

<b>Subject:</b>	Heritage Working Group	Page 1 of 6
<b>Document Ref:</b>	D23/87853	
<b>Venue:</b>	Meeting Room, Level 1A, 1 Pope Street, Ryde and MS Teams	
<b>Date:</b>	Wednesday 1 March 2023	
<b>Time:</b>	Started at: 5.00pm. Closed at: 6.50pm	
<b>Chair:</b>	Fiona Mann, Heritage Officer	
<b>Meeting Support (MS):</b>	Linda Smith – EA to the Mayor and Councillors	
<b>Staff Convenor:</b>	Naomi L'Oste-Brown, Senior Coordinator - Strategic Planning	
<b>Circulation:</b>	Working Group members, Councillors' BoardVantage, Council's Website	

**Committee Role:****Committee Members as per the Terms of Reference**

Present	Apology	Name	Position Title	Organisation
	x	Clr Brown	Councillor	City of Ryde
	x	Clr Deshpande	Councillor	City of Ryde
x		Clr Sophie Lara-Watson	Councillor	City of Ryde
x		Ms Lucy Cooper	Community Representative	
x		Mrs Lyn Langtry	Community Representative	Ryde-Hunters Hill Flora and Fauna Preservation Society (RHHFFPS)
x		Ms Suzanne Marks	Community Representative	
x		Dr Peter Mitchell	Community Representative	
x		Ms Kim Phillips	Community Representative	Ryde District Historical Society
x		Mrs Elizabeth Willis	Community Representative	Ryde District Historical Society
		Ms Wendy Evans	Community Representative	

**City of Ryde Staff**

Present	Apology	Name	Position Title	Organisation
x		Naomi L'Oste-Brown	Senior Coordinator, Strategic Planning	City of Ryde
x		Fiona Mann	Heritage Advisor	City of Ryde
x		Linda Smith	Civic Services Manager	City of Ryde
x		Angela Phippen	Local Studies Librarian	City of Ryde

**Details****Action**

1.	<p><b>Welcome and Acknowledgement of Country</b></p> <p><u>Acknowledgment of Country</u></p> <p>Fiona Mann provided an Acknowledgment to Country at the commencement of the meeting.</p>	Noted.
2.	<p><b>Present and Apologies</b></p> <p>Fiona Mann noted which Committee members were present and who had provided apologies.</p>	Noted.

Details	Action
<p>The members of the Working Group introduced themselves to Cllr Lara-Watson.</p>	
<p><b>3. Minutes of meeting held on 7<sup>th</sup> December 2022</b></p> <p>The Minutes from the previous meeting held on 7<sup>th</sup> December 2022 were confirmed.</p> <p>The following amendments were noted:</p> <p>Item 5 – Local Heritage Assistance Fund – typographical error the word “sed” should be changed to “progressed” in first sentence.</p> <p>Item 6 – NSW Heritage Grants – typographical error the word “of” should be changed to “off” in the second sentence.</p> <p>Report by members - Peter Mitchell report – the first sentence should be, gave a “talk” not a “talking” to new members.</p> <p>The matters arising will be discussed in General Business of this meeting.</p> <p>The above changes have been made to the December minutes as they were typographical in nature.</p>	Noted.
<p><b>4. Working group matters.</b></p> <p><u>Terms of Reference</u></p> <p>Fiona Mann confirmed that the Terms of Reference were adopted by Council at its meeting of 28<sup>th</sup> February 2023.</p>	Noted
<p><b>5. Local Heritage Assistance Fund – Quarter 1 2023 applications</b></p> <p>Naomi and Fiona provided the following information”</p> <ul style="list-style-type: none"> <li>- Applications received for funding will be assessed on a quarterly basis.</li> <li>- Applications can be made at any time through the year but will only be considered on a quarterly basis.</li> <li>- Naomi explained that Council has made available a sum of \$500,000.00 to be distributed through the fund.</li> <li>- To date the sum of about \$124,139 has been distributed.</li> <li>- Information will soon be sent to eligible landowners to provide inform them of advice regarding the funding scheme available and the criteria which must be met.</li> <li>- Each applicant can apply for a sum of up to \$15,000.00.</li> <li>- In the current application period five (5) applications have been received and assessed.</li> </ul>	<p>Noted.</p> <p>The working group endorsed the expenditure of all sums as recommended by Fiona in her report.</p>

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Details		Action
	<p><u>44 Simla Road Denistone</u></p> <ul style="list-style-type: none"> <li>- Sought funding of \$16,174.15, which exceeds the grant limit of \$15,000.00</li> <li>- Work undertaken – replacement of existing window with leadlight window and installation of a hood over the window</li> <li>- Recommended funding - \$15,000.</li> </ul> <p><u>23 Bellevue Ave West Ryde</u></p> <ul style="list-style-type: none"> <li>- Sought funding of \$13,600.00</li> <li>- Work undertaken – repaint exterior of house</li> <li>- Recommended funding - \$13,600</li> </ul> <p><u>57 Meriton Street Gladesville</u></p> <ul style="list-style-type: none"> <li>- Sought funding of \$13,915.90.</li> <li>- Work undertaken – repair leadlight windows of front façade of house.</li> <li>- Recommended funding - \$13,915.90.</li> </ul> <p><u>39A Anthony Road West Ryde</u></p> <ul style="list-style-type: none"> <li>- Sought funding of \$15,000.00</li> <li>- Work undertaken – Repainting of timber windows to 4 elevations of dwelling-house.</li> <li>- Recommended funding – 60%, being \$9,000.00, as some of the work is at the rear of the property, and to focus funding on the front of the house, which is visible in the streetscape / public domain.</li> </ul> <p><u>7 Regent Street Putney</u></p> <ul style="list-style-type: none"> <li>- Sought \$15,000.00</li> <li>- Work undertaken - repair of the slate roof planes that are part of the front elevation of the roof/ dwelling house and 2 chimneys.</li> <li>- Recommended funding – \$14,270, as this reflects the submitted receipts.</li> </ul> <p>The working group supported the recommendation of expenditure as noted above. This will be approved by senior staff and the recipients then advised of the status of their applications.</p>	
6.	<p><b>Project working groups - Digital Heritage Walking Trails, War Memorials Project. Getting started – meeting date/ time.</b></p> <p><u>Digital Heritage Walking Trails</u></p> <ul style="list-style-type: none"> <li>- Discussed and set up meeting frequency for the project group.</li> <li>- Relevant staff from Council’s Communications section will be asked to attend as required.</li> </ul>	Noted.

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Details		Action
	<ul style="list-style-type: none"> <li>- Noted that a funding application to the NSW Heritage Office grants program made for the West Ryde and Natural Areas walking trails as part</li> <li>- Young people prefer digital information to printed formats.</li> <li>- Project group to meet on the third Wednesday of each month at 3pm in the library.</li> <li>- First meeting to be 15<sup>th</sup> March, then 19<sup>th</sup> April, 17<sup>th</sup> May 2023 etc.</li> </ul> <p><u>War Memorials Project</u></p> <ul style="list-style-type: none"> <li>- The Office of Veteran Affairs is seeking the information on war memorials and similar in the local area, to add to its NSW War Memorials Register. Council Officers have reviewed the scope of war memorials in the local area and created a database.</li> <li>- The memorials held by the Office of Veteran Affairs was “crowd sourced”.</li> <li>- The Office now wants Council to verify and provide updated information for existing war memorials on the Register and to add more war memorials.</li> <li>- Council’s student planner has compiled the database information, and it would like the project group to review the database.</li> <li>- A description and photos are also sought</li> <li>- Members of the Historical Society advised that it has already compiled war memorials information for the local area. Society to explore if any newer members of the Historical Society may be interested in assisting with the Office’s works requests. It was noted that much of the information sought has been provided to the State Library etc in the past.</li> <li>- This group could meet on the same day as the walking group at 2pm.</li> </ul>	<p>Fiona to contact the OVA to clarify arising questions on photography standard, including veterans,</p>
7.	<p><b>Heritage Festival 2023 (National Trust).</b> 1 April-31 May 2023. Theme: <i>Shared Stories</i>. Update on activities.</p> <ul style="list-style-type: none"> <li>- The Historical Society will be arranging a special display for the festival. An open day will also be held on 16<sup>th</sup> April 2023 (3<sup>rd</sup> Sunday). Would be happy to hold a morning tea at Willandra on the day. Could also have a talk about James Squire.</li> <li>- Peter has written a talk and would be happy to give the talk at Ryde library one evening, say 13<sup>th</sup> April or 20<sup>th</sup>. April.</li> <li>- Fiona may arrange a talk on the Heritage Assistance fund, subject to resources</li> <li>- Kim may be able to provide some photos of properties highlighted.</li> </ul>	<p>Noted</p> <p>Angela to confirm the best date for the talk by Peter Mitchell</p> <p>.</p>
8.	<p><b>Reports from members</b></p>	

Details

Action

<p>Angela Phippen provided the following information.</p> <p>Ryde Hospital 90<sup>th</sup> anniversary</p> <ul style="list-style-type: none"> <li>- The 90<sup>th</sup> anniversary of Ryde Hospital will be celebrated in May of 2024.</li> <li>- Kim and Angela recently met with the hospital administrators organising this event</li> <li>- A publication, oral history or record of history are all being considered to mark the occasion.</li> <li>- An event for staff or walk through of the site for members of the public are also being considered</li> <li>- No budget has been allocated for the anniversary and the hospital will be in the middle of redevelopment work</li> <li>- Council's representation on the organising committee is in an advisory capacity.</li> </ul> <p>Lunar New Year</p> <ul style="list-style-type: none"> <li>- Angela spoke at Eastwood Library re the early history of market gardens in the area.</li> <li>- The talk was well attended and a representative from SBS Chinese was in attendance</li> <li>- The talk was in dot point form which lent to its success as it was translated into Mandarin</li> <li>- The talk was 50 mins in duration with 40 mins of questions after</li> <li>- Many of the attendees only spoke Mandarin</li> <li>- Angela has received a number of follow up enquiries following the talk</li> </ul> <p><u>Historical Society</u></p> <ul style="list-style-type: none"> <li>- The Society hosted three events as part of the recent Seniors Festival</li> <li>- Two were held at Willandra with over 100 people in attendance and one was held at Brush Farm.</li> <li>- As a result of the events, two people have signed up to become new members</li> <li>- The issues with gaining internet to Willandra continue but Telstra will not disconnect the current ADSL until the NBN is connected</li> <li>- Five students will underwork with the Society as part of Macquarie Uni's PACE program</li> <li>- The Historical Society is involved with the project to mark the 90 year anniversary of Ryde Hospital</li> <li>- Open days at Willandra will recommence from March on 3<sup>rd</sup> Sunday of each month</li> </ul> <p><u>Ryde District Flora and Fauna Society</u></p> <ul style="list-style-type: none"> <li>- The Society is continuing it work to lobby all levels of government regarding local, state and federal issues.</li> </ul>	<p>All reports were noted.</p>
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Details		Action
	<ul style="list-style-type: none"> <li>- Society members will take part in the Clean Up Australia activities on 5<sup>th</sup> March 2023</li> <li>- On 19<sup>th</sup> March at 11.30 there will be a luncheon and meet the candidate forum for the upcoming State election.</li> <li>- This will only be for the seat of Ryde. An online event for the seat of Lane Cove will be held</li> <li>- The AGM for the Society will be held on the same day at 2pm</li> </ul> <p><u>Suzanne Marks</u></p> <ul style="list-style-type: none"> <li>- Noted that the home at 1 Allen Ave has been knocked down. She asked if anyone knew what will be built on the site.</li> <li>- It was also noted that a home in Elliott Ave has been demolished. It had previously been used in tv shows and advertisements.</li> </ul>	
9.	<p><b>General Discussion / Other Business</b></p> <p><u>Eastwood War Memorial</u></p> <ul style="list-style-type: none"> <li>- Staff are investigating the maintenance and works required at this site and an update will be provided at the next meeting</li> </ul> <p><u>Banjo Patterson Cottage</u></p> <ul style="list-style-type: none"> <li>- The property has been transferred to Council by the NSW Government</li> <li>- A tender process is underway to find a tenant to lease the cottage</li> <li>- Work is being done to repair some items such as the driveway</li> <li>- If it is possible, Kim would like to access the building to take photos prior to the new tenants moving in.</li> <li>- A conservation management plan is sought for the site</li> </ul> <p><u>Aboriginal Cultural Heritage Advisory Committee</u></p> <ul style="list-style-type: none"> <li>- The State Government is seeking nominations to join the Committee.</li> <li>- Further details available from Fiona for anyone interested.</li> </ul> <p><u>Climate change</u></p> <ul style="list-style-type: none"> <li>- NSW Heritage Council/ Office in response to the EPA’s Climate preparedness plans has prepared a draft climate preparedness plan for heritage properties (primarily State heritage items/ Heritage Act).</li> <li>- Council may make a submission to the draft document, if scope of plan has relevancy to the local area.</li> </ul>	Noted.

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Details		Action
	<ul style="list-style-type: none"> <li>- The Blue Plaques Program run by the Heritage NSW. Council recognises people who are very important to the NSW. An appliciaotn was made to the program to recognise Gregory Blaxland and James Devlin.</li> </ul> <p><u>RAP</u></p> <ul style="list-style-type: none"> <li>- Another RAP will be done soon</li> <li>- More details will be provided at a future meeting of this group.</li> </ul> <p><u>Jennifer Park</u></p> <ul style="list-style-type: none"> <li>- Staff will advise this group when further information is available on this matter.</li> </ul>	
10.	<p><b>Next meeting</b></p> <p>The next meeting is on 7 June 2023 5:00pm – 7.00pm, in the Committee Room – Level 1A Pope St, Ryde and via TEAMS.</p> <p>Naomi will invite a student planner to the meeting.</p>	Noted.