

Subject:	Joint Library Service Advisory Committee Meeting	Page 1 of 6
File No:	COR2008/72	
Document Ref:	D17/160928	
Venue:	Gladesville Library	
Date:	22 nd November 2017	
Time:	5.30pm	Started at: 5.30pm Closed at: 7.05pm
Chair:	Councillor Christopher Gordon	
Meeting Support (MS):	Linda Smith – EA to the Mayor and Councillors	
Staff Convenor:	Jill Webb – City of Ryde	
Circulation:		

Committee Role: Provides advice on areas of common interest, particularly for the Gladesville Library, but also including advice on services such as Local Studies, Home Library Services, the Toy Library and Outreach Services that are available to residents of Hunters Hill and adjoining areas.

Committee Members as per the Terms of Reference: Councillor Representatives: Councillors Gordon and Lane (City of Ryde), Councillor Bennett (Hunters Hill).

Present	Apology	Name	Position Title	Organisation
x		Councillor Mark Bennett	Councillor	Hunters Hill Council
x		Councillor Christopher Gordon	Councillor	City of Ryde
x		Councillor Jordan Lane	Councillor	City of Ryde
x		Margaret Kelly	Manager – Community Services	Hunters Hill Council
x		Angela Jones-Blayney	Acting Director Customer and Community Services	City of Ryde

Additional Attendees

Name	Position Title	Organisation
Jill Webb	Manager Library Services	City of Ryde
John Neuhaus	Senior Coordinator Library Resources	City of Ryde
Linda Smith	EA to the Mayor and Councillors	City of Ryde

Details

Action

Responsibility and Date

<p>1. Appointment of Chairperson, Deputy Chairperson and Committee Facilitator</p> <p>Nominations for the above positions were sought from those present.</p> <p>It was unanimously determined that the above roles would be filled as follows:</p> <p>Chairperson - Cllr Christopher Gordon – City of Ryde Deputy Chairperson – Cllr Mark Bennett – Hunters Hill Council Committee Facilitator – Jill Webb – City of Ryde</p>	<p>Noted.</p>	
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Details	Action	Responsibility and Date
<p>2. Introduction and Apologies:</p> <p>All present were welcomed to the first meeting of this committee since the local government election held in September 2017.</p> <p>Apologies:</p> <p>John Maunder – Team Leader Librarian – Gladesville Diane Van Sommers – Friends of Gladesville Library</p> <p>It was noted that Ryde Library Services recently won the prestigious Marketing Award for Public Libraries for its <i>March to a Million</i> promotion.</p> <p>The Award recognises marketing excellence by a Council-operated public library servicing a community of over 100,000 residents and was announced at the annual conference of the NSW Public Libraries Association.</p>	<p>Noted.</p> <p>Noted.</p> <p>The Committee congratulated Jill Webb on the award and the information was noted.</p>	
<p>3. Confirmation of Minutes from 5th April 2017</p> <p>The Minutes from the meeting held on 5th April 2017 were accepted by those present. The committee membership has changed as a result of the local government election in September 2017 and so the minutes cannot be endorsed.</p>	<p>Noted.</p>	
<p>4. Business arising from Previous Minutes</p> <p>Nil</p>	<p>Noted.</p>	
<p>5. Introduction of new Councillors</p> <p>As a result of the local government election held in September 2017, a number of new Councillors have been appointed to this committee.</p> <p>Each new Councillor present provided details of their professional background and reason for joining this committee.</p> <p>All Councillors expressed a keen interest in and appreciation of libraries and the services they provide.</p>	<p>Noted.</p>	

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Details	Action	Responsibility and Date
<p>6. Background to the Joint Library Service Agreement</p> <p>Margaret Kelly provided a background to the agreement between COR and Hunters Hill Councils which has existed for over 50 years.</p> <p>The agreement is generally renewed each five years, but due to the recent possibility of a merger between the Councils, has been extended from its due date of 30th June 2018 to 30th June 2019.</p>	<p>Noted.</p>	
<p>7. Statistical Reports</p> <p>Jill Webb provided the following information:</p> <ul style="list-style-type: none"> - Total membership is strong and stable. - The figures quoted in “other” relate to users from Parramatta, Canada Bay and other areas. - There has been a 50% growth in the borrowing of e audio books. - The on line library service is one of the most successful in Sydney and the State. - 20,000 items are available on line and usage is increasing - There has been an increase in the number of visits to Gladesville library. - The use of computers has increased and the library also offers printer and scanning facilities. - There has been an increase in the number of people attending events at Gladesville Library. - Children’s events such as Storytime, Rhymetime, after school activities etc continue to be popular. - Adults enjoy the author talks, musical morning teas etc. - The wrap with love project produces about 500 rugs each year. - It was suggested that an examination of user ages be made to find out if any group could be catered for better. 	<p>Noted.</p>	

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Details	Action	Responsibility and Date
<p>8. Promotions and Activities</p> <ul style="list-style-type: none"> - Recent infocus talks aimed at adults included; a talk on the mansions, museums and monuments of Berlin; a device talk – covering all types of devices; and a talk on perfume making. - During the school holidays a coding workshop was held - The bookclub meetings and knitting group also continue to meet and are popular. - Coming up are a musical morning tea, author talk by Judy Nunn and a storytime event in the Piazza at Top Ryde. - It was suggested that an outdoor event also be held in the Hunters Hill municipality and Margaret will seek a suitable site noting that power is required. - Library events continue to be advertised on facebook, through print media, Council publications etc. - New RFID equipment has been installed at Gladesville Library and next year the public pc's will be replaced. - Gladesville Library was also used recently as a film location. 		
<p>9. Local Priority Grant</p> <ul style="list-style-type: none"> - The State Government provides a subsidy to libraries. - The amount provided has decreased dramatically in real terms over a number of years from approx. 30-40 % of running costs to approx. 7%. - The subsidy equates to \$1.85 per head of population. - Further discretionary funding is available – this is the local priority grant - Funds received under the local priority grant by COR will be used to develop the STEM program Council has initiated, provide some digitisation and purchase additional ebooks. - Funds received by Hunters Hill will be used to purchase e audio books or to continue the digitisation process of Council's Minute Books. - A discussion ensued regarding the concept of STEM vs STEAM. (Science, technology, engineering, maths) vs STEAM which includes support for the Arts. - Music and the arts are encouraged in the libraries. - It was noted that the use of the libraries' collection influences the items purchased. - Borrower requests are also taken into account when making purchases. - The interlibrary loan system allows books which are not available at this library to be borrowed from the collection of other Councils or services. - A small charge is made for using this service. 	Noted.	

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<p>10. Update on the Gladesville Shopping Development</p> <ul style="list-style-type: none"> - Cllr Bennett – Mayor of Hunters Hill Council provided an update on the proposal which is currently under Gateway consideration. - A meeting with the community will be held soon to further discuss the developer’s proposal for the site and the offer if any, of public spaces. - It was noted that if a library is to be incorporated in the development, it should be at least 500m² in size and in a prominent location. 	Noted	
<p>7. General Discussion/Other Business</p> <p>Nil</p>	Noted.	
<p>12. Next Meeting:</p> <p>Wednesday, 28th February 2018 Commencing at 6.00pm Gladesville Library</p> <p>Discussion was held regarding changing the commencement time to 6.00pm – agreed</p> <p>Discussion was held regarding holding an additional meeting in May as it is believed there are many issues to discuss.</p> <p>Topics for future consideration include:</p> <ul style="list-style-type: none"> - Renewal of Joint Library Agreement - Creating a better understanding of what libraries do so this information can be taken back by the committee members to the Councillors of both areas. - A recognition that Gladesville library is the key to community in Gladesville and is the only community space - A discussion re “what libraries should look like in ten years” - Jill noted that Scandanavian and European libraries are very forward thinking. - The possibility of seeking grants to investigate the future of libraries could be considered - The collection analysis undertaken by John Neuhaus to be provided and discussed - Methods for potentially raising money through libraries to be discussed. 	Noted.	