

# PUBLIC SWIMMING POOL AND SPA POOL REGISTRATION

## About this form

Use this form to notify City of Ryde of your public swimming pool and spa pool(s).

If there are multiple pools at the premises, you must complete one form per pool.

Please print legibly in ink using **BLOCK LETTERS**.

Customer Service Centre 1 Pope Street, Ryde NSW  
Post Locked Bag 2069, North Ryde NSW 1670  
Email [cityofryde@ryde.nsw.gov.au](mailto:cityofryde@ryde.nsw.gov.au)  
Phone (02) 9952 8222

Tick one box:

New notification

Change of details

## PART 1 : BUSINESS DETAILS

Proprietor / Company Name (or ACN)	
Trading name	
ABN	
Premises Address	
Suburb	Postcode
Postal Address Must be different to above	
Suburb	Postcode

## PART 2 : CONTACT PERSON

Title	Mr	Mrs	Ms	Miss	Other
Given Name	Family Name				
Position					
Preferred Contact	Mobile	Business	Home	Email	
Mobile					
Business Phone	Home Phone				
Email					

Please note: Council now completes public swimming pool and spa pool inspections electronically, for reports to be supplied you are required to provide a current email address.

## PART 3 : POOL INFORMATION

Type	Pool	Spa	Location	Indoor	Outdoor
Disinfection	Chlorine	Bromine	Dosing system	Continuously metered <sup>(1)</sup>	Automated <sup>(2)</sup>
Equipped with ORP system <sup>(3)</sup>	Yes	No			

Personal information collected from you is held and used by Council under the provisions of the *Privacy and Personal Information Protection Act 1998*. The supply of information is voluntary, however if you cannot provide, or do not wish to provide the information sought, Council may be unable to process your request. Please note that the exchange of information between the public and Council, may be accessed by others and could be made publicly available under the *Government Information Public Access Act 2009 (GIPA Act)*. If you require further information please contact Council's Customer Service Centre on 9952 8222.

## PART 4 : DECLARATION

**Fees and Charges:** A service fee applies to all new applications and inspections of public swimming pool and spa pools. All fees and charges are reviewed annually under Council's Management Plan and can be viewed at [www.ryde.nsw.gov.au/feesandcharges](http://www.ryde.nsw.gov.au/feesandcharges).

I declare that the information supplied on this form is true and correct.

Name

Date

Signature

## DEFINITIONS

**(1) Continuous metered** dosing equipment means a device or apparatus which delivers the disinfectant in a controlled continuous and steady rate. A pump which delivers liquid chlorine at a particular rate i.e., millilitres per hour, is a good example of a continuous metered disinfectant dosing system. Other examples include dry chemical feeders and electrolytic disinfectant generation. One of the cheapest forms of a continuous metered disinfectant dosing system is a peristaltic pump.

**(2) Automated** dosing equipment means a system which uses probes to detect disinfectant levels or activity. This information is fed back to a controller which automatically adjusts the dose rate of the continuous metered dosing system. There are various levels of sophistication with automatic dosing systems which may include data logging and downloading capabilities.

**(3) ORP (Oxidative Reduction Potential) system** means the pool disinfection equipment uses an electronic system that monitors and controls water quality by measuring the oxidation reduction potential in the water. (Note: This is not an amperometric control system.)