

Meeting Date: Tuesday 10 September 2019
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde
Time: 7.00pm

Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.

NOTICE OF BUSINESS

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1 ELECTION OF MAYOR

Report prepared by: Civic Services Manager**File No.:** CLM/19/1/1/2 - BP19/659

REPORT SUMMARY

At its meeting of 28 May 2019, Council resolved to adopt the maximum fee increase as determined by the Local Government Remuneration Tribunal for Councillors' fees and the Mayoral fee.

The Mayor currently receives \$94,320. This is made up of:

	Councillor's fee	\$25,790
plus	Mayoral fee	\$68,530

In accordance with Section 230 of the Local Government Act, 1993, a Mayor elected by the Councillors now holds office for a two (2) year term. It should be noted, however, that as the next Local Government Election is scheduled for September 2020, the Mayor elected by Councillors at this meeting will hold office for a one (1) year term.

The following procedures are to be followed for the election process:

- (a) Determination of method of voting (ordinary ballot, preferential ballot or open voting).
- (b) Announcement of nominations.
- (c) Conduct of election.

RECOMMENDATION:

- (a) That Council determine the method of voting for the election of Mayor.
- (b) That the General Manager (or delegate), as Returning Officer, undertake the election of Mayor for the ensuing one (1) year by announcing the nominations and then conducting the election.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Amanda Janvrin
Civic Services Manager

Report Approved By:

Joe So
Executive Manager - Strategy and Innovation

2 DETERMINATION OF OFFICE AND FEE FOR DEPUTY MAYOR

Report prepared by: Civic Services Manager

File No.: CLM/19/1/1/2 - BP19/660

REPORT SUMMARY

The role of Deputy Mayor is not required under the Local Government Act. However, at the City of Ryde it has been Council's practice to elect a Councillor to the position of Deputy Mayor.

In accordance with the Local Government Act, 1993, the Deputy Mayor is only entitled to be paid a fee as determined by Council when he or she acts in the office of the Mayor.

Council can resolve that a portion of the Mayor's fee be paid to the Deputy Mayor (in addition to their Councillor fee) when he or she acts in their position or that no fee be paid.

In accordance with Section 249(5) of the Act, it is advised that where there is a determination by Council to pay the Deputy Mayor a fee to undertake the role and responsibilities of the Office of the Mayor, that this fee will be paid on a pro rata basis.

It is recommended that Council resolve to elect a Councillor to the role of Deputy Mayor for a period of one (1) year, to coincide with the next Local Government Election in September 2020.

RECOMMENDATION:

- (a) That Council elect a Deputy Mayor for a one (1) year term.
- (b) That where the Deputy Mayor is to act in the Office of the Mayor, that this is to be done by way of a Council resolution.
- (c) That where there is a Council resolution in accordance with (b) above, the Deputy Mayor is to be paid a fee to undertake the roles and responsibilities of the Office of the Mayor on a pro rata basis, deducted from the Mayoral Fee.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Amanda Janvrin
Civic Services Manager

Report Approved By:

Joe So
Executive Manager - Strategy and Innovation

ITEM 2 (continued)**Discussion**

Section 231 of the Local Government Act, 1993 provides the following with regard to the Deputy Mayor:-

- (1) *The Councillors may elect a person from among their number to be the Deputy Mayor.*
- (2) *The person may be elected for the Mayoral term or a shorter term.*
- (3) *The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the Office of the Mayor.*
- (4) *The Councillors may elect a person from among their number to act as Deputy Mayor if the Deputy Mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no Deputy Mayor has been elected.*

As set out in Section 231(2) above, the person elected as Deputy Mayor may be elected for the Mayoral term or a shorter term.

If Council endorse the appointment of a Deputy Mayor and if there is a requirement for the Deputy Mayor to act in the Office of the Mayor, Council would be required to pass a resolution to make such appointment. The fee paid to the Deputy Mayor would be on a pro-rata basis, with the fee deducted from the Mayoral Fee.

Having regard to this Section of the Act, Council may wish to consider the following Options:-

Option 1

Council resolve to elect a Councillor to the role of Deputy Mayor for a period of one (1) year, to coincide with the next Local Government Election in September 2020.

Note: This Option is recommended.

Option 2

Council resolve to elect a Councillor to the role of Deputy Mayor for a period of less than one (1) year, with the period to be nominated by Council.

Note: This Option is not recommended.

3 ELECTION OF DEPUTY MAYOR

Report prepared by: Civic Services Manager**File No.:** CLM/19/1/1/2 - BP19/661

REPORT SUMMARY

It is noted that should Council resolve not to elect a Deputy Mayor in accordance with Item 2 on this Agenda, it is not necessary for Council to proceed with consideration of this Item.

It should also be noted that should Council choose to elect a Deputy Mayor (as set out in Item 2 of this Agenda), the term of the office for the Deputy Mayor will also be determined within the resolution of Item 2 and the term endorsed by Council will therefore be applied to this role.

The following procedures are to be followed for the election process:

- (a) Determination of method of voting (ordinary ballot, preferential ballot or open voting).
- (b) Announcement of nominations.
- (c) Conduct of election.

RECOMMENDATION:

- (a) That Council determine the method of voting for the election of Deputy Mayor.
- (b) That the General Manager (or delegate), as Returning Officer, undertake the election of Deputy Mayor by announcing the nominations and then conducting the election.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Amanda Janvrin
Civic Services Manager

Report Approved By:

Joe So
Executive Manager - Strategy and Innovation

4 COUNCIL COMMITTEE MEETINGS - Appointment of Councillor Members to Standing Committees

Report prepared by: Civic Services Manager
File No.: CLM/19/1/1/2 - BP19/1040

REPORT SUMMARY

This report seeks Council's determination of Councillor members to the Works and Community Committee, Finance and Governance Committee and the Ryde Central Committee.

It should be noted that at its meeting held on 23 July 2019, Council confirmed the schedule of meeting dates up to the Local Government Election in September 2020.

RECOMMENDATION:

- (a) That Council endorse its Standing Committees of Works and Community Committee, Finance and Governance Committee and Ryde Central Committee.
- (b) That Council determine the Committee members for the Works and Community Committee.
- (c) That Council determine the Committee members for the Finance and Governance Committee.
- (d) That Council determine the Committee members for the Ryde Central Committee.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Amanda Janvrin
Civic Services Manager

Report Approved By:

Joe So
Executive Manager - Strategy and Innovation

ITEM 4 (continued)**Discussion**

As a result of Council reviewing its Council/Committee meeting structure and cycle at its meeting on 27 February 2018, it adopted to hold all Standing Committee meetings on the second Tuesday of the month, with amended starting times as follows:-

- Works and Community Committee (6.00pm start)
- Finance and Governance Committee (6.45pm start)
- Ryde Central Committee (7.15pm start)

Council is to determine the appointment of Councillor Members to the Standing Committees.

Council's Code of Meeting Practice allows for Works and Community Committee, Finance and Governance Committee and Ryde Central Committee meetings to be held on the second Tuesday of the months February to December inclusive.

The Code allows for Council meetings to be held on the fourth Tuesday of the months February to December inclusive.

Appointment of Committee Members to Standing Committees

The membership of the Works and Community Committee, the Finance and Governance Committee and the Ryde Central Committee is to be determined annually. Councillors can be members of all Standing Committees with the Mayor as ex-officio on each Committee.

The Chairperson and Deputy Chairperson of the Works and Community, Finance and Governance and the Ryde Central Committees are to be determined by each Committee at their first meeting.

Financial Implications

Adoption of the recommendations outlined in this report will have no financial impact as there is provision for the conduct of meetings allocated in the adopted 2019/2020 and 2020/2021 budgets.

5 ADVISORY COMMITTEES - Appointment of Councillor Delegates

Report prepared by: Civic Services Manager**File No.:** CLM/19/1/1/2 - BP19/1041

REPORT SUMMARY

This report is to confirm Councillor delegates for all Advisory Committees.

RECOMMENDATION:

(a) That Councillor delegate/s be appointed to the following Advisory Committees in accordance with the Terms of Reference, for the ensuing twelve (12) months and Council elect (or nominate) a Chairperson to each of these Committees, with the exception of the Ryde Youth Council:-

- Arts Advisory Committee
- Bicycle Advisory Committee
- Bushland and Environment Advisory Committee
- Economic Development Advisory Committee
- Festivals and Events Advisory Committee
- Heritage Advisory Committee
- Macquarie Park Forum
- Multicultural Advisory Committee
- Renewable Energy Advisory Committee
- Ryde Hunters Hill Joint Library Services Committee
- Ryde Youth Council
- Social Inclusion Advisory Committee
- Sport and Recreation and Wheeled Sports Advisory Committee
- Status of Women Advisory Committee

(b) That due to the nature of business conducted by the Audit, Risk and Improvement Committee, Council confirm the current delegates and alternate delegate for the ensuing twelve (12) months.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Amanda Janvrin
Civic Services Manager

Report Approved By:

Joe So
Executive Manager - Strategy and Innovation

ITEM 5 (continued)

Discussion

At its meeting held on 26 September 2017, Council endorsed the Advisory Committees set out in this report, for the period 2017 to 2020.

Advisory Committees

The current Advisory Committee structure and Councillor delegates for each Advisory Committee is as follows:-

Advisory Committee	Current Councillor Delegates	Provision for Councillor delegates in Terms of Reference
Arts Advisory Committee	Councillor Gordon (Chair) Councillor Pedersen (Deputy Chair) Councillor Zhou	No less than one (1) Councillor
Audit, Risk and Improvement Committee (Note: No Councillor Chairperson required)	Councillor Lane (Delegate) Councillor Brown (Delegate) Councillor Moujalli (Alternate)	Two (2) Councillors No more than two (2) alternates
Bicycle Advisory Committee	Councillor Purcell (Chair) Councillor Lane (Deputy Chair) Councillor Moujalli	No less than one (1) Councillor
Bushland and Environment Advisory Committee	Councillor Pedersen (Chair) Councillor Gordon (Deputy Chair) Councillor Clifton	No less than one (1) Councillor
Economic Development Advisory Committee	Councillor Clifton (Chair) Councillor Lane (Deputy Chair) Councillor Moujalli Councillor Purcell Councillor Yedelian OAM	No less than one (1) Councillor
Festival and Events Advisory Committee	Councillor Zhou (Chair) Councillor Clifton Councillor Maggio Councillor Pedersen	No less than one (1) Councillor
Heritage Advisory Committee	Councillor Gordon (Chair) Councillor Clifton (Deputy Chair)	No less than one (1) Councillor

ITEM 5 (continued)

Advisory Committee	Current Councillor Delegates	Provision for Councillor delegates in Terms of Reference
Macquarie Park Forum	Councillor Purcell (Chair) Councillor Clifton Councillor Moujalli	No less than one (1) Councillor
Multicultural Advisory Committee	Councillor Zhou (Chair) Councillor Purcell Councillor Moujalli Councillor Yedelian OAM Councillor Kim	No less than one (1) Councillor
Renewable Energy Advisory Committee	Councillor Pedersen (Chair) Councillor Clifton (Deputy Chair) Councillor Gordon	No less than one (1) Councillor
Ryde Hunters Hill Joint Library Services Committee	Councillor Gordon (Chair) Councillor Lane	Two (2) Councillors and one (1) alternate
Ryde Youth Forum (Note: No Councillor Chairperson required)	Councillor Lane Councillor Moujalli Councillor Pedersen	No less than one (1) Councillor One (1) alternate Councillor
Social Inclusion Advisory Committee	Councillor Pedersen (Chair) Councillor Zhou (Deputy Chair)	No less than one (1) Councillor
Sport and Recreation (including Wheeled Sports) Advisory Committee	Councillor Purcell (Chair) Councillor Moujalli (Deputy Chair)	No less than one (1) Councillor
Status of Women Advisory Committee	Councillor Pedersen (Chair) Councillor Clifton (Deputy Chair)	No less than one (1) Councillor

* **NOTE:** In accordance with Advisory Committee's Terms of Reference, where a Councillor is nominated as the Chairperson of an Advisory Committee and is not present for a meeting, the role falls to the Deputy Chairperson. Where the Chairperson and Deputy Chairperson are not present for a meeting, the Acting Chairperson is to be chosen from the remaining Councillor delegate/s.

ITEM 5 (continued)**Audit, Risk and Improvement Committee**

It is noted that the Councillor delegates for the Audit, Risk and Improvement Committee were appointed to this Committee by Council resolution on 26 September 2017.

Due to the nature of business conducted by the Audit, Risk and Improvement Committee, it has been the practice of Council to maintain continuity of Councillor delegates for the term of Council.

However, to ensure that Council is supportive of this practice, this report seeks Council's confirmation of the current Councillor delegates to this Committee.

Options

Council may resolve to re-appoint the current Councillor delegates for each Advisory Committee for the ensuing twelve (12) month period.

Financial Implications

Adoption of the recommendation will have no financial impact.

6 EXTERNAL COMMITTEES - Appointment of Delegates

Report prepared by: Civic Services Manager**File No.:** CLM/19/1/1/2 - BP19/1042

REPORT SUMMARY

This report is to confirm Councillor delegates for all external Committees.

RECOMMENDATION:

- (a) That Council appoint the following delegates to NSROC:-
- The newly elected Mayor
 - One (1) Councillor as a formal delegate
 - Two (2) Councillors as alternate delegates
- (b) That Council appoint two (2) persons (Councillors and/or Council staff members) as Council's delegates and at least one (1) person as an alternate delegate to the Sydney Planning Panels.
- (c) That Council appoint one (1) Councillor as a formal delegate and one (1) Councillor as an alternate delegate to the Parramatta River Catchment Group.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Amanda Janvrin
Civic Services Manager

Report Approved By:

Joe So
Executive Manager - Strategy and Innovation

ITEM 6 (continued)

Discussion

The appointment of Councillor delegates to external Committees, such as the Northern Sydney Regional Organisation of Councils (NSROC), is undertaken annually.

External Committees

NSROC

The City of Ryde is a member of the Northern Sydney Regional Organisation of Councils (NSROC) which is a voluntary organisation of Local Government established to provide strong Local Government leadership; to work co-operatively for the benefit of the Northern Sydney region; and to effectively advocate on agreed regional positions and priorities. The eight member Councils are Hunters Hill, Hornsby, Ku-ring-gai, Lane Cove, Mosman, North Sydney, Ryde and Willoughby.

Each member Council is to appoint the Mayor and one (1) Councillor as formal delegates and two (2) alternate delegates, however, there is no restriction on any other Councillors attending meetings.

Council appointed the following two (2) formal delegates and two (2) alternate delegates to NSROC for the 2018/2019 year:

Committee	Council Delegates	Provisions
NSROC	Delegates: The Mayor, Councillor Laxale Councillor Gordon Alternates: Councillor Pedersen Councillor Clifton	2 formal delegates, the Mayor and one other Councillor.

Ryde Traffic Committee

The Ryde Traffic Committee (RTC) is a technical Committee created under the auspices of the Roads and Maritime Services (RMS).

The RTC is to be made up of four formal members. The membership is:

- Council
- the NSW Police through their nominated officer
- the RMS through their nominated officer
- the local State Member of Parliament (MP) or their nominee

The Chairperson of the RTC is the Director – City Works.

ITEM 6 (continued)

Council's representative at meetings is a Council officer. The Council representative may be a sub-delegate if Council has formally approved this.

Councillors are able to attend all RTC meetings and contribute to discussion; however, they do not have voting powers.

As the RTC does not have any powers to determine resolutions of Council, its Minutes are referred to Council via the Works and Community Committee. Council then has the power to determine resolutions on matters arising from the RTC meetings.

Sydney Planning Panels

The Sydney Planning Panels have been set up to determine the following range of regional development:

- Development with a Capital Investment Value (CIV) over \$20 million (Please note from 1 March 2018 this has increased to \$30 million).
- Development with a CIV over \$5 million which is:
 - Council related
 - Lodged by or on behalf of the Crown (State of NSW)
 - Private infrastructure and community facilities or
 - Eco-tourist facilities
- Extractive industries, waste facilities and marinas that are designated development.
- Certain coastal subdivisions.
- Development with a CIV between \$10 million and \$20 million which are referred to the regional panel by the applicant after 120 days (Please note that from 1 March 2018 this has changed to Development with a CIV between \$10 million and \$30 Million).
- By order of the Minister.

There are six Sydney Planning Panels and the City of Ryde is within the catchment of the Sydney North Planning Panel. Each Panel is chaired by a nominee of the State Government. In addition to the chairperson, the Minister nominates two further panel State members of the Panel. The State appointed members must have expertise in one or more of the following fields: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering, tourism or government and public administration.

ITEM 6 (continued)

Currently, a chairperson is appointed by the Minister for Planning from one of the three State members. This appointment requires the concurrence of the Local Government and Shires Association.

The current State appointed members are Mr Peter Debnam (Chair), John Roseth, and Sue Francis.

The City of Ryde is permitted two (2) members on the Sydney North Planning Panel. At least one of the Council appointed members must have expertise in one or more of the following fields: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering or tourism. Currently, Councillors Clifton and Purcell are Council's members of the Sydney North Planning Panel (with Councillors Gordon and Moujalli as alternate delegates).

Panels meet on a 'as needs basis', approximately once every two months in the City of Ryde's case, to determine one or more development applications. Panel meetings are usually held during business hours, in the Christie Conference Centre North Sydney. Applications can also be dealt with electronically, if there are no submissions lodged and it is agreed by panel members that no meeting is required.

At its meeting of 11 September 2018 Council appointed two (2) formal delegates and two (2) alternate delegates to the Sydney Planning Panels for a period of twelve (12) months.

Committee	Previous Council Delegates	Provisions
Sydney Planning Panels	Delegates: Councillor Clifton Councillor Purcell Alternates: Councillor Gordon Councillor Moujalli	Two formal delegates, as many alternates as nominated

Parramatta River Catchment Group

The Parramatta River Catchment Group (PRCG) is an alliance of Councils, State Agencies and Community Stakeholders who share the common purpose of making the Parramatta River a living river for all to enjoy. Its mission is to make the river swimmable again by 2025.

The City of Ryde has been a member Council of the PRCG since 2009. A significant part of the River's catchment area and foreshore is located within the Ryde LGA and is proximate to numerous local residential and commercial developments.

ITEM 6 (continued)

The current Council membership of the PRCG consists of Blacktown City, Burwood, City of Canada Bay, City of Canterbury-Bankstown, City of Parramatta, Cumberland, City of Ryde, Hunters Hill, Inner West and Strathfield Councils. In addition, the Department of Planning and Environment, NSW Environment Protection Authority and Sydney Water are all financial members.

Each member Council is to appoint one (1) delegate and one (1) alternate delegate to the PRCG.

At its meeting of 11 September 2018 Council appointed one (1) formal delegate and one (1) alternate delegate to the Parramatta River Catchment Group (PRCG) as follows:-

Committee	Previous Council Delegates	Provisions
Parramatta River Catchment Group	Delegate: Councillor Pedersen Alternate: Councillor Clifton	One formal delegate and one alternate as nominated

Financial Implications

Adoption of the recommendation will have no financial impact.