

Meeting Date: Tuesday 24 November 2020
Location: Online Audio Visual Meeting
Time: 7.00pm

Council Meetings will be recorded on audio tape for minute-taking purposes as authorised by the Local Government Act 1993. Council Meetings will also be webcast.

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1 ITEMS PUT WITHOUT DEBATE

Report prepared by: Civic Services Manager**File No.:** CLM/20/1/1/2 - BP20/1155

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, Council can determine those matters on the Agenda that can be adopted without the need for any discussion.

RECOMMENDATION:

That Council determine the Items on Council's Agenda that will be adopted without debate.

OR

That Council determine all Items on the Agenda.

2 CONFIRMATION OF MINUTES - Council Meeting held on 27 October 2020

Report prepared by: Civic Services Manager**File No.:** CLM/20/1/1/2 - BP20/1154

REPORT SUMMARY

In accordance with Council's Code of Meeting Practice, a motion or discussion with respect to such minutes shall not be in order except with regard to their accuracy as a true record of the proceedings.

RECOMMENDATION:

That the Minutes of the Council Meeting 12/20, held on 27 October 2020 be confirmed.

ATTACHMENTS

1 MINUTES - Ordinary Council Meeting - 27 October 2020

ITEM 2 (continued)

ATTACHMENT 1

**Council Meeting
MINUTES OF MEETING NO. 12/20**

Meeting Date: Tuesday 27 October 2020
Location: Council Chambers, Level 1A, 1 Pope Street, Ryde
Time: 7.00pm

Councillors Present: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Lane, Moujalli, Pedersen, Purcell, Yedelian OAM and Zhou.

Apologies: Councillor Maggio.

Absent: Councillor Kim.

Staff Present: General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Planning and Environment, Director – City Works, General Counsel, Chief Financial Officer, Manager – People and Culture, Manager – Communications and Engagement, Manager – Community and Ranger Services, Manager – Parks, Acting Manager – Corporate Governance, Acting Manager – Library Services, Senior Coordinator – Communications, Senior Coordinator – Tree Management, Team Leader – Community Grants and Direct Services, Senior Network Engineer, Kenneth Leung (Audit Office), Civic Services Manager and Civic Support Officer.

PRAYER

Senior Minister Fergus Semler of the Macquarie Anglican Church was present and offered prayer prior to the commencement of the meeting.

NATIONAL ANTHEM

The National Anthem was sung prior to the commencement of the meeting.

DISCLOSURES OF INTEREST

The Mayor, Councillor Laxale disclosed a Less than Significant Non-Pecuniary Interest in Item 9 – Community Grants Program – Allocation of Funding 2020, Round 2 for the reason that he knows some of the community groups.

Councillor Gordon disclosed a Significant Non-Pecuniary Interest in Item 9 – Community Grants Program – Allocation of Funding 2020, Round 2 for the reason that he has an affiliation with a member of Zoomers for Change.

ITEM 2 (continued)

ATTACHMENT 1

Councillor Clifton disclosed a Significant Non-Pecuniary Interest in Item 9 – Community Grants Program – Allocation of Funding 2020, Round 2 for the reason that she is known to some of the community groups.

Councillor Purcell disclosed a Less than Significant Non-Pecuniary Interest in Item 8 – Review of City of Ryde Community Grants Program for the reason that he has been involved at stages with several entities, both successful and unsuccessful and works directly with community groups in his role as a Councillor.

Councillor Purcell disclosed a Less than Significant Non-Pecuniary Interest in Item 9 – Community Grants Program – Allocation of Funding 2020, Round 2 for the reason that he has been involved at stages with several entities, both successful and unsuccessful and works directly with community groups in his role as a Councillor.

Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in Item 9 – Community Grants Program – Allocation of Funding 2020, Round 2 for the reason that she knows through the community and Council events, many of the organisations and volunteers who are applying for community grants.

TABLING OF PETITIONS

Councillor Yedelian OAM tabled a petition with 40 signatures in relation to two (2) disabled car parks, two (2) timed car parks and one Loading Zone at 17 Rhode Street, West Ryde.

PUBLIC PARTICIPATION ON ITEMS LISTED ON THE AGENDA

The following persons made a written submission to Council:-

Name	Topic
Cate Sinclair (representing The Northern Centre)	Notice of Motion 8 – Safety from Domestic and Family Violence during COVID-19 Pandemic and Beyond
Eloise Price	Notice of Motion 8 – Safety from Domestic and Family Violence during COVID-19 Pandemic and Beyond Notice of Motion 9 – Reducing the number of disposable nappies going to landfill from the City of Ryde Notice of Motion 10 – Supporting Victims of Domestic and Family Violence to Leave Dangerous Relationships
Claire Sexton (representing the Ryde Hunters Hill Domestic & Family Violence Committee)	Notice of Motion 8 – Safety from Domestic and Family Violence during COVID-19 Pandemic and Beyond Notice of Motion 10 – Supporting Victims of Domestic and Family Violence to Leave Dangerous Relationships

ITEM 2 (continued)

ATTACHMENT 1

PUBLIC PARTICIPATION ON ITEMS NOT LISTED ON THE AGENDA

No written submissions were made to Council.

COUNCIL REPORTS

1 ITEMS PUT WITHOUT DEBATE

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Purcell)

That Council adopt Item 2, Item 2(4), Item 4, Item 7, Item 12, Item 14, Notice of Motion 5, Notice of Motion 6, Notice of Motion 8, Notice of Motion 9, Notice of Motion 10 and Item 13 on the Council Agenda as per the recommendations in the reports.

Record of the Voting:

For the Motion: Unanimous

COUNCIL REPORTS

2 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 7/20 held on 13 October 2020

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Purcell)

That Council determine Item 4 of the Works and Community Committee report 7/20, held on 13 October 2020 noting that Items 1, 2 and 3 were dealt with by the Committee within its delegated powers.

Record of the Voting:

For the Motion: Unanimous

4 YOUTH INFRASTRUCTURE PLAN

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Purcell)

- (a) That the draft "Youth Infrastructure Plan" be placed on public exhibition inviting comment for a period of not less than twenty-eight (28) days.
- (b) That a further report be provided to Council should any objections be received during the consultation period.

ITEM 2 (continued)

ATTACHMENT 1

- (c) That, should no objections be received, the Youth Infrastructure Plan is adopted and implemented in accordance with the priorities identified in this report.

Record for the Voting:

For the Motion: Unanimous

4 CONFIRMATION OF MINUTES - Ryde Central Committee Meeting held on 10 March 2020

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Purcell)

That the Minutes of the Ryde Central Committee Meeting 2/20, held on 10 March 2020, be confirmed.

Record of the Voting:

For the Motion: Unanimous

7 ANNUAL DISCLOSURE OF PECUNIARY INTERESTS

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Purcell)

That the Register of Disclosure of Pecuniary Interest Returns is tabled as required under clause 4.25 of the City of Ryde Code of Conduct – Standards of Conduct.

Record of the Voting:

For the Motion: Unanimous

12 2020/2021 CHRISTMAS AND NEW YEAR ARRANGEMENTS - COUNCIL BUSINESS OPERATIONS

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Purcell)

- (a) That Council endorse the changes to normal City of Ryde business operations over the 2020/2021 Christmas and New Year period, as outlined in this report.
- (b) That the changes to normal business operations referred to in (a) above, be advertised in the Mayor's Column, on Council's website, through Social Media and by way of notice at the front of Council's customer service centres, Council's branch libraries and the Ryde Aquatic Leisure Centre.

ITEM 2 (continued)

ATTACHMENT 1

Record of the Voting:

For the Motion: Unanimous

LATE COUNCIL REPORT

14 CONFIRMATION OF MINUTES - Council Meeting held on 22 September 2020

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Purcell)

That the Minutes of the Council Meeting 11/20, held on 22 September 2020 be confirmed.

Record of the Voting

For the Motion: Unanimous

NOTICES OF MOTION

5 NSW GOVERNMENT PARK 'n PAY - Councillor Jordan Lane

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Purcell)

That Council:-

- (a) Commend the NSW Government on the delivery of Park 'n Pay, a smartphone app developed to integrate parking payments from a mobile device, as a more convenient and hygienic alternative to using a physical meter.
- (b) Delegate the General Manager to take the necessary steps required to formally subscribe the City of Ryde to the program.
- (c) Request that capability be built into the app to facilitate the payment for electric vehicle charging facilities in Ryde.
- (d) Report back to Council with any return correspondence, and a timeline for delivery as soon as practicable.

Record of the Voting

For the Motion: Unanimous

ITEM 2 (continued)

ATTACHMENT 1

6 COVID-SAFE CHRISTMAS FOR CHAUVEL STREET - Councillor Jordan Lane

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Purcell)

That Council:-

- (a) Acknowledges the residents of Chauvel Street who are seeking Council's support to ensure their 2020 Christmas light tradition is able to proceed in a COVID-Safe manner.
- (b) Recognises that while residents have already resolved not to install displays that require people to touch, or stop and watch for extended period of time, that there is still likely to be a sizable volume of visitors to the street over the Christmas period.
- (c) Consider, among other measures identified by staff, the following suggestions from residents to ensure public safety:-
 - i. the installation of COVID-19 health advice and social distancing instructions on the temporary parking signs;
 - ii. larger signage at either end of the street with similar health advice; and
 - iii. directional signage along the footpaths to encourage single-direction pedestrian movements;
- (d) Allocate requisite funds from the Traffic and Transport Program, or another appropriate source as identified by the General Manager.

Record of the Voting:

For the Motion: Unanimous

8 SAFETY FROM DOMESTIC AND FAMILY VIOLENCE DURING COVID-19 PANDEMIC AND BEYOND - Councillor Penny Pedersen

Note: Cate Sinclair (representing the Northern Centre), Eloise Price and Claire Sexton (representing the Ryde Hunters Hill Domestic and Family Violence Committee) made written submissions on this Item and copies are ON FILE.

ITEM 2 (continued)

ATTACHMENT 1

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Purcell)

- (a) That Council notes that across Australia, due to factors related to COVID-19 there has been an increase in cases of domestic and family violence and that in a recent survey, Domestic Violence NSW found 45% of specialist family violence workers observed people on temporary visas experienced increased sexual, domestic or family violence during the COVID-19 crisis and 64% of workers saying this group has had decreased access to income, food and essentials.
- (b) That Council notes that currently there is insufficient funding for services in Ryde that help victims of domestic and family violence after they have left emergency housing to move on to a safe life.
- (c) That the Mayor write to The Hon. Bronnie Taylor MLC; The Hon. Mark Speakman MP; Senator The Hon. Marise Payne and Senator The Hon. Anne Ruston calling on the Federal and State Government to act on the advice of experts and improve all women's safety during the pandemic crisis, ensuring they can access the services, income, legal, health and other support they need to build safer futures. In particular, urging them to:-
 - i. Make the changes experts say are needed to ensure everyone can escape abuse and be safe regardless of their visa status.
 - ii. Provide the required funding to Ryde domestic violence services so they can provide safe transition pathways for survivors of domestic and family violence, allowing them to move on with their lives.

Record of the Voting

For the Motion: Unanimous

NOTE: If you or someone you know is experiencing domestic violence please call 1800 737 732 or 000 in an emergency.

ITEM 2 (continued)

ATTACHMENT 1

9 REDUCING THE NUMBER OF DISPOSABLE NAPPIES GOING TO LANDFILL FROM THE CITY OF RYDE - Councillor Penny Pedersen

Note: Eloise Price made a written submission on this Item and a copy is ON FILE.

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Purcell)

- (a) That Council notes it is reported that Australia wide, approximately 5.6 million disposable nappies are used each day, which equals more than two billion disposable nappies being sent to landfill each year and that many Councils across Australia have designed initiatives to reduce the number of disposable nappies being used.
- (b) That staff bring back a report on:-
 - i. Implementing a City of Ryde Sustainable Nappy Program in order to reduce the number of disposable nappies going to landfill.
 - ii. Initiating a Nappy Library and demonstration kit.
 - iii. Providing workshop opportunities educating families on how to reduce their use and reliance on disposable nappies.
 - iv. That a suitable funding source be identified such as the Waste Less, Recycle More Grants.

Record of the Voting:

For the Motion: Unanimous

10 SUPPORTING VICTIMS OF DOMESTIC AND FAMILY VIOLENCE TO LEAVE DANGEROUS RELATIONSHIPS - Councillor Penny Pedersen

Note: Eloise Price and Claire Sexton (representing the Ryde Hunters Hill Domestic and Family Violence Committee) made written submissions on this Item and copies are ON FILE.

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Purcell)

- (a) That Council notes that on the advice from Domestic Violence NSW and local domestic and family violence services, that around 70% of victims fleeing domestic violence also report pet abuse and it's a common reason many victims delay leaving dangerous relationships. They fear the animal will be harmed if left with the perpetrator and worry their animals will be killed but it is not always possible for victims to take their animal with them when fleeing an abusive home, especially during a crisis. When victims know their pet will be safe, it allows them to take care of themselves.

ITEM 2 (continued)

ATTACHMENT 1

- (b) That Council staff identify suitable low cost, short-term, emergency housing/care options for pets owned by victims escaping domestic violence and a suitable community organisation to deliver these options for victims in the City of Ryde.
- (c) That Council staff assist the community organisations with preparing a community grant application to secure funding to support a pet boarding program for victims of domestic and family violence in the City of Ryde.

Record of the Voting:

For the Motion: Unanimous

NOTE: If you or someone you know is experiencing domestic violence please call 1800 737 732 or 000 in an emergency.

COUNCIL REPORT

13 ADVICE ON COURT ACTIONS

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Purcell)

That the report of the General Counsel be received.

Record of the Voting

For the Motion: Unanimous

ORDER OF BUSINESS

RESOLUTION: (Moved by the Mayor, Councillor Laxale and Councillor Purcell)

That Council now consider the following Item, the time being 7.19pm:-

- **Item 6** – 2019/2020 Draft Financial Statements.

Record of the Voting:

For the Motion: Unanimous

ITEM 2 (continued)

ATTACHMENT 1

COUNCIL REPORTS

6 2019/2020 DRAFT FINANCIAL STATEMENTS

RESOLUTION: (Moved by Councillors Purcell and Clifton)

- (a) That the Mayor, a Councillor, General Manager and the Responsible Accounting Officer sign the 'Statement by Councillor and Management' for both the General Purpose and Special Purpose Financial Statements, as contained in the 2019/20 Draft Financial Statements.
- (b) That Council endorses the 2019/20 Draft Financial Statements to be placed on public exhibition with a view to tabling any community feedback at the 24 November 2020 Council meeting.

Record of the Voting:

For the Motion: Unanimous

1 ITEMS PUT WITHOUT DEBATE

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

2 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 7/20 held on 13 October 2020

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

4 YOUTH INFRASTRUCTURE PLAN

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

3 REPORT OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING 3/20 held on 13 October 2020

Note: All Items were dealt with by the Committee within its delegated powers.

ITEM 2 (continued)

ATTACHMENT 1

4 CONFIRMATION OF MINUTES - Ryde Central Committee Meeting held on 10 March 2020

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

5 CITY OF RYDE COVID-19 RESPONSE AND RECOVERY ACTIONS AND INITIATIVES

RESOLUTION: (Moved by Councillors Purcell and Clifton)

That Council:-

- (a) Endorse the revised COVID-19 Financial Hardship Policy (September 2020).
- (b) Advertise the extension of the Jobseeker/Jobkeeper rate rebate for 28 days with a view to closing applications on 31 March 2021.
- (c) That Council invites presidents of each Chamber of Commerce in the City of Ryde to join the Economic Development Advisory Committee to assist in the development of other small business initiatives in the promotion of town centres.
- (d) Acknowledge the Economic Development Programs that are assisting small business.
- (e) Acknowledge the City of Ryde's participation in NSROC's Community Business Survey, noting that this independently obtained data be provided to the Economic Development Advisory Committee for the purposes of identifying what additional economic development support Council may be able to offer.
- (f) Acknowledge the Community Support Programs that are assisting a wide range of our community members.
- (g) Acknowledge the financial and organisational response actions and initiatives that have been outlined in this report.

Record of the Voting:

For the Motion: Unanimous

6 2019/2020 DRAFT FINANCIAL STATEMENTS

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

ITEM 2 (continued)

ATTACHMENT 1

7 ANNUAL DISCLOSURE OF PECUNIARY INTERESTS

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

8 REVIEW OF THE CITY OF RYDE COMMUNITY GRANTS PROGRAM

Note: Councillor Purcell disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he has been involved at stages with several entities, both successful and unsuccessful and works directly with community groups in his role as a Councillor.

Note: Councillor Moujalli left the meeting at 7.33pm and was not present for voting on this Item.

RESOLUTION: (Moved by Councillors Pedersen and Gordon)

- (a) That Council endorse the Community Grants Program Policy 2020.
- (b) That Council endorse the following timeframe for implementation of the Community Grants Program Policy 2020:-
 - (i) December 2020-February 2021 (Round 1, Large and Small Grants open for applications) excludes Major Community Wellbeing, Sponsorship and Awards and Venue Hire Support.
 - (ii) May 2021- June 2021 (Small Grant Round open for applications)
 - (iii) July 2021- (Minor Awards and Donations open for applications)
 - (iv) August 2021- September 2021 (Round 2, Large and Small Grants open for applications including Major Community Wellbeing and Venue Hire Support categories).
- (c) That Council endorse the continuation of the following historical arrangements:-
 - (i) Historical grants until 30/06/2021
 - (ii) Historical venue hire until 31/12/21
- (d) That the General Manager investigate options to extend the new Minor Donations Sports Person category to a broader range of people who are exceling in their chosen pursuit and have been chosen to represent NSW or Australia.
- (e) That the General Manager reports the results of these investigations in time for inclusion in the 2021/2022 Draft Operational Plan.
- (f) That the new Community Grants Program Guidelines allow future applications for website development under the following new categories:

ITEM 2 (continued)

ATTACHMENT 1

- i. Community Wellbeing
- ii. Arts and Creativity
- iii. Small Grants

Record of the Voting:

For the Motion: Unanimous

9 COMMUNITY GRANTS PROGRAM - ALLOCATION OF FUNDING 2020, ROUND 2

Note: The Mayor, Councillor Laxale disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he knows some of the community groups.

Note: Councillor Gordon disclosed a Significant Non-Pecuniary Interest in this Item for the reason that he has an affiliation with a member of Zoomers for Change. He left the meeting at 7.36pm and was not present for consideration or voting on this Item.

Note: Councillor Clifton disclosed a Significant Non-Pecuniary Interest in this Item for the reason that she is known to some of the community groups. She left the meeting at 7.36pm and was not present for consideration or voting on this Item.

Note: Councillor Purcell disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that he has been involved at stages with several entities, both successful and unsuccessful and works directly with community groups in his role as a Councillor.

Note: Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she knows through the community and Council events, many of the organisations and volunteers who are applying for community grants.

RESOLUTION: (Moved by Councillors Pedersen and Purcell)

- (a) That Council endorse funding to the following organisations in Round 2 of the 2020 Community Grants as follows:

Community Projects:

Ref	Organisation	Project Title	Funding Requested	Funding Granted	Project Description	Other Comments
CP03	Macquarie Singers Inc.	Macquarie Singers community music program	\$5,000	\$5,000	Develop a comprehensive community outreach program of musical workshops.	

ITEM 2 (continued)
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CP04	The Trustee for the Raise Foundation	In-school mentoring program	\$5,000	\$5,000	Youth mentoring program for 15 at risk students in Ryde	
CP08	Educar Foundation	Ryde/ Epping Max Potential	\$4,830	\$4,830	Personal leadership coaching program for youth	
CP10	The Shepherd Centre for Deaf Children	Talk Together	\$3,157	\$3,157	An education and support program for parents of children with a hearing loss in Ryde	
CP11	Lady of Grace Fraternity Inc.	Italian Migrants of Ryde History	\$5,000	\$5,000	Research and document the history of Italian migrants in Ryde 1920-1960.	
CP12	NorthSide CALD Carers Network (Auspice CCA)	CALD carers support group	\$5,000	\$5,000	Supporting carers from various cultural backgrounds to sustain their mental and physical wellbeing	
CP13	Academy of Chinese Culture Inc.	Chinese cultural activities in Mandarin, Cantonese and English	\$4,600	\$4,600	Singing, poem recital, tai-chi and dancing in Mandarin, Cantonese and English	
CP14	Zoomers for Change (Auspice MYAN NSW)	Zoomers for Change	\$5,000	\$5,000	Youth social entrepreneurship program	
EV02	Reach Community Initiatives	Community Christmas Dinner	\$3,500	\$3,500	Christmas meal hampers for disadvantaged community members.	Moved from event category
Total			\$41,087	\$41,087		

Capacity Building:

Ref	Organisation	Project Title	Funding Requested	Funding Granted	Project Description	Other Comments
EM02	Australian Xiyangyang Orchestra Inc.	Community Showcase event	\$4,995.50	\$4,200	Music training (online or in-person workshops) and a community concert	Insurance is an ongoing operational cost and not eligible under the grants program.

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ATTACHMENT 1

Gen0 1	Ample Abilities Inc.	Build Up My Ability	\$4,400	\$4,400	A project to improve the capacity of people with disabilities through workshops	
Total			\$9,395.50	\$8,600		

Events:

Ref	Organisation	Project Title	Funding Requested	Funding Granted	Project Description	Other Comments
Em01	Nairi Choir (Auspice Hamazkiane Armenian Cultural Association Nairi Chapter Inc.)	Community Showcase event	\$4,500	\$2,500	Community choir showcase event to the local community.	Moved from emerging/s mall groups category. Funding for events with less than 1000 people is up to \$2,500.
CP02	The Rotary Club of Ryde Inc.	Light Up East Ryde	\$5,000	\$5,000	Christmas street market in East Ryde	Moved from Community Projects category
EV04	North Ryde Christian Church (Auspice Combined Assemblies Properties Inc.)	Carols in the Park	\$2,500	\$2,500	Carols in Pindari Park, 46 th annual Christmas celebration	
CP18	Message Church	Dream Concert	\$5,000	\$2,500	A concert to reunite performers back on stage after COVID.	Moved from Community Projects category. Funding for events with less than 1,000 people is up to \$2,500.
Total			\$17,000	\$12,500		

ITEM 2 (continued)

ATTACHMENT 1

Community Facilities and Equipment:

Ref	Organisation	Project Title	Funding Requested	Funding Granted	Project Description	Other Comments
FE01	Riding for the Disabled Ryde (Auspice Riding for the Disabled Association NSW)	Installation of a zip hot water system	\$5,000	\$5,000	Installation of a zip hot water system for use by RDA participants and volunteers.	
FE05	The Northern Centre	Children's activity tables plus overhead projector	\$4,203.80	\$4,203.80	Equipment for supported playgroup activities attended by Ryde families	
FE07	West Ryde Community Church (Auspice Baptist Churches of NSW Property Trust)	Installation of safety glass panels	\$3,162.50	\$3,162.50	Safety upgrades for the community hall accessed by various local community groups.	
Total			\$12,366.30	\$12,366.30		

Seniors:

Ref	Organisation	Project Title	Funding Requested	Funding Granted	Project Description	Other Comments
Sen 01	Korean Harmony Culture Group	Seniors Activities	\$2,000	\$2,000	Weekly activities for Korean seniors including line dancing, karaoke, outings and meals	
Sen 02	CASS	Stay connected with zoom	\$2,000	\$2,000	Social networking for the Korean elderly especially during COVID restrictions.	
Sen 03	Baptistcare	Heart and Soul Community Choir	\$2,000	\$2,000	A choir open to all Ryde seniors. Ten rehearsal sessions with a professional instructor and a community performance during Inclusion week 2021.	

ITEM 2 (continued)

ATTACHMENT 1

Sen 04	Eastwood Chinese Senior Citizens Club Inc.	Promote healthy high fibre eating among CALD seniors	\$2,000	\$2,000	Dietician workshop plus meal for seniors who primarily speak a language other than English.	
SS08	Armenian Relief Society Araz Chapter	Community development and self-sustainability	\$10,000	\$2,000	Supporting isolated community members and educating seniors on general health and hygiene. Functions to support the community and raise funds.	Funding for fundraising activities is not eligible under the Grants program.
Total			\$18,000	\$10,000		

Social Support:

Ref	Organisation	Project Title	Funding Requested	Funding Granted	Project Description	Other Comments
SS03	AASHA	Stay well live well- A Healthy Mind Lives in a Healthy Body	\$10,000	\$10,000	Mental health forum and ongoing activities for older people of CALD backgrounds	
SS05	Streetwork Australia Ltd	PRIDE Empowerment Program	\$10,000	\$8,000	Eight-week early intervention program for young people (11-18 years of age) at risk of mental health issues, homelessness, financial hardship, crime etc.	Already funded \$2,000 for this project in 2020 Small Grant Round 1. Eligible for one grant per year for the same project. As the project is eligible for the Social Support category funding of \$8,000 allocated.
SS07	Differently Abled People Association Inc.	Roving stall to attract and train local care workers in Ryde LGA	\$10,000	\$10,000	Roving stalls across Ryde to introduce people to disability services and training options.	

ITEM 2 (continued)

ATTACHMENT 1

					On the job training at DAPA will then be available for people who are interested.	
SS10	Good Friends Inc.	Counselling and Therapy for You	\$9,500	\$9,500	Art therapy, music therapy and support for people experiencing anxiety, domestic violence or family conflict due to COVID restrictions.	
SS13	The Men's Table Inc.	Ryde Communities of Men Project	\$10,000	\$10,000	Establish three "Men's Tables" groups within Ryde to address isolation, loneliness and mental health.	
Total			\$49,500	\$47,500		

Community Aid Social Support Grant:

Ref	Organisation	Project Title	Funding Request	Funding Granted	Project Description	Other Comments
HS1	Sydney Community Services	Supporting our Community More than Ever	\$24,000	\$24,000	Support for vulnerable groups- seniors, people with disabilities and those experiencing financial difficulties	
HS2	Presbyterian Aged Care (formerly North Ryde Community Aid)	Community Connections	\$24,000	\$24,000	Food relief program, multicultural mother's group, social support groups and support of volunteering	
HS3	Christian Community Aid	CCA's Impact during COVID-19	\$32,000	\$32,000	Connection and service provision to support vulnerable community members during COVID-19 pandemic	
Total			\$80,000	\$80,000		

ITEM 2 (continued)

ATTACHMENT 1

Sport and Recreation:

Ref	Organisation	Project Title	Funding Requested	Funding Granted	Project Description	Other Comments
SR02	Ryde Pickleball in the Park	Promotion of the sport of pickleball	\$3,500	\$1,000	Advertising pickleball and providing opportunities for new members to participate.	Cost of equipment is not eligible. Informed of non-Council grant opportunities
SR05	Sydney Cricket Club	Ryde Community Cricket Coaching Program	\$3,500	\$3,500	Training to upskill volunteer coaches and the overall development of participants.	
SR06	Macquarie Combined Sports Inc.	Promotion of grass roots sport	\$3,500	\$1,750	Promotion to juniors aged 5-14 via weekly activity sessions.	Cost of equipment and operational expenses not eligible. Informed of non-Council grant opportunities
SS07	Ryde Eastwood Hawks Touch Football Association	Introduction of Touch Football to Juniors	\$3,500	\$3,050	Eight sessions to introduce juniors to the sport. A professional coach will support and train the volunteers.	Cost of ground hire and uniforms not eligible
Total			\$14,000	\$9,300		

(b) That funding of \$222,917 from the Community and Ranger Services budget plus an additional \$11,436.30 from the Community Grants Reserve be used to fund the recommended applications to a total of \$234,353.30.

(c) That Council does not endorse the following applications:-

Ref	Organisation	Project Title	Funding Requested	Funding Granted	Project Description	Other Comments
CP05	Hunters Hill High School P&C Association Pty. Ltd.	Hunters Hill High School Urban Farm	\$3,989	\$0	Establish an urban farm at Hunters Hill High School.	Funding for school activities is not eligible under the grants program. The project is not in the Ryde LGA

ITEM 2 (continued)

ATTACHMENT 1

CP09	Friends of Lane Cove National Park	Mars Creek-Community Collaboration restoring an urban creek-line	\$4,968	\$0	108 hours of professional bush regeneration.	Not eligible, as this does not meet the aims of the Community Grants program, which is building the community capacity to address need.
CP16	Parkinson's NSW Ltd.	Online Parkinson's Aged Care Training Program	\$5,000	\$0	Develop, trial and refine an online learning module to train and educate care workers on how to care for residents living with Parkinson's disease.	Not eligible under the grants program, as this is a statewide program and does not primarily benefit people in the City of Ryde
CP17	Neighbourhood Watch Ryde District	Create a Neighbourhood Watch Ryde Website	\$3,000	\$0	Design and build a website for Neighbourhood Watch Ryde District.	Operational expenses not eligible under the grants program
CP20	Ryde/ Hunters Hill Child and Family Interagency (Auspice Relationships Australia)	Ryde/ Hunters Hill Child and Family Services Flyer	\$5,000	\$0	Develop and produce a Ryde Hunters Hill Child and Family Services flyer for community services and the wider community.	Not eligible, as it is a duplication of existing online resources
Em03	Korean Community of Commerce in the City of Ryde Inc.	Website production	\$5,000	\$0	Development of a formal chamber website	Operational expenses not eligible under the grants program
FE02	Ryde Secondary College P&C Association	Purchase of laser engraving machine	\$5,000	\$0	Contribution towards purchase of laser engraving machine for Technology students	Funding for school activities is not eligible under the grants program.
FE08	CareFlight Ltd.	Purchase of Pocket Monitor	\$4,700	\$0	Purchase of pocket monitor to conduct Laryngoscopy exams	Not eligible under the grants program, as this is a statewide program and does not primarily benefit people in the City of Ryde

ITEM 2 (continued)

ATTACHMENT 1

SS02	Australian Association of Cancer Care	Online counselling support for cancer patients' mental health and well-being	\$10,000	\$0	Build online video counselling network infrastructure for cancer patients	Operational expenses not eligible under the grants program
SS04	Technical Aid to the Disabled	Solving Challenges and Reaching Goals in Ryde	\$5,000	\$0	Subsidise the cost of custom equipment for up to six people in Ryde.	Operational expenses not eligible under the grants program including staffing and equipment.
Total			\$51,657	\$0		

- (d) That the successful and unsuccessful grant applicants be informed in writing of the outcomes of their applications.
- (e) That Council fund the following applications currently in the "not endorsed" list:-
- (i) CP17 Neighbourhood Watch Ryde District (\$3,000)
 - (ii) Em03 Korean Community of Commerce in the City of Ryde Inc. (\$5,000)
 - (iii) CP20 Ryde/Hunters Hill Child and Family Interagency (\$5,000)

Record of the Voting:

For the Motion: Unanimous

10 PROPOSED TREE REVIEW PROCESS AND SUBSIDISED PRIVATE TREE SCHEME

Note: Councillors Gordon and Clifton returned to the meeting at 7.40pm.

Note: Councillor Moujalli returned to the meeting at 7.43pm during discussion on this Item.

RESOLUTION: (Moved by Councillors Pedersen and Purcell)

- (a) That Council adopt the revised Tree Review Process as outlined in Figure 2 of this report with the removal of stage 2.
- (b) That Council trial, for a period of one (1) year, the subsidised private tree assistance scheme on the principles detailed within this report with the addition of 'up to 100% subsidy for the cost of tree pruning and removal where genuine hardship has been established on assessment.'

ITEM 2 (continued)

ATTACHMENT 1

- (c) That Council publicly exhibit for a period of twenty eight (28) days details of the criteria and funding available funding for the scheme and should no objections be received it proceed with implementing the scheme for the trial period.
- (d) That should any objections be received during the public exhibition period a report be prepared for Council prior to the implementation of the trial scheme.
- (e) That Council re-allocate \$20,000 from the Street Tree Maintenance Operational budget to meet the cost of the proposed subsidised private tree assistance scheme trial and that this is consolidated at the Quarter 1 budget review.
- (f) That a further report be presented to Council at the end of the one (1) year trial period detailing the outcomes of implementing a subsidised private tree assistance scheme.

Record of the Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Lane, Pedersen, Purcell and Zhou

Against the Motion: Councillors Moujalli and Yedelian OAM

11 NEW LIBRARY MEMBERSHIP FEE

RESOLUTION: (Moved by Councillors Purcell and Gordon)

- (a) That Council Adopts the 'Out of Area Membership' fee for Hunters Hill residents to join Ryde Library Service at a cost of \$120 per annum (excluding Hunters Hill residents who work or study in the City of Ryde) to be included in the current Fees and Charges schedule.
- (b) That Council Adopts the new Children's category 'Out of Area Membership' fee that is free of charge for children up to 5 years of age with access limited to only borrowing from the children's collections to be included in the current Fees and Charges schedule.
- (c) That Council officers provide current Hunters Hill library members who are residents with one (1) month written notice of the new fee coming into effect.

Record of the Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillors Brown, Lane and Yedelian OAM

ITEM 2 (continued)

ATTACHMENT 1

12 2020/2021 CHRISTMAS AND NEW YEAR ARRANGEMENTS - COUNCIL BUSINESS OPERATIONS

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

LATE COUNCIL REPORT

14 CONFIRMATION OF MINUTES - Council Meeting held on 22 September 2020

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

NOTICES OF MOTION

1 DEFERRED NOTICE OF MOTION: RYDE FOODBANK - Councillor Dr Peter Kim

Note: In accordance with Clause 10.4(b) of Councils Code of Meeting Practice, the Mayor, Councillor Laxale deferred consideration of this Item to the next Ordinary Meeting of Council to be held on 24 November 2020.

2 DEFERRED NOTICE OF MOTION: FIND THE ALTERNATE VENUE FOR THE COMMUNITY ORGANISATIONS FROM THE CLOSURE OF THE RYDE CIVIC CENTRE - Councillor Dr Peter Kim

Note: In accordance with Clause 10.4(b) of Councils Code of Meeting Practice, the Mayor, Councillor Laxale deferred consideration of this Item to the next Ordinary Meeting of Council to be held on 24 November 2020.

4 RECOGNITION OF JO'ANNE DUKE - Councillor Roy Maggio

RESOLUTION: (Moved by Councillors Pedersen and Gordon)

- (a) That the City of Ryde Council rename the laneway between Coxs Road and Marilyn Street (beside the North Ryde Library) as "Jo Duke's Lane".
- (b) That a plaque is erected at North Ryde Park in her honour, to be funded from the Mayoral budget.
- (c) That a memorial morning tea is conducted at North Ryde Park, to be funded from the Mayoral budget.

ITEM 2 (continued)

ATTACHMENT 1

- (d) That family members are invited to the memorial morning tea.
- (e) That the City of Ryde liaise with the Duke family and that the above items be completed as soon as practicable.

Record of the Voting:

For the Motion: Unanimous

5 NSW GOVERNMENT PARK 'n PAY - Councillor Jordan Lane

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

6 COVID-SAFE CHRISTMAS FOR CHAUVEL STREET - Councillor Jordan Lane

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

7 ADDITIONAL MEMBER OF THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE - Councillor Jordan Lane

RESOLUTION: (Moved by Councillors Lane and Yedelian OAM)

That Council invites Ms Sarah Reyes, Centre Leader of Thrive Early Learning, North Ryde to apply to join the Economic Development Advisory Committee, with a report concerning the appointment to be considered at the November meeting of the Finance and Governance Committee.

Record of the Voting

For the Motion: Unanimous

8 SAFETY FROM DOMESTIC AND FAMILY VIOLENCE DURING COVID-19 PANDEMIC AND BEYOND - Councillor Penny Pedersen

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

ITEM 2 (continued)

ATTACHMENT 1

9 REDUCING THE NUMBER OF DISPOSABLE NAPPIES GOING TO LANDFILL FROM THE CITY OF RYDE - Councillor Penny Pedersen

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

10 SUPPORTING VICTIMS OF DOMESTIC AND FAMILY VIOLENCE TO LEAVE DANGEROUS RELATIONSHIPS - Councillor Penny Pedersen

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

QUESTIONS BY COUNCILLORS AS PER POLICY

1 QUESTIONS WITH NOTICE - Councillor Dr Peter Kim

Question 1:

What is the worst case scenario of a La Nina Event affecting the City of Ryde?

Answer 1:

As per the Bureau of Methodology (BOM) information La Nina Event implies:-

“The increased rainfall and cloudiness in the western Pacific associated with La Niña usually means above-average winter–spring rainfall for Australia, particularly across the east and north.”

“The six wettest winter–spring periods on record for eastern Australia occurred during La Niña years. In the Murray–Darling Basin, winter–spring rainfall averaged over all 18 La Niña events (including multi-year events) since 1900 was 22% higher than the long-term average, with the severe floods of 1955, 1988, 1998 and 2010 all associated with La Niña.

Based on this information, if La Niña Event develops, we can expect a 10-30% damper winter-spring period compared to the average rainfall. In the instance where La Niña fully develops, the probability for the occurrence of severe flood events will increase, in comparison to the years without this phenomenon.

If the La Niña Event fully develops, it will generate rainfall events ranging between 1% AEP (“1 in 100 years storm”) to PMF (Probable Maximum Flood). This will lead to major flooding concerns within the City of Ryde LGA. There are maps made available on the City of Ryde website¹, that indicate the extents of flood prone areas. Please note that in the event of a severe flood, NSW State Emergency Services² triggers and manages population evacuations.

ITEM 2 (continued)

ATTACHMENT 1

Links:

1. <https://www.ryde.nsw.gov.au/Business-and-Development/Planning-Controls/Other-Planning-Considerations/Flood-Prone-Areas>
2. <https://www.ses.nsw.gov.au/>

Question 2:

What flood mitigating plans do we have for the City of Ryde?

Answer 2:

Preparation for major flood events is primarily undertaken through long term planning. There are potential short-term reinforcements that can be enforced as a response to alerts provided by BOM (such as the one BOM is planning to declare):-

Long-term planning: Council is constantly upgrading and managing the drainage network in order to reduce risks to the environment and the community. In addition to upgrading the drainage network, Council provides advice to ensure new developments that are in flood affected zones do not have adverse consequences on neighbouring properties. It is also mandatory for such developments to have ground floors located above the expected flood levels within the area (plus a freeboard to add contingency for accuracy concerns, wind and wave effect).

Short term preparation: To ensure Council's drainage network is working to its maximum capacity, Council will ensure that pits, pipes, trunk drainage systems and natural channels (creeks) remain clear from obstructions. To achieve this, Council has implemented a proactive program of stormwater pit cleaning. Each pit is classified as either HIGH RISK or LOW RISK. This enables Council to prioritise each pit for routine cleaning. In addition, this allows for the identification of any blockages evident at the time pit cleaning is taking place. The success of this proactive program has yielded positive results, with the last two storm events resulting in low numbers of call-out requests to respond to, for localised flooding.

Question 3:

What would the City of Ryde do to mitigate the property damages and loss from a La Nina Event?

Answer 3:

Council is constantly building the City's resilience to natural hazards and working to reduce long term and immediate climate related risks and impacts. As commented above, Council is working on improving the drainage network and conditioning new developments, according to the requirements of NSW Floodplain Development Manual. These conditions ensure that the property

ITEM 2 (continued)

ATTACHMENT 1

damage and losses during big storm events will be minimised. Council carries out regular maintenance, organising clean-up of blocked pits, pipes or trunk drainage to ensure the system will function to its maximum capacity if a big storm event occurs.

City of Ryde is also in constant liaison with neighbouring Councils and State Government agencies such as Sydney Water and the Office of Environment and Heritage to identify better means of conveying stormwater, ensuring the protection of the environment and property as well as minimising the risk to lives.

CLOSED SESSION

**NOTICE OF MOTION 3 – DEFERRED NOTICE OF MOTION: GENERAL
MANAGER PERFORMANCE REVIEW – Councillor Dr Peter Kim**

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (a) personnel matters concerning particular individuals (other than councillors).

Note: Councillor Zhou left the meeting at 7.57pm and was not present for voting on this Item.

RESOLUTION: (Moved by Councillors Pedersen and Purcell)

That the Council resolve into Closed Session to consider the above matter.

On being put to the meeting, Councillor Lane abstained from voting and accordingly his vote was recorded against the Motion.

Record of the Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Moujalli, Pedersen, Purcell and Yedelian OAM

Against the Motion: Councillors Lane

Note: The Council closed the meeting at 7.58pm. The public and media left the webcast.

ITEM 2 (continued)

ATTACHMENT 1

NOTICE OF MOTION

3 DEFERRED NOTICE OF MOTION: GENERAL MANAGER PERFORMANCE REVIEW - Councillor Dr Peter Kim

Note: Councillor Zhou returned to the meeting at 7.58pm.

Note: The General Manager left the meeting at 7.58pm and did not return.

MOTION: (Moved by Councillors Purcell and Gordon)

That the Council allow all twelve (12) Councillors to participate in the upcoming General Manager Performance Review.

AMENDMENT: (Moved by the Mayor, Councillor Laxale and Councillor Gordon)

- (a) That Council notes that the final review of the General Manager's performance is made by Council, with a performance review panel existing to provide a non-binding recommendation to Council, which it can then either adopt, amend or refuse.
- (b) That Council notes previous review panels, dating back to 2010, varied from 3 to 4 Councillors as chosen by the Mayor of the day.
- (c) That Council resolve to retain the same method as outlined in part (b), in regards to the composition of the General Manager's performance review panel.

On being put to the meeting the voting on the Amendment was seven (7) for and three (3) Against. The Amendment was **CARRIED** and then became the Motion. The Motion was then put and **CARRIED**.

Record of the Voting:

For the Amendment: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Moujalli, Pedersen, Purcell and Zhou

Against the Amendment: Councillors Brown, Lane and Yedelian OAM

RECOMMENDATION: (Moved by the Mayor, Councillor Laxale and Councillor Gordon)

- (a) That Council notes that the final review of the General Manager's performance is made by Council, with a performance review panel existing to provide a non-binding recommendation to Council, which it can then either adopt, amend or refuse.

ITEM 2 (continued)

ATTACHMENT 1

- (b) That Council notes previous review panels, dating back to 2010, varied from 3 to 4 Councillors as chosen by the Mayor of the day.
- (c) That Council resolve to retain the same method as outlined in part (b), in regards to the composition of the General Manager's performance review panel.

Record of the Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Clifton, Gordon, Moujalli, Pedersen, Purcell and Zhou

Against the Motion: Councillors Brown, Lane and Yedelian OAM

OPEN SESSION

RESOLUTION: (Moved by Councillors Purcell and Pedersen)

- (a) That the Council resolve itself into open Council.
- (b) That the recommendations of Items considered in Closed Session be received and adopted as resolutions of Council without any alteration or amendment thereto.

Record of the Voting:

For the Motion: The Mayor, Councillor Laxale and Councillors Brown, Clifton, Gordon, Moujalli, Pedersen, Purcell, Yedelian OAM and Zhou

Against the Motion: Councillor Lane

Note: Open Council resumed at 8.13pm.

The meeting closed at 8.13pm.

CONFIRMED THIS 24TH DAY OF NOVEMBER 2020

Chairperson

3 REPORT OF THE WORKS AND COMMUNITY COMMITTEE MEETING 8/20 held on 10 November 2020

Report prepared by: Civic Services Manager

File No.: CLM/20/1/1/2 - BP20/1156

REPORT SUMMARY

Attached are the Minutes of the Works and Community Committee Meeting 8/20 held on 10 November 2020. The Minutes will be listed for confirmation at the next Works and Community Committee Meeting.

Items 2, 3, 4, 6, 7(A), 7(B), 7(C), 7(D), 7(E), 7(F), 7(G), 7(H), 7(K), 7(L) and 7(M) were dealt with by the Committee within its delegated powers.

The following Committee recommendations for Items 1, 5, 7(I) and 7 (J) are submitted to Council for determination in accordance with the delegations set out in Council's Code of Meeting Practice relating to Charters, functions and powers of Committees:

1 CONFIRMATION OF MINUTES - Works and Community Committee Meeting held on 13 October 2020

RECOMMENDATION: (Moved by Councillors Clifton and Pedersen)

That the Minutes of the Works and Community Committee Meeting 7/20, held on 13 October 2020, be confirmed.

Record of the Voting:

For the Motion: Councillors Brown, Clifton, Gordon, Pedersen and Purcell

Against the Motion: Councillor Kim

Note: This matter will be dealt with at the Council Meeting to be held on **24 November 2020** as dissenting votes were recorded.

5 SMALL GRANTS, ALLOCATION OF FUNDING ROUND 2, 2020

Note: Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she is sitting on a panel with Side by Side Advocacy and one of her husband's clients is Catholic Healthcare.

RECOMMENDATION: (Moved by Councillors Clifton and Gordon)

- (a) That Council endorse funding to the following organisations in Round 2 of the 2020 Small Grants:-

ITEM 3 (continued)

Ref	Organisation	Project Title	Funding Requested	Funding Granted	Project Description	Other Comments
SM02	Ample Abilities Inc.	Dine Out Fun- A project to assist people with a disability to order a meal	\$2,000	\$2,000	An educational project to build the independence of people with a disability.	
SM03	Ryde Salvation Army	Ryde Salvos Xmas- 2020	\$2,000	\$2,000	Hampers and toys for disadvantaged members of the community.	
SM06	Cerebral Palsy Alliance	Assessment resources for children with a disability	\$2,000	\$2,000	Clinical assessment tool for children with a disability to appropriately assess language and link them with suitable therapeutic options.	
SM07	Side by Side Advocacy	Enhancing connections for people with an intellectual disability	\$2,000	\$2,000	Training of citizen advocates (volunteers) to support and advocate for people with a disability.	
SM09	Catholic Healthcare	Enjoying Autumn Entrances	\$1,850	\$1,300	Social day trip for 30-40 seniors from a Korean speaking background	Funding for staffing costs and total cost of refreshments is not eligible under the Grant Program.
SM11	Voices of Women Inc.	Voices of South Asian Women in Ryde	\$2,000	\$2,000	A story-telling project/ workshop to empower and connect women from South Asian communities	
Total			\$11,850	\$11,300		

- (b) That funding is available from within the Community Grants Program budget to fund the recommended applications totalling \$11,300.

ITEM 3 (continued)

(c) That Council does not endorse the following applications:-

Ref	Organisation	Project Title	Funding Requested	Funding Granted	Project Description	Other Comments
Sm01	Riding for the Disabled- The Ryde Centre (Riding for the Disabled- NSW)	Vet care and feed for horses	\$2,000	\$0	Application for vet care and feed costs for horses.	Operational costs not eligible under the Grants Program.
Sm08	Australian Indian Sports Educational and Cultural Society Inc. (AISECS)	Community Cricket Match	\$2,000	\$0	Cricket match hosted by AISECS that aims to provide an opportunity for networking between attendees and local dignitaries.	Not eligible as no information provided on how the project is inclusive to all community members, as cricket match is by invitation.
SM13	Falun Dafa Association of Australia	Free Falun Dafa Meditation class	\$2,000	\$0	Provides two free Falun Dafa meditation classes to improve participants physical and mental health.	Prohibitive advertising and promotional costs for an existing program.
Total			\$6,000	\$0		

Record of the Voting:

For the Motion: Councillors Brown, Clifton Gordon, Pedersen and Purcell

Against the Motion: Councillor Kim

Note: This matter will be dealt with at the Council Meeting to be held on **24 November 2020** as dissenting votes were recorded and it is outside the Committee's delegations.

7 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - SEPTEMBER MEETING

RECOMMENDATION: (Moved by Councillors Gordon and Pedersen)

(I) VARIOUS STREETS, CITY OF RYDE - FIXED CAR SHARE

The following changes be made to the parking restrictions in various streets of City of Ryde:

1. That all locations from 1 through to 25 be authorised for single use fixed car share parking.

ITEM 3 (continued)

2. All approved fixed car share locations be delineated in accordance with Council's *Fixed Space Car Share Guidelines (Jan 2020)*, with the required payment of the applicable setup and annual fees and charges by the car share operators to Council, upon which Council will also issue a Car Share Vehicle Parking Authority to each of the approved locations.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **24 November 2020** as substantive changes were made to the published recommendation.

RECOMMENDATION: (Moved by Councillors Gordon and Pedersen)

(J) NELSON STREET, GLADESVILLE - RESIDENT PARKING SCHEME

The following change be made to the parking restrictions in Nelson Street, Gladesville (a) and communication to occur as per (b) below:

- a) The Western side of Nelson Street that is currently signed posted as 2P 7am-5pm Mon – Fri be incorporated into the Zone 9 resident parking scheme and will operate as 2P 8am – 6pm Mon-Fri Authorised Permit Holders Excepted.
- b) All residents of Nelson Street be advised of Council's decision.
- c) That staff organise a workshop for Councillors to revisit the resident parking policy.
- d) That staff consult with residents on the Eastern side of Nelson Street to implement a similar resident parking scheme.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **24 November 2020** as substantive changes were made to the published recommendation.

ATTACHMENTS

- 1 MINUTES - Works and Community Committee Meeting - 10 November 2020

ITEM 3 (continued)

ATTACHMENT 1

**Works and Community Committee Meeting
MINUTES OF MEETING NO. 8/20**

Meeting Date: Tuesday 10 November 2020
Location: Online Audio Visual Meeting
Time: 6.04pm

Councillors Present: Councillors Purcell (Chairperson), Brown, Clifton, Gordon, Kim and Pedersen.

Apologies: Nil.

Absent: Councillors Maggio and Yedelian OAM.

Staff Present: General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Planning and Environment, Director – City Works, Manager – Urban Strategy, Manager – Parks, Manager – Community and Ranger Services, Manager – Transport, Manager – Environment, Senior Coordinator – City Activation, Team Leader – Community Grants and Direct Services, IT Applications Support Officer, Civic Services Manager and Civic Support Officer.

DISCLOSURES OF INTEREST

Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in Item 5 – Small Grants, Allocation of Funding Round 2, 2020 for the reason that she is on a work group with Side by Side Advocacy and her husband has Catholic Healthcare as a client as well as knowing others from the community who interact with the applicants for small grants.

**1 CONFIRMATION OF MINUTES - Works and Community Committee
Meeting held on 13 October 2020**

RECOMMENDATION: (Moved by Councillors Clifton and Pedersen)

That the Minutes of the Works and Community Committee Meeting 7/20, held on 13 October 2020, be confirmed.

Record of the Voting:

For the Motion: Councillors Brown, Clifton, Gordon, Pedersen and Purcell

Against the Motion: Councillor Kim

Note: This matter will be dealt with at the Council Meeting to be held on **24 November 2020** as dissenting votes were recorded.

ITEM 3 (continued)

ATTACHMENT 1

2 ITEMS PUT WITHOUT DEBATE

RESOLUTION: (Moved by Councillors Kim and Gordon)

That the Committee adopt Item 3 and Item 6 on the Committee Agenda as per the recommendations in the reports.

Record of the Voting:

For the Motion: Unanimous

3 ADOPTION OF THE PARKS AND GENERAL COMMUNITY USE AND SPORTSGROUNDS GENERIC PLANS OF MANAGEMENT

RESOLUTION: (Moved by Councillors Kim and Gordon)

- (a) That Council adopt the Generic Plan of Management for Parks, General Community Use and the Generic Plan of Management for Sportsgrounds in accordance with Section 40 of *the Local Government Act 1993*.
- (b) That Council adopt the recategorisations as set out in the Public Hearing Report from Parkland Planners in accordance with Section 40A of the Local Government Act 1993 and Section 3.23 of the Crown Land Management Act 2016.

Record of the Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

6 SMOKE FREE TRIAL - ROWE STREET EAST

RESOLUTION: (Moved by Councillors Kim and Gordon)

- (a) That Council endorse a Smoke Free Zone within Rowe Street East, from the boundary at Blaxland Road (eastern end) + to the pedestrian crossing at the Eastwood Hotel (western end).
- (b) That the local Chambers, local businesses, and the individuals who made submissions during the trial be advised of Council's decision.
- (c) That the Smoke Free Zone is promoted through Council's regular media channels.

ITEM 3 (continued)

ATTACHMENT 1

Record of the Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

3 ADOPTION OF THE PARKS AND GENERAL COMMUNITY USE AND SPORTSGROUNDS GENERIC PLANS OF MANAGEMENT

Note: This Item was dealt with earlier in the meeting as detailed in these Minutes.

4 DRAFT CITY OF RYDE OPEN SPACE FUTURE PROVISION STRATEGY

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

- (a) That Council endorse the '*planned*' and '*future potential*' project's identified with the draft '*City of Ryde Open Space Future Provision Strategy*' to be implemented following prioritisation and identification of funding through the development of future City of Ryde Delivery Plans.
- (b) That there will be no loss of bushland or natural area in the implementation of this strategy.
- (c) That the draft "*City of Ryde Open Space Future Provision Strategy*" Technical and Summary Reports be placed on public exhibition inviting comment for a period of not less than twenty-eight (28) days.
- (d) That a further report be provided to Council should any objections be received during the consultation period.
- (e) That should no objections be received, the *City of Ryde Open Space Future Provision Strategy* be adopted and implemented in accordance with the priorities and recommendations outlined in the document.

Record of the Voting

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 3 (continued)

ATTACHMENT 1

5 SMALL GRANTS, ALLOCATION OF FUNDING ROUND 2, 2020

Note: Councillor Pedersen disclosed a Less than Significant Non-Pecuniary Interest in this Item for the reason that she is on a work group with Side by Side Advocacy and her husband has Catholic Healthcare as a client as well as knowing others from the community who interact with the applicants for small grants.

RECOMMENDATION: (Moved by Councillors Clifton and Gordon)

(a) That Council endorse funding to the following organisations in Round 2 of the 2020 Small Grants:-

Ref	Organisation	Project Title	Funding Requested	Funding Granted	Project Description	Other Comments
SM02	Ample Abilities Inc.	Dine Out Fun- A project to assist people with a disability to order a meal	\$2,000	\$2,000	An educational project to build the independence of people with a disability.	
SM03	Ryde Salvation Army	Ryde Salvos Xmas- 2020	\$2,000	\$2,000	Hampers and toys for disadvantaged members of the community.	
SM06	Cerebral Palsy Alliance	Assessment resources for children with a disability	\$2,000	\$2,000	Clinical assessment tool for children with a disability to appropriately assess language and link them with suitable therapeutic options.	
SM07	Side by Side Advocacy	Enhancing connections for people with an intellectual disability	\$2,000	\$2,000	Training of citizen advocates (volunteers) to support and advocate for people with a disability.	
SM09	Catholic Healthcare	Enjoying Autumn Entrances	\$1,850	\$1,300	Social day trip for 30-40 seniors from a Korean speaking background	Funding for staffing costs and total cost of refreshments is not eligible under the Grant Program.
SM11	Voices of Women Inc.	Voices of South Asian Women in Ryde	\$2,000	\$2,000	A story-telling project/ workshop to empower and connect women from South Asian communities	

ITEM 3 (continued)

ATTACHMENT 1

Total			\$11,850	\$11,300		
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(b) That funding is available from within the Community Grants Program budget to fund the recommended applications totalling \$11,300.

(c) That Council does not endorse the following applications:-

Ref	Organisation	Project Title	Funding Requested	Funding Granted	Project Description	Other Comments
Sm01	Riding for the Disabled- The Ryde Centre (Riding for the Disabled- NSW)	Vet care and feed for horses	\$2,000	\$0	Application for vet care and feed costs for horses.	Operational costs not eligible under the Grants Program.
Sm08	Australian Indian Sports Educational and Cultural Society Inc. (AISECS)	Community Cricket Match	\$2,000	\$0	Cricket match hosted by AISECS that aims to provide an opportunity for networking between attendees and local dignitaries.	Not eligible as no information provided on how the project is inclusive to all community members, as cricket match is by invitation.
SM13	Falun Dafa Association of Australia	Free Falun Dafa Meditation class	\$2,000	\$0	Provides two free Falun Dafa meditation classes to improve participants physical and mental health.	Prohibitive advertising and promotional costs for an existing program.
Total			\$6,000	\$0		

Record of the Voting:

For the Motion: Councillors Brown, Clifton Gordon, Pedersen and Purcell

Against the Motion: Councillor Kim

Note: This matter will be dealt with at the Council Meeting to be held on **24 November 2020** as dissenting votes were recorded and it is outside the Committee's delegations.

6 SMOKE FREE TRIAL - ROWE STREET EAST

Note: This Item was dealt with earlier in the meeting as detailed in the Minutes.

ITEM 3 (continued)

ATTACHMENT 1

7 TRAFFIC AND PARKING MATTERS APPROVED BY THE RYDE TRAFFIC COMMITTEE MEETING - SEPTEMBER MEETING

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

That Council endorses the following Ryde Traffic Committee recommendations:

(A) 2 RHODES STREET, MEADOWBANK – TEMPORARY ALTERATIONS TO PARKING RESTRICTIONS

The following changes be made to on-street parking controls in Rhodes Street, Meadowbank:

- a) The temporary 'No Stopping' parking restrictions within Hermitage Road, Rhodes Street and Mellor Street reflected in the attached signage plan be endorsed, with all costs associated with the implementation of the above works borne by the builder.
- b) The builder is also required to ensure the measures outlined within the approved signage plan are to be implemented, prior to the commencement of any construction activity associated with the main works.

Record of the Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

(B) 39 DEVLIN STREET, RYDE - PARKING RESTRICTIONS

The following changes be made to on-street parking controls in Devlin Street, Ryde:

- a) Three on-street 1P - 8:30AM-3PM MON-FRI & 8:30AM-2:30PM SAT parking spaces be converted to No Stopping outside 39 Devlin Street, Ryde.

Record of the Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 3 (continued)

ATTACHMENT 1

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

(C) PENNANT AVENUE, DENISTONE - PARKING RESTRICTIONS

The following changes be made to the parking controls in Pennant Avenue, Denistone:

- a) 15 metres No Stopping zone be installed along the southern side, outside 42 Pennant Avenue, Denistone; and
- b) 5 metres No Stopping zone be installed along the face of the median island.

Record of the Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

(D) PELLISIER ROAD, PUTNEY - INTERSECTION TREATMENT

The following changes be made to the parking controls in Pellisier Road, Putney:

- a) Statutory 10 metre No Stopping be installed at the intersections of Putney Parade and McGowan Street at Pellisier Road;
- b) Give Way signs and associated delineation be installed in Putney Parade and McGowan Street at Pellisier Road;
- c) 5 metre double barrier lines be installed in Putney Parade and McGowan Street at Pellisier Road;

Record of the Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

(E) POPE STREET, RYDE, 'P DISABILITY ONLY' ZONE

The following changes be made to the parking controls in Pope Street, Ryde:

- a) A single 'TAXI ONLY' rank be converted to a 'P-DISABILITY ONLY' zone outside Top Ryde Centre in Pope Street, Ryde

ITEM 3 (continued)

ATTACHMENT 1

Record of the Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

(F) TALAVERA ROAD, MACQUARIE PARK - INSTALLATION OF MEDIAN

The following changes be made to the road infrastructure in Talavera Road, Macquarie Park:

- a) That 26.2m section of central median be installed on Talavera Road across the driveway access of 112 Talavera Road in accordance with the attached drawing 16-428-SKC024.
- b) That the design and construction of the median be undertaken by and at full cost to the developer.

Record of the Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

(G) FONTENOY ROAD, MACQUARIE PARK - DO NOT QUEUE ACROSS INTERSECTION

The following changes be made in Fontenoy Road, Macquarie Park:

- a) "Do Not Queue Across Intersection" signage be installed at the access and egress driveways serving the Tuckwell Park car park, Macquarie Park.

Record of the Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

ITEM 3 (continued)

ATTACHMENT 1

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

(H) KENT ROAD, RYDE - PARKING RESTRICTIONS

The following changes be made to the parking restrictions in Kent Road, Macquarie Park:

- a) *Motorcycle Parking Only* zones be installed along the frontages of:
- 93 Kent Road (1 Motorcycle space)
 - 96 Kent Road (1 Motorcycle space)
 - 104 Kent Road (3 Motorcycle spaces)

Record of the Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RECOMMENDATION: (Moved by Councillors Gordon and Pedersen)

(I) VARIOUS STREETS, CITY OF RYDE - FIXED CAR SHARE

The following changes be made to the parking restrictions in various streets of City of Ryde:

1. That all locations from 1 through to 25 be authorised for single use fixed car share parking.
2. All approved fixed car share locations be delineated in accordance with Council's *Fixed Space Car Share Guidelines (Jan 2020)*, with the required payment of the applicable setup and annual fees and charges by the car share operators to Council, upon which Council will also issue a Car Share Vehicle Parking Authority to each of the approved locations.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **24 November 2020** as substantive changes were made to the published recommendation.

RECOMMENDATION: (Moved by Councillors Gordon and Pedersen)

(J) NELSON STREET, GLADESVILLE - RESIDENT PARKING SCHEME

The following change be made to the parking restrictions in Nelson Street, Gladesville (a) and communication to occur as per (b) below:

ITEM 3 (continued)

ATTACHMENT 1

- a) The Western side of Nelson Street that is currently signed posted as 2P 7am-5pm Mon – Fri be incorporated into the Zone 9 resident parking scheme and will operate as 2P 8am – 6pm Mon-Fri Authorised Permit Holders Excepted.
- b) All residents of Nelson Street be advised of Council’s decision.
- c) That staff organise a workshop for Councillors to revisit the resident parking policy.
- d) That staff consult with residents on the Eastern side of Nelson Street to implement a similar resident parking scheme.

Record of the Voting:

For the Motion: Unanimous

Note: This matter will be dealt with at the Council Meeting to be held on **24 November 2020** as substantive changes were made to the published recommendation.

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

(K) WEST PARADE / CHATHAM ROAD / CLANALPINE STREET INTERSECTION UPGRADE

The following approval be provided with respect to the road infrastructure at the intersection of West Parade/ Chatham Road/ Clanalpine Street, West Ryde and communication occur as per (b) below:

- a) Approval in principle be given for a roundabout to be installed at the intersection of West Parade/Chatham Road/Clanalpine Street.
- b) Residents be consulted during the detailed design phase of the project.

Record of the Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee’s delegated powers.

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

(L) CHATHAM ROAD / BUENA VISTA AVENUE - INTERSECTION UPGRADE

The following approval be provided with respect to the road infrastructure at the intersection of Chatham Road/ Buena Vista Avenue and communication occur as per (b) below:

ITEM 3 (continued)

ATTACHMENT 1

- a) Approval in principle be given for a roundabout to be installed at the intersection of Chatham Road/Buena Vista Avenue/Burmah Road.
- b) Residents be consulted during the detailed design phase of the project.

Record of the Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

(M) STONE STREET AND ANGUS STREET, MEADOWBANK - PARKING RESTRICTIONS

The following changes be made to the parking restrictions in Stone Street and Angus Street, Meadowbank:

- a) Installation of "1/4P 8am-9.30am & 2.30pm-4pm School Days" on the south-west side of Stone Street, between See Street and Bowden Street;
- b) Relocation of the existing 2P Resident Parking Scheme (RPS) on the south-west side of Stone Street between See Street and Bowden Street to the north-east side of Stone Street;
- c) Installation of "1/4P 7am-9.30am & 2.30pm-6pm School Days" in the 90-degree indented angle parking area of Angus Street as an interim.
- d) Installation of a footpath and associated kerb improvements along the Angus Street school frontage. Following the installation of a footpath, the 90-degree parking area be converted to a "Kiss & Ride" zone and parallel parking with the installation of "No Parking 8am-9.30am & 2.30pm-4pm School Days".

Record of the Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

The meeting closed at 6.51pm.

CONFIRMED THIS 9TH DAY OF FEBRUARY 2021.

Chairperson

4 REPORT OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING 4/20 held on 10 November 2020

Report prepared by: Civic Services Manager
File No.: CLM/20/1/1/2 - BP20/1157

REPORT SUMMARY

Attached are the Minutes of the Finance and Governance Committee Meeting 4/20 held on 10 November 2020. The Minutes will be listed for confirmation at the next Finance and Governance Committee Meeting.

Items 2, 3 and 5 were dealt with by the Committee within its delegated powers.

The following Committee recommendations for Items 1 and 4 are submitted to Council for determination in accordance with the delegations set out in Council's Code of Meeting Practice relating to Charters, functions and powers of Committees:

1 CONFIRMATION OF MINUTES - Finance and Governance Committee Meeting held on 13 October 2020

RECOMMENDATION: (Moved by Councillors Purcell and Gordon)

That the Minutes of the Finance and Governance Committee 3/20, held on 13 October 2020, be confirmed.

Record of the Voting:

For the Motion: Councillors Brown, Clifton, Gordon, Pedersen and Purcell

Against the Motion: Councillor Kim

Note: This matter will be dealt with at the Council Meeting to be held on **24 November 2020** as dissenting votes were recorded.

4 INVESTMENT REPORT AS AT 31 OCTOBER 2020

RECOMMENDATION: (Moved by Councillors Purcell and Pedersen)

That Council endorse the Investment Report as at 31 October 2020.

On being put to the meeting, Councillor Kim abstained from voting and accordingly his vote was recorded against the Motion.

ITEM 4 (continued)**Record of the Voting:**

For the Motion: Councillors Brown, Clifton, Gordon, Pedersen and Purcell

Against the Motion: Councillor Kim

Note: This matter will be dealt with at the Council Meeting to be held on **24 November 2020** as dissenting votes were recorded.

ATTACHMENTS

1 MINUTES - Finance and Governance Committee Meeting - 10 November 2020

ITEM 4 (continued)

ATTACHMENT 1

**Finance and Governance Committee Meeting
MINUTES OF MEETING NO. 4/20**

Meeting Date: Tuesday 10 November 2020
Location: Online Audio Visual Meeting
Time: 7.02pm

Councillors Present: Councillors Clifton (Chairperson), Brown, Gordon, Kim, Pedersen and Purcell.

Apologies: Councillor Maggio.

Staff Present: General Manager, Director – Customer and Community Services, Director – Corporate Services, Director – City Planning and Environment, Director – City Works, Manager – Urban Strategy, IT Applications Support Officer, Civic Services Manager and Civic Support Officer.

DISCLOSURES OF INTEREST

There were no disclosures of interest.

1 CONFIRMATION OF MINUTES - Finance and Governance Committee Meeting held on 13 October 2020

RECOMMENDATION: (Moved by Councillors Purcell and Gordon)

That the Minutes of the Finance and Governance Committee 3/20, held on 13 October 2020, be confirmed.

Record of the Voting:

For the Motion: Councillors Brown, Clifton, Gordon, Pedersen and Purcell

Against the Motion: Councillor Kim

Note: This matter will be dealt with at the Council Meeting to be held on **24 November 2020** as dissenting votes were recorded.

ITEM 4 (continued)

ATTACHMENT 1

2 ITEMS PUT WITHOUT DEBATE

RESOLUTION: (Moved by Councillors Gordon and Pedersen)

That the Committee determine all Items on the Agenda.

Record of the Voting:

For the Motion: Councillors Brown, Clifton, Gordon, Pedersen and Purcell

Against the Motion: Councillor Kim

3 NEW FEES FOR AMENDMENTS TO RYDE LOCAL ENVIRONMENTAL PLAN

RESOLUTION: (Moved by Councillors Pedersen and Gordon)

- (a) That Council seek community feedback and comment for 28 days on the following proposed fees and charges for amendments to Ryde Local Environmental Plan 2014:
- i. \$10,000 for Administrative (low impact) changes to the planning controls
 - ii. \$30,000 for Minor (low to medium impact) changes to the planning controls
 - iii. \$70,000 for Major (high impact) changes to the planning controls
 - iv. \$100,000 for Complex (high impact) changes to the planning controls
- (b) That community feedback to the proposed changes to the fees is reported to Council as soon as practicable after the conclusion of the exhibition.
- (c) In the event that no objections are received to the exhibition, the General Manager be delegated to amend Council fees and charges as proposed.

Record of the Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

4 INVESTMENT REPORT AS AT 31 OCTOBER 2020

RECOMMENDATION: (Moved by Councillors Purcell and Pedersen)

That Council endorse the Investment Report as at 31 October 2020.

On being put to the meeting, Councillor Kim abstained from voting and accordingly his vote was recorded against the Motion.

ITEM 4 (continued)

ATTACHMENT 1

Record of the Voting:

For the Motion: Councillors Brown, Clifton, Gordon, Pedersen and Purcell

Against the Motion: Councillor Kim

Note: This matter will be dealt with at the Council Meeting to be held on **24 November 2020** as dissenting votes were recorded.

5 NEW NOMINATIONS FOR THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

RESOLUTION: (Moved by Councillors Purcell and Pedersen)

That Council endorses the following nominations for positions on the Economic Development Advisory Committee until the expiry of the current term in September 2021:-

- Sarah Reyes
- Jimmy (Jong Hoon) Park
- Victor Tagg

Record of the Voting:

For the Motion: Unanimous

Note: This is now a resolution of Council in accordance with the Committee's delegated powers.

The meeting closed at 7.25pm.

CONFIRMED THIS 9TH DAY OF FEBRUARY 2021.

Chairperson

5 SEPTEMBER QUARTERLY REVIEW REPORT - FOUR YEAR DELIVERY PLAN 2020-2024 AND 2020/2021 OPERATIONAL PLAN

Report prepared by: Chief Financial Officer
File No.: FIM/19/516/1 - BP20/1164

REPORT SUMMARY

Council's Four Year Delivery Plan 2020-2024 and One Year 2020/21 Operational Plan sets out the strategic and financial objectives for the year. These plans also detail the goals and performance measures for Council's seven key outcome areas, the services and projects that Council plans to deliver in 2020/21.

The attached report includes details for each of the seven outcome areas detailing the targets adopted by Council and the performance to date in achieving those targets by 30 June 2021. Also shown is a financial summary for each key outcome area and a progress status report on all capital and non-capital projects by program area for the 2020/2021 financial year. Also included in the report is Council's compliance reporting obligations in accordance with the Code of Accounting Practice and Financial Reporting.

The proposed September 2020 Quarterly Review budget adjustments will have no net impact on Council's current working capital balance of \$4.50 million. This level of working capital is considered adequate given it maintains Council's minimum uncommitted working capital balance at \$4.50 million.

This review brings to account a range of necessary income and expenditure adjustments, all of which are offset by other compensating income and expenditure adjustments and/or are offset by Council's Internal Reserves.

RECOMMENDATION:

- (a) That the report of the September 2020 Quarterly Review Statement - Four Year Delivery Plan 2020 - 2024 and One Year 2020/21 Operational Plan, *Quarter One, July – September 2020* be received and endorsed by Council.
- (b) That the proposed budget adjustments and Project changes summarised in ATTACHMENT 3 to the report, resulting in no net impact on Council's projected Working Capital position of \$4.50 million (as at 30 June 2021) be endorsed by Council.

ITEM 5 (continued)**ATTACHMENTS**

- 1 Environmental Planning and Assessment (Local Infrastructure Contributions - Timing of Payments) Direction 2020
- 2 Planning Circular 20-003 - Payment of infrastructure contributions or levies prior to the issuing of an occupation certificate
- 3 September Quarterly Review Report - Four Year Delivery Plan 2020 - 2024 and One Year 2020/21 Operational Plan - CIRCULATED UNDER SEPARATE COVER

Report Prepared By:

Pav Kuzmanovski
Chief Financial Officer

Report Approved By:

Steven Kludass
Director - Corporate Services

ITEM 5 (continued)

Discussion

The Quarterly Budget Review Statement (QBRS) is prepared in accordance with the requirements of the Code of Accounting Practice and Financial Reporting. This report provides an overview of Council's forecast financial position as at 30 June 2021 and the adjustments required to ensure Council is financially sustainable. All forecast results are projections as at 30 June 2021 and final figures are subject to external audit.

To ensure Council is informed of key deliverables and the tracking of these deliverables, the *Quarterly Review Report, Four Year Delivery Plan 2020-2024 including One Year 2020/21 Operational Plan, Quarter One, July – September 2020* is provided for in **ATTACHMENT 1 – CIRCULATED UNDER SEPARATE COVER** and includes:

- General Manager's Introduction – including financial management and corporate performance overview, providing a 'snapshot' of Council's performance during the quarter.
- Outcome Summaries – including overview, operational indicators, financial summaries, performance measures and a summarised status of all of Council's capital and non-capital projects.
- Quarterly Budget Review Reporting – provides a financial overview of the budget items adjusted and other reporting requirements mandated by Code of Accounting Practice and Financial Reporting.

Budget Adjustments and Working Capital

Table 1 is a summary of the proposed changes in the September 2020 Quarterly Review. This review brings to account an additional \$3.2 million in Capital Works funded by a combination of Reserves and Grants. A number of administrative changes were also made during the quarter to ensure the accurate capture of financial information. This includes a \$1.8 million adjustment to represent the Financial Assistance Grant received in 2019/20 year (as a prepayment) and released from Reserve in the current 2020/21 financial year.

A list of the detailed budget adjustments can be found in '*Quarterly Review Report, Four Year Delivery Plan 2020-2024 including One Year 2020/21 Operational Plan, Quarter One, July – September 2020*'

ITEM 5 (continued)
TABLE 1 – WORKING CAPITAL SUMMARY OF BUDGET ADJUSTMENTS

	<i>Original Budget 2020/2021 (\$'000)</i>	<i>Carry Over Budget 2020/2021 (\$'000)</i>	<i>Approved Budget 2020/2021 (\$'000)</i>	<i>Proposed Changes 2020/2021 (\$'000)</i>	<i>Proposed Budget 2020/2021 (\$'000)</i>	<i>Actuals YTD 2020/2021 (\$'000)</i>
INCOME FROM CONTINUING OPERATIONS						
Rates and annual charges	98,436	-	98,436	112	98,548	24,084
User charges and fees	12,651	-	12,651	39	12,690	3,819
Interest and investment revenue	3,724	-	3,724	(24)	3,700	1,057
Other revenues	10,795	-	10,795	112	10,907	4,535
Grants & contributions provided for operating purposes	6,151	100	6,251	(1,682)	4,569	1,238
Grants & contributions provided for capital purposes	15,764	490	16,253	1,277	17,530	951
Net gain from the disposal of assets			-		-	
TOTAL INCOME FROM CONTINUING OPERATIONS	147,520	590	148,110	(165)	147,944	35,685
EXPENSES FROM CONTINUING OPERATIONS						
Employee benefits and on-costs	53,591	-	53,591	57	53,648	14,256
Borrowing costs	183	-	183	-	183	12
Materials and contracts	33,045	1,328	34,373	569	34,942	5,160
Depreciation and amortisation	21,804	-	21,804	-	21,804	5,451
Other expenses	24,597	-	24,597	(177)	24,420	5,405
Net loss from the disposal of assets					-	
TOTAL EXPENSES FROM CONTINUING OPERATIONS	133,220	1,328	134,548	449	134,997	30,285
NET OPERATING RESULT	14,300	(738)	13,562	(614)	12,947	5,400
Capital Expenditure and Repayments to Liability						
Capital Expenditure	80,640	21,792	102,432	3,252	105,684	7,650
Loan Repayment	317	-	317	-	317	114
Lease Payment	1,981	-	1,981	-	1,981	529
TOTAL CAPITAL EXPENDITURE AND REPAYMENTS TO LIABILITY	82,938	21,792	104,730	3,252	107,982	8,293
TOTAL FUNDING REQUIRED	68,638	22,531	91,169	3,866	95,035	2,893
Reserves Drawdown	45,414	22,531	67,944	3,866	71,811	(2,052)
Depreciation Contra	23,224	-	23,224	-	23,224	4,945
TOTAL FUNDING	68,638	22,531	91,169	3,866	95,035	2,892
NET BUDGET POSITION	-	-	-	-	-	0
WORKING CAPITAL	4,500	-	4,500	-	4,500	4,500

ITEM 5 (continued)

Working Capital Summary

Following the completion of the 2019/20 Financial Statements, Council had a Working Capital balance of \$4.50 million, as at 30 June 2020. In the adopted 4 Year Delivery Program and 1 Year Operational Plan 2020/2021, Council's forecast available Working Capital position remains at \$4.50 million, at 30 June 2021.

In the September Quarterly Review, the proposed budget adjustments will result in no changes to Council's Working Capital position.

Opening Working Capital Balance	\$4.50m
September Adjustments	\$0
Closing Working Capital Balance	\$4.50m

COVID-19 Financial Update.

In adopting the 2020/21 Operational Plan budget, a number of adjustments were made to Council's base budget and capital works program to ensure Council was financially sustainable throughout the COVID-19 pandemic. In delivering the 2020/21 budget, COVID-19 related impacts were factored in on the basis that the pandemic would ease by 31 December 2020 and that an update would be provided as a part of ongoing Quarterly Budget Reviews.

Upon review of Council's 2020/21 year to date financial performance, early trends indicate that Council is on track with its forecast budget result. The one exception is Capital Grants and Contributions, particularly Developer Contributions. Revenue trends are being closely monitored to ensure income generating activities are increasing as the restrictions relating to the pandemic ease.

Developer Contributions (s7.11 Contributions)

In preparing the 2020/21 budget, Council had forecast approximately \$15 million to be received in s7.11 (Developer) Contributions that would fund embellishment works in the 2021/22 Capital Works Program. This projection was based on processing as usual which meant s 7.11 (Developer) Contributions were paid just prior to the issue of a Construction Certificate.

On 25 June 2020, The Minister for Planning and Public Spaces signed an Environmental Planning and Assessment (Local Infrastructure Contributions – Timing of Payments) Direction 2020 (**ATTACHMENT 2**) that sees the deferral of Developer Contributions payments for estimated works over the value of \$10 million from Construction Certificate to Occupation Certificate.

ITEM 5 (continued)

This payment deferral will remain in place for any Construction Certificates issued on or before 25 September 2022. A NSW Government Planning Circular (**ATTACHMENT 3**) was issued on 3 July 2020 outlining the abovementioned changes and the operational implications it would have on stakeholders.

The implications of this Ministerial direction have had an immediate impact on Council's s7.11 (Developer) Contributions income that will also impact future years' budgets. Council uses the s 7.11 (Developer) Contributions collected in the current financial year to fund the following years' Capital Works Programs.

Based on current projections and the time it takes for large scale developments to progress from Construction Certificate to Occupation Certificate, it is anticipated that a reduction of \$10 million in s7.11 (Developer) Contributions income in the current 2020/21 financial year and a reduction of \$10 million in the 21/22 financial year is highly likely. This will require Council to revisit its existing Capital Works Program as a part of the next Quarterly Budget Review and deferring Capital Works Projects in the 2021/22 and 2022/23 financial years.

Further information will be provided in the next quarterly budget review.

Financial Implications

As a result of the 2020 September Quarterly Review, Council's available Working Capital is projected to be maintained at \$4.50 million as at 30 June 2021. There will be no net drawdown on Working Capital during this review.

Council's financial position and performance will continue to be closely monitored.

Certificate

In accordance with the Clause 203 of the Local Government (General) Regulations 2005, I report that the financial position of the Council was satisfactory as at 30 September 2020, having regard to the original estimates of income and expenditure.

Variations in total income, operating and capital expenditure as at 30 September 2020 are of a quantum and nature that overall end of year financial targets will be achieved.

Pav Kuzmanovski

Chief Financial Officer
Responsible Accounting Officer

10 November 2020

ITEM 5 (continued)

ATTACHMENT 1

Environmental Planning and Assessment (Local Infrastructure Contributions – Timing of Payments) Direction 2020

under the

Environmental Planning and Assessment Act 1979

I, the Minister for Planning and Public Spaces, in pursuance of section 7.17 of the *Environmental Planning and Assessment Act 1979*, give the following Direction.



Minister for Planning and Public Spaces

Dated: 25/06/2020

1 Name of Direction

This Direction is the *Environmental Planning and Assessment (Local Infrastructure Contributions – Timing of Payments) Direction 2020*.

2 When Direction takes effect

This Direction takes effect on the date of its publication in the Gazette.

3 Consent authorities to whom Direction is given

- (1) This Direction is given to all consent authorities.
- (2) To avoid doubt, this Direction also applies to:
 - (a) any local planning panel when exercising, on behalf of a council, the functions of the council as a consent authority, and
 - (b) any other officer or employee of such a council to whom the council delegates its functions as a consent authority.

4 Application of Direction

- (1) This Direction applies to the grant of development consent that authorises the erection of a new building or a change of use of an existing building, but only if Part 6 of the *Environmental Planning and Assessment Act 1979* (the *Act*) will require an occupation certificate for:

ITEM 5 (continued)

ATTACHMENT 1

- (a) the commencement of the occupation or use of the whole or any part of the new building, or
 - (b) the commencement of a change of building use for the whole or any part of the existing building.
- (2) However, this Direction does not apply in any of the following circumstances:
- (a) the estimated cost of the proposed development is less than \$10,000,000, as determined in accordance with the *Environmental Planning and Assessment Regulation 2000* for the purposes of calculating the fee for the development application for the proposed development,
 - (b) the development application concerned is for the subdivision of land that will result in the creation of additional lots, as well as for the erection of a building or a change of use of an existing building,
 - (c) the proposed development is the subject of an application for a complying development certificate.
- (3) In this clause, *subdivision of land* does not include the procurement of the registration of a strata plan or strata plan of subdivision, within the meaning of the *Strata Schemes Development Act 2015*.

5 Timing of payment of contributions

- (1) Subject to this clause, a consent authority must not impose a condition on the grant of development consent to which this Direction applies for the payment of a monetary contribution under section 7.11 of the Act, or a levy under section 7.12 of the Act, (a *local infrastructure contribution*) that requires the payment to be made at any time that is earlier than before the issue of an occupation certificate in respect of any building to which the development consent relates.

Accordingly, a consent authority may require the payment of the whole of the monetary contribution required by the development consent before the issue of the first occupation certificate in respect of any of the buildings to which the consent relates.

- (2) This subclause applies if, but for this Direction, the whole or any part of the local infrastructure contribution could have been required to be paid at a time that is earlier than before the issue of an occupation certificate in respect of any building to which the development consent relates (the *earlier stage for payment*), such as before the issue of a construction certificate or strata certificate, in accordance with the policy relating to the timing of payment of contributions set out in the applicable contributions plan.

In that case, the consent authority may, in the development consent, require the whole or part of the local infrastructure contribution to be paid at the earlier stage for payment, but only on the condition that the earlier stage occurs after 25 September 2022.

ITEM 5 (continued)

ATTACHMENT 1

Note. An example of a condition that a consent authority may impose in accordance with clause 5 (1) and (2) above, where the applicable contributions plan provides for payment before the issue of a construction certificate, in circumstances where the development involves the erection of a building, is as follows:

(1) A monetary contribution that is required to be paid under the conditions of this consent must be paid before the issue of the first occupation certificate in respect of any building to which this consent relates, except as provided by condition (2).

(2) If no construction certificate in respect of the erection of any building to which the consent relates has been issued on or before 25 September 2022, the monetary contribution must be paid before the issue of the first construction certificate after that date for any such building.

- (4) This Direction does not affect an arrangement for the deferral of payment of a local infrastructure contribution, entered into before or after this Direction takes effect, in accordance with the policy for deferred payments in the applicable contributions plan.
- (5) However, a condition of consent imposed in accordance with subclause (1) after this Direction takes effect that requires payment of a local infrastructure contribution to be made before the issue of an occupation certificate, rather than at an earlier time, cannot require the developer to enter into an arrangement to secure the payment (such as the provision of a bank guarantee).

Note. Under section 7.17 (1B) of the *Environmental Planning and Assessment Act 1979*, any development consent that has been granted before this direction takes effect and that requires a monetary contribution or levy to be paid at an earlier stage (for example, before the issue of a construction certificate in relation to the development) is modified, so as to allow the contribution or levy to be paid before the issue of the occupation certificate instead. If the monetary contribution is payable under the consent in instalments, the unpaid instalments can be paid at the later stage in accordance with this direction.

6 Expiry of Direction

This Direction expires on the last day of the prescribed period within the meaning of section 10.17 of the Act. Its expiry does not affect the operation of any condition of consent imposed in accordance with it or a condition that is modified by operation of section 7.17 (1B) of the Act.

Note. Under section 10.17 of the *Environmental Planning and Assessment Act 1979*, the prescribed period (for the purposes of the COVID-19 pandemic) ends on 25 September 2020, unless a regulation is made extending that period. The period can be extended until 25 March 2021.

ITEM 5 (continued)

ATTACHMENT 2



Planning circular

PLANNING SYSTEM

Payment of infrastructure contributions or levies prior to the issuing of an occupation certificate

Circular	PS 20-003
Issued	3 July 2020
Related	nil

Payment of infrastructure contributions or levies prior to the issuing of an occupation certificate

This circular provides guidance on a new requirement to obtain a document from the local council or, where relevant, the Department of Planning, Industry and Environment, confirming that all relevant contributions or levies have been paid. This document is required before a certifier can issue an occupation certificate for certain types of development.

Introduction

From 8 July 2020, amendments to the *Environmental Planning and Assessment Regulation 2000* (EP&A Regulation) require certifiers to confirm that there are no outstanding infrastructure contributions or levies prior to issuing an occupation certificate.

If the certifier is an accredited certifier (rather than a council) an application for an occupation certificate must include a document from the relevant council or the Planning Secretary (where special infrastructure contributions are required) certifying that a contribution or levy under section 7.11, 7.12 or 7.24 of the *Environmental Planning and Assessment Act 1979* (EP&A Act):

- is not required at any time before the issue of an occupation certificate, or
- is required before the issue of an occupation certificate and the requirement has been met.

These new requirements only apply to developments with an estimated construction cost of \$10 million or more (as indicated in the development application).¹

These requirements support provisions in the following Ministerial Directions and Determinations which defer the payment of contributions under certain circumstances:

- *Environmental Planning and Assessment (Local Infrastructure Contributions – Timing of Payments) Direction 2020.*
- *Environmental Planning and Assessment (Special Infrastructure Contribution – Western Sydney Growth Areas) Amendment Determination 2020.*
- *Environmental Planning and Assessment (Special Infrastructure Contribution – Western Sydney Growth Areas) Direction 2020.*
- *Environmental Planning and Assessment (Special Infrastructure Contribution – Gosford City Centre) Amendment Determination 2020.*
- *Environmental Planning and Assessment (Special Infrastructure Contribution – Gosford City Centre) Amendment Direction 2020.*

These Ministerial Directions and Determinations relate to local contributions or levies (s7.11, s7.12) and to special infrastructure contributions (SICs) in the Western Sydney Growth Area and Gosford City Centre.

Background to changes

In May 2020, legislation was passed amending the EP&A Act to allow the Minister for Planning and Public Spaces to make directions regarding:

- the pooling of infrastructure contributions or levies paid for different purposes
- the time at which a monetary contribution or levy is to be paid.

¹ Whether or not these new requirements apply to a development, a certifier needs to be satisfied that the conditions of the development consent are met before an occupation certificate is issued.

ITEM 5 (continued)

ATTACHMENT 2

Department of Planning and Environment – Planning Circular PS 20-003

These changes were made as part of a whole-of-government response to the economic downturn caused by the COVID-19 pandemic. This seeks to ensure the planning system continues to support productivity, investment and community wellbeing across the state.

Timing of payment of contributions or levies as a response to the COVID-19 pandemic

The new timing of payment Ministerial Directions and determinations mean that consent authorities cannot impose a condition that requires an infrastructure contribution or levy to be paid prior to just before the issue of an occupation certificate.

However, these directions only apply to developments with an estimated cost of \$10 million or more that require an occupation certificate.

The directions do not apply to development involving the subdivision of land, whether or not they also involve construction, or to complying development.

Development consents meeting the above criteria granted before the *Environmental Planning and Assessment (Local Infrastructure Contributions – Timing of Payments) Direction 2020* takes effect are also taken to be modified by way of section 7.17(1B) of the Act, to allow local contributions and levies (s7.11 and s7.12) to be paid before the issuing of the occupation certificate instead. However, this does not apply retrospectively to conditions for special infrastructure contributions.

If the monetary contribution or levy is payable in instalments under the consent, the unpaid instalments can be paid at the later stage in accordance with this direction.

The payment deferral is intended to assist developers with the cashflow required to start project construction sooner. This aims to generate jobs and help to stimulate the economy in response to the COVID-19 pandemic.

The Ministerial Direction applies from its publication in the Gazette until the COVID-19 prescribed period ends on 25 September 2020. If needed, a further regulation can extend the prescribed period until 25 March 2021.

The direction expires on the last day of the COVID-19 prescribed period but continues to have effect on relevant development consents granted before and during that period.

Conditions of consent (whether new or retrospective) that defer infrastructure contributions payments to before the first occupation certificate is issued do not expire with the direction.

However, the payment deferral arrangements cease to apply if a construction certificate has not been issued for the development by 25 September 2022.

After 25 September 2022, contributions must be paid before the issue of the first construction certificate.

The direction does not prevent entry into any deferred payment arrangements set out in council's contributions plans.

However, it does prevent councils from requiring the developer to enter into a deferred payment arrangement, including the provision of a bank guarantee to secure payment, before the occupation certificate stage.

Requirement to obtain a document as evidence of payment of contributions or levies prior to the issuing of an occupation certificate for any part of a development

From 8 July 2020, the *Environmental Planning and Assessment Amendment (Occupation Certificates) Regulation 2020* introduced ongoing requirements for the issuing of occupation certificates by certifiers for a new building or a building whose use has been changed.

These additional requirements only apply where the estimated cost of the development (at the time the DA is made) is \$10 million or more.

The requirements include:

- a) An application for an occupation certificate, if made to a private accredited certifier, needs to be accompanied by a certificate from the relevant council that any local infrastructure contributions or levies (under section 7.11 or s7.12 of the Act) have been made, if they are required to be made at any time before the issue of the occupation certificate.
- b) If the building for which an occupation certificate is sought is within a special infrastructure contributions area (where contributions for State or regional infrastructure contributions may be required), a similar document from the Planning Secretary is required, including where the application for the occupation certificate is made to the local council.
- c) Under the Regulation, a certifier must not issue an occupation certificate if the application is not accompanied by documents from the council or Planning Secretary (if required) as described above. The certifier will need to confirm that those documents are authentic, and also that no further contributions or levies are required to be made since the document was issued.

What information should the document contain?

The document should be a letter or email from the relevant council or the Planning Secretary, as applicable, certifying that a contribution or levy under section 7.11, 7.12 or 7.24 of the EP&A Act:

- is not required at any time before the issue of an occupation certificate, or
- is required and the requirement has been met.

ITEM 5 (continued)

ATTACHMENT 2

Department of Planning and Environment – Planning Circular PS 20-003

What do these requirements mean for councils?

The objective of these new requirements is to increase certainty for councils and consent authorities that there are no outstanding infrastructure contributions or levies prior an occupation certificate being issued.

The changes require councils and the Department to set up permanent processes and procedures to support certifiers to obtain the required written confirmation there are no outstanding infrastructure contributions or levies prior to the issuing of an occupation certificate.

Councils can cover the costs associated with the ongoing administration and management of contributions plans through the levying of contributions, in accordance with the costing schedule outlined in the individual contributions plan.

What do these changes mean for certifiers?

As per section 6.10 of the EP&A Act, an occupation certificate must not be issued for any part of a development unless the conditions specified in the development consent have been complied with.

Certifiers will need to confirm documents provided by the consent authority that any required infrastructure contribution or levy has been paid prior to issuing an occupation certificate.

Accredited certifiers will be in breach of the EP&A Act if they issue the certificate and a contribution or levy that was required to be paid has not been paid.

Further Information

For further information please contact Service NSW on 13 77 18.

Department of Planning, Industry and Environment circulars are available at: planning.nsw.gov.au/Policy-and-Legislation/Planning-System-Circulars

Authorised by:

Marcus Ray
Group Deputy Secretary Planning and Assessment
Department of Planning, Industry and Environment

Important note: This circular does not constitute legal advice. Users are advised to seek professional advice and refer to the relevant legislation, as necessary, before taking action in relation to any matters covered by this circular.

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6 ADOPTION OF THE 2019/20 FINANCIAL STATEMENTS

Report prepared by: Chief Financial Officer**File No.:** FIM/19/516 - BP20/1168

REPORT SUMMARY

The 2019/20 Financial Statements were presented to Council at the 27 October 2020 Council meeting. At this meeting Council resolved to have the 2019/20 Financial Statements placed on public exhibition.

This report is to present the audited 2019/20 Financial Statements and any public submissions received to Council for adoption.

RECOMMENDATION:

- (a) That in accordance with Section 419 of the Local Government Act 1993, Council receive and note the Auditor's Reports on the 2019/20 Annual Financial Statements for the year ended 30 June 2020.
- (b) That any public submissions on the 2019/20 Financial Reports be referred to Council's External Auditors, the Audit Office of NSW.

ATTACHMENTS

- 1 City of Ryde Financial Statements for year ending 30 June 2020 -
CIRCULATED UNDER SEPARATE COVER

Report Prepared By:

Pav Kuzmanovski
Chief Financial Officer

Report Approved By:

Steven Kludass
Director - Corporate Services

ITEM 6 (continued)

Discussion

Council's Financial Statements, which includes the Auditor's Reports for 2019/20 have been completed and is **CIRCULATED UNDER SEPARATE COVER**.

The 2019/20 Financial Statements are now formally presented as required by Section 419 of the Local Government Act 1993.

The 2019/20 Financial Statements also include Special Purpose Financial Statements. These relate to the following designated business activities of Council;

- Ryde Aquatic Leisure Centre
- Commercial Waste Removal

The External Auditors have issued an 'unqualified audit opinion' in the Audit Report.

Council, at its meeting of 27 October 2020, resolved to endorse the draft 2019/20 Financial Statements for the year ended 30 June 2020. The Audit Office of NSW have since provided Council with their Auditor's Reports which are now included in the 2019/20 Financial Statements. These were submitted to the Office of Local Government on 30 October 2020, meeting the statutory deadline of 30 November 2020 (extended due to COVID-19 from 31 October 2020).

The Financial Statements have been placed on public exhibition since 28 October 2020 and are currently open for public comment (submissions). In accordance with Section 420 of the Local Government Act 1993, submissions relating to the Financial Statements will be received up to 1 December 2020, being seven days after the date of tonight's meeting.

All submissions will be considered by Council and referred to its External Auditors in accordance with the Local Government Act, 1993. No public submissions had been received at the time of writing this report.

Financial Implications

Adoption of the recommendation will have no financial impact.

**7 PROPOSED EXTENSION OF THE JOBSEEKER/JOBKEEPER RATES
REBATE SCHEME**

Report prepared by: Chief Financial Officer**File No.:** FIM/19/516 - BP20/1169

REPORT SUMMARY

At the 27 October 2020 Council Meeting, Council resolved to publicly exhibit the extension of the JobSeeker/JobKeeper rate rebate for 28 days with a view to closing applications on 31 March 2021.

This report seeks Council's endorsement to extend the JobSeeker/JobKeeper rates rebate until 31 March 2021 and present any public submissions received during the public exhibition process.

RECOMMENDATION:

- (a) That Council considers any submissions received during the public exhibition process; and
- (b) That Council endorse the extension of the JobSeeker/JobKeeper rate rebate to remain open until 31 March 2021.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Pav Kuzmanovski
Chief Financial Officer

Report Approved By:

Steven Kludass
Director - Corporate Services

ITEM 7 (continued)

Discussion

At its meeting of 28 April 2020, Council adopted a COVID-19 Financial Hardship Policy that included the formalisation of a one-off \$400 rates rebate for JobSeeker/JobKeeper eligible ratepayers. This was advertised as a part of the 2020/21 Operational Plan that commenced on 1 July 2020 and advertised in accordance with section 356 of the Local Government Act 1993.

The initial round of applications closed on 30 September 2020 and successful applicants have had the \$400 rate rebate applied to their November 2020 instalment. The rate rebate is being funded by Council's Domestic Waste Management Reserve.

The initial round of the JobSeeker/JobKeeper rates rebate resulted in 220 rate rebates be granted and totaled \$88,000.

At its meeting of 27 October 2020, an update on Council's COVID-19 response and recovery actions and initiatives was tabled and resolved to advertise the extension of the JobSeeker/JobKeeper rate rebate for 28 days with a view to closing applications on 31 March 2021.

This will mean that all JobSeeker/JobKeeper recipients who have not already made application for a rate rebate can now do so up to 31 March 2021. It is proposed that any new applications for a rate rebate will have the financial benefit of a \$400 rate rebate applied to their fourth rates instalment which is due in May 2021. The same eligibility criteria that applied for the first round of funding will be applied to this round of applications.

The extension has been advertised in accordance with section 356 of the Local Government Act 1993 and the closing date for applications of 31 March 2021 aligns with the Federal Government's extension of the JobKeeper Package.

At the time of writing this report, no public submissions have been received. In the event any public submissions are received between the writing of this report and the 24 November Council Meeting, they will be distributed to Councillors prior to the meeting.

Financial Implications

Adoption of the recommendation will have no financial impact on Council's Working Capital position. The rates rebate will be funded by Council's Domestic Waste Management Reserve and there are sufficient budget funds allocated in the current 2020/21 base budget to accommodate additional rate rebates.

8 ANNUAL REPORT ON CODE OF CONDUCT COMPLAINT STATISTICS

Report prepared by: Senior Coordinator - Governance**File No.:** GRP/09/5/15 - BP20/1146

REPORT SUMMARY

This report provides details of Code of Conduct complaints received between 1 September 2019 and 31 August 2020, in accordance with Part 11 of the City of Ryde Code of Conduct – Complaints Procedure. Part 11 also requires that these Code of Conduct statistics be provided to the Office of Local Government by 31 December 2020.

RECOMMENDATION:

- (a) That Council note the Annual Report on Code of Conduct Complaint Statistics for the period from 1 September 2019 to 31 August 2020
- (b) That Council provide these statistics to the Office of Local Government as required by the Model Code of Conduct – Complaints Procedure (Part 11).

ATTACHMENTS

- 1 Code of Conduct - Complaint Statistics - OLG -2019-2020

Report Prepared By:

Alison Milne
Senior Coordinator - Governance

Report Approved By:

Rafik Meleka
Acting Manager - Corporate Governance**Steven Kludass**
Director - Corporate Services

ITEM 8 (continued)

Discussion

Part 11 of Council's Code of Conduct – Complaints Procedure, requires Council's Complaints Coordinator to submit statistics relating to Code of Conduct complaints about Councillors and the General Manager to Council within 3 months of the end of September each year. This information is also to be reported to the Office of Local Government (OLG) by the same date.

This complaints procedure and reporting requirement reflects the Local Government Procedures for the Administration of The Model Code of Conduct for Local Councils in NSW, 2020.

The attached table of statistics follows the prescribed form, as issued by the OLG in November 2020.

ATTACHMENT 1 details the Code of Conduct Complaints Statistics for the period 1 September 2019 to 31 August 2020 (inclusive).

Financial Implications

The total cost of managing complaints made about Councillors and the General Manager during the period 1 September 2019 to 31 August 2020, as provided in the complaints statistics report, was \$31,839. This total was made up of \$12,139 for external conduct review costs, and an estimated \$19,700 for staff costs.

There is sufficient funding available in the Corporate Governance base budget for these costs.

Critical Dates

In accordance with Part 11 of the Code of Conduct Complaints Procedure, these statistics are to be presented to Council and referred to the OLG by 31 December 2020. However, in previous years, the OLG has requested that they receive these statistics by 30 November 2020. Council can accommodate this request.

ITEM 8 (continued)

ATTACHMENT 1

Page 1 of 3

Model Code of Conduct Complaints Statistics Ryde City Council		
Number of Complaints		
1	a The total number of complaints received in the period about councillors and the General Manager (GM) under the code of conduct	5
	b The total number of complaints finalised in the period about councillors and the GM under the code of conduct	7
Overview of Complaints and Cost		
2	a The number of complaints finalised at the outset by alternative means by the GM or Mayor	4
	b The number of complaints referred to the Office of Local Government (OLG) under a special complaints management arrangement	0
	c The number of code of conduct complaints referred to a conduct reviewer	2
	d The number of code of conduct complaints finalised at preliminary assessment by conduct reviewer	2
	e The number of code of conduct complaints referred back to GM or Mayor for resolution after preliminary assessment by conduct reviewer	1
	f The number of finalised code of conduct complaints investigated by a conduct reviewer	0
	g The number of finalised complaints investigated where there was found to be no breach	7
	h The number of finalised complaints investigated where there was found to be a breach	0
	i The number of complaints referred by the GM or Mayor to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police	0
	j The number of complaints being investigated that are not yet finalised	0
	k The total cost of dealing with code of conduct complaints within the period made about councillors and the GM including staff costs	31,839

ITEM 8 (continued)

ATTACHMENT 1

Page 2 of 3

Preliminary Assessment Statistics	
3	The number of complaints determined by the conduct reviewer at the preliminary assessment stage by each of the following actions:
a	To take no action (clause 6.13(a) of the 2018 and 2020 Procedures) 1
b	To resolve the complaint by alternative and appropriate strategies (clause 6.13(b) of the 2018 and 2020 Procedures) 0
c	To refer the matter back to the GM or the Mayor, for resolution by alternative and appropriate strategies (clause 6.13(c) of the 2018 and 2020 Procedures) 1
d	To refer the matter to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police (clause 6.13(d) of the 2018 and 2020 Procedures) 0
e	To investigate the matter (clause 6.13(e) of the 2018 and 2020 Procedures) 0
Investigation Statistics	
4	The number of investigated complaints resulting in a determination that there was no breach , in which the following recommendations were made:
a	That the council revise its policies or procedures 0
b	That a person or persons undertake training or other education (clause 7.37 of the 2018 Procedures or clause 7.40 of the 2020 Procedures) 0
5	The number of investigated complaints resulting in a determination that there was a breach in which the following recommendations were made:
a	That the council revise any of its policies or procedures (clause 7.36(a) of the 2018 Procedures or clause 7.39 of the 2020 Procedures) 0
b	In the case of a breach by the GM, that action be taken under the GM's contract for the breach (clause 7.36(h) of the 2018 Procedures or clause 7.37(a) of the 2020 Procedures) 0
c	In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Local Government Act 1993 (clause 7.36(i) of the 2018 Procedures or clause 7.37(b) of the 2020 Procedures) 0
d	In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the Local Government Act 1993 and that the matter be referred to OLG for further action (clause 7.36(j) of the 2018 Procedures or clause 7.37(c) of the 2020 Procedures) 0
6	Matter referred or resolved after commencement of an investigation (clause 7.20 of the 2018 or 2020 Procedures) 0

ITEM 8 (continued)

ATTACHMENT 1

Page 3 of 3

Categories of misconduct	
7	The number of investigated complaints resulting in a determination that there was a breach with respect to each of the following categories of conduct:
a	General conduct (Part 3) 0
b	Non-pecuniary conflict of interest (Part 5) 0
c	Personal benefit (Part 6) 0
d	Relationship between council officials (Part 7) 0
e	Access to information and resources (Part 8) 0
Outcome of determinations	
8	The number of investigated complaints resulting in a determination that there was a breach in which the council failed to adopt the conduct reviewers recommendation 0
9	The number of investigated complaints resulting in a determination that there was a breach in which the council's decision was overturned following a review by OLG 0

9 OUTDOOR DINING FEES AND FOOD INSPECTION FEES - REPORT ON PUBLIC SUBMISSIONS

Report prepared by: Manager - Strategic Property
File No.: GRP/20/20 - BP20/1091

REPORT SUMMARY

Council considered a Notice of Motion on Outdoor Dining Fees and Food Inspection Fees at its meeting of 25 August 2020. This followed a previous Council decision to implement a Small Business Support Programme (covering Outdoor Dining Fees and Food Inspection Fees) back in March 2020.

Council's proposed resolution was to extend the period within which Outdoor Dining Fees and Food Inspection Fees are to be suspended (waived). It is proposed to extend the waiving of Outdoor Dining Fees and Food Inspection fees until the end of March 2021. Council's resolution was subject to publicly notifying the fee waive to extend these proposed financial assistance measures in accordance with the requirements of Section 356(2) of the Local Government Act (for a period of 28 days).

Further, the resolution required that "all local businesses in Ryde be informed of Council's decision to exhibit the proposal through all media channels". The proposed resolution was publicly notified (as described above) through Council's normal processes and through various communication channels, including notification on Council's website and the local newspaper.

The proposal to waive Outdoor Dining Fees and Food Inspection Fees until the end of March 2021 commenced public notification on 7 September 2020 and concluded on 5 October 2020, running for 29 days.

During the public notification period, no public submissions were received.

The purpose of this report is to advise Council of the responses to the public notification of suspending (waiving) Outdoor Dining Fees and Food Inspection Fees until the end of March 2021 and recommends that the proposed measures be now adopted and implemented.

Financial Implications

Council's original budget was premised on the fee waivers ceasing on 31 December 2020. A budget adjustment of \$185,000 has been incorporated into the September 2020 Quarterly Budget Review. The budget adjustment represents the continuation of the reported fee waivers until the end of March 2021.

ITEM 9 (continued)**RECOMMENDATION:**

That Council notes that no public submissions were made in respect of the proposed resolution to extend financial assistance and continue waiving Outdoor Dining Fees and Food Inspection Fees for an additional period until the end of March 2021.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Glenn Davis
Manager - Strategic Property

Report Approved By:

George Dedes
General Manager

**10 2020/2021 CHRISTMAS NEW YEAR ARRANGEMENTS FOR THE
GENERAL MANAGER**

Report prepared by: Civic Services Manager**File No.:** CLM/20/1/1/2 - BP20/878

REPORT SUMMARY

This report seeks Council's appointment of Liz Coad as General Manager on a temporary basis during the Christmas / New Year period from 4 January 2021 to 29 January 2021 while the incumbent General Manager is on leave.

RECOMMENDATION:

That Council, pursuant to Section 351(1)(a) of the *Local Government Act 1993*, temporarily appoints Liz Coad, Director – City Planning and Environment as General Manager for the period between 12.00am on 4 January 2021 to 12 midnight on 29 January 2021, while the incumbent General Manager is on annual leave.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Amanda Janvrin
Civic Services Manager

Report Approved By:

Rafik Meleka
Acting Manager - Corporate Governance

Steven Kludass
Director - Corporate Services

ITEM 10 (continued)**Report****General Manager's Leave**

The General Manager, George Dedes, will be taking leave from 4 January 2021 to 29 January 2021. During this time, it is proposed that Liz Coad, Director – City Planning and Environment be temporarily appointed as General Manager.

To ensure continuity of day-to-day functions where the General Manager's position is vacant, or the holder of the position is sick, absent (including annual leave periods) or suspended, the Council has the ability under Section 351 of the Local Government Act to fill that position temporarily.

Section 351 states:

- (1) *If a position (including a senior staff position) within the organisation structure of the council is vacant or the holder of such a position is suspended from duty, sick or absent:*
 - (a) *the council, in the case of the general manager's position, or*
 - (b) *the general manager, in the case of any other position,*
may appoint a person to the position temporarily.

- (2) *A person who is appointed to a position temporarily may not continue in that position:*
 - (a) *if the holder of the position is on parental leave-for a period of more than 24 months, or*
 - (b) *in any other case-for a period of more than 12 months.*

Financial Impact

Adoption of the option(s) outlined in this report will have no financial impact.

**11 MANAGING FUNCTIONS OF COUNCIL DURING THE 2020/2021
CHRISTMAS/NEW YEAR RECESS**

Report prepared by: Senior Coordinator - Governance
File No.: CLM/20/1/1/2 - BP20/1185

REPORT SUMMARY

This report seeks Council's endorsement for the Mayor assuming the functions of Council in the case of an emergency and in consultation with the General Manager during the Christmas/New Year recess from 8 December 2020 to 22 February 2021.

RECOMMENDATION:

- (a) That Pursuant to Section 226 (o) of the Local Government Act 1993 and subject to the requirements of paragraph (b) below, the Mayor is authorised to exercise all functions of Council during the period between 12.00am on 8 December 2020 and 12.00 midnight on 22 February 2021 but only in the case of an emergency and in consultation with the General Manager.
- (b) That notwithstanding the requirements of paragraph (a) above, the Council notes and acknowledges that that the Mayor can exercise the policy-making functions of the governing body of the Council between meetings of the Council, but only in cases of necessity as authorised by Section 226 (d) of the *Local Government Act 1993*.
- (c) That any functions of the Council exercised by the Mayor in accordance with this resolution, be communicated to all Councillors as soon as reasonably possible, in addition to a Mayoral Minute being submitted to Council's meeting on 23 February 2021 that specifies the functions exercised, if any.

ATTACHMENTS

There are no attachments for this report.

Report Prepared By:

Alison Milne
Senior Coordinator - Governance

Report Approved By:

Rafik Meleka
Acting Manager - Corporate Governance

Steven Kludass
Director - Corporate Services

ITEM 11 (continued)**Discussion**

In accordance with the Meeting Schedule endorsed by Council, the final Council meeting for the year is to be held on 8 December 2020. The first Council meeting in 2021 will be held on 23 February 2021.

If considered necessary at any time an Extraordinary Meeting can be called during this period.

Relevant Legislative and Policy provisions

Section 226 of the Local Government Act 1993 sets out the role of the Mayor.

Section 226 (d) states that the Mayor's role includes *"to exercise, in cases of necessity, the policy-making functions of the governing body of the Council between meetings of the Council"*,

Section 226 (o) states that the Mayor's role includes *"to exercise any other functions of the Council that the Council determines"*.

In addition, at its meeting held 24 October 2017, Council adopted the Policy for the Interface and Day to Day Oversight of the General Manager by the Mayor including Mayor's Roles and Responsibilities. This Policy sets out the following requirements in relation to the exercise of, in cases of necessity, the policy making functions of the governing body of the Council in between meetings of the Council:

Where in cases of necessity, the Mayor exercises the policy-making functions of the Council in between Council meetings, in accordance with Section 226 of the Local Government Act 1993, this is to be communicated to all Councillors and the General Manager as soon as possible. Any action taken is to be reported to the next available Council Meeting by way of a Mayoral Minute.

It is recommended that the Mayor liaise and seek guidance from the General Manager, and communicate the intent to exercise such functions to Councillors, prior to the taking of any action.

As a result, any policy-making functions exercised by the Mayor during the period 8 December 2020 to 22 February 2021 will be undertaken after consultation with the General Manager and the General Manager will be responsible for communicating the intent to exercise such functions to Councillors as soon as possible, and reported to Council the Council Meeting to be held 23 February 2021 by way of a Mayoral Minute.

The above provisions do not preclude the calling of an Extraordinary Council Meeting in accordance with Council's adopted Code of Meeting Practice and the Local Government Act.

INFORMATION REPORT

12 REPORT FOR THE INFORMATION OF COUNCIL - EXCLUSION OF ITEMS OF BUSINESS FROM THE COUNCIL MEETING HELD ON 27 OCTOBER 2020

Report prepared by: General Manager
File No.: CLM/20/1/1/2 - BP20/1114

REPORT

The purpose of this report is to advise Council of three (3) items of business (proposed Notices of Motion) that were excluded from the Agenda for the Council Meeting of 27 October 2020 in accordance with Section 3.32 of Council's Code of Meeting Practice which reads as follows:-

- 3.32 *The General Manager must not include in the agenda for a meeting of Council any business of which due notice has been given if, in the opinion of the General Manager, the business is, or the implementation of the business would be, unlawful. The General Manager must report, without giving details of the item of business, any such exclusion to the next meeting of Council.*

This was excluded as in my opinion and after consultation with the appropriate Council staff, the implementation of the item of business was considered to be unlawful.

ATTACHMENTS

There are no attachments for this report.

Report Prepared and Approved By:

George Dedes
General Manager

CONFIDENTIAL ITEMS

13 REQUEST FOR TENDER - TENDER EVALUATION - COR-RFT-04-20 RYDE YOUTH THEATRE

Report prepared by: Arts & Cultural Development Coordinator

Report approved by: Senior Coordinator - Social Development & Capacity Building;
Manager - Community and Ranger Services; Director -
Customer and Community Services

Confidential

This item is classified CONFIDENTIAL under Section 10A(2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it; AND (d) (ii) information that would, if disclosed, confer a commercial advantage on a competitor of the council.

File Number: GRP/09/5/11/1 - BP20/1034

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14 ADVICE ON COURT ACTIONS

Confidential

This item is classified CONFIDENTIAL under Section 10A (2) of the Local Government Act, 1993, which permits the meeting to be closed to the public for business relating to the following: (g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

This matter is classified confidential because it contains advice concerning legal matters that are:-

- (a) substantial issues relating to a matter to which the Council is involved.
- (b) clearly identified in the advice, and
- (c) fully discussed in that advice.

It is not in the public interest to reveal all details of this matter as it would prejudice Council's position in any court proceedings.

Report prepared by: General Counsel

File Number: GRP/09/5/15 - BP20/1080

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