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Document Ref:	D23/86819	
Venue:	Meeting Room, Level 1A, 1 Pope Street, Ryde and MS Teams	
Date:	Wednesday 7 June 2023	
Time:	Started at: 5.00pm. Closed at: 6.25pm	
Chair:	Fiona Mann, Heritage Officer	
Meeting Support (MS):	Linda Smith – EA to the Mayor and Councillors	
Staff Convenor:	Naomi L'Oste-Brown, Senior Coordinator - Strategic Planning	
Circulation:	Working Group members, Councillors' BoardVantage, Council's Website	

Committee Role:**Committee Members as per the Terms of Reference**

Present	Apology	Name	Position Title	Organisation
x		Clr Sarkis Yedelian OAM	Councillor	City of Ryde
x		Clr Penny Pedersen	Councillor	City of Ryde
	x	Clr Bernard Purcell	Councillor	City of Ryde
	x	Ms Lucy Cooper	Community Representative	
x		Mrs Lyn Langtry	Community Representative	Ryde-Hunters Hill Flora and Fauna Preservation Society (RHHFFPS)
x		Ms Suzanne Marks	Community Representative	
x		Dr Peter Mitchell	Community Representative	
x		Ms Kim Phillips	Community Representative	Ryde District Historical Society
x		Mrs Elizabeth Willis	Community Representative	Ryde District Historical Society
		Ms Wendy Evans	Community Representative	

City of Ryde Staff

Present	Apology	Name	Position Title	Organisation
x		Naomi L'Oste-Brown	Senior Coordinator, Strategic Planning	City of Ryde
x		Fiona Mann	Heritage Advisor	City of Ryde
x		Linda Smith	Civic Services Manager	City of Ryde
x		Angela Phippen	Local Studies Librarian	City of Ryde
x		Hope Piper-Van Stiphout	Student Planner	City of Ryde
x		Dyalan Govender	Executive Office – City Places	City of Ryde

Details**Action**

1.	<p>Welcome and Acknowledgement of Country</p> <p><u>Acknowledgment of Country</u></p> <p>Fiona Mann provided an Acknowledgment to Country at the commencement of the meeting.</p>	Noted.
2.	<p>Present and Apologies</p>	

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Details	Action	
	Fiona Mann noted which Committee members were present and who had provided apologies. Noted.	
3.	<p>Minutes of meeting held on 1st March 2023</p> <p>The Minutes from the previous meeting held on 1st March 2023 were noted with the following amendments.</p> <p>In item 8 – reports from Members, the minutes should reflect that it was Lyn Langtry who made the comment regarding the demolition of the home in Elliott Ave.</p> <p>In item 9 General Business, the item regarding the blue plaque scheme is listed under climate change. It should have been a separate item.</p> <p>Also in this item, the word “application” has a typo.</p>	Noted.
4.	<p>Working group matters.</p> <p>Nil</p>	Noted
	<p>Local Heritage Assistance Fund – Quarter 1 2023 applications</p> <p><u>Updated guidelines, application form and Council meeting</u></p> <ul style="list-style-type: none"> - Guidelines and application forms have been updated and posted to Council’s website. - Following consideration of the Round 3 (March 2023) grant applications by the working group, a report was prepared for Council’s consideration and support of the recommended grants for heritage works. Council resolved to support the recommended grant funding t its meeting on 23 May 2023. Council officer have advised applicants and are preparing the grant cheques. - Letters have been sent to owners of residential heritage items and contributory buildings in Heritage Conservation Areas advising them of the grants program and the refreshed approach to applying for funds - As a result of the above, two applications have been received for the Round 4 (June 2023) application period and will be considered tonight. - Lyn Langtry advised of comments made to her, by an owner of a residential heritage property, that the content of the letter is not easy to understand. - It was also noted that Council’s webpage regarding this matter is difficult to navigate. 	Noted

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Details		Action
	<ul style="list-style-type: none"> - A comment was made that applications are required to be made online and it is difficult to upload photographs online. Applications can be made online or via hard copy. - It was considered that the exemption form could be renamed/ reviewed to ensure that people understand this form, listing works to be undertaken, must be completed prior to applying for grant assistance. It was noted that the grant program’s eligibility criteria does outline this, but this detail could be restated on the form. <p><u>Applications assessed to March 2023 and submitted to Council 23rd May 2023</u></p> <p>139 Tennyson Road Tennyson Point - Ravensvilla</p> <ul style="list-style-type: none"> - The application is for minor works with the sum of \$15,000.00 sought for the replacement of slate tiles and associated roofing works - Works undertaken include, scaffolding, refitting of batons, new lead flashing, removal of old tiles and replacement with new, checking of sarking, gullies etc. - The above works were undertaken to address severe water leakage issues - The works cost over \$100,000.00 to complete. <p>Recommended funding - \$15,000.00</p> <p>78 West Parade – a contributory building</p> <ul style="list-style-type: none"> - The application is for minor works with the sum of \$950.00 sought for repairs to the roof in the form of flashing. <p>Recommended funding - \$950.00</p> <p>The working group supported the recommendation of expenditure as noted above. These recommendations will be forwarded to Council for endorsement following which the applicants will be advised.</p>	
6.	<p>Project working groups - Digital Heritage Walking Trails, War Memorials Project.</p> <p><u>Digital Heritage Walking Trails</u></p> <ul style="list-style-type: none"> - The project group has met on the third Wednesday of each month. - A draft of the Ryde walking trail booklet is now complete. - A group will next meet at Willandra to view photographs of the Ryde District Historical Society that could be used to update the images in the booklet. - The Gladesville walking trail booklet will be reviewed next, with updates to text and photos to be considered. - A booklet identifying heritage along Parramatta River to be considered after the Ryde and Gladesville walking trails are reviewed. 	Noted.

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Details		Action
	<ul style="list-style-type: none"> - NSW Heritage Assistance Funding has been sought to digitise the Ryde and Gladesville Walking trails to Council’s website and to prepare a natural heritage walking trail booklet. - Lyn advised that the owner of 22 Tyrell Street – which features in the walking trail book, had not received a copy of the first version of the booklet (being updated now). Whilst it was determined that a copy had been provided to that owner, it was noted that a copy of the new version of the booklet should be provided to all owners of a heritage property that features in any walking trail booklet. - Such owners should also be alerted to the website where reference to their property can be found, within the walking trail booklets. <p><u>War Memorials Project</u></p> <ul style="list-style-type: none"> - It was noted that Council’s student planner Hope Piper-Van Stiphout has been assisting Fiona and Angela with this project. 	
7.	<p>Reports from members</p> <p><u>Lyn Langtry on behalf of RHHFFS</u></p> <ul style="list-style-type: none"> - Field of Mars Reserve (FOM) Bushcare continues at four sites due to the continuing efforts of volunteers. Water sampling of creeks continues under the Streamwatch program. Despite a polluted appearance the water does not indicate the presence of toxins. This is very pleasing. - ‘Residents’ of the FOM have included tawny frogmouths, swamp wallabies, a white-necked heron, echidnas and, the ever-present, brush turkeys. - FOM Consultative Committee comprising Society, the Environmental Education Centre and RCC representatives has continued to meet each month. Two significant developments are:* a \$848000 grant obtained by RCC for improvements to the nature trails and amenities for users of them e.g. a water station, disabled parking, teaching areas, signage and bike racks so cyclists can store bikes safely and come into the FOM on foot. * a saltmarsh management plan that will be formed following the recent assessment of saltmarsh areas in Ryde - Thanks to RCC for the prompt and efficient removal of a large tree that fell across a trail after the late April storm. - Events and Activities*Sunday 18 June 2pm – 4.30pm - a heritage walk through the FOM led by the Society’s historian Phillip Ward. * Sunday 16 July 10am and 2pm – Winter Wildflower Walks. The wildflowers are at their best in winter.* Sunday 17 September – a major event for the year, ‘Music on Mars’. Details later. - The Society’s website contains more details on all events and activities. - Food Scraps Recycling Service – Have your say The Society is pleased that RCC is asking for comment on food scraps and green waste recycling which must be introduced by all councils by 2030 so that only 80% of food scraps go into landfill. Currently 40% of waste in 	All reports were noted.

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Details		Action
	<p>the red bin in Ryde is food scraps. Have your say on RCC’s website closes tomorrow, 8 June 2023.</p> <p><u>Ryde District Historical Society</u></p> <ul style="list-style-type: none"> - The Society has had five students from the Macquarie University PACE program assisting with various matters. - One has been writing a book on the Ryde Council Housing Scheme - One has been documenting images and transcribing headstones from the Field of Mars Cemetery - She has started a blog on this topic and has developed a great understanding of why the Society does what it does. - This is very encouraging. - The Society hopes to continue its involvement with Macquarie University and to have more students assigned in Semester 2 of this year. - An observation was made regarding the lack of knowledge by many students regarding the work and existence of TROVE. This is considered amazing given its importance and historical relevance Ryde Council Housing scheme - The Society will be launching a book regarding the Gladesville Hospital Cemetery on 8th July 2023. - It records the deaths of people at the Gladesville Assylum for the years 1839 to 1868 - If anyone wants to attend, they should contact Kim - Council’s Facilities Officer has visited Willandra to determine repairs and upgrading that is necessary - He has identified rust, broken windows, uneven pathways, underpowered lightglobes etc - The NBN upgrade is still outstanding, but advice has been received that it may be possible to connect the NBN via cables from Victoria Road. - This would necessitate the closure of Victoria Road for a period - Telstra continues to advise it will not remove current internet access until the NBN is installed. 	
8.	<p>General Discussion / Other Business</p> <p>Naming of parks after important females</p> <ul style="list-style-type: none"> - This item was first raised due to the use of the name ‘Janet’ in Janet Park. - Cllr Pedersen noted that she raised this issue as a Notice of Motion when first elected. She noted that many places named after women do not detail a surname. If the surname is known, Cllr Pedersen believes the signage should be updated with that detail. - If not known, then the site should be renamed with the full name of someone of worth in the area, perhaps a women or someone from the Indigenous community - Staff noted that the working group and the former Heritage Advisory Committee had considered the matter a number of times and has provided advice on suitable female names that could be used for the 	<p>Noted.</p> <p>Dyalaan to discuss this matter with Simon James and provide further advice to this working group and or Council</p>

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Details		Action
	<p>naming of parks in the area. this information has been provided to the City Space team.</p> <ul style="list-style-type: none"> - The City Spaces team is to further advice Council on the matter and a way forward, but advised funding needs to be allocated to change signage and to liaise with the Geographical Names Board, if required etc. - The Working Group could nominate more names for parks, and this would be forwarded to the City Spaces team. - It was noted that other LGAs are also looking at the gender and diversity divide between place and park naming and statues and tying to even the score. - It was commented that places and parks with vague names should be replaced with Indigenous names and names of women. 	
	<p>Eastwood War Memorial – maintenance works and Office of Veterans Affairs Community War Memorial Grants Program (open)</p> <ul style="list-style-type: none"> - Lyn had previously raised the poor condition of Eastwood War Memorial. - Improvements have recently been made to the site with the garden in front of the being planted with rosemary to replace a scrappy garden. - The stone and wrought iron has been cleaned and looks much better. - Community War Memorial Fund is operated by Office of Veterans Affairs and has two rounds of funding each year providing assistance for the care of war memorials. Staff are considering applying for funding to address the status of war memorials in Council’s ownership e.g. conditions assessment report, then for conservation works. 	Noted
	<p>NSW Heritage Office – Blue Plaque program</p> <ul style="list-style-type: none"> - Council was recently advised that its application had progressed to the next stage. Nominations were for Gregory Blaxland and James Devlin. - The former program required nominations to be made via the local State Member, with the support by Council. 	Noted
	<p>Council properties</p> <ul style="list-style-type: none"> - Kim thanked Fiona for her help with the NBN issue at Willandra. - Ceiling works are under investigation at Willandra also - Addington – the property team is addressing a tree removal request. - It was noted that where there are Conservation Management Plans in place, they need to be followed when doing works. - Rockend Cottage - sits in Council’s commercial portfolio – Council recently took ownership from the State Government. The Property team is looking to attract a tenant. The building needs minor works to bring it up to standard for leasing e.g. security, external lighting, painting, signage, cleaning - The carpark has been resurfaced, a boundary fence is being replaced, signage is being obtained and trees will be pruned etc 	Noted
	<p>Italian Migrants of Ryde book launch</p>	Noted

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Details		Action
	<ul style="list-style-type: none"> - The book was launched at a successful event and a photo shoot was held today. - The Historical Society noted it had not been provided with a copy of the book. - The Mayor was asked to contact the group responsible for publishing the book to ask if a copy could be provided. - A question was raised regarding the Council grant of \$40,000.00 provided to assist with publication of the book. [a Community Grant of \$5,000 also provided]. - Was the entire sum provided expended and where do any profits from book sales go. - It was noted that all grants provided undergo an acquittal process as part of the grant process. When this is undertaken, information will be available regarding the funds expended. - Comment was made regarding the donation of books to each of the branch libraries. Due to space limitations on library shelves, the offer to provide multiple copies of the book had been declined. - Ryde City Band has also published a book recently - there is a copy at the Historical Society - The Band received a community grant of \$5,000.00 and a copy of the book is at the library <p>Woolwich Marina</p> <ul style="list-style-type: none"> - Clr Pedersen advised that an application will be made to double the size of the Woolwich Marina. - This site is in Hunters Hill LGA and is Sydney Harbour Federation Trust land. 	Noted
9.	<p>Next meeting</p> <p>The next meeting is on 6 September 2023 5:00pm – 7.00pm, in the Committee Room – Level 1A Pope St, Ryde and via TEAMS.</p>	Noted.