purcell and Clifton)

- (a) That Council note the findings of the *Tennis Court Supply and Utilisation Study* which outlines there is a current over supply of tennis courts, however the existing number of courts will be required for the expected demand by 2036.
- (b) That Council, due to this current oversupply, in future Requests for Proposals to manage CoR tennis facilities include a requirement that proponents allow for a range of adaptive uses as outlined in the body of this report.
- (c) That Council recognise the importance of catering for a diversity of sports in the City of Ryde and that a minimum number of tennis courts be retained, sufficient to meet the identified demand.
- (d) That Council investigate and assess opportunities for additional indoor sports courts on other sites as part of the *Recreation Needs Study* to be undertaken in 2019-20 year.

**Record of Voting:**For the Motion: Unanimous

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**8 INVESTMENT REPORT AS AT 31 JANUARY 2019**

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**Report prepared by:** Chief Financial Officer**File No.:** CSG/17/1/6/1 - BP19/74

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**REPORT SUMMARY**

This report details Council's performance of its investment portfolio as at 31 January 2019 and compares it against key benchmarks. The report includes the estimated market valuation of Council's investment portfolio and loan liabilities.

Council's return for the reporting period is 2.98%, which is 0.84% above the benchmark figure of 2.14%.

Income from interest on investments and proceeds from sale of investments totals \$3.995M for the financial year to date, which is \$839K above the 2018/19 year-to-date revised Budget. Appropriate adjustments will be proposed in the forthcoming Budget Quarterly Review report to Council.

**RECOMMENDATION:**

That Council endorse the Investment Report as at 31 January 2019.

**ATTACHMENTS**

**1** Investment Report Attachment P07 January 2019

Report Prepared By:

**Pav Kuzmanovski**  
**Chief Financial Officer**

Report Approved By:

**Steven Kludass**  
**Director - Corporate Services**



## ITEM 8 (continued)

### Discussion

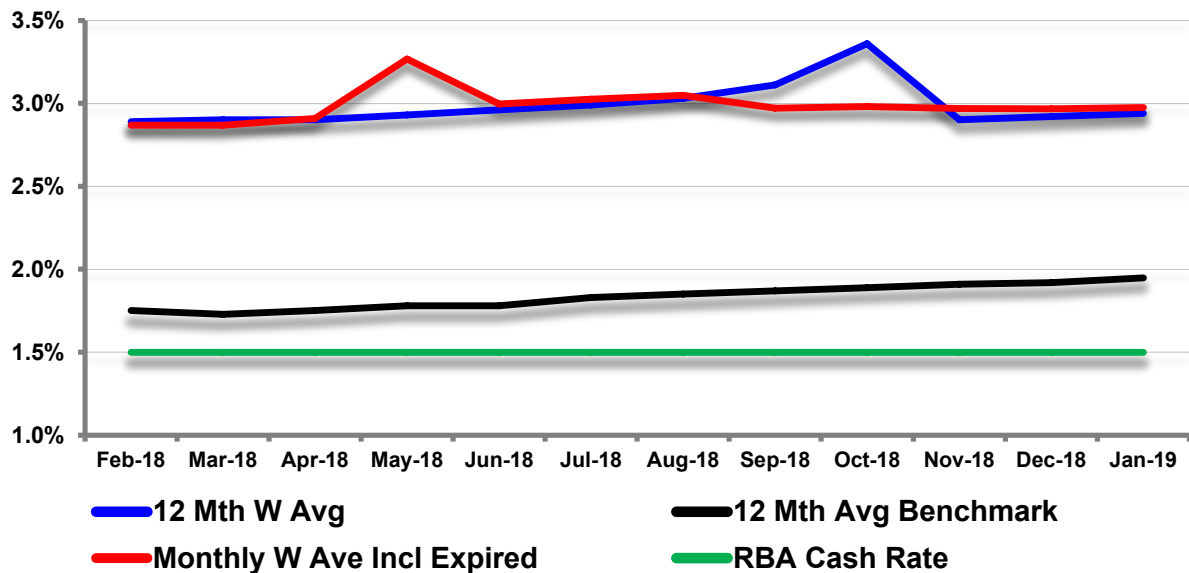
Council's Responsible Accounting Officer, is required to report monthly on Council's Investment Portfolio and certify that the Investments are held in accordance with Council's Investment Policy and Section 625 of the Local Government Act.

### Investment Performance Commentary

Council's performance against the benchmark for returns of its investment portfolio for January 2019 and the past 12 months are as follows:

	Jan	12 Mth	FYTD
<b>Council Return</b>	<b>2.98</b>	<b>2.94</b>	<b>2.96</b>
<b>Benchmark</b>	2.14	1.95	2.01
<b>Variance</b>	<b>0.84</b>	<b>0.99</b>	<b>0.95</b>

### Performance - All Investments



## ITEM 8 (continued)

Council's investment portfolio as at 31 January 2019 was as follows:

Cash/Term Deposits	\$161.9M	65.4%
Floating Rate Notes	\$52.1M	13.6%
Fixed Bonds	\$33.6M	21.0%
<b>Total Cash Investments</b>	<b>\$247.6M</b>	100.0%
Investment Properties	\$155.8M	
<b>Total Investments</b>	<b>\$403.4M</b>	

Council's Investment Properties, valued as at 30 June 2018, are shown in **ATTACHMENT 1**.

The valuations listed have been undertaken in accordance with the revaluation process to 'best use' by an independent valuer, in compliance with the Australian Accounting Standards.

Council continues to utilise the Federal Government's current guarantee (\$250K) investing in Term Deposits with a range of Authorised Deposit Taking Institutions (ADI's) on short to medium term investments (generally 30 days to 180 days maturity) where more competitive rates are available.

Whilst Council has moved some of its investment portfolio out to longer terms, to lock in future returns, it should be noted that there is approximately \$95.1 million of Council's funds held in Internal Reserves.

Should Council consider utilising its Internal Reserves, this will have a direct impact on the amount of investment income that will be realised and will require a reduction in the future projected investment income and will place pressure on Council to be able to maintain its current level of expenditure on capital projects or maintenance.

Council's income from investments continues to exceed budgeted expectations, due primarily to Council receiving significant Developer Contributions. Interest on investments relating to available General Revenue funds also continues to rise.

## Loan Liability

Council's loan liability as at 31 January 2019 was \$2.1 million which represents the balance of:

1. A \$6.8M 15 year loan drawn down in 2004 at 90 Day BBSW + 20 basis points for redevelopment works at Council's Civic Centre and refinancing the West Ryde Tunnel. The interest rate for this loan is reset every quarter;

There is no advantage to Council in changing the arrangements or repaying the loan earlier than planned. Council is receiving a better rate of return on its investments than it is paying in interest on this loan.

**ITEM 8 (continued)**

The following two loans were established under the Local Infrastructure Renewal Scheme (LIRS). Council receives a 3% interest subsidy payment from the OLG twice a year.

2. A \$1.5M 10 year loan drawn down 31 January 2014 at 180 day BBSW +175 basis points for the Children's Play Implementation Plan, which was approved for an LIRS subsidy in Round 2. The interest rate for this loan is reset every six months;
3. A \$1.5M 10 year loan drawn down 1 September 2014 at 4.95% for Phase 2 of the Children's Play Implementation Plan, which was approved for an LIRS subsidy in Round 3.

## ITEM 8 (continued)

INVESTMENT SUMMARY AS AT 31 JANUARY 2019

Issuer	Investment Name	Investment Rating	Fossil Fuel	Invested at 31-Jan-19 \$000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	Return since 01 July 2018	% of Total Invested	Maturity	Tenor
NAB	1. NAB Covered Bond	AAA	Y	3,740	3.10	3.08	3.06	1.51	16/03/2023	1826
Suncorp-Metway	2. Suncorp FRN (Covered)	AAA	N	4,000	3.22	3.12	3.16	1.62	22/06/2021	1826
ANZ	3. ANZ Fixed Bond	AA-	Y	3,992	2.92	2.92	2.94	1.61	16/08/2021	1826
ANZ	4. ANZ Fixed Bond	AA-	Y	1,498	3.00	3.16	3.16	0.61	18/01/2023	1826
ANZ	5. ANZ FRN	AA-	Y	4,000	3.25	3.19	3.22	1.62	7/04/2021	1826
ANZ	6. ANZ FRN	AA-	Y	1,500	2.80	2.76	2.78	0.61	18/01/2023	1826
ANZ	7. ANZ FRN	AA-	Y	2,000	2.88	2.89	2.89	0.81	9/05/2023	1826
ANZ	8. ANZ Floating TD	AA-	Y	4,000	3.48	3.44	3.49	1.62	10/11/2022	2557
ANZ	9. ANZ Flexi TD	AA-	Y	4,000	3.52	3.45	3.49	1.62	15/12/2022	2557
CBA	10. Bankwest 11am Account	AA-	Y	11,784	1.77	1.77	1.74	4.76		
CBA	11. CBA At Call Deposit	AA-	Y	2,039	1.36	1.46	1.46	0.82		
CBA	12. CBA Fixed Bond	AA-	Y	3,981	3.41	3.41	3.42	1.61	25/04/2023	1916
CBA	13. CBA MTN	AA-	Y	3,493	3.28	3.28	3.28	1.41	16/08/2023	1826
CBA	14. CBA Fixed Bond	AA-	Y	3,471	3.22	3.22	3.22	1.40	11/01/2024	1826
CBA	15. CBA FRN	AA-	Y	2,000	2.93	2.90	2.92	0.81	17/07/2020	1827
CBA	16. CBA FRN	AA-	Y	1,993	3.19	3.16	3.18	0.80	17/07/2020	1613
CBA	17. Bankwest Term Deposit	AA-	Y	2,000	2.71	2.57	2.71	0.81	3/10/2019	314
CBA	18. Bankwest TD	AA-	Y	4,000	2.66	2.56	2.66	1.62	10/10/2019	276
CBA	19. Bankwest TD	AA-	Y	4,000	2.74	2.72	2.74	1.62	16/04/2019	231
CBA	20. Bankwest Term Deposit	AA-	Y	2,000	2.76	2.70	2.76	0.81	18/04/2019	237
CBA	21. Bankwest TD	AA-	Y	2,000	2.81	2.73	2.81	0.81	4/04/2019	280
CBA	22. Bankwest TD	AA-	Y	4,000	2.77	2.66	2.76	1.62	5/02/2019	182
CBA	23. Bankwest TD	AA-	Y	2,000	2.71	2.59	2.71	0.81	11/07/2019	289
CBA	24. Bankwest TD	AA-	Y	4,000	2.81	2.81	2.81	1.62	14/05/2019	267
CBA	25. Bankwest TD	AA-	Y	2,000	2.76	2.76	2.76	0.81	16/04/2019	235
CBA	26. CBA TD	AA-	Y	2,000	2.74	2.74	2.74	0.81	21/02/2019	730
NAB	27. NAB Fixed Bond	AA-	Y	2,992	3.16	3.16	3.16	1.21	12/05/2021	1826
NAB	28. NAB Fixed Bond	AA-	Y	3,992	3.08	3.08	3.13	1.61	10/02/2023	1918
NAB	29. NAB FRN	AA-	Y	2,000	3.05	3.03	3.07	0.81	5/11/2020	1827
NAB	30. NAB FRN	AA-	Y	4,000	2.87	2.86	2.87	1.62	16/05/2023	1826
NAB	31. NAB Term Deposit	AA-	Y	4,000	2.73	2.73	2.73	1.62	31/10/2019	358
NAB	32. NAB Term Deposit	AA-	Y	2,000	2.71	2.70	2.71	0.81	25/06/2019	285
NAB	33. NAB TD	AA-	Y	4,000	2.72	2.78	2.77	1.62	31/10/2019	364
NAB	34. NAB Term Deposit	AA-	Y	4,000	2.70	2.70	2.70	1.62	17/09/2019	376
NAB	35. NAB TD	AA-	Y	4,000	3.35	3.35	3.35	1.62	18/09/2023	1827
NAB	36. NAB TD	AA-	Y	2,000	2.76	2.75	2.76	0.81	27/06/2019	280
Westpac	37. Westpac At Call	AA-	Y	13	0.40	0.49	0.49	0.01		
Westpac	38. Westpac FRN	AA-	Y	2,000	2.78	2.88	2.91	0.81	22/01/2020	1826
Westpac	39. Westpac FRN	AA-	Y	1,000	2.86	2.85	2.88	0.40	28/07/2020	1827
Westpac	40. Westpac Fixed Bond	AA-	Y	2,475	3.20	3.20	3.20	1.00	24/04/2024	1917
Westpac	41. Westpac Term Deposit 2	AA-	Y	81	2.45	2.54	2.45	0.03	19/04/2019	365
Westpac	42. Westpac Term Deposit	AA-	Y	4,000	3.55	3.55	3.55	1.62	22/02/2022	1825
Westpac	43. Westpac Term Deposit	AA-	Y	4,000	3.32	3.32	3.32	1.62	9/08/2022	1813
Westpac	44. Westpac Term Deposit	AA-	Y	2,000	3.38	3.38	3.38	0.81	18/08/2022	1815
Westpac	45. WBC Floating TD	AA-	Y	4,000	3.18	3.12	3.18	1.62	17/02/2022	1826
Westpac	46. Westpac TD	AA-	Y	4,000	3.14	3.14	3.14	1.62	2/11/2021	1461
Westpac	47. Westpac TD	AA-	Y	4,000	2.65	2.65	2.65	1.62	7/01/2020	365
Suncorp-Metway	48. Suncorp FRN	A+	N	800	3.27	3.24	3.27	0.32	20/10/2020	1827
Suncorp-Metway	49. Suncorp FRN	A+	N	1,000	2.94	2.89	2.94	0.40	16/08/2022	1826
AMP	50. AMP Business Saver	A	Y	388	1.82	1.81	1.79	0.16		
AMP	51. AMP FRN	A	Y	1,600	3.12	3.08	3.12	0.65	11/06/2019	1278
AMP	52. AMP TD	A	Y	1,000	3.05	2.95	3.05	0.40	30/07/2019	365
AMP	53. AMP TD	A	Y	2,000	3.01	3.01	3.01	0.81	14/02/2019	247
Macquarie Bank	54. Macquarie Bank FRN	A	Y	750	3.08	3.04	3.10	0.30	3/03/2020	1827
Bank of Queensland	55. Bank of Queensland Fixed Bond	BBB+	Y	1,981	3.41	3.39	3.39	0.80	16/11/2021	1267
Bank of Queensland	56. Bank of Queensland TD	BBB+	Y	2,000	2.78	2.67	2.71	0.81	4/07/2019	273
Bank of Queensland	57. Bank of Queensland TD	BBB+	Y	4,000	3.10	3.10	3.10	1.62	17/12/2020	1071
Bank of Queensland	58. Bank of Queensland TD	BBB+	Y	2,000	3.55	3.55	3.55	0.81	12/11/2020	1827
Bank of Queensland	59. Bank of Queensland TD	BBB+	Y	2,000	3.75	3.75	3.75	0.81	9/12/2021	1823
Bank of Queensland	60. BoQ Term Deposit	BBB+	Y	4,000	3.50	3.50	3.50	1.62	15/11/2022	1804
Bendigo and Adelaide Bank	61. Bendigo Fixed MTN	BBB+	N	1,999	3.37	3.54	3.54	0.81	25/01/2023	1826
Bendigo and Adelaide Bank	62. Bendigo Bank FRN	BBB+	N	1,000	3.07	3.02	3.08	0.40	18/08/2020	1827

## ITEM 8 (continued)

Issuer	Investment Name	Investment Rating	Fossil Fuel	Invested at 31-Jan-19 \$'000's	Annualised Period Return (%)	12 Month Average Return on Current Investments	Return since 01 July 2018	% of Total Invested	Maturity	Tenor
Bendigo and Adelaide Bank	63. Bendigo and Adelaide Bank FRN	BBB+	N	1,996	3.10	3.07	3.07	0.81	25/01/2023	1532
Bendigo and Adelaide Bank	64. Rural Bank TD	BBB+	N	2,000	2.75	2.74	2.75	0.81	24/10/2019	335
Bendigo and Adelaide Bank	65. Bendigo Bank TD	BBB+	N	2,000	2.76	2.69	2.76	0.81	9/05/2019	262
Bendigo and Adelaide Bank	66. Bendigo Bank TD	BBB+	N	2,000	2.80	2.80	2.80	0.81	5/12/2019	728
Heritage Bank	67. Heritage Bank FRN	BBB+	N	1,300	3.27	3.26	3.30	0.53	4/05/2020	1096
Heritage Bank	68. Heritage Bank FRN	BBB+	N	1,400	3.36	3.31	3.31	0.57	29/03/2021	1096
Members Banking Group	69. RACQ FRN	BBB+	?	1,500	3.08	3.08	3.09	0.61	11/05/2020	731
Newcastle Perm Bldg Soc	70. Newcastle Perm Bldg Soc FRN	BBB+	N	1,000	3.42	3.37	3.40	0.40	7/04/2020	1827
Newcastle Perm Bldg Soc	71. NPBS FRN	BBB+	N	1,000	3.74	3.64	3.68	0.40	22/03/2019	1095
Newcastle Perm Bldg Soc	72. Newcastle Perm Bldg Soc FRN	BBB+	N	997	3.68	3.62	3.64	0.40	7/04/2020	1352
Newcastle Perm Bldg Soc	73. Newcastle Perm Bldg Soc	BBB+	N	2,000	3.05	3.05	3.05	0.81	27/01/2022	1092
Newcastle Perm Bldg Soc	74. Newcastle Perm Bldg Soc TD	BBB+	N	1,000	3.50	3.50	3.50	0.40	28/02/2019	1092
Aus Unity Bank Australia	75. Aus Unity Bank TD	BBB	?	2,000	2.80	2.80	2.80	0.81	30/10/2019	364
CUA	76. Bank Australia	BBB	N	1,000	3.29	3.29	3.29	0.40	30/08/2021	1096
CUA	77. CUA FRN	BBB	N	2,000	3.72	3.64	3.68	0.81	1/04/2019	1095
CUA	78. CUA FRN	BBB	N	2,000	3.41	3.31	3.35	0.81	20/03/2020	1096
CUA	79. Credit Union Australia TD	BBB	N	2,000	2.71	2.71	2.71	0.81	9/07/2019	280
CUA	80. CUA TD	BBB	N	2,000	3.00	3.00	3.00	0.81	3/12/2020	728
Defence Bank	81. Defence Bank TD	BBB	N	1,000	2.70	2.71	2.70	0.40	5/03/2019	362
Greater Bank	82. Greater Bank FRN	BBB	N	1,000	3.43	3.38	3.44	0.40	24/02/2020	1095
IMB	83. IMB TD	BBB	N	1,000	2.76	2.69	2.76	0.40	28/03/2019	252
Me Bank	84. ME Bank At Call Account	BBB	N	3,083	1.77	1.76	1.77	1.25		
Me Bank	85. ME Bank FRN	BBB	N	1,000	3.43	3.40	3.42	0.40	18/07/2019	962
Me Bank	86. ME Bank FRN	BBB	N	1,500	3.23	3.19	3.24	0.61	9/11/2020	1096
Me Bank	87. ME Bank FRN	BBB	N	1,600	3.31	3.33	3.31	0.65	16/04/2021	1095
Me Bank	88. ME Bank TD	BBB	N	1,000	2.75	2.75	2.75	0.40	6/08/2019	340
MyState Bank	89. MyState TD	BBB	N	2,000	2.71	2.78	2.76	0.81	25/07/2019	268
P&N Bank	90. P&N Bank	BBB	N	1,000	3.50	3.50	3.50	0.40	2/11/2023	1821
Teachers Mutual Bank	91. Teachers Mutual Bank FRN	BBB	N	1,400	3.49	3.44	3.44	0.57	2/07/2021	1096
Auswide Bank	92. Auswide Bank TD	BBB-	N	2,500	2.73	2.68	2.71	1.01	27/06/2019	280
G&C Mutual Bank	93. G&C Mutual Bank	BBB-	N	1,000	2.72	2.72	2.72	0.40	19/03/2019	211
G&C Mutual Bank	94. G&C Mutual Bank TD	BBB-	N	1,000	2.85	2.85	2.85	0.40	12/09/2019	379
QBank	95. QBank FRN	BBB-	N	1,000	3.53	3.46	3.48	0.40	22/03/2021	1098
QBank	96. QBank FRN	BBB-	N	750	3.57	3.57	3.57	0.30	14/12/2021	1096
QBank	97. QBank Term Deposit	BBB-	N	1,000	3.00	3.00	3.00	0.40	19/02/2019	719
QBank	98. QBank TD	BBB-	N	1,000	2.85	2.85	2.85	0.40	14/05/2019	364
QBank	99. QBank TD	BBB-	N	1,000	2.80	2.80	2.80	0.40	7/11/2019	349
Australian Military Bank	100. Australian Military Bank TD	Unrated	N	2,000	2.90	2.77	2.89	0.81	26/09/2019	386
Bananacoast CU	101. Bananacoast CU TD	Unrated	N	1,000	2.95	2.95	2.95	0.40	14/02/2019	716
Bank of Sydney	102. Bank of Sydney TD	Unrated	?	1,000	2.70	2.70	2.70	0.40	14/03/2019	364
Bank of Sydney	103. Bank of Sydney TD	Unrated	?	1,000	2.81	2.81	2.81	0.40	11/04/2019	238
Bank of us	104. Bank of us TD	Unrated	?	1,000	2.80	2.82	2.82	0.40	11/04/2019	238
Bank of us	105. Bank of us TD	Unrated	?	1,000	2.76	2.69	2.74	0.40	11/04/2019	238
Coastline CU	106. Coastline Credit Union TD	Unrated	?	1,000	2.95	2.95	2.95	0.40	19/12/2019	386
Goldfields Money Ltd	107. Goldfields Money Ltd TD	Unrated	?	2,000	2.72	2.72	2.72	0.81	14/03/2019	195
Maitland Mutual	108. Maitland Mutual Bldg Soc TD	Unrated	N	1,000	2.70	2.70	2.70	0.40	12/03/2019	362
Maitland Mutual	109. Maitland Mutual	Unrated	N	1,000	2.91	2.91	2.91	0.40	28/03/2019	317
Police CU (SA)	110. Police CU - SA Term Deposit	Unrated	?	1,000	2.90	2.80	2.85	0.40	12/11/2019	362
Police CU (SA)	111. Police CU - SA	Unrated	?	1,000	2.90	2.89	2.89	0.40	7/11/2019	365
Queensland Country CU	112. QCCU TD	Unrated	?	1,000	2.72	2.72	2.72	0.40	12/03/2019	193
Regional Australia Bank	113. Regional Australia Bank TD	Unrated	N	2,000	3.10	3.10	3.10	0.81	13/08/2020	1093
South West CU	114. South West CU TD	Unrated	?	1,000	2.82	2.82	2.82	0.40	16/05/2019	182
Summerland CU	115. Summerland CU TD	Unrated	N	1,000	2.98	2.68	2.72	0.40	10/12/2019	364
Summerland CU	116. Summerland CU TD	Unrated	N	1,000	2.90	2.90	2.90	0.40	12/09/2019	372
Warwick CU	117. Warwick CU TD	Unrated	?	1,000	3.01	3.01	3.01	0.40	19/12/2019	386
				247,588	2.98	2.99	2.99	100		

## ITEM 8 (continued)

\*Monthly returns when annualised can appear to exaggerate performance

\*\*Market valuations are indicative prices only, and do not necessarily reflect the price at which a transaction could be entered into.

Return including Matured/Traded Investments

Weighted Average Return

Benchmark Return: AusBond Bank Bill Index (%)

Variance From Benchmark (%)

Jan	12 Mth	FYTD
2.98	2.94	2.96
2.14	1.95	2.01
0.84	0.99	0.95

### Investment Income

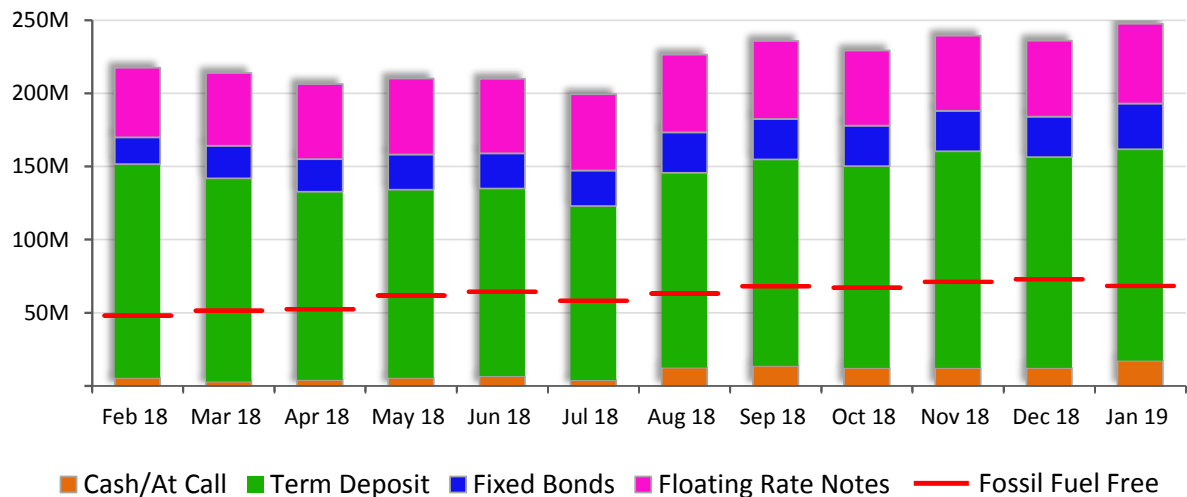
	\$000's
This Period	626
Financial Year To Date	3,995
Budget Profile	3,156
Variance from Budget - \$	839

### Fossil Fuel Free (000's)

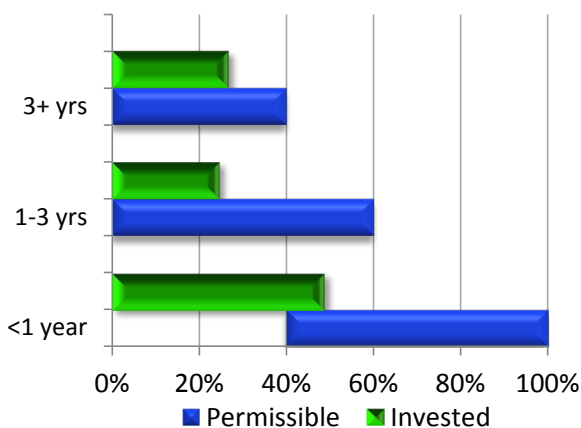
Yes	68,325
No	163,763
Unknown	15,500

## Analysis of investments

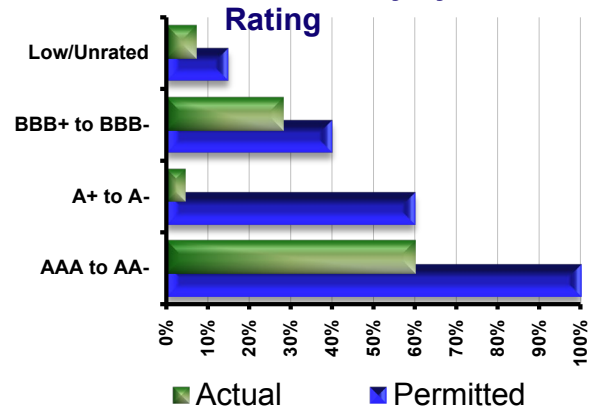
### Total Funds Invested



### Policy Limits on Maturities

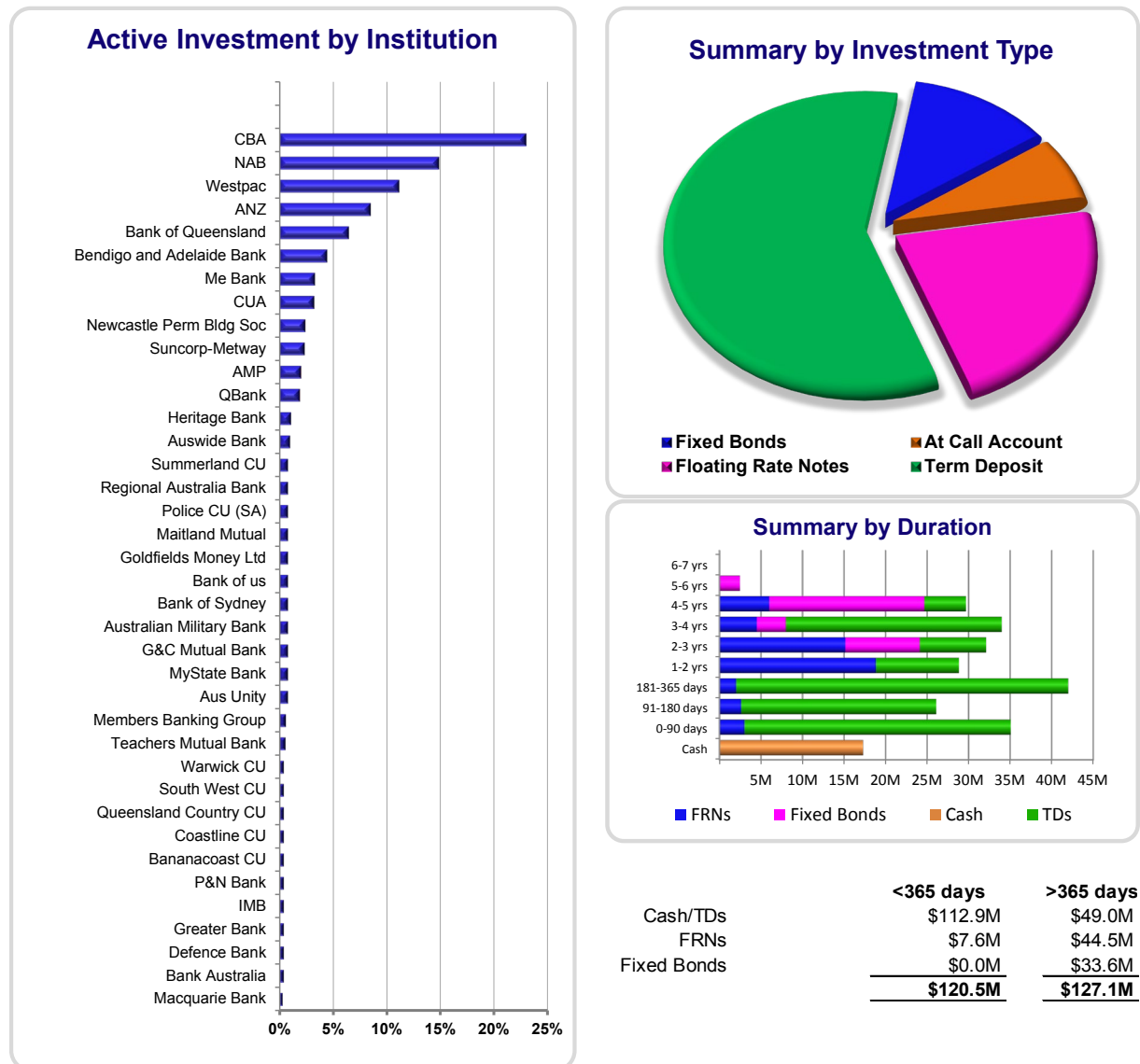


### Investment Summary by Rating



Portion of deposits covered by Federal Guarantee are rated 'AAA'

## ITEM 8 (continued)



## Divestment of Fossil Fuel Aligned Financial Institutions

As at 31 January 2019, Council had a total amount of \$68.3 million (27.6% of Council's total investment portfolio) invested in non-fossil fuel aligned financial institutions. A further \$15.5 million was invested in unrated financial institutions where their 'alignment status' is unclear/undetermined. It is almost certain all of these unrated financial institutions are non-fossil fuel aligned institutions as their lending profiles are almost identical to other unrated institutions. If it assumed those institutions are non-fossil fuel aligned financial institutions, then the total amount is \$83.8 million (33.9% of Council's total investment portfolio).

By way of comparison, Council had \$50.5 million (24.5% of its total investment portfolio) invested in non-fossil fuel aligned financial institutions, as at 31 January 2018.

**ITEM 8 (continued)****Financial Implications**

Income from interest on investments and proceeds from sales of investments totals \$3.995M for the period ended 31 January 2019, \$839K above the 2018/19 year-to-date revised Budget.

**Summary**

Council's return for the reporting period is 2.98%, which is 0.84% above the benchmark figure of 2.14%. Income from interest on investments and proceeds from sale of investments totals \$2.77M for the financial year to date, which is \$839K above the 2018/19 year-to-date Budget. Appropriate adjustments to the Interest on Investments Budget will be proposed in the forthcoming Budget Quarterly Review report to Council.

Council's investment portfolio continues to perform well with returns well above benchmark.

The recommendation in this report is consistent with Section 625 of the Local Government Act, which deals with the investment of surplus funds by Councils.

**Certificate of the Chief Financial Officer (Responsible Accounting Officer)**

I certify that as at the date of this report, the investments listed have been made and are held in compliance with Council's Investment Policy and applicable legislation.

Pav Kuzmanovski  
Chief Financial Officer



## ITEM 8 (continued)

## ATTACHMENT 1

### Council's Property Investment Portfolio

The following properties were held as part of Council's Property Investment portfolio;

Property	\$' M
1A Station St, West Ryde	0.960
2 Dickson Ave, West Ryde	1.300
8 Chatham Rd, West Ryde	1.420
202 Rowe Street, Eastwood	3.235
226 Victoria Rd, Gladesville	0.390
7 Anthony Road, West Ryde	5.230
7 Coulter Street, Coulter St Car Park, Gladesville	22.175
6-12 Glen Street, Glen Street Car Park, Eastwood	36.820
2 Pittwater Road, John Wilson Car Park, Gladesville	8.820
150 Coxs Road, Cox Rd Car Park, North Ryde	1.655
33-35 Blaxland Road, Argyle Centre, Ryde	5.630
19-21 Church Street and 16 Devlin Street, Ryde	10.990
6 Reserve Street, West Ryde	3.700
Herring Road Air Space Rights	0.535
741-747 Victoria Road, Ryde (Battery World)	7.130
53-71 Rowe Street, Eastwood	7.175
<b>Total Investment Properties as per the Financial Statements</b>	<b>117.165</b>
1 Constitution Road, Operations Centre, Ryde <sup>(1)</sup>	38.620
<b>PROPERTIES HELD AS INVESTMENT PROPERTIES</b>	<b>155.785</b>

(1) The value for this is currently held in Non-Current Assets in Note 9, and once vacated by Council; it will be transferred to Investment Properties within the Financial Statements.

(2) The above figures refer to the land only as valued at "best use", and do not include the value of any structures.

### Benchmark

The Bloomberg Ausbond Bank Bill index is constructed as a benchmark to represent the performance of a passively managed short-term money market portfolio. It comprises thirteen Bank Bills of equal face value, each with a maturity seven days apart. The average term to maturity is approximately 45 days.

A Bank Bill is a non-interest bearing security issued by a bank whereby the bank takes on an obligation to pay an investor a fixed amount (face value) at a fixed future date. It is sold to an investor at a discount to the face value. Bank Bills are short-term money market investments with maturities usually between 30 days and 180 days.

## **ITEM 8 (continued)**

## **ATTACHMENT 1**

### **Types of Investments**

The following are the types of investments held by Council:

At Call refers to funds held at a financial institution, and can be recalled by Council either same day or on an overnight basis.

A Floating Rate Note (FRN) is a debt security issued by a company with a variable interest rate. This can either be issued as Certificates of Deposit (CD) or as Medium Term Notes (MTN). The interest rate can be either fixed or floating, where the adjustments to the interest rate are usually made quarterly and are tied to a certain money market index such as the Bank Bill Swap Rate.

A Fixed Rate Bond is a debt security issued by a company with a fixed interest rate over the term of the bond.

### **Credit Rating Information**

Credit ratings are generally a statement as to an institution's credit quality. Ratings ranging from AAA to BBB- (long term) are considered investment grade.

A general guide as to the meaning of each credit rating is as follows:

AAA: the best quality companies, reliable and stable

AA: quality companies, a bit higher risk than AAA

A: economic situation can affect finance

BBB: medium class companies, which are satisfactory at the moment

BB: more prone to changes in the economy

B: financial situation varies noticeably

CCC: currently vulnerable and dependent on favourable economic conditions to meet its commitments

CC: highly vulnerable, very speculative bonds

C: highly vulnerable, perhaps in bankruptcy or in arrears but still continuing to pay out on obligations

D: has defaulted on obligations and it is believed that it will generally default on most or all obligations

Note: Ratings from 'AA' to 'CCC' may be modified by the addition of a plus (+) or minus (-) sign to show relative standing within the major rating categories.

### **Council's Investment Powers**

Council's investment powers are regulated by Section 625 of the Local Government Act, which states:

- (1) A council may invest money that is not, for the time being, required by the council for any other purpose.

**ITEM 8 (continued)**

**ATTACHMENT 1**

- (2) Money may be invested only in a form of investment notified by order of the Minister published in the Gazette.
- (3) An order of the Minister notifying a form of investment for the purposes of this section must not be made without the approval of the Treasurer.
- (4) The acquisition, in accordance with section 358, of a controlling interest in a corporation or an entity within the meaning of that section is not an investment for the purposes of this section.

Council's investment policy requires that all investments are to be made in accordance with;

- Local Government Act 1993 - Section 625
- Local Government Act 1993 - Order (of the Minister) dated 12 January 2011
- The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A(2), 14C(1) & (2)
- Local Government (Financial Management) Regulation 1993
- Investment Guidelines issued by the Department of Local Government

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**9 DECEMBER QUARTERLY REVIEW REPORT - FOUR YEAR DELIVERY PLAN 2018-2022 AND 2018/2019 OPERATIONAL PLAN**

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**Report prepared by:** Team Leader - Management Accounting  
**File No.:** FIM/07/6/2/18/1 - BP19/97

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**REPORT SUMMARY**

Council's Four Year Delivery Plan 2018-2022 and One Year 2018/19 Operational Plan, sets out the strategic and financial objectives for the year. The Plans also details the goals and various performance measures for Council's seven key outcome areas, the services and projects that Council plans to deliver in 2018/2019.

The attached Quarterly Report includes details for each of the seven Outcome areas and the twenty one Program areas, detailing the targets adopted by Council and the performance to date in achieving those targets by 30 June 2019. Also shown is a financial performance summary for each key outcome area and a progress status report on all Capital and Non-Capital Projects by Program Area that are being undertaken in 2018/2019.

As a result of the December Quarterly Review, the proposed budget adjustments will maintain Council's Working Capital balance at \$5.01 million. This level of Working Capital is considered adequate given it exceeds Council's minimum uncommitted Working Capital balance of \$4.50 million.

This review brings to account additional developer contributions income, domestic waste income and income derived from the Porters Creek Construction Recycling facility, all of which are offset by expenditure and/or transfer to reserves.

All Departments are progressing towards delivering their Corporate Performance Indicator targets with the majority of corporate indicators tracking on schedule. Any projects that are proposed to be deferred or cancelled are listed in this report for Council's consideration.

**RECOMMENDATION:**

- (a) That the report of the December 2018 Quarterly Review Statement - Four Year Delivery Plan 2018 - 2022 and One Year 2018/19 Operational Plan, *Quarter Two, October – December 2018* be received and endorsed by Council.
- (b) That the proposed budget adjustments (including Reserve movements) resulting in no net impact on Council's projected Working Capital position of \$5.01 million (as at 30 June 2019) be endorsed by Council.

**ITEM 9 (continued)**

**ATTACHMENTS**

- 1 Quarterly Review Report Quarter 2 October - December 2018 - CIRCULATED  
UNDER SEPARATE COVER

Report Prepared By:

**Jifeng Huang**  
**Team Leader - Management Accounting**

Report Approved By:

**Pav Kuzmanovski**  
**Chief Financial Officer**

**Steven Kludass**  
**Director - Corporate Services**

**ITEM 9 (continued)****Discussion**

Clause 203 of the Local Government (General) Regulations 2005 requires that a quarterly budget review be considered by Council, which shows revised estimates for income and expenditure for the financial year indicating whether Council's financial position is satisfactory and makes recommendations for remedial action where needed.

The Quarterly Budget Review Statement (QBRs) is prepared in accordance with the requirements of the Code of Accounting Practice and Financial Reporting. This report provides a comprehensive high level overview of Council's financial position as at 31 December 2018 in accordance with the Code, together with supplementary information. All forecast results are projections as at 30 June 2019.

In addition to the above requirements, a number of other documents are included in the report to ensure Council is informed of Council activities and the tracking of these activities. This includes the *Quarterly Review Report, Four Year Delivery Plan 2018-2022 including One Year 2018/19 Operational Plan, Quarter Two, October – December 2018* which is **ATTACHMENT 1 - CIRCULATED UNDER SEPARATE COVER** and includes:

- General Manager's Introduction – including financial management and corporate performance overview, providing a 'snapshot' of Council's performance during the Quarter.
- Outcome Summaries – including overview, operational indicators, financial summaries, performance measures and a summarised status of all of Council's capital and non-capital projects.
- Reserves Listing Report – outlines the opening balance, approved budgeted transfers to/from Reserves and proposed additional transfers to/from Reserves, with a projected balance as at 30 June 2019. **ATTACHMENT 1 - Appendix A**
- Quarterly Changes Report – provides comments and details of those budget items that are proposed to be increased or decreased in the 2018/2019 budget. **ATTACHMENT 1 - Appendix B**
- Consolidated Income and Expenditure Estimates 2018/2019, summary of the budget in two pages, showing the original budget and quarterly review changes. **ATTACHMENT 1 - Appendix C**

**Report**

The 2018 December Quarterly Review has been completed and is submitted to Council for consideration and endorsement.

**ITEM 9 (continued)**

The key points to note from the December Quarterly Review are as follows;

Income

- \$8.46 million in Developer Contributions received, all of which will be transferred to appropriate Section 7.11 Reserves for future works;
- \$1.20 million additional Domestic Waste income received; all of which will be transferred to the Domestic Waste Management Reserve;
- \$0.40 million additional income for Porter Creek Construction Recycling Disposal; and
- \$0.25 million additional grant received from the State Government in relation to LEP Review Project.

Expenses

- \$0.30 million additional funding for the Porters Creek Construction Recycling Program, more than offset by additional income received, as outlined above;
- \$0.30 million additional funding for Field of Mars Shared Use Path project, funded by Section 7.11 Reserves;
- \$0.25 million additional funding for Legal Fees;
- \$0.25 million additional funding for the Ryde Central Project, as per Council Resolution dated 25 September 2018;
- \$0.23 million additional funding for the West Ryde Plaza Project, funded by Section 7.11 Reserves; and
- \$0.20 million in labour resource savings from various programs.

Reserves

- \$8.46 million in Developer Contributions received, transferred to appropriate Section 7.11 Reserves for future works;
- \$1.20 million increase for Domestic waste income received, transferred to the Domestic Waste Management Reserve;
- \$0.30 million transferred from Section 7.11 Reserves for Field of Mars Shared Use Path Project;
- \$0.25 million transferred from the Ryde Central Reserve for the Ryde Central Project, as per Council Resolution dated on 25 September 2018; and
- \$0.23 million transfer from Section 7.11 Reserves for the West Ryde Plaza Project;

## ITEM 9 (continued)

### Working Capital Summary

Following the completion of the 2017/18 Financial Statements, Council had an opening Working Capital balance of \$5.01 million, as at 30 June 2018. As a result of the December Quarterly Review, the forecast Working Capital balance as at 30 June 2019 will remain at \$5.01 million. Refer to table below:

<b>Opening Working Capital</b>	<b>\$5.01m</b>
2018/2019 Operational Plan	\$0
<b>Revised Working Capital</b>	<b>\$5.01m</b>
September Adjustments	\$0
December Adjustments	\$0
<b>Closing Working Capital</b>	<b>\$5.01m</b>

### Overview of December Review

Following the December Quarterly Review, Council's projects a Working Capital balance of \$5.01 million, \$0.51 million above the minimum uncommitted Working Capital balance of \$4.50 million.

The following are the major changes to be made, with a complete listing provided in the circulated document (**Appendix B**), and more detailed explanations in each Outcome area of that document.

### Operating Budget

- Operating Income is projected to increase by \$10.54 million (6.84%), with the primary contributors outlined below;

#### Increase

- \$8.46 million in additional Development Contributions received;
- \$1.20 million in additional Domestic Waste income received;
- \$0.40 million in additional income for Porter Creek Construction Recycling Disposal;
- \$0.25 million additional grant received from State Government in relation to LEP Review Project;
- \$0.15 million in additional parking meter income for Macquarie Park Parking Scheme program, which will be transferred to the Transport & Pedestrian Initiatives MP Reserve as per Council's Resolution;
- \$0.13 million in additional Environmental Enforcement income received;
- \$0.10 million in additional Insurance Mutual Performance rebate income received, which will be transferred to Insurance Fluctuation Reserve;
- \$0.07 million in additional rates income received;



**ITEM 9 (continued)**

- \$0.03 million in additional grant funding received from the NSW Government in relation to the Development of Parks Plan of Management Project;
- \$0.03 million in additional rental income for Affordable Housing; and
- \$0.02 million in additional grant funding received from Cricket NSW in relation to the Passive Expansion and Improvement Program.

Reduction

- \$0.14 million reduction in Rezoning Applications Fees for the Planning Proposal program;
  - \$0.09 million reduction for Car Parking Fines in relation to the 'School Zone Parking Officers Project' as the project only commenced in November 2018;
  - \$0.04 million reduction for Home Modification and Maintenance Fees; and
  - \$0.02 million reduction for adjustments in the WHS Incentive Rebate.
- Operating expenses are projected to increase over budgeted expectations by \$0.96 million (0.93%) with the main areas being as follows:

Increase

- \$0.30 million in additional funding for the Construction Recycling Program, offset by additional disposal income received;
- \$0.25 million in additional funding for Legal Fees;
- \$0.25 million in additional funding for the Ryde Central Project, as per Council Resolution dated 25 September 2018;
- \$0.19 million in additional funding for operating expenses in the Road Drainage Program, offset by savings from the Roads and Footpaths Maintenance and Operating Program;
- \$0.11 million in additional funding for Building Cleaning expenses, offset by a reduction of Maintenance expenses for Libraries;
- \$0.05 million in additional funding for the Single Use Plastic Reduction Project, funded by an EPA Better Waste and Recycling Grant;
- \$0.05 million in additional funds required for the Development Assessment Program, offset by savings from employee costs;
- \$0.05 million in additional funds required the preparation and administration of the Section 7.11 Plan, which is funded by the Section 7.11 Reserve;
- \$0.05 million in additional funding to employ a Resource Recovery Coordinator, funded by the Domestic Waste Management Reserve;
- \$0.05 million in additional funding for the Best Value Review – Traffic Transport and Development Project, offset by a reduction in funding from the Fit For The Future Action Plan Implementation Project;

**ITEM 9 (continued)**

- \$0.04 million in additional funding for two Administration Trainees as per Council's Resolution, partly funded by the Domestic Waste Management Reserve and salary savings;
- \$0.04 million in additional funding for labour resources in Certification and Routine Inspection Programs, offset by salary savings;
- \$0.03 million in additional funding for the Recycle Right and Reduce Waste Project, funded by an EPA Better Waste and Recycling Grant;
- \$0.03 million in additional funding for the Development of Parks Plans of Management Project, funded by a NSW Government Grant;
- \$0.03 million in additional funding for Affordable Housing Operating expenses, offset by additional rental income; and
- \$0.02 million in additional funding for financial systems reconfiguration.

Reduction

- \$0.19 million reduction in contractor expenses relating to the Roads and Footpath Program, offset by additional funding required for operating expenses in the Road Drainage Program;
- \$0.11 million reduction in contractor expenses relating to the Community Building – Libraries Program;
- \$0.10 million in labour resource savings have been brought to account;
- \$0.09 million reduction in expenses relating to the School Zone Parking Officers Project as the project commenced in November 2018;
- \$0.05 million reduction in the Fit For The Future Action Plane Implementation Project, offset by an equivalent amount of funding required for the Best Value Review – Traffic Transport and Development Project; and
- \$0.04 million reduction in the Home Modification and Maintenance Program, offset by a reduction in grant funding.

In total, the Operating Surplus is projected to increase by \$9.58 million, most of which is restricted (ie being utilised for Capital projects or being transferred to Reserve).

Capital Budget

- The capital budget is projected to increase by \$0.43 million (0.68%). The primary contributors include:

Increase

- \$0.30 million in additional funding for the Field of Mars Shared Use Path Project, funded by appropriate Section 7.11 Reserves;
- \$0.23 million in additional funding for the West Ryde Plaza Project, funded by appropriate Section 7.11 Reserves; and

**ITEM 9 (continued)**

- \$0.06 million in additional funding for the Sportsfield Upgrade & Renewal Capital Program, funded by the Special Rate Variation (SRV) Reserve.

Reduction

- \$0.06 million expenditure savings in the Playground Renewal & Upgrade Capital Program;
- \$0.06 million expenditure savings in the Civic Centre- Essential Renewal Project as this project has been completed; and
- \$0.05 million expenditure savings relating to the Integrated Transport Study Implementation Project due to changes in the scope of works.

Reserve Movements

- Transfers from Reserves are projected to increase by \$0.89 million (0.96%). The primary contributors are as follows:

Increase

- \$0.30 million increase from Section 7.11 Reserves for the Field of Mars Shared Use Path Project;
- \$0.25 million increase from the Ryde Central Reserve for the Ryde Central Project, as per Council's Resolution dated 25 September 2018;
- \$0.23 million increase from Section 7.11 Reserves for the West Ryde Plaza Project;
- \$0.11 million increase from the Planning Proposal Reserve due to reduction in Planning Proposal income;
- \$0.06 million increase from the SRV Reserve for works relating to the Sportsfield Upgrade & Renewal Capital Program;
- \$0.05 million increase from Section 7.11 Reserves to fund additional operating costs relating to the Development Contribution Program;
- \$0.05 million increase from the Domestic Waste Management Reserve to fund the Resource Recovery Coordinator position;
- \$0.05 million increase from the Affordable Housing Reserve to fund additional operating costs associated with the Affordable Housing Program;
- \$0.05 million from the Unspent Grant Reserve to fund the Single Use Plastic Reduction Project;
- \$0.04 million increase from the Domestic Waste Management Reserve to fund two Administration Trainee positions; and
- \$0.03 million increase from the Unspent Grant Reserve to fund the Recycle Right and Reduce Waste Project.

**ITEM 9 (continued)**Reduction

- \$0.15 million decrease from the Planning Proposal Reserve for the LEP Review Project as this portion of funding will be provided by a NSW Government Grant;
  - \$0.06 million decrease from Section 7.11 Reserves for the Playground Renewal & Upgrade Capital Program;
  - \$0.06 million decrease from the Asset Replacement Reserve for the Civic Centre- Essential Renewal Project; and
  - \$0.04 million decrease from Section 7.11 Reserves for the Integrated Transport Study Implementation Project; and
  - \$0.01 million decrease from the Macquarie Park Corridor Special Rate Reserve.
- Transfers to Reserves are projected to increase by \$10.03 million (12.67%). The primary contributors are as follows:

Increase

- \$8.46 million increase in Section 7.11 contributions received, transferred to appropriate Section 7.11 Reserves;
- \$1.20 million increase in Domestic Waste income received, transferred to the Domestic Waste Management Reserve;
- \$0.15 million increase in Macquarie Park Parking Scheme income received, transferred to the Transport and Pedestrian Initiative Macquarie Park Reserve;
- \$0.10 million grant from the NSW State Government for the LEP Review Project, transferred to the Unspent Grant Reserve;
- \$0.10 million increase in the Mutual Performance Insurance Rebate received, transferred to the Insurance Fluctuation Reserve; and
- \$0.05 million increase in Affordable Housing rent received, transferred to the Affordable Housing Reserve.

Reduction

- \$0.03 million reduction to the Planning Proposal Reserve, reflecting a reduction in planning proposal income council is likely to receive in 2018/19.

Projects recommended to be cancelled, deferred, put on hold or funding consolidated

No projects are recommended to be cancelled, deferred or put on hold as part of the December Quarterly Budget Review.

**ITEM 9 (continued)**Overview of Quarterly Corporate Indicators

During the October to December 2018 Quarter:

- Council processed 10,501 Customer Requests, with 93% of those requests processed within 10 working days (Target 90%)
- Council acknowledged 7,128 items of inward correspondence, with 88% of those items acknowledged within 10 working days (Target 90%), and
- All 5 audit recommendations were completed within agreed timeframes

There were 120 Capital and Non Capital projects planned for 2018/19. The majority of these projects (112) have commenced. Of these projects, 98 are on track to be completed as planned and 10 are complete. The West Ryde Community Centre Solar Project remains “at risk” pending the outcome of a feasibility and Return on Investment review. Two other projects are rated as “requiring attention”: Integrated Transport Strategy Implementation and the Information Technology Renewals.

All Departments performed well in delivering their Corporate Performance Indicator targets. The majority of corporate indicators are on track and achieved their targets during the quarter.

**Financial Implications**

As a result of the December Quarterly Review, Council’s available Working Capital is projected to be maintained at \$5.01million as at 30 June 2019.

Overall, Council’s financial position and performance continues to be sound.

**ITEM 9 (continued)****Certificate**

In accordance with the Clause 203 of the Local Government (General) Regulations 2005, I report that the financial position of the Council was satisfactory as at 31 December 2018, having regard to the original estimates of income and expenditure.

Variations in total income, operating and capital expenditure as at 31 December 2018 are of a quantum and nature that overall end of year financial targets will be achieved.

Pav Kuzmanovski

Chief Financial Officer  
Responsible Accounting Officer

12 February 2019

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**10 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - 16 to 19 June 2019**

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**Report prepared by:** Civic Services Manager  
**File No.:** CLM/18/1/1/2 - BP18/1371

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**REPORT SUMMARY**

The National General Assembly of Local Government (NGA) will be held at the National Convention Centre in Canberra on Sunday, 16 June 2019 to Wednesday, 19 June 2019.

This report is presented to Council for its consideration of the Mayor (or his nominee) in addition to the General Manager (and/or his delegates) and other Councillor/s to attend the Assembly.

This report will also consider any recommended Motions received from Councillors, to be submitted to the Australian Local Government Association for their consideration to include in the Conference Business Paper. It is noted that no proposed motions were received from Councillors.

**RECOMMENDATION:**

- (a) That Council consider the attendance of the Mayor (or his nominee) in addition to the General Manager (and/or his delegates) and other Councillor/s to attend the National General Assembly of Local Government held in Canberra on Sunday, 16 June 2019 to Wednesday, 19 June 2019.
- (b) That Council nominate the Mayor (or his nominee) to be the voting delegate to represent the City of Ryde during debates on Motions presented to the Assembly.

**ATTACHMENTS**

- 1 2019 National General Assembly of Local Government - Call for Motions Discussion Paper

Report Prepared By:

**Amanda Janvrin**  
**Civic Services Manager**

Report Approved By:

**Joe So**  
**Executive Manager - Strategy and Innovation**

**ITEM 10 (continued)****Discussion**Conference

The 2019 National General Assembly of Local Government will meet on 16-19 June 2019 at the National Convention Centre in Canberra. The Assembly will be hosted by the Australian Local Government Association (ALGA).

The theme of the Assembly this year is “Future Focused”. This will be the 25<sup>th</sup> National General Assembly and will focus on the future of local government and local communities. It will consider what Councils can do today to get ready for the challenges, opportunities and changes that lie ahead.

With more than 800 Mayors, Councillors and Council Officers expected to be in attendance, the Assembly will develop local government policy ideas, meet with key federal politicians and hear from experts on key issues affecting local government in Australia.

Previously, the Mayor (or his nominee) and the General Manager (and/or his nominees) have attended the Assembly. In 2018, Councillor Gordon (Deputy Mayor), Councillor Maggio, Councillor Kim and George Dedes (General Manager) attended the Assembly.

A notice was placed in the Councillor Information Bulletin dated 5 February 2019 inviting Councillors to indicate their interest to attend the Assembly by 13 February 2019. As a result, Councillor Yedelian OAM has expressed an interest in attending the Assembly.

In determining Councillor attendance to the Assembly, Council is required to nominate one voting delegate to represent the City of Ryde during debates on Motions presented to the Assembly. This report recommends the Mayor (or his nominee) to be Council’s voting delegate.

Motions

The ALGA is now calling for Motions and encourages all Councils to submit Motions relevant to the theme for consideration by the Assembly. Council has an opportunity to contribute to the development of national local government policy at the Assembly by submitting a Motion.

To be eligible for inclusion on the Business Papers, and subsequent debate on the floor of the National General Assembly, Motions must follow the following criteria:

1. Be relevant to the work of local government nationally;
2. Be consistent with the theme of the National General Assembly;
3. Complement or build on the policy objectives of your state and territory local government association;



**ITEM 10 (continued)**

4. Be submitted by a Council which is a financial member of their state or territory local government association;
5. Propose a clear action and outcome; and
6. Not be advanced on behalf of external third parties that may seek to use the National General Assembly to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

All Motions must be endorsed by Council prior to it being submitted to the Association. The Motions will then be reviewed by a Committee of the ALGA Board and State and Territory Government Associations to determine their eligibility for inclusion on the Business Paper.

The attached (**ATTACHMENT 1**) Discussion Paper was previously circulated to Council to assist in preparing Motions.

Councillors were invited through the Councillor Information Bulletin dated 5 February 2019 to prepare Motions for Council's consideration to submit to the Association. Councillors were requested to submit any draft Motions by 13 February 2019. The deadline to submit Motions to the Association is 29 March 2019. It is noted that no motions were received from Councillors. The Executive Team have also not proposed any motions for Council's consideration.

**Financial Implications**

The following is a summary of costs that would be incurred per person for travel to the Assembly:

- Registration: \$989 (Early Bird Rate)
- Travel to Canberra: Approximately \$450 return via car or \$600 return flight
- Accommodation: \$900 for 3 nights (approximately)

In addition to the above summary, it is anticipated that additional costs for incidentals, meals and taxi fares would also be incurred. This will be determined after the Conference.

The total cost for attending this Conference is approximately \$2,489 (excluding meals, incidentals and taxi fare charges).

In the 2018/2019 Budget there is an allocation of \$30,000 for the Mayor and Councillors to attend conferences. There is currently a balance of \$14,000 remaining and is subject to Council's resolution on the number of Councillors participating in this Conference.

**ITEM 10 (continued)****Critical Dates**

The following deadlines are required to be met:

- Motions for inclusion on the National General Assembly of Local Government Business Paper are required to be submitted to the Australian Local Government Association by 29 March 2019.
- Early Bird Registrations for attendance at the National General Assembly of Local Government close on 10 May 2019.

**Policy Implications**

There is no policy implication through adoption of the recommendation. The Policy on the Expenses and Facilities for the Mayor and Other Councillors sets out the entitlements for Councillors attending such Conferences.

**Options**

1. That Council not attend the National General Assembly.

This Option is not recommended as it may be perceived that Council is not interested in national local government issues, many of which have a local impact on our community and/or are of interest to our local community.

2. That Council attend the National General Assembly.

This Option is the preferred Option and forms the basis of this report's recommendation. This Assembly is the only formal opportunity for the nation's Mayors (and interested Councillors) to come together to debate and resolve significant local government issues, many of which have a localised impact and/or are of local interest.

ITEM 10 (continued)

ATTACHMENT 1



# Future Focused

Call for Motions  
Discussion Paper 2019

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National General Assembly  
of Local Government **2019**

16—19 June 2019

**ITEM 10 (continued)**

**ATTACHMENT 1**



AUSTRALIAN  
LOCAL GOVERNMENT  
ASSOCIATION

**KEY DATES**

**End of November 2018**  
Opening of Call for Motions

**29 March 2019**  
Acceptance of motions close

**16 - 19 June 2019**  
National General Assembly

## SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all of the sections of the paper, but are not expected to respond to every question. Your motion/s can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. be consistent with the themes of the NGA
3. complement or build on the policy objectives of your state and territory local government association
4. be submitted by a council which is a financial member of their state or territory local government association
5. propose a clear action and outcome
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. For example: That this National General Assembly call on the Federal Government to restore funding for local government financial assistance grants to a level equal to at least 1% of Commonwealth taxation revenue.

Motions should be lodged electronically using the online form available on the NGA website at: [www.alga.asn.au](http://www.alga.asn.au). All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received no later than 11:59pm on Friday 29 March 2019.

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association, and will not be included in the NGA Business Papers.

**ITEM 10 (continued)**

**ATTACHMENT 1**

## INTRODUCTION

The purpose of this discussion paper is to provide guidance to councils developing Motions for Debate at the 2019 National General Assembly. This will be the 25th National General Assembly and will focus on the future of local government and local communities. It will consider what Councils can do today to get ready for the challenges, opportunities and changes that lie ahead.

Local governments across Australia already face a host of challenges including financial constraints, adapting to rapidly evolving technologies and community expectations of access to 24/7 services via websites, mobiles and call centres, changes in demographics and population size and preferred means of community engagement. It is unlikely that these challenges will disappear. In some cases, they will be compounded by climate change, the ageing population and further advances in disruptive technologies including artificial intelligences.

The challenges may also be exacerbated by increasing community expectations about the level and types of services and infrastructure provided by councils and the community's willingness to pay. The community, as council's customers, are increasingly growing accustomed to steadily falling prices for better products and services such as cars, computers, overseas travels. Exceptions to this are housing and in many cases government services such as health care and tertiary education. Another exception is council rates. While a number of states have capped rates, rates across the nation typically continue to rise.

In the case of rates, local communities can perceive that they are being asked to pay more money for the same product. The community may feel that they are paying enough and are therefore unlikely to be supportive of rate rises or swing behind the call for increased federal funding for local government ( $\geq 1\%$  FAGs).

### KEY QUESTIONS

This therefore raises the questions of:

1. What can local governments do differently now, and in the future, to deliver more for less?
  - o Are there new business models and new partnerships, new technologies and the willingness to reduce, phase out or change existing practices, opportunities for more sophisticated service planning and more efficient procurement?
2. How can local governments collaborate, be entrepreneurial and embrace disruption and innovation?
3. How can the Commonwealth Government help local governments prepare for the future and why should they care?
  - o What are the opportunities for leveraging regional, state and national partnerships?

**ITEM 10 (continued)**

**ATTACHMENT 1**

## THE PRESENT

### Demographics

In 2018 the Australian population reached the 25 million mark.

73% of the population lives in stand-alone houses, while 27% of the population live in homes such as flats, apartments, semi-detached, row houses and town houses. 38% of occupied apartments are in high rise blocks with four or more storeys. That's up from 18% in 2006.

67% of Australians live in capital cities, 23% in other urban areas and 10% live in rural Australia. In total more than 90% of our population lives within 100km of the coast making us one of the world's most urbanised coastal dwelling populations. 86% of all Aussie households have internet access at home.

Australia has an aging population and we're also living longer with almost 4,000 people over the age of 100. In 2017, 308,000 babies were born. As a population, we're made up of more than six million families and they come in all shapes and sizes<sup>1</sup>.

### Diversity and culture

Australia has one of the most multicultural populations in the world with more than 300 different ancestries and 28% of our resident population born overseas – nearly 7 million people. Across the country more than 300 languages are spoken.

At the 2016 Census 50.7% of the population was female. However, gender equality advances have stalled across the local government sector. The rates of women in senior positions are far lower than any other tier of government. At the last round of local government elections, women accounted for just 32 per cent of all candidates and were elected to 30 per cent of positions. Even fewer (24 per cent) mayoral candidates were women but almost all were elected. Women account for 46 per cent of staff positions but this falls as the management level rises. Only 11 per cent of council chief executives are women<sup>2</sup>.

At the 2016 Census Aboriginal and Torres Strait Islander people made up 2.8 per cent of the Australian population (approximately 649,000 out of 23.4 million people). Only eight politicians who identify as Indigenous have served in the Federal Parliament with six of those having been elected since 2010<sup>3</sup>. With the exception of a small number of local governments it is expected that there are very few Aboriginal and Torres Strait Islanders holding elected or senior executive positions in local government (data is not available for this issue).

According to the 2016 Census, almost 50 per cent of Australians were born overseas or had a parent born overseas. Census data also indicates that almost one quarter of Australians speak languages other than English in their homes. State and federal parliaments and local governments should reflect contemporary Australia but fail to do so.

## ITEM 10 (continued)

## ATTACHMENT 1

A 2016 report by the Australian Human Rights Commission revealed that 1.61 per cent of federal and state public service heads of department, and 0 per cent of federal Ministers and Assistant Ministers come from a non-European background. In the federal parliament 79 per cent of the 226 elected members in the Australian Parliament have an Anglo-Celtic background, 16 per cent have a European background and those from a non-European background make up less than four per cent of the total<sup>4</sup>. There are no statistics available about cultural diversity in local government.

Fair Work Australia statistics indicate that workers compensation claims involving alleged bullying in local government were among the second highest of all sectors in 2017, with 42.2 claims per 100 million hours worked in 2017, up from being the third highest in 2016<sup>5</sup>.

### Roles and funding

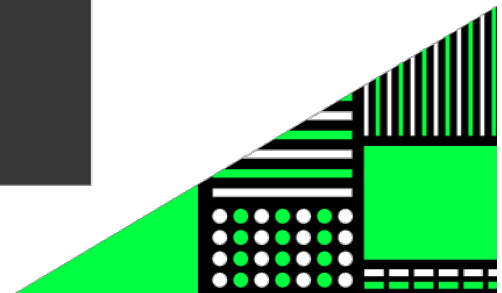
The scale and functional scope of local government spending has been subject to significant change over the last two decades. According to a report by the McKell Institute there has been a fourfold increase in spending by local governments in nominal terms (7.3% p.a. compound growth rate) from total outlays of A\$8.2 billion in 1994-95 to A\$33.6 billion in 2014-15 and \$35.9 billion in 2016-17 despite the fact that in some jurisdictions significant public service responsibilities (such as water and sewerage) have been stripped out from local government.

Causes for the increase in functions undertaken by local government<sup>6</sup> include cost shifting, the need to address market failure (particularly in rural areas where it is commonly not financially viable for the private sector to provide essential goods and services such as aged care or childcare) and increasing community demand which has been rising steeply over the past two decades.

A gap has emerged between the community's propensity to pay for various amenities and the cost to council in providing those services. This has resulted in local governments under-charging and failing to effectively demonstrate the cost to consumers.

### KEY QUESTION

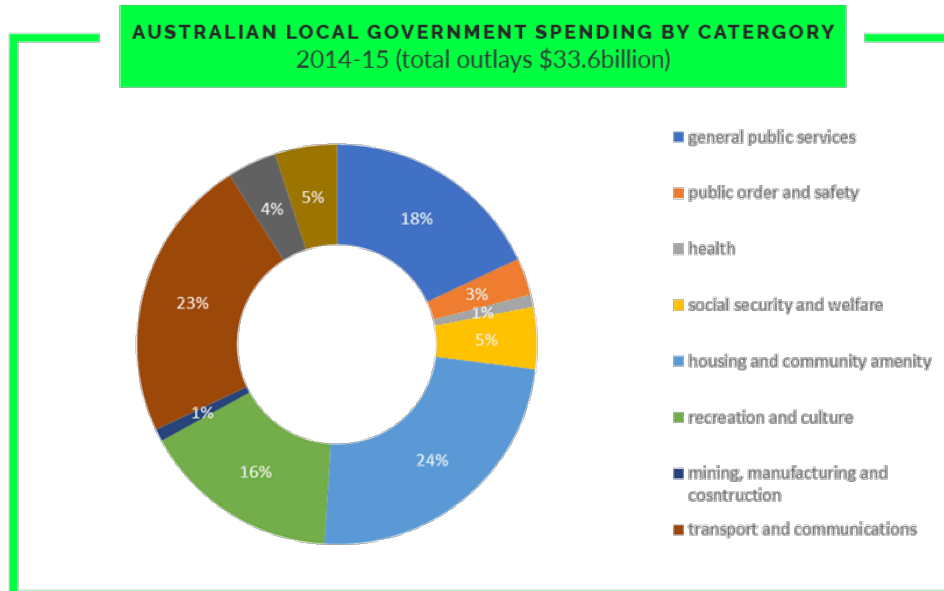
*What can local governments do differently?*





**ITEM 10 (continued)**

**ATTACHMENT 1**



The following table demonstrates some of the key changes in local government expenditure between 2011-12 to 2016-17

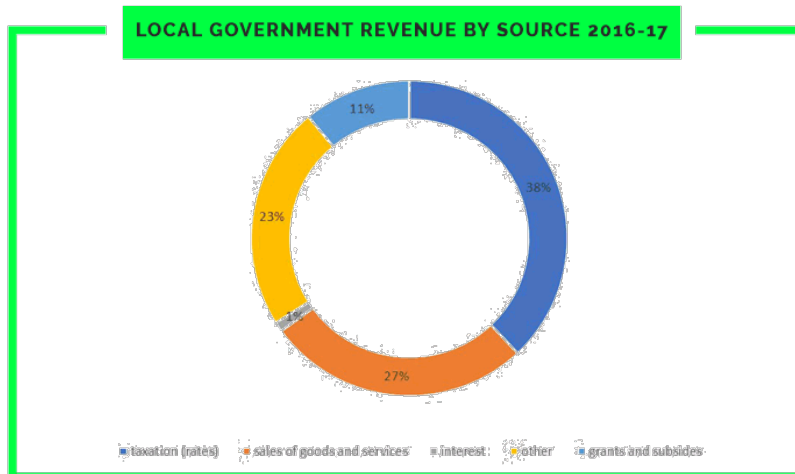
Expense by purpose	Proportion of total expenditure	
	2011-12	2016-17
Transport and communications	23.7%	21.5%
Housing and community services	22.3%	24.2%
General public service	18.3%	17.6%
Recreation and culture	15%	16.6%
Social security and welfare	5.3%	4.8%
Other purpose	3.9%	4.2%
Other economic affairs	3.6%	3.6%
Public order and safety	2.6%	2.5%
Public debt transaction	2.1%	1.8%
Health	1.3%	1.2%
Mining, manufacturing and construction	1.2%	1.0%
Education	0.5%	0.6%
Fuel and energy	0.1%	0%
Agriculture, forestry and fishing	0.1%	0.1%
Total in \$\$	\$30.6b	\$35.9b



## ITEM 10 (continued)

## ATTACHMENT 1

Between 2011-12 and 2016-17 local government revenue increased from \$36 billion to \$45.5 billion. Of this 88% (in 2011-12) and 89% (in 2016-17) was own source revenue<sup>7</sup>. Funding from the Commonwealth Government in the form of Financial Assistance Grants (FAGs) was \$2.14 billion in 2011-12 and \$2.29 billion (following the end on the freeze to indexation).



### KEY QUESTIONS

*How can the Commonwealth Government help local governments?*

*Why should they care?*

Total assets increased from \$350 billion in 2011-12 to \$467 billion in 2017-18. It has been estimated that the gross replacement value of local government infrastructure for all Australian councils was \$438 billion in 2014. 11% or \$47 billion of assets are in poor or very poor condition and require renewal or upgrade. Seven per cent or \$31 billion of the asset stock has poor function requiring upgrading to meet current or emerging local and regional service level targets for safety, compliance, social, environmental and economic performance. A further seven per cent or \$31 billion of assets have poor capacity and require augmenting to support growth and meet service needs<sup>8</sup>.

## THE FUTURE

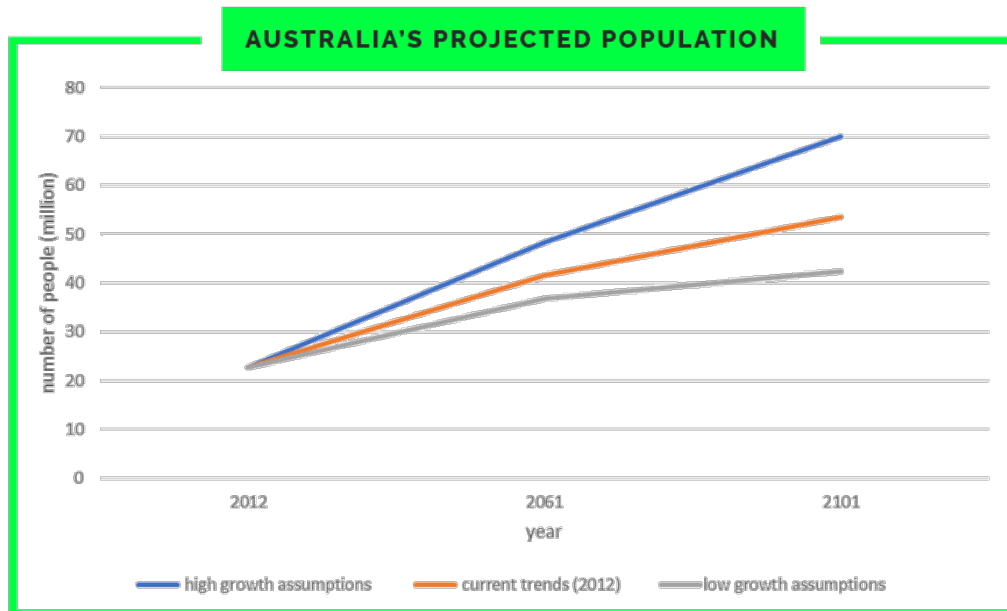
### Demographics

Population projections by the Australian Bureau of Statistics illustrate the growth and change in population which would occur if certain assumptions about the future level of fertility, mortality, internal and overseas migration were to prevail over a projection period. Based on an estimated resident population of 22.7 million people at 30 June 2012 the population has been projected to increase to between 36.8 and 48.3 million people by 2061 and to between 42.4 and 70.1 million by 2101.

The median age of Australia's population (37.3 years at 30 June 2012) is projected to increase to between 38.6 years and 40.5 years in 2031 (high growth and low growth respectively) and to between 41.0 years and 44.5 years in 2061.

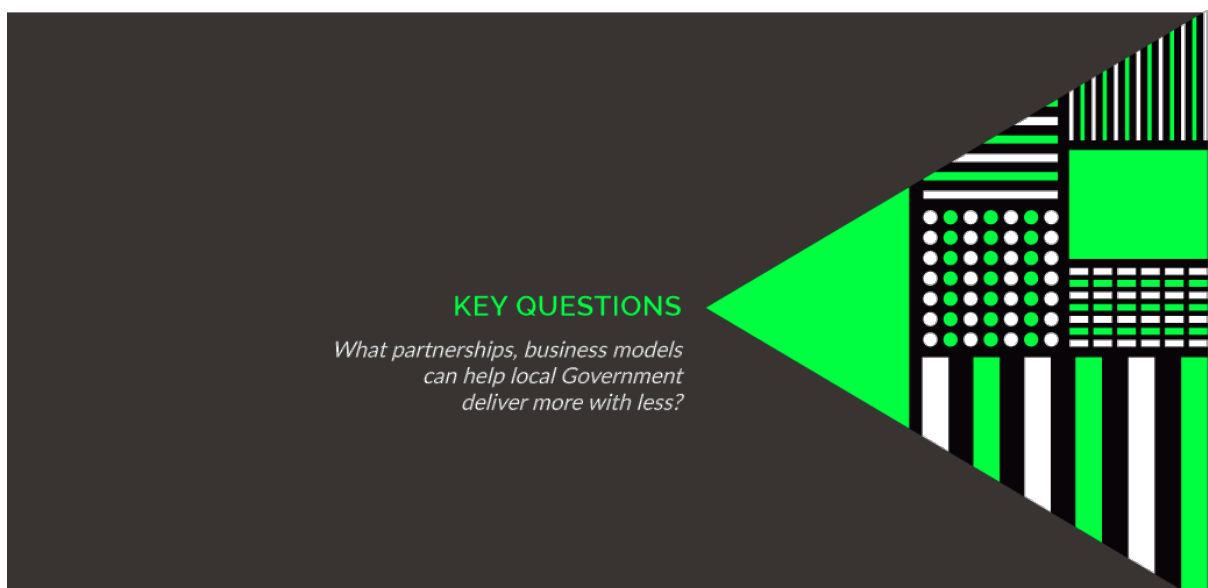
**ITEM 10 (continued)**

**ATTACHMENT 1**



Source: ABS Population projections, Australia 2012 3222.0

Assuming the current (2012) trends continuing, the population will grow in all states and territories except Tasmania. All capital cities except Darwin are projected to experience higher percentage growth than their respective state or territory balances, resulting in a further concentration of Australia's population within the capital cities. In 2012, 66% of Australians lived in a capital city. By 2061 this proportion is projected to increase to 74%.



**ITEM 10 (continued)**

**ATTACHMENT 1**

State	2012	2061		
		Low growth scenarios (C)	Current trend (B)	High growth scenario
<b>NSW total</b>	7.3 million	10.8 million	11.5 million	12.6 million
Sydney	4.7 million	8.0 million	8.5 million	8.9 million
Balance	2.6 million	2.9 million	3 million	3.7 million
<b>Victoria Total</b>	5.6 million	9.0 million	10.3 million	12.1 million
Melbourne	4.2 million	7.6 million	8.6 million	9.8 million
Balance	1.4 Million	1.4 million	1.7 million	2.3 million
<b>Queensland total</b>	4.6 million	7.9 million	9.3 million	11.1 million
Brisbane	2.2 million	3.8 million	4.8 million	5.6 million
Balance	2.4 million	4.1 million	4.5 million	5.5 million
<b>Western Australia total</b>	2.4 million	5.4 million	6.4 million	7.7 million
Perth	1.9 million	4.4 million	5.4 million	6.6 million
Balance	500,000	975,000	950,800	1.1 million
<b>South Australia total</b>	1.7 million	2.1 million	2.3 million	2.6 million
Adelaide	1.3 million	1.7 million	1.9 million	2.2 million
Balance	377,900	373,700 *	387,400	451,200
<b>Tasmania Total</b>	512,200	460,900 #	565,700 #	714,000
Hobart	217,000	228,700	270,600	339,300
Balance	295,400	232,200	295,100	374,700
<b>Northern Territory total</b>	235,200	455,700	453,000	457,800
Darwin	131,900	254,800	225,900	182,000
Balance	103,200	203,000	227,100	273,700
<b>ACT Total</b>	375,100	612,400	740,900	904,100

\* In the low growth scenario, the population for the balance of South Australia is projected to increase marginally over the next twenty years, peaking at 398,100 in 2033, before declining to 373,700 in 2061.

# In the current trend scenario (2012) Tasmania's population increases slowly before levelling out by around 2046 and then decreasing marginally from 2047 onwards. In the low growth scenario Tasmania's population increases only slightly over the first 15 years and begins to decline from 2028 onwards<sup>9</sup>.

In the high growth scenario, Australia's growth rate initially increases to 1.9% per year and remains above the 20-year average (1.3%) until the middle of the century. Over the second half of the century, growth rates gradually decline, reaching 1.0% in 2071 and 0.8% in 2101. In the current (2012) trend scenario Australia's annual growth rate decreases from 1.7% in 2012 to 1.0% in 2045, and to 0.5% in 2101. In the low growth scenario Australia's annual growth rate decreases at a faster rate, reaching 1.0% in 2031 and 0.2% in 2101.

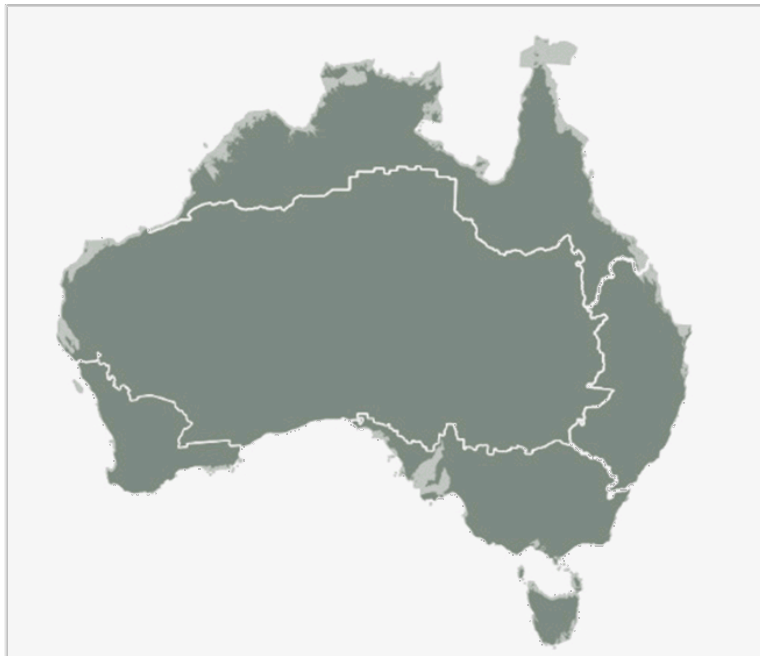
## ITEM 10 (continued)

## ATTACHMENT 1

### Climate Change

The CSIRO and Bureau of Meteorology have compiled different models for predicting the outcome of climate change in Australia. According to this work, droughts are predicted to increase in a large portion of southern Australia, ("medium" level of confidence). It is predicted that in the main the southern half of Australia will experience less rainfall in winter, spring or both (high or medium confidence). Every part of Australia will continue to experience increases in average temperature, and will have a higher frequency of hot days. This will also result in higher evaporation across Australia, which will continue to make drought conditions worse in the future.

People living in large cities can be more susceptible than non-urban dwellers to the effects of heatwaves as a result of the urban heat island effect. This is caused by the prevalence in cities of heat absorbing materials such as dark coloured pavements and roofs, concrete, urban canyons trapping hot air, and a lack of shade and green space in dense urban environments. It can result in substantially higher temperatures (particularly overnight) than surrounding non-urban areas.



<https://www.climatechangeinaustralia.gov.au/en/climate-projections/future-climate/regional-climate-change-explorer/super-clusters/>

## ITEM 10 (continued)

## ATTACHMENT 1

### Northern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence.
- Changes to rainfall are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- With medium confidence, fewer but more intense tropical cyclones are projected.

### The Rangelands

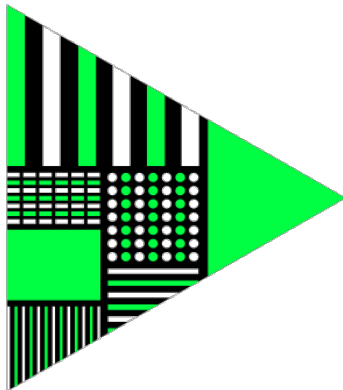
- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Changes to summer rainfall are possible but unclear. Winter rainfall is projected to decrease in the south with high confidence.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea levels will continue to rise and height of extreme sea-level events will also increase (very high confidence).

### Eastern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Average winter and spring rainfall is projected to decrease with medium confidence. Changes in summer and autumn are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).

### Southern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- A continuation of the trend of decreasing winter rainfall is projected with high confidence. Spring rainfall decreases are also projected with high confidence. Changes to summer and autumn rainfall are possible but less clear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).



### KEY QUESTIONS

*How can local governments collaborate, build partnerships to address climate change?*

**ITEM 10 (continued)**

**ATTACHMENT 1**

*Table 1 Climate Change Projections for selected Australian Cities*

Variable	2030 (intermediate emission scenario)	2090 (intermediate emission scenario)	2090 (high emission scenario)
<b>Adelaide</b>			
Temperate	0.7	1.5	2.9
Rainfall (%)	-4	-7	-9
Days over 35°C (currently 20)	26	32	47
<b>Alice Springs</b>			
Temperate	1	2.1	4.4
Rainfall (%)	-2	-5	-4
Days over 35°C (currently 94)	113	133	168
<b>Brisbane</b>			
Temperate	0.9	1.8	3.7
Rainfall (%)	-4	-9	-16
Days over 35°C (currently 12)	18	27	55
<b>Cairns</b>			
Temperate	0.7	1.4	2.9
Rainfall (%)	0	-2	-2
Days over 35°C (currently 3)	5.5	11	48
<b>Canberra</b>			
Temperate	0.8	1.8	3.8
Rainfall (%)	-2	-6	-5
Days over 35°C (currently 20)	7.1	12	29
<b>Darwin</b>			
Temperate	0.9	1.8	3.7
Rainfall (%)	0	-1	+4
Days over 35°C (currently 11)	43	111	265
<b>Dubbo</b>			
Temperate	1	2.1	4.2
Rainfall (%)	-2	-4	-6
Days over 35°C (currently 22)	31	44	65
<b>Hobart</b>			
Temperate	0.6	1.4	2.9
Rainfall (%)	1	-1	-2
Days over 35°C (currently 1.6)	2	2.6	4.2
<b>Melbourne</b>			
Temperate	0.6	1.5	3
Rainfall (%)	-2	-7	-9
Days over 35°C (currently 11)	13	16	24
<b>Perth</b>			
Temperate	0.8	1.7	3.5
Rainfall (%)	-6	-12	-18
Days over 35°C (currently 28)	36	43	63
<b>Sydney</b>			
Temperate	0.9	1.8	3.7
Rainfall (%)	-3	-2	-3
Days over 35°C (currently 3.1)	4.3	6	11

Source: Webb, L.B. and Hennessy, K. 2015, *Projections for selected Australian cities*, CSIRO and Bureau of Meteorology, Australia.

## ITEM 10 (continued)

## ATTACHMENT 1

### Employment

Into the future, some of the most significant factors influencing employment will include change in industry structure, technological advances and globalisation. The trend towards employment requiring skills and training is also set to continue. The CSIRO estimates that while 44 per cent of Australian jobs are potentially at high risk of automation, this technology will also be responsible for the creation of new jobs. A projected growth area for regional economies is in the human services-related industries, particularly health care and social assistance for an ageing population. This will have significant implications for regional populations as service industries are more likely to cluster in regional centres than in smaller towns and rural areas. Tourism and related industries such as accommodation, food services and retail trade are also expected to continue to deliver economic growth in regional areas with help from the low Australian dollar. The knowledge economy, science, technology and finance will drive employment growth in urban areas.

### Technology

The pace of technological change at present is increasing and almost daily we hear of new technologies that will disrupt existing markets and change the way our communities live, work, play and travel. It is difficult to predict which of these new technologies will come to fruition, let alone the full impact that they will have. It is also difficult to predict what is likely to occur in the future in terms of the type of technological changes and the speed of change. Forward planning is therefore problematic but it is reasonably safe to assume that drones and electric vehicles and semi-or fully autonomous vehicles (self-driving cars) will be part of our future. These will have dramatic impact on the look and feel of our communities and the services and infrastructure needed to support them.

Local government services that utilise Artificial Intelligence (AI) are already emerging. AI has the ability to tap into social media to learn about problems in real time. When people post or tweet about issues in the local area AI powered systems can improve council response times and reduce costs. Predictive elements in AI help councils analyse infrastructure issues and fix small problems before they grow larger. Modern systems can track water pressure and alert workers to fix pipes before they burst. The application of blockchain should allow local councils to reduce a great amount of transaction costs in the delivery of local services, while also providing greater transparency and participation for citizens.

Contact centre chat bots ( virtual customer service assistants) can help the public to pay parking fines and rates, or apply for a permit at any time. Customer service AI can help community members find the information they need. Website AI can help individuals navigate online services. Some AI can even help residents with applications, guiding them through the process and suggesting additional services.

### KEY QUESTIONS

*How can local government embrace disruption and innovation?*



## ITEM 10 (continued)

## ATTACHMENT 1



AI technology is an opportunity to reimagine how future services can be delivered as well as gain value in:

- Reducing demand on services
- Improving efficiencies
- Enhancing the customer experience
- Driving better decision making from data insights

AI technology will not displace a team or service but complement it to truly be user-centric. It can reduce the burden of administrative tasks enabling staff to put their skills to more strategic and creative tasks and gain faster access to valuable insights. In doing so, the council is empowered to make better decisions for citizens.

AI has benefits for the workplace and citizens alike helping solve a problem and improving the lives of citizens. AI can have an enabling role in achieving this for local government today and for the 'council of the future.'

### REFERENCES

#### PAGE FIVE - THE PRESENT:

<sup>1</sup> Interesting Facts about Australia's 25,000,000 population <http://www.abs.gov.au/websitedbs/D3310114.nsf/home/Interesting+Facts+about+Australia%E2%80%99s+population>

<sup>2</sup> Evans, M and Haussegger, V (2017) why are women so poorly represented in local government administrative leadership and what can be done about it? <http://www.5050foundation.edu.au/assets/reports/documents/online-gender-diversity-co-design-workshop-1-.pdf>

<sup>3</sup> Joint select committee on constitutional recognition relating to the Aboriginal and Torres Strait Islander Peoples (2018) Interim report. The Parliament of the Commonwealth of Australia.

<sup>4</sup> Australian Human Rights Commission (2016) The 'Leading for Change' blueprint

<sup>5</sup> Clark, G (2018) Bullying endemic in councils, Fair Work turns staff away. Government News [https://www.governmentnews.com.au/bullying-endemic-in-councils-fair-work-turns-staff-away/?utm\\_medium=email&utm\\_campaign=Newsletter%20-%2011th%20September%202018&utm\\_content=Newsletter%20-%2011th%20September%202018-Version+B+CID\\_250d36654e64011424c76af2e32234e8&utm\\_source=Campaign%20Monitor&utm\\_term=Bullying%20endemic%20in%20councils%20Fair%20Work%20turns%20staff%20away](https://www.governmentnews.com.au/bullying-endemic-in-councils-fair-work-turns-staff-away/?utm_medium=email&utm_campaign=Newsletter%20-%2011th%20September%202018&utm_content=Newsletter%20-%2011th%20September%202018-Version+B+CID_250d36654e64011424c76af2e32234e8&utm_source=Campaign%20Monitor&utm_term=Bullying%20endemic%20in%20councils%20Fair%20Work%20turns%20staff%20away)

#### PAGE SEVEN - THE FUTURE:

<sup>6</sup> The McKell Institute (2016) Giving local governments the reboot: improving the financial sustainability of local governments.

<sup>7</sup> Australian Bureau of Statistics (2018) Government Finance Statistics, Australia, 2016-17 Catalogue No: 55120 <http://www.abs.gov.au/ausstats/abs@.nsf/mf/5512.0>

<sup>8</sup> Australian Local Government Association (2015) National State of the Assets Report

#### PAGE SEVEN - POPULATION

<sup>9</sup> Source: ABS Catalogue 3222.0 - Population Projections, Australia, 2012 (base) to 2101 (LATEST ISSUE Released at 11:30 AM (CANBERRA TIME) 26/11/2013 ) [http://www.abs.gov.au/ausstats/abs@.nsf/Products/3222.0Main%20Features52012%20\(base\)%20to%202101?opendocument&tabname=Summary&prodno=3222.0&issue=2012%20\(base\)%20to%202101&num=&view=](http://www.abs.gov.au/ausstats/abs@.nsf/Products/3222.0Main%20Features52012%20(base)%20to%202101?opendocument&tabname=Summary&prodno=3222.0&issue=2012%20(base)%20to%202101&num=&view=) (downloaded 4 September 2018)



**ITEM 10 (continued)**

**ATTACHMENT 1**



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**11 2019 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION  
(ALGWA) NSW ANNUAL CONFERENCE - 4 to 6 April 2019**

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**Report prepared by:** Civic Services Manager  
**File No.:** CLR/07/8/104/4 - BP19/99

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**REPORT SUMMARY**

This report is presented to Council for its consideration of Councillor attendance at the 2019 Australian Local Government Women's Association (ALGWA) NSW Annual Conference, to be held at the Casula Powerhouse Arts Centre in Casula on Thursday, 4 April 2019 to Saturday, 6 April 2019.

**RECOMMENDATION:**

- (a) That Council consider Councillor Pedersen's request to attend the 2019 Australian Local Government Women's Association (ALGWA) NSW Annual Conference, including attendance fees, travel and other associated expenses.
- (b) That Council determine whether other Councillors are to attend, and if so who are to be the nominated participants.

**ATTACHMENTS**

- 1 2019 Australian Local Government Women's Association NSW Annual Conference Program - 4 to 6 April 2019

Report Prepared By:

**Amanda Janvrin**  
**Civic Services Manager**

Report Approved By:

**Joe So**  
**Executive Manager - Strategy and Innovation**

**ITEM 11 (continued)****Discussion**Conference

The 2019 Australian Local Government Women's Association (ALGWA) NSW Annual Conference will be held on 4 – 6 April 2019 at the Casula Powerhouse Arts Centre in Casula and is hosted by Liverpool City Council. A copy of the Conference Program is attached (**ATTACHMENT 1**).

The Australian Local Government Women's Association NSW Branch (ALGWA) supports and promotes women in Local Government through advocacy, advice and action. The NSW Annual Conference is an opportunity for men and women in Local Government to come together and hear from engaging speakers, participate in workshops and engage in networking.

A notice was placed in the Councillor Information Bulletin dated 12 February 2019 inviting Councillors to indicate their interest to attend the Assembly by 15 February 2019. As a result, Councillor Pedersen has expressed an interest in attending the Conference.

Attendance at the Conference

Councillors can attend the Conference using their own vehicle and receive reimbursement on the travel expenses per kilometre should they wish to drive. Alternatively, taxi e-tickets can be issued to Councillors for travel to and from the Conference.

As this Conference is held in the Sydney Metropolitan area, accommodation will not be provided.

**Financial Implications**

The following is a summary of costs that would be incurred per person for attendance to the Conference:

- Registration: \$1,190

In addition to the above summary, it is anticipated that additional costs for incidentals, meals and taxi fares would also be incurred. This will be determined after the Conference.

The total cost for attending this Conference is approximately \$1,190 (excluding meals, incidentals and taxi fare charges).

**ITEM 11 (continued)**

In the 2018/2019 Budget there is an allocation of \$30,000 for the Mayor and Councillors to attend conferences. There is currently a balance of \$14,000 remaining and is subject to Council's resolution on the number of Councillors participating in this Conference, together with the National General Assembly of Local Government which is Item 10 also listed on this Agenda.

**Policy Implications**

There is no policy implication through adoption of the recommendation. The Policy on the Expenses and Facilities for the Mayor and Other Councillors sets out the entitlements for Councillors attending such Conferences.

ITEM 11 (continued)

ATTACHMENT 1



The poster features a light blue background with a faint map of Australia. On the left, there is a colorful, abstract graphic resembling a paint splatter or a stylized map of Australia with various colors like green, blue, yellow, and red. The text is arranged in a clean, modern layout with pink and black accents.

 **AUSTRALIAN LOCAL  
GOVERNMENT WOMEN'S  
ASSOCIATION  
NEW SOUTH WALES BRANCH**

**ALGWA NSW ANNUAL CONFERENCE**

**LIVERPOOL 4-6 APRIL 2019**

Liverpool City Council is proud to be the host city for the 2019 Australian Local Government Women's Association NSW Branch Annual Conference.

The Australian Local Government Women's Association NSW Branch (ALGWA) supports and promotes women in local government through advocacy, advice and action. The Annual Conference is an opportunity to come together and engage in learning and networking that will assist in personal and professional development.

The conference will be hosted over three days at Liverpool's premier arts and cultural institution, Casula Powerhouse Arts Centre. Women and men working or interested in local government can look forward to engaging speakers, workshops, social events, wellness activities and networking dinners that will encourage and inspire women to make their mark, not only on the industry, but all aspects of their lives.

**REGISTER NOW**

**THURSDAY 4 APRIL –  
SATURDAY 6 APRIL 2019**

CASULA POWERHOUSE  
ARTS CENTRE,  
1 POWERHOUSE ROAD,  
CASULA, 2170

Registrations, accommodation options and conference information:  
[www.liverpool.nsw.gov.au/council/algwa-2019](http://www.liverpool.nsw.gov.au/council/algwa-2019)

Conference enquiries:  
[MakeYourMark2019@liverpool.nsw.gov.au](mailto:MakeYourMark2019@liverpool.nsw.gov.au)

ALGWA:  
[www.algwa.org.au](http://www.algwa.org.au)

**LIVERPOOL  
CITY  
COUNCIL** | 

**ITEM 11 (continued)**

**ATTACHMENT 1**

Program	
THURSDAY 4TH APRIL	
4pm – 6pm	Registrations Open <i>Casula Powerhouse Arts Centre</i>
6pm – 8pm	Mayoral Civic Welcome
FRIDAY 5TH APRIL	
7am – 8.15am	Fitness Activity BodyBalance by the river <i>Casula Powerhouse Arts Centre</i>
8.15am – 9am	Networking Breakfast and Registrations <i>Casula Powerhouse Arts Centre</i>
8.30am – 4pm	Registrations Open <i>Casula Powerhouse Arts Centre</i>
9.15am	MC Welcome and Housekeeping Chloe Esposito <i>Theatre</i>
9.20am	Mayor's Official Welcome Mayor Wendy Waller
9.30am	Official Welcome Address ALGWA President Marianne Saliba
9.40am	Keynote Speaker Jessica Rowe <i>Be Brave and Bold</i>
10.40am	Sponsor Speaker United Services Union
11.10am	Morning Tea <i>Turbine Hall</i>
11.30am	Avril Henry Emotional Intelligence and Resilience
12.30pm	Chloe Esposito The numerous factors to success in sport and life
1pm	Lunch <i>Turbine Hall</i>
2pm	Concurrent Workshops 1. Janelle Nisbet – Resilience 2. Dr Neryl East – Communicating with Credibility and Influence
3pm	Discussion Panel
3.45pm	Conference close
7pm – 10pm	Networking Cocktail Dinner <i>Western Sydney University Rooftop</i>



ITEM 11 (continued)

ATTACHMENT 1

SATURDAY 6TH APRIL	
<b>7.30am – 8.30am</b>	Wellness Activity Painting by the river
<b>8.30am – 9.30am</b>	Networking Breakfast <i>Casula Powerhouse Arts Centre</i>
<b>8.30am – 9.30am</b>	Nominations for Executive/President <i>Performance Space</i>
<b>9.30am</b>	MC Opening Chloe Esposito
<b>9.40am</b>	Leonie McKeon Chinese Negotiation Strategies
<b>9.40am – 11am</b>	Voting for Executive/President <i>Performance Space</i>
<b>10.40</b>	Morning Tea <i>Turbine Hall</i>
<b>11am</b>	Janelle Nisbet Interpersonal Effectiveness
<b>12pm</b>	Conference Bids for 2021
<b>12.30 – 2pm</b>	Voting for Conference location 2021
<b>12.30pm</b>	ALGWA Hot Spots Session and wrap up
<b>1.30pm</b>	Lunch <i>Turbine Hall</i>
<b>2pm</b>	ALGWA General Meeting <i>Theatre (TBC)</i>
<b>2.00pm – 4pm</b>	Bullseyes or Bargains? Choose from: Target practice Spend the afternoon working on your aim at Liverpool City Archers OR Retail Therapy Make your mark on the local economy at discounted prices at Fashion Spree outlets
<b>7pm – 11pm</b>	Gala Dinner <i>Casula Powerhouse Arts Centre</i> Theme: Garden Party

GOLD SPONSOR



SILVER SPONSORS



ITEM 11 (continued)

ATTACHMENT 1

*Register now*

To register online or for more information, please visit  
[www.liverpool.nsw.gov.au/council/algwa-2019](http://www.liverpool.nsw.gov.au/council/algwa-2019)

**DELEGATE DETAILS**

**First Name**

**Surname**

**Organisation**

**Position**

**Postal address – street number, street name, suburb, state, postcode**

**Contact phone number**

**Email address**

**ACCOMPANYING PARTNER/GUEST DETAILS**

**First name**

**Surname**

**ADDITIONAL INFORMATION** Please note any special requirements you have including:

**Dietary**

**Access**

**Other**



## ITEM 11 (continued)

## ATTACHMENT 1

**Please indicate your attendance to early morning wellness sessions:**

- ☐ Friday 5 April 2019 – BodyBalance by the river (limited places available)  
☐ Saturday 6 April 2019 – Painting by the river

**Please indicate your preference of workshops held on Friday 5 April 2019:**

- ☐ Janelle Nisbet – Building Resilience  
☐ Dr Neryl East – Communicating with credibility and influence

**Please indicate your attendance at the following social networking events:**

- ☐ Thursday 4 April 2019 – Welcome Reception  
☐ Friday 5 April 2019 – Networking Cocktail Dinner  
☐ Saturday 6 April 2019 – Garden Party Gala Dinner  
☐ Guest/Partner (\$185) – Garden Party Gala Dinner

**Please indicate your preference for the social activities held on Saturday 6 April 2019:**

- ☐ Shopping at Fashion Spree  
☐ Archery (limited to first 30 RSVPs)

**For shuttle bus purposes, please add the name of your hotel:**

*Please note: depending on the number of bookings, buses will be running between Mercure Liverpool and Quest Liverpool and the conference venue.*

Registration Fees		
Registration Type	ALGWA Member (inc GST)	Non-Member (inc GST)
<b>Early Bird</b> Includes Welcome Reception, all conference sessions and meals, Networking Cocktail Dinner and Gala Dinner <i>*Available until 20 January 2019</i>	<input type="checkbox"/> \$980	<input type="checkbox"/> \$1080
<b>Standard</b> Includes Welcome Reception, all conference sessions and meals, Networking Cocktail Dinner and Gala Dinner	<input type="checkbox"/> \$1080	<input type="checkbox"/> \$1190
<b>One day registration</b> Includes conference sessions and conference meals	<input type="checkbox"/> \$630	<input type="checkbox"/> \$680
<b>Networking Cocktail Dinner</b>	<input type="checkbox"/> \$100	<input type="checkbox"/> \$110
<b>Gala Dinner</b>	<input type="checkbox"/> \$170	<input type="checkbox"/> \$185
Extra Partner	<input type="checkbox"/> \$185	<input type="checkbox"/> \$185
<b>Become an ALGWA NSW Member</b>		<input type="checkbox"/> \$80
<b>Total Amount Payable</b>		

**ITEM 11 (continued)**

**ATTACHMENT 1**

**Important Information**

Attendance will be confirmed on receipt of full payment. Please note that the program and speakers list are subject to change without notice. Information collected on this form will be used for conference purposes only and will not be provided to third parties without your consent.

**Cancellation Policy**

Should you not be able to attend the conference, you are welcome to send an alternate delegate in your place. Cancellations will be accepted until Friday 4 March 2019 and will incur a \$100 processing fee.

Cancellations after this date will incur the full registration fee. All cancellations for change of delegate must be provided in writing to **MakeYourMark2019@liverpool.nsw.gov.au**

**Payment Options**

**I would like to pay by:**

- ☐ Mastercard      ☐ Company Cheque  
☐ Visa              ☐ Direct Deposit

If you have selected to pay by credit card, an invoice will be sent to your nominated email address.

If paying by direct deposit, please email the EFT advice to  
**MakeYourMark2019@liverpool.nsw.gov.au**

**Bank:** Commonwealth Bank  
**Account Name:** Liverpool City Council  
**BSB:** 062 196  
**Account Number:** 1090 8009

**Total amount payable:**

**Is an invoice required for your payment?**

- ☐ Yes      ☐ No

Please note, a 0.5% transaction fee will be charged on all credit card transactions. Cardholder signature is required before processing.

Return your completed **Registration Form** to us by **20 January 2019** to secure **Early Bird** rates, otherwise, return by **7 March 2019**.

Email: **MakeYourMark2019@liverpool.nsw.gov.au**

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## 12 CONDUCT OF THE 2020 LOCAL GOVERNMENT ELECTIONS

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**Report prepared by:** Policy and Research Assistant  
**File No.:** COR2018/169/1 - BP19/19

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### REPORT SUMMARY

This report is seeking Council's resolution regarding the administration of the September 2020 Local Government Elections 18 months before the election, as required by the Local Government Act.

It recommends that Council resolves to engage the NSW Electoral Commissioner to conduct this election for the City of Ryde, within the context of the following:

- Section 296 of the Local Government Act provides that a decision about who will administer the election of a council is required to be made at least 18 months prior to the election.
- In respect of Council's 2020 election, a decision is required to be made by 11 March 2019.
- Council engaged the NSW Electoral Commission (NSWEC) to administer its 2017 elections and those elections were run successfully and without incident.
- It is recommended that the NSWEC be engaged to administer Council's 2020 election for the following reasons:
  - the NSWEC has extensive expertise and a proven track record that will provide public confidence in the election process;
  - it will allow Council to remain at arms' length from the election process;
  - it will ensure that the NSWEC is responsible for all risks associated with the management of the election;
  - it avoids resourcing issues which would otherwise be associated with conducting the election; and
  - there does not appear to be significant savings available to Council by administering its own election.

It should be noted that Council received a circular from the Office of Local Government (OLG) on 8 February 2019 (refer to **ATTACHMENT 3**) indicating that the Independent Pricing and Regulatory Tribunal (IPART) will be conducting a review of the costs of conducting local government elections and extension of the deadline for councils to make a decision on the administration of their elections.

**ITEM 12 (continued)**

The State Government has also flagged that it proposes to introduce legislation in the first parliamentary sitting period of 2019 following the NSW State Election to amend the Local Government Act 1993 (the LGA) to extend the deadline for councils to make a decision on the administration of their elections under sections 296AA and 296. This deadline would be extended to 1 January 2020.

However, given this legislation is not likely to pass for some months, it is appropriate that Council continue to operate within the existing legislative parameters and proceed as outlined in the recommendation below.

**RECOMMENDATION:**

- (a) The City of Ryde (“the Council”) resolves in principle:
  - i. pursuant to s. 296(2) and (3) of the Local Government Act 1993 (NSW) (“the Act”) that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.
  - ii. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.
  - iii. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.
- (b) That a preliminary Budget estimate for the Local Government Election on Saturday, 12 September 2020 be established at \$500,000 (excluding GST) and this be funded from the Election Reserve.
- (c) That following receipt and evaluation of cost estimates from the Electoral Commissioner for the 2020 election, the General Manager be delegated authority to enter into a contract with the Electoral Commissioner, providing that such estimated costs are generally in line with the \$500,000 (excluding GST) estimate.
- (d) That should the cost estimates from the Electoral Commissioner indicate a significant increase above this estimate, a further report be submitted for Council’s consideration.

**ITEM 12 (continued)****ATTACHMENTS**

- 1** Circular No 18-43 - Council decisions on the administration of the September 2020 elections
- 2** Section 296 of the Local Government Act 1993
- 3** Council Circular 19-02 - 2020 Elections - IPART review of the costs of conducting local government elections and extension of the deadline for councils to make a decision on the administration of their elections

Report Prepared By:

**Elena Killiakova**  
**Policy and Research Assistant**

Report Approved By:

**Alison Milne**  
**Governance Coordinator**

**Rafik Meleka**  
**Acting Manager - Corporate Governance**

**Steven Kludass**  
**Director - Corporate Services**

**ITEM 12 (continued)****Discussion****OLG Circular 18-43**

On 12 December 2018, the Office of the Local Government issued a Circular No 18-43 'Council decisions on the administration of the September 2020 elections' which highlights the legislative requirement for councils to make a resolution regarding who will be responsible for the election by no later than 11 March 2019 (**ATTACHMENT 1**).

**Legislation**

Section 296 of the *Local Government Act 1993* provides councils with the flexibility regarding making decisions on the conduct of their elections, and includes allowing Council to resolve to enter into a contract with the New South Wales Electoral Commissioner (NSWEC) or another service provider to administer all elections for Council.

Section 296 also requires that, a resolution about the appointment of the NSWEC must be made at least 18 months before the next ordinary election; that is before 11 March 2019 in the case of the 2020 election.

The Act requires that a Council must then later enter into an arrangement by no later than 15 months before the next ordinary election (ie. by 11 June 2019).

In line with Section 55(3)(p) of the Act, a council does not need to invite tenders before entering into a contract with the NSWEC. A council must invite tenders if engaging another service provider and the cost is more than \$150,000.

Relevant extracts of the *Local Government Act 1993* are included at **ATTACHMENT 2**.

**Recommended Option – Resolve to appoint Electoral Commissioner**

This report recommends the engagement of the NSW Electoral Commissioner (NSWEC) to administer the 2020 General Election for the City of Ryde for the following reasons:

- The NSWEC has extensive expertise and a proven track record that will provide greater public confidence in the election process.
- Ryde Council has engaged the NSWEC previously; most recently for the 2017 elections, and these elections ran smoothly and without incident.
- Arranging elections is a substantial exercise with inherent risks which would divert Council management and resources from other important tasks.

**ITEM 12 (continued)**

- There are limited alternative providers, apart from the Australian Election Company, thus providing limited benefit from a competitive tender process.
- City of Ryde does not have available the additional resources to participate in a partial outsourcing arrangement with another provider.

Note that a total of 128 councils across NSW were required to hold elections in 2016 and 2017. Based on the NSWEC's Reports on those elections, 122 of the councils (i.e. 95.3% of the total) chose to have their election administered by the NSWEC, whilst six councils (Fairfield, Gunnedah, Kempsey, Lake Macquarie, Maitland and Penrith) conducted their own elections.

**Alternate Option – General Manager responsible and engages another service provider**

The responsibilities of a general manager in administering a council election are comprehensive and broad-ranging. They include tasks such as:

- Ensuring compliance with all relevant legislation
- Management of all election costs
- Appointing a suitably qualified independent returning officer and a substitute returning officer
- Determining the fees payable to those officers and other electoral officials
- Determining the polling places
- Managing candidate information
- Developing and printing all forms
- Preparing rolls for non-resident owners and occupiers/rate-paying lessees
- Managing postal voting and pre-poll voting
- Ensuring results and all relevant information is included on Council's website
- Determining non-voters and providing a list to the NSWEC within 14 days of the election
- Preparing a detailed report to the Minister for Local Government on the conduct of the election, ensuring disclosure of a number of things required by legislation including full and transparent costs.

If Council does not adopt the resolution to engage the NSWEC before the 11 March 2019, the General Manager will be responsible for administering the City of Ryde election. The General Manager may choose to engage the services of an external provider to manage and/or assist in running the election.

In this situation, Council could make use of an appropriate provider selected by a competitive tendering process. In order to ensure an appropriate provider could be identified in a timely manner, this process will need to commence immediately.

**ITEM 12 (continued)**

There are companies such as the Australian Election Company (AEC) within the election industry who propose that they are capable of undertaking the Local Government elections in 2020. These organisations have both a “full-service” and a “partial service” offering. A partial service arrangement would be where Council provides some staff, services and facilities, to reduce the fee paid to the external organisation.

Therefore, there may be some potential savings to be made to the fee for the election, however, this would likely be more than offset by the cost of providing a number of dedicated resources to the election. It would also increase the risk associated with the administration of the election.

**Why is the wording of the resolution important?**

Specific wording for the resolution has been provided by the NSWEC and this has been used as the wording for the resolution recommended in this Report. The NSWEC advises that any alteration to the wording may render the resolution unworkable.

Further, if Council determines to adopt only part (i) of the resolution before 11 March 2019, and subsequently decides that a poll or referendum is required, the NSWEC will be unable to administer the poll or referendum on Election Day. This would lead to significant cost and operational inefficiencies.

**Recent Advice from the OLG - Circular 19-02**

Council received a further Circular from the OLG on Friday 8 February 2019 (**ATTACHMENT 3**) specifying the following:

- The Government has approved a review by the Independent Pricing and Regulatory Tribunal (IPART) of the costs of conducting local government elections in NSW.
- The purpose of IPART’s review is to ensure a robust methodology for determining costs is applied, in order to minimise the financial burden on councils and ratepayers and to ensure local government elections are conducted efficiently and cost effectively.
- IPART has been requested to report to the Minister for Local Government recommending a costing methodology to be applied in determining the amount the NSW Electoral Commissioner (NSWEC) charges councils to administer their ordinary elections.
- In undertaking its review, IPART is expected to consult with relevant stakeholders including councils.
- IPART is to report to the Minister for Local Government by **30 August 2019**.



**ITEM 12 (continued)**

- As the outcomes of the IPART review may impact on the administration of the September 2020 council elections, it is proposed to introduce legislation in the first parliamentary sitting period of 2019 following the NSW State Election to amend the Local Government Act 1993 (the LGA) to extend the deadline for councils to make a decision on the administration of their elections under sections 296AA and 296. It is foreshadowed that this deadline will be extended to **1 January 2020**.

Until such time as this legislation is enacted, Council is obligated to adhere to legislation as it currently stands. This means that a resolution of Council regarding the proposed appointment of the NSWEC is still required by 11 March 2019.

**Financial Implications**

Estimated costs to engage the NSW Electoral Commission to conduct the 2020 local government elections are not known at this stage since no estimate has yet been provided by the Electoral Commissioner. However, we would expect the costs to be in the order of \$500,000 (excluding GST), which equates to the 2017 election actual cost plus an allowance for indexation and growth in the number of electors. The actual cost for appointing the NSWEC for the 2017 election was \$448,605 (excluding GST).

It is proposed that Council make an allocation of \$500,000 (excluding GST) for the appointment of the NSWEC for the election. These funds will be allocated from Council's Election Reserve which is projected to have a balance in excess of \$600,000 as at 30 June 2020.

ITEM 12 (continued)

ATTACHMENT 1



<b>Circular Details</b>	Circular No 18-43 / 12 December 2018 / A624481
<b>Previous Circular</b>	15-01 Local Government Amendment (Elections) Bill 2015
<b>Who should read this</b>	Councillors / General Managers / Council Governance staff
<b>Contact</b>	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
<b>Action required</b>	Council to Implement

### Council decisions on the administration of the September 2020 elections

#### What's new or changing?

- Under section 296AA of the *Local Government Act 1993* (the Act), councils must make a decision on how their September 2020 ordinary elections are to be administered no later than **11 March 2019**.
- Each council must resolve **either**:
  - to enter into an election arrangement with the NSW Electoral Commissioner (NSWEC) to administer all the council's elections, polls and constitutional referenda or
  - that the council's elections are to be administered by the general manager of the council.
- If a council fails to resolve to engage the NSWEC to administer its elections by **11 March 2019**, it will be required to administer its own elections.

#### What this will mean for your council

- Councils should start preparing now, if they have not already done so, to make a decision by March on the administration of their next ordinary election.
- A council should only resolve to administer its own elections if it is confident that it has the capacity to do so. The attached FAQ contains information to assist councils to assess whether they have the capacity to administer their own elections.
- If a council is proposing to engage the NSWEC to administer its elections, it should resolve to do so as soon as possible and notify the NSWEC.

#### Key points

- Where councils resolve to engage the NSWEC to administer their elections, polls and referenda they should use the model resolution suggested in the attached FAQ.
- Where councils resolve to administer the elections themselves, they must specify the following information in their resolution:
  - whether the general manager intends to administer elections personally or to engage an electoral services provider,
  - if the general manager intends to administer elections personally, whether the general manager has identified any persons to be appointed as the returning officer and substitute returning officer and, if so, their names,

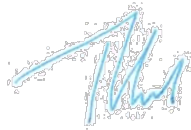
**ITEM 12 (continued)**

**ATTACHMENT 1**

- if the general manager intends to engage an electoral services provider, whether the general manager has identified an electoral services provider and, if so, the name of that provider.

**Where to go for further information**

- Further information to support councils' decision making on the administration of their September 2020 ordinary elections is contained in the FAQ attached to this circular.
- Contact OLG's Council Governance Team by telephone on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).
- Contact the NSW Electoral Commission by telephone on 02 9290 5999.



**Tim Hurst**  
**Chief Executive**

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ITEM 12 (continued)

ATTACHMENT 2

2/7/2019

Local Government Act 1993 No 30 - NSW Legislation

## Local Government Act 1993 No 30

Current version for 8 January 2019 to date (accessed 7 February 2019 at 08:32)

Chapter 10 > Part 6 > Division 1

### Division 1 Administration of elections

#### 296AA Councils to plan for administration of elections

- (1) At least 18 months before the next ordinary election of councillors for a council, the council must resolve:
  - (a) to enter into an arrangement with the Electoral Commissioner, by contract or otherwise, for the Electoral Commissioner to administer elections of the council (as provided by section 296), or
  - (b) that the elections of the council are to be administered by the general manager of the council.
- (2) A resolution referred to in subsection (1) (b) must include the following information:
  - (a) whether the general manager intends to administer elections personally or to engage an electoral services provider,
  - (b) if the general manager intends to administer elections personally, whether the general manager has identified any persons to be appointed as the returning officer and substitute returning officer for the next ordinary election of councillors and, if so, the names of those persons,
  - (c) if the general manager intends to engage an electoral services provider, whether the general manager has identified an electoral services provider to be engaged for the next ordinary election of councillors and, if so, the name of that provider,
  - (d) any other information required by the regulations.
- (3) As soon as practicable after the making of a resolution referred to in subsection (1) (b), the general manager of the council must publish a copy of the resolution on the council's website.
- (4) If a council fails to comply with subsection (1), the general manager of the council must publish a notice of that failure on the council's website.

#### 296 How elections are to be administered

- (1) Elections for the purposes of this Chapter are to be administered by the general manager of the council concerned, except as provided by this section.

**Note.** Section 18 provides that certain provisions of this Act (relating to the conduct of elections) apply to council polls and constitutional referendums, with such modifications as may be necessary, in the same way as they apply to elections.

- (2) A council can enter into an arrangement (an *election arrangement*) with the Electoral Commissioner, by contract or otherwise, for the Electoral Commissioner to administer elections of the council as provided by this section. If such an arrangement is entered into, the Electoral Commissioner is to administer elections of the council in accordance with the arrangement.

**ITEM 12 (continued)**

**ATTACHMENT 2**

2/7/2019

Local Government Act 1993 No 30 - NSW Legislation

- (3) An election arrangement for the Electoral Commissioner to administer all elections of a council can be entered into if:
  - (a) the council resolves at least 18 months before the next ordinary election of councillors that such an arrangement is to be entered into, and
  - (b) the arrangement is entered into no later than 15 months before the next ordinary election of councillors.
- (4) An election arrangement for the Electoral Commissioner to administer a particular election of a council (other than an ordinary election of councillors) can be entered into at any time if the council has resolved that an election arrangement for the election is to be entered into.
- (5) An election arrangement for the Electoral Commissioner to administer an ordinary election of councillors can be entered into less than 15 months before the election if:
  - (a) the council has resolved that an election arrangement for the election is to be entered into, and
  - (b) the Electoral Commissioner is satisfied that there are exceptional circumstances that make it necessary or desirable for the election to be administered by the Electoral Commissioner.
- (6) An election arrangement for the Electoral Commissioner to administer all elections of a council can be terminated by the council or the Electoral Commissioner at any time after the next ordinary election of councillors (by giving written notice of termination). If the arrangement is not terminated by either party after an ordinary election of councillors, the arrangement is automatically terminated 18 months before the next ordinary election of councillors.
- (7) The Electoral Commissioner is to administer the first election for an area after its constitution. Expenses incurred by the Electoral Commissioner (including the remuneration of election officials) in connection with such an election are to be met by the council and are recoverable from the council as a debt owed to the Electoral Commissioner.
- (8) This section does not apply to an election of the mayor or a deputy mayor by councillors.

**296A Elections administered by a general manager**

- (1) This section applies to an election administered by the general manager of a council.
- (2) The general manager is to appoint a returning officer and a substitute returning officer for the election. In the absence of the returning officer, the substitute returning officer is to exercise the functions of the returning officer.
- (3) The returning officer is to appoint one or more electoral officials.
- (4) An employee of a council for an area cannot be appointed as a returning officer or substitute returning officer for that area. However, an electoral official may be an employee of the council.
- (5) A general manager cannot be appointed as a returning officer, substitute returning officer or electoral official for any area.
- (6) For the purpose of conducting an election, the returning officer and substitute returning officer for an area are entitled to access to any relevant records of the council for the area.
- (7) For the purpose of administering an election, the general manager is to:
  - (a) appoint the polling places, and

## ITEM 12 (continued)

2/7/2019

Local Government Act 1993 No 30 - NSW Legislation

## ATTACHMENT 2

- (b) determine the fees payable to the returning officer, substitute returning officer and electoral officials.
- (8) For the purpose of conducting an election, the returning officer is to determine any matter not provided for by this Act or the regulations.
- (9) Expenses incurred by the returning officer, substitute returning officer and electoral officials in connection with an election are to be met by the council.
- (10) The returning officer and the substitute returning officer must not vote at any election that they are conducting.

### 296B Elections administered by the Electoral Commissioner

- (1) This section applies to an election administered by the Electoral Commissioner.
- (2) The Electoral Commissioner is to appoint a returning officer and a substitute returning officer for each area. The returning officer is to conduct elections on behalf of, and under the direction of, the Electoral Commissioner. In the absence of the returning officer, the substitute returning officer is to exercise the functions of the returning officer.
- (3) The returning officer is to appoint one or more electoral officials.
- (4) An employee of a council for an area cannot be appointed as a returning officer or substitute returning officer for that area. However, an electoral official may be an employee of the council.
- (5) For the purpose of conducting an election, the returning officer and substitute returning officer for an area are entitled to access to any relevant records of the council for the area.
- (6) For the purpose of conducting an election, the Electoral Commissioner is to:
  - (a) appoint the polling places, and
  - (b) determine the fees payable to the returning officer, substitute returning officer and electoral officials, and
  - (c) determine any matter not provided for by this Act or the regulations.
- (7) The Electoral Commissioner, the returning officer and the substitute returning officer must not vote at any election that they are conducting.

### 297 Delegation of functions by the Electoral Commissioner

The Electoral Commissioner may delegate to a person any of the Electoral Commissioner's functions under this Act, other than this power of delegation.



ITEM 12 (continued)

ATTACHMENT 3



<b>Circular Details</b>	19-02 / 8 February 2019 / A635365
<b>Previous Circular</b>	18-43 Council decisions on the administration of the September 2020 elections
<b>Who should read this</b>	Councillors / General Managers / Council Governance Staff
<b>Contact</b>	Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Information

**IPART review of the costs of conducting local government elections and extension of the deadline for councils to make a decision on the administration of their elections**

**What's new or changing?**

- The Government has approved a review by the Independent Pricing and Regulatory Tribunal (IPART) of the costs of conducting local government elections in NSW. The matters for consideration under the review's terms of reference are provided in the attachment to this circular.
- The purpose of IPART's review is to ensure a robust methodology for determining costs is applied, in order to minimise the financial burden on councils and ratepayers and to ensure local government elections are conducted efficiently and cost effectively.
- IPART has been requested to report to the Minister for Local Government recommending a costing methodology to be applied in determining the amount the NSW Electoral Commissioner (NSWEC) charges councils to administer their ordinary elections.
- In undertaking its review, IPART is expected to consult with relevant stakeholders including councils.
- IPART is to report to the Minister for Local Government by **30 August 2019**.
- As the outcomes of the IPART review may impact on the administration of the September 2020 council elections, it is proposed to introduce legislation in the first parliamentary sitting period of 2019 following the NSW State Election to amend the *Local Government Act 1993* (the LGA) to extend the deadline for councils to make a decision on the administration of their elections under sections 296AA and 296. This deadline will be extended to **1 January 2020**.

**What this will mean for your council**

- Under the proposed amendments, councils will have until **1 January 2020** to resolve to make a decision on the administration of their elections and enter into any arrangements with the NSWEC.

**Key points**

- Under section 296AA of the LGA, councils must, at least 18 months before each ordinary council election, resolve to either enter into an election arrangement with the NSWEC to administer its elections or that elections are to be administered by the council's general manager.

**ITEM 12 (continued)**

**ATTACHMENT 3**

- Under section 296(3)(b), where a council enters into an election arrangement with the NSWEC, the arrangement must be entered into no later than 15 months before the ordinary council elections.
- Under section 296(5), councils can enter into an election arrangement for the NSWEC to administer an ordinary council election less than 15 months before the election if the council has resolved to enter into the election arrangement and the NSWEC is satisfied that there are exceptional circumstances that make it necessary or desirable for the election to be administered by the NSWEC.

**Where to go for further information**

- Contact OLG's Council Governance Team by telephone on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au)
- Contact the NSW Electoral Commission by telephone on 02 9290 5999.



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**Chief Executive**

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**ITEM 12 (continued)**

**ATTACHMENT 3**

**3**

**Attachment**

**Matters for consideration under IPART's terms of reference**

**Matters for consideration**

IPART is requested to provide a report to the Minister for Local Government recommending a costing methodology to be applied in determining the amount the NSWEC charges councils which use the NSWEC to administer their ordinary elections.

The purpose of the IPART's review is to ensure a robust methodology for determining costs is applied, in order to minimise the financial burden on councils and ratepayers and ensure local government elections are conducted efficiently and cost effectively.

In undertaking the review, IPART is to:

- review the NSWEC's existing methodology for determining the amount to be charged to councils which use the NSWEC to conduct their elections
- consider whether it is appropriate for the amount charged to be limited to the direct and unavoidable costs of conducting the council's election
- have regard to the market for electoral services in which the NSWEC operates
- have regard to any differences in the costs involved in conducting elections in metropolitan and regional areas
- have regard to any other matters it considers relevant.

**Consultation**

IPART should consult with relevant stakeholders and NSW Government agencies as part of its review. It may also hold public hearings and publicly release a draft report.

**Reporting**

IPART is to submit its final report to the Minister for Local Government by Friday 30 August 2019.

## 13 VARIATIONS TO DEVELOPMENT STANDARDS UNDER CLAUSE 4.6 OF RYDE LOCAL ENVIRONMENT PLAN 2014

**Report prepared by:** Manager - Development Assessment  
**File No.:** GRP/09/6/11 - BP19/67

### REPORT SUMMARY

To ensure transparency and integrity within the planning framework, the Department of Planning and Environment requires a report to Council once a quarter in respect to all variations to development standards approved under Council Officers' delegation using Clause 4.6 of RLEP 2014.

This report details Development Applications approved in the period of 1 October 2018 to 31 December 2018 with a Clause 4.6 variation.

DA number	Address	Description of Proposal	Extent of variation & standard varied	Justification of variation	Delegation & Date of Determination
LDA2017/0548	8-14 North Road, Ryde	Demolition; new multi dwelling housing development comprising 10 dwellings.	8% (0.400m) variation to the 5m height of building requirement	The increased height to one of the dwellings in the development does not result in any additional amenity impacts on the neighbouring properties. The bulk and scale is compatible with surrounding properties. The non-compliance is due to the slope of the land.	Council Officers Delegated Authority 7/11/2018
LDA2018/0058	52 Blaxland Road, Ryde	New 6 storey mixed use building comprising a 26 room boarding house under SEPP (Affordable Rental Housing) 2009.	5.40% (1m) variation to the 18.5m height of building requirement	The non-compliance is associated with the lift overruns only and will not be visible from Blaxland Road. The non-compliance will not contribute to any additional amenity impacts to the neighbouring properties.	Council Officers Delegated Authority 11/10/2018

**ITEM 13 (continued)**

LDA2018/01 14	32 Frances Road, Putney	Demolition; new part 2/part 3 storey dwelling.	8% (0.77m) variation to the 9.5m height of building requirement	The building height is consistent with other dwellings on the north eastern side of Frances Road. The height of the building does not cause significant overshadowing to the adjoining properties, and is compatible with the character of the area. The non-compliance occurs due to the slope of the site and is restricted to a small peak of the roof.	Council Officers Delegated Authority 30/11/2018
LDA2018/02 35	471 Blaxland Road, Denistone East	Demolition; new two storey dual occupancy (attached) and strata subdivision	0.95% (0.19m) variation to minimum road frontage	The non-compliance is minor and the proposal is compliant in all other respects and does not result in any adverse impacts on the amenity of adjoining residents. The site is also capable of supporting the proposal and the design is compatible with the streetscape and character.	Council Officers Delegated Authority 10/12/2018
LDA2018/02 92	1 Edmonds on Street, North Ryde	New dual occupancy (attached) and strata subdivision	3.60% (21m <sup>2</sup> ) variation to minimum lot size	The proposal does not adversely impact neighbouring properties. The bulk, scale, massing and height is in conformity with the other housing in proximity to the site. Furthermore, approval will not create an undesirable precedent. The development will also provide appropriate amenity for the future occupants of the dual occupancy.	Council Officers Delegated Authority 17/12/2018
LDA2018/03 23	125 Agincourt Road, Marsfield	New multi- dwelling housing developme nt comprising 3 dwellings.	9% (0.45m) variation to the 5.5m height of building requirement	The variation is located centrally within the site and will not be visible from the street or perceivable from adjoining properties. The proposal is also compliant in all other respects and will not result in any adverse privacy or overshadowing impacts on adjoining properties. It is also compatible with the streetscape and character of the area.	Council Officers Delegated Authority 20/12/2018

**ITEM 13 (continued)**

LDA2018/03 83	66A Pellisier Road, Putney	Strata subdivision of an approved dual occupancy (attached).	0.40% (2.6m <sup>2</sup> ) variation to minimum site area	The dual occupancy exists having been approved by Council on 23 April 2013. The non-compliance is minor and does not result in any changes to the constructed dual occupancy and each allotment will provide adequate open space for the occupants.	Council Officers Delegated Authority 12/11/2018
LDA2017/05 39	20 Mitchell Street, Putney	Ground floor extension and alterations and first floor additions to existing dwelling.	5% (0.49m) variation to the 9.5m height of building requirement	The variation occurs due to the undulating ground level and results in a minor breach to part of the roof of the first floor. The variation does not result in the loss of amenity to adjoining properties. The variation is considered reasonable and consistent with the objectives of the Clause.	Council Officers Delegated Authority 17/10/2018

**RECOMMENDATION:**

That the report on the Clause 4.6 variations 1 October 2018 to 31 December 2018 be received and noted.

**ATTACHMENTS**

1 Circular - Clause 4.6

Report Prepared By:

**Sandra Bailey**  
**Manager - Development Assessment**

Report Approved By:

**Liz Coad**  
**Director - City Planning and Environment**

ITEM 13 (continued)

ATTACHMENT 1



## Planning circular

### PLANNING SYSTEM

#### Varying Development Standards

Circular	PS 18-003
Issued	21 February 2018
Related	Revokes PS17-006 (December 2017)

## Variations to development standards

This circular is to advise consent authorities of arrangements for when the Secretary's concurrence to vary development standards may be assumed (including when council or its Independent Hearing and Assessment Panel are to determine applications when development standards are varied), and clarify requirements around reporting and record keeping where that concurrence has been assumed.

### Overview of assumed concurrence

This circular replaces Planning Circular PS 17-006 and issues revised assumed concurrence, governance and reporting requirements for consent authorities.

All consent authorities may assume the Secretary's concurrence under:

- clause 4.6 of a local environmental plan that adopts the *Standard Instrument (Local Environmental Plans) Order 2006* or any other provision of an environmental planning instrument to the same effect, or
- *State Environmental Planning Policy No 1 – Development Standards*.

However the assumed concurrence is subject to conditions (see below).

The assumed concurrence notice takes effect immediately and applies to pending development applications.

Any existing variation agreed to by the Secretary of Planning and Environment to a previous notice will continue to have effect under the attached notice.

### Assumed concurrence conditions

#### Lot size standards for dwellings in rural areas

The Secretary's concurrence may not be assumed for a development standard relating to the minimum lot size required for erection of a dwelling on land in one of the following land use zones, if the lot is less than 90% of the required minimum lot size:

- Zone RU1 Primary Production, Zone RU2 Rural Landscape, Zone RU3 Forestry, Zone RU4 Primary Production Small Lots, Zone RU6 Transition
- Zone R5 Large Lot Residential
- Zone E2 Environmental Conservation, Zone E3 Environmental Management, Zone E4 Environmental Living

- a land use zone that is equivalent to one of the above land use zones

This condition will only apply to local and regionally significant development.

#### Numerical and non-numerical development standards

The Secretary's concurrence may not be assumed by a delegate of council if:

- the development contravenes a numerical standard by greater than 10%; or
- the variation is to a non-numerical standard.

This restriction does not apply to decisions made by independent hearing and assessment panels, formally known as local planning panels, who exercise consent authority functions on behalf of councils, but are not legally delegates of the council (see section 231, to be renumbered 4.8 from 1 March 2018).

The purpose of the restriction on assumed concurrence for variations of numerical and non-numerical standards applying to delegates is to ensure that variations of this nature are considered by the council or its independent hearing and assessment panel and that they are subject to greater public scrutiny than decisions made by council staff under delegation.

In all other circumstances, delegates of a consent authority may assume the Secretary's concurrence in accordance with the attached written notice.

### Independent hearing and assessment panels

From 1 March 2018, councils in Sydney and Wollongong will be required to have independent hearing and assessment panels that will determine development applications on behalf of councils (see section 231, to be renumbered section 4.8 from 1 March 2018).

## ITEM 13 (continued)

## ATTACHMENT 1

Department of Planning and Environment – Planning Circular PS18-003

The attached notice allows independent hearing and assessment panels to assume the Secretary's concurrence because they are exercising the council's functions as a consent authority.

Independent hearing and assessment panels established by councils before 1 March 2018 also make decisions on behalf of councils. The attached notice applies to existing panels in the same way as it will apply to panels established after 1 March 2018.

### Regionally significant development

Sydney district and regional planning panels may also assume the Secretary's concurrence where development standards will be contravened.

The restriction on delegates determining applications involving numerical or non-numerical standards does not apply to all regionally significant development. This is because all regionally significant development is determined by a panel and is not delegated to council staff.

However, the restriction on assuming concurrence to vary lot size standards for dwellings in rural areas will continue to apply to regionally significant development. The Secretary's concurrence will need to be obtained for these proposals in the same way as it would for local development.

### State significant development and development where a Minister is the consent authority

Consent authorities for State significant development (SSD) may also assume the Secretary's concurrence where development standards will be contravened. This arrangement also applies to other development for which a Minister is the consent authority for the same reasons.

Any matters arising from contravening development standards will be dealt with in Departmental assessment reports.

The restriction on assuming concurrence to vary lot size standards for dwellings in rural areas will not apply to SSD or where a Minister is the consent authority for the same reasons.

### Notification of assumed concurrence

Under clause 64 of the *Environmental Planning and Assessment Regulation 2000*, consent authorities are notified that they may assume the Secretary's concurrence for exceptions to development standards for applications made under clause 4.6 of the SILEP (or any other provision of an environmental planning instrument to the same effect), or clause 6 of SEPP 1.

The notice takes effect on the day that it is published on the Department of Planning's website (i.e. the date of issue of this circular) and applies to pending development applications.

### Procedural and reporting requirements

In order to ensure transparency and integrity in the planning framework the below Departmental monitoring and reporting measures must be followed when development standards are being varied:

- Proposed variations to development standards cannot be considered without a written application objecting to the development standard and dealing with the matters required to be addressed by the relevant instrument.
- A publicly available online register of all variations to development standards approved by the consent authority or its delegates is to be established and maintained. This register must include the development application number and description, the property address, the standard to be varied and the extent of the variation.
- A report of all variations approved (including under delegation) must be submitted to [developmentstandards@planning.nsw.gov.au](mailto:developmentstandards@planning.nsw.gov.au) within 4 weeks of the end of each quarter (ie March, June, September and December) in the form provided by the Department.
- A report of all variations approved under delegation from a council must be provided to a meeting of the council meeting at least once each quarter.

Councils are to ensure these procedures and reporting requirements are carried out on behalf of Independent Hearing and Assessment Panels and Sydney district or regional planning panels.

### Audit

The Department will continue to carry out random audits to ensure the monitoring and reporting measures are complied with. The Department and the NSW Independent Commission Against Corruption will continue to review and refine the audit strategy.

Should ongoing non-compliance be identified with one or more consent authorities, the Secretary will consider revoking the notice allowing concurrence to be assumed, either generally for a consent authority or for a specific type of development.

### Further information

*A Guide on Varying Development Standards 2011* is available to assist applicants and councils on the procedures for managing SEPP 1 and clause 4.6 applications to vary standards.

Links to SEPP 1 and the Standard Instrument can be found on the NSW Legislation website at: [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au)

For further information please contact the Department of Planning and Environment's information centre on 1300 305 695.

Department of Planning and Environment circulars are available at:



## ITEM 13 (continued)

## ATTACHMENT 1

Department of Planning and Environment – Planning Circular PS18-003

[www.planning.nsw.gov.au/circulars](http://www.planning.nsw.gov.au/circulars)

**Authorised by:**

**Carolyn McNally**  
**Secretary**

**Important note:** This circular does not constitute legal advice. Users are advised to seek professional advice and refer to the relevant legislation, as necessary, before taking action in relation to any matters covered by this circular.

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**ITEM 13 (continued)**

**ATTACHMENT 1**

**ENVIRONMENTAL PLANNING AND ASSESSMENT REGULATION 2000**

**Assumed concurrence notice**

I, Carolyn McNally, Secretary of the Department of Planning and Environment, give the following notice to all consent authorities under clause 64 of the *Environmental Planning and Assessment Regulation 2000*.

**Notice**

All consent authorities may assume my concurrence, subject to the conditions set out in the table below, where it is required under:

- clause 4.6 of a local environmental plan that adopts the *Standard Instrument (Local Environmental Plans) Order 2006* or any other provision of an environmental planning instrument to the same effect, or
- *State Environmental Planning Policy No 1 – Development Standards*.

No.	Conditions
1	<p>Concurrence may not be assumed for a development that contravenes a development standard relating to the minimum lot size required for the erection of a dwelling on land in one of the following land use zones, if the variation is greater than 10% of the required minimum lot size:</p> <ul style="list-style-type: none"> <li>- Zone RU1 Primary Production, Zone RU2 Rural Landscape, Zone RU3 Forestry, Zone RU4 Primary Production Small Lots, Zone RU6 Transition</li> <li>- Zone R5 Large Lot Residential</li> <li>- Zone E2 Environmental Conservation, Zone E3 Environmental Management, Zone E4 Environmental Living</li> <li>- a land use zone that is equivalent to one of the above land use zones</li> </ul> <p>This condition does not apply to State significant development or development for which a Minister is the consent authority</p>
2	<p>Concurrence may not be assumed for the following development, if the function of determining the development application is exercised by a delegate of the consent authority:</p> <ul style="list-style-type: none"> <li>- development that contravenes a numerical development standard by more than 10%</li> <li>- development that contravenes a non-numerical development standard</li> </ul> <p><b>Note.</b> Local planning panels constituted under the <i>Environmental Planning and Assessment Act 1979</i> exercise consent authority functions on behalf a council and are not delegates of the council</p> <p>This condition does not apply to State significant development, regionally significant development or development for which a Minister is the consent authority</p>

This notice takes effect on the day that it is published on the Department of Planning's website and applies to development applications made (but not determined) before it takes effect.

The previous notice to assume my concurrence contained in planning system circular PS 17-006 *Variations to development standards*, issued 15 December 2017 is revoked by this notice. However, any variation to a previous notice continues to have effect as if it were a variation to this notice.

Dated: 21 February 2018



**Carolyn McNally**  
Secretary, Department of Planning and Environment



## **CONFIDENTIAL ITEMS**

### **14 REQUEST FOR TENDER - COR-RFT-22/18 - IRRIGATION DISTRIBUTION PROJECT MEADOWBANK PARK**

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**Report prepared by:** Project Manager

**Report approved by:** Manager - Project Development; Director - City Works

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#### **Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (a) personnel matters concerning particular individuals (other than councillors); AND (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**File Number:** GRP/09/3/15 - BP19/64

**Page Number:** 122

### **15 REQUEST FOR TENDER - TENDER EVALUATION FOR CITY OF RYDE CONSULTANCY PANEL**

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**Report prepared by:** Senior Strategic Planner

**Report approved by:** Manager - Urban Strategy; Director - City Planning and Environment

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#### **Confidential**

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**File Number:** GRP/09/6/13 - BP19/123

**Page Number:** 141

## **CONFIDENTIAL ITEMS (CONTINUED)**

### **16 ADVICE ON COURT ACTIONS**

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#### **Confidential**

This item is classified CONFIDENTIAL under Section 10A (2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

This matter is classified confidential because it contains advice concerning legal matters that are:-

- (a) substantial issues relating to a matter to which the Council is involved.
- (b) clearly identified in the advice, and
- (c) fully discussed in that advice.

It is not in the public interest to reveal all details of this matter as it would prejudice Council's position in any court proceedings.

**Report prepared by:** Solicitor

**File Number:** GRP/09/5/8 - BP19/108

**Page Number:** 168