

Subject:	Joint Library Service Advisory Committee Meeting	Page 1 of total
File No:	COR2008/72	
Document Ref:	D15/20007	
Venue:	Gladesville Library	
Date:	25 th February 2015	
Time:	5.30pm	Started at: 5.30pm Closed at: 6.25pm
Chair:	Clr Richard Quinn	
Meeting Support (MS):	Linda Smith – Executive Assistant to the Mayor and Councillors	
Staff Convenor:	Jill Webb – Manager Library Services	
Circulation:		

Committee Role: Provides advice on areas of common interest, particularly for the Gladesville Library, but also including advice on services such as Local Studies, Home Library Services, the Toy Library and Outreach Services that are available to residents of Hunters Hill and adjoining areas.

Committee Members as per the Terms of Reference: Councillor Representatives: Councillors Chung and Simon (City of Ryde), Councillor Quinn (Hunters Hill), Councillor Bird (Hunters Hill)

Present	Apology	Name	Position Title	Organisation
x		Clr Richard Quinn	Councillor	Hunters Hill
x		Clr Craig Chung	Councillor	City of Ryde
	x	Clr Gary Bird	Councillor	Hunters Hill – now resigned from Committee
		Clr George Simon	Councillor	City of Ryde
	x	Tatjana Domazet	Acting Group Manager – Community Life	City of Ryde
x		Margaret Kelly	Manager – Community Services	Hunters Hill

Additional Attendees

Name	Position Title	Organisation
Elva Salter	Observer	Friends of Gladesville Library
Jill Webb	Manager – Library Services	City of Ryde

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Details**Action****Responsibility and Date**

	Details	Action	Responsibility and Date
1.	Present:	Noted	
2.	Apologies:	As noted It was noted that Clr Bird (Hunters Hill) has resigned from this committee.	
3.	Confirmation of Minutes from 19th November 2014	The Minutes from 19 th November 2014 were adopted.	
4.	Agenda Item 3 – Business arising from previous meeting	There was no business arising.	
5.	Agenda Item 4 – Gladesville Library refurbishment update	Jill Webb led the committee members on a tour of the library and provided information on the changes already made and those proposed. She explained the changes made to the front of the library where a small number of bays of books have been removed to create a larger seating area. She also explained future floor plan changes (new technology area and youth area), new furniture etc. A number of books have been culled from the library to allow for the larger seating areas. This activity is always undertaken with care and targets books that are either old or seldom borrowed.	

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6.	<p>Agenda Item 5 – Statistical reports</p>	<p>Jill gave verbal advice to accompany the statistical reports provided.</p> <p>There has been a national and state wide trend downwards with regard to book loans.</p> <p>To date COR had defied this trend but physical borrowing is now stagnating.</p> <p>Whilst physical book borrowing has decreased, this has been more than compensated for by a large increase in borrowing of ebooks and emagazines.</p> <p>The numbers of e loans is nearly equivalent to the number of loans issued by a small branch library, making the online library an effective 6th branch that is open 24/7.</p> <p>COR has 11,000 popular and new books available for e loan, a large collection when compared with most other public libraries. .</p> <p>It was noted that libraries are now used in ways that are very different to the traditional model of a place to borrow books only.</p> <p>Recent research in Denmark has created a Model for Public Libraries that identifies the need for library spaces for learning, meeting, inspiration and performance.</p> <p>The statistical report shows that the use of libraries by people for purposes other than book borrowing has increased greatly over the last few years.</p> <p>400 – 500 children per week attend storytime and rhymetime sessions and many other activities are also extremely well patronised.</p>	<p>Jill to enquire if a report can be produced from the Overdrive data to show whether ebook borrowers are from Ryde or Hunters Hill.</p>
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7.	<p>Agenda Item 6 – Promotions and activities</p>	<p>Jill provided an update on the events which had been held recently.</p> <p>Promotion to Hunters Hill residents</p> <p>It is proposed to increase the promotion of library activities to Hunters Hill residents.</p> <p>COR Library Volunteer program</p> <p>COR recently advertised for library volunteers who would like to assist with various activities. The response has been good with 46 applications received to date.</p> <p>Successful applicants will commence a six month term in April. Terms can be extended by six months at a time if required.</p> <p>School holiday program</p> <p>A full schedule of school holiday activities will be offered by the library service with activities to be held at each library.</p> <p>Other activities</p> <p>Poppies are being made for display in conjunction with ANZAC Day.</p> <p>Ryde Library will host an event during the Sydney Writers Festival.</p> <p>The library service is participating in the National Trust’s Heritage Festival in April. Two events will be held.</p> <p>Technology classes continue to be popular. 12 – 16 attendees (full class) attend tablet classes when offered.</p>	<p>Jill and Margaret to meet to discussion promotion including Mayor’s column and quarterly newsletter items.</p>
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8.	<p>Agenda Item 7 – Local Priority Grant</p> <p>An enewsletter is distributed to 7,500 members monthly.</p> <p>Street banners will be displayed in March or April that will be promoting reading</p> <p>Eastwood and Gladesville libraries will be closed on Union Picnic Day (13 March).</p> <p>Building works will be carried out at Gladesville library on this day.</p> <p>CCTV will be installed soon at Gladesville library. It is also being upgraded at Eastwood branch.</p> <p>New PC's have been installed at Gladesville library.</p> <p>It was noted that Local Priority Grant funds received by Hunters Hill Council will be used to purchase furniture at Gladesville library.</p> <p>The funds received by COR will be used to continue digitisation of records and to purchase kits for science and maths. Initially these kits will be available at West Ryde and Ryde libraries</p>	
9.	<p>General Discussion/Other Business</p> <p>Nil</p>	
11.	<p>Next Meeting:</p> <p>To be held at Gladesville Library meeting room on Wednesday 26th August 2015.</p>	