

Subject:	Joint Library Service Advisory Committee Meeting	Page 1 of 6
File No:	COR2008/72	
Document Ref:	D16/115554	
Venue:	Gladesville Library Meeting Room	
Date:	24 August 2016	
Time:	5.30pm	Started at: 5.35pm Closed at: 6.15pm
Chair:	In the absence of Councillor Richard Quinn, Councillor Craig Chung Chaired the Meeting	
Meeting Support (MS):	Amanda Janvrin, Senior Coordinator – Governance	
Staff Convenor:	Ken Klippel, Senior Coordinator – Library Operations	
Circulation:	Draft Minutes circulated to Staff Convenor on 29 August 2016	

Committee Role: Provides advice on areas of common interest, particularly for the Gladesville Library, but also including advice on services such as Local Studies, Home Library Services, the Toy Library and Outreach Services that are available to residents of Hunters Hill and adjoining areas.

Committee Members as per the Terms of Reference: Councillor Representatives: Councillors Chung and Simon (City of Ryde), Councillor Quinn (Hunters Hill), Councillor Bird (Hunters Hill) – resigned

Present	Apology	Name	Position Title	Organisation
	x	Councillor Richard Quinn	Councillor	Hunters Hill Council
x		Councillor Craig Chung	Councillor	City of Ryde
		Councillor Mark Bennett	Councillor	Hunters Hill Council
		Councillor George Simon	Councillor	City of Ryde
x		Margaret Kelly	Manager – Community Services	Hunters Hill Council

Additional Attendees

Name	Position Title	Organisation
Dianne Van Sommers	Observer	Friends of Gladesville Library
Jill Webb	Acting Director – Corporate and Community Services	City of Ryde
Ken Klippel	Senior Coordinator – Library Operations	City of Ryde
Amanda Janvrin	Senior Coordinator – Governance	City of Ryde
Valerie Albert	Executive Assistant to Chief Operating Officer	City of Ryde

Details

Action

Responsibility and Date

1.	Present:	Noted.	
	Apologies: <ul style="list-style-type: none"> Councillor Richard Quinn (Hunters Hill Council). Betty Johnson (Observer – Friends of Gladesville Library). Elva Salter (Observer – Friends of Gladesville Library). 	Noted.	

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	Details	Action	Responsibility and Date
2.	<p>Confirmation of Minutes from 24 February 2016</p> <p>The Minutes from the meeting held on 24 February 2016 were endorsed.</p>	Noted.	
3.	<p>Business arising from Previous Minutes</p> <p>There was no business arising.</p>	Noted.	
4.	<p>Gladesville Shopping Village DA</p> <p>Ms Margaret Kelly advised the Committee that a Development Application for this site was submitted to the Department of Planning and Environment approximately three to four months ago. The DA included a Planning Proposal with the original rezoning proposal.</p> <p>To date no response from the Department has been received by Hunters Hill Council.</p>	Noted.	
5.	<p>Gladesville Library Refurbishment Update</p> <p>Mr Ken Klippel advised that a budget of \$100,000 has been allocated in the 2016/17 financial year for the next stage of upgrade works.</p> <p>These works will include relocating the computers, photocopier and magazines to the front of the Library, changing the layout of shelves, additional study tables and comfortable chairs, new lounges, new carpet, painting of the interior walls and replacing part of the roof.</p> <p>The upgrade works will commence on Monday, 14 November for a period of up to three weeks. The library will be required to close during this time.</p> <p>During the library closure all reserves will be redirected to other branches and loan return dates extended to a date outside of the scheduled works.</p> <p>The Committee noted that these improvements will continue to enhance the look and appeal of the library.</p>	Noted.	

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Details	Action	Responsibility and Date
<p>6. Fit for the Future Update</p> <p>Councillor Craig Chung advised that the appeal from Woollahra Council is being heard this week. It is estimated that the decision on the appeal is expected by mid-September 2016.</p> <p>It is understood that the legal proceedings involving Hunters Hill and Lane Cove Councils will be determined following the decision from Woollahra Council's appeal.</p>	<p>Noted.</p>	
<p>7. Friends of Gladesville Library Report</p> <p>Ms Dianne Van Sommers advised that the Friends of Gladesville would continue to remain committed to having a library in Gladesville, despite the future unknowns with the potential Council amalgamation and the Gladesville Shopping Centre redevelopment. Friends of Gladesville understands that the Committee may not exist under a new merged entity and would consider their position moving forward and the best channels to continue pushing their agenda for a local library.</p> <p>Councillor Craig Chung advised that Voluntary Planning Agreements are negotiated between developers and Council, and encouraged Ms Van Sommers and the Friends of Gladesville to continue talking with Councillors and staff about a library presence in Gladesville. Library services across Council are strong and its strong budget position shows that the service is well supported by staff and the community.</p> <p>Councillor Chung suggested that Friends of Gladesville considers participating in a broader Friends group with other interested groups within the amalgamated council area.</p> <p>Ms Van Sommers advised that participation on a broader group would need to be considered by Friends of Gladesville members and suggested that their focus would likely continue being local matters.</p> <p>Ms Margaret Kelly commented on an internal joint library report, completed some years ago by City of Ryde and Hunters Hill, which recognised libraries as an important community hub facility. Ms Kelly agreed that it would be worthwhile for staff to revisit this report to consider whether it could progress further under a merged entity.</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Margaret Kelly to take the Joint Library Report back to Council staff to revisit the library services position under a merged entity.</p>	

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Details	Action	Responsibility and Date
<p>8. Statistical Reports</p> <p>Mr Ken Klippel provided the following statistical report for Gladesville Library:-</p> <ul style="list-style-type: none"> • Memberships, visitation, loans and WiFi logins has increased, up from the same period in 2015. • Computer usage is down marginally, however is trending at a standard level. • The number of event sessions and attendance at these events has increased. • The volunteer program has also allowed the library service to expand its offering of children’s Storytime and Rhyme Time which is of great benefit for our community. The number of children attending each session has decreased due to the increased number of sessions being offered. • EBook loans continue to trend at an increased level. 	<p>Noted.</p>	
<p>9. Promotions and Activities</p> <p>Mr Ken Klippel provided the following update:-</p> <p>Gladesville events:</p> <ul style="list-style-type: none"> • Extra school holiday storytime introduced at Gladesville. • Board games club introduced to Gladesville Library. • Recent events: <ul style="list-style-type: none"> ○ Tablet classes and eBook demonstrations at Gladesville and Hunters Hill (Fairland Hall). ○ InFocus talk held at Gladesville on the history of the Gladesville Bridge. ○ Cooperation with Ryde Council waste management section to develop children’s activities around waste management and the environment. ○ Introducing solids workshop for new mothers. <p>Across the library service:</p> <ul style="list-style-type: none"> • Additional sessions of storytime and rhymetime introduced to all branches. 	<p>Noted.</p> <p>Noted.</p>	

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<ul style="list-style-type: none"> • Knit In at Ryde Library including members of the Gladesville knitters group resulted in over 500 wraps being produced for charity. • Major author talks — Hugh Mackay and Richard Glover. • Science, Technology, Engineering and Mathematics (STEM) collections and activities: <ul style="list-style-type: none"> ○ Curiosity cabinet and microscopes introduced at West Ryde. ○ Science kit collection introduced. Kids science quiz held at all branches. ○ 4 week program - Little Bang Discovery Club for 4-5yrs olds was held at West Ryde and Ryde Libraries. • Kids Club sessions at Ryde and West Ryde Library weekly. These sessions include a monthly science workshop, the other sessions include games, craft and simple machine workshops for primary school children. • Upcoming: <ul style="list-style-type: none"> ○ School holiday activities "Get Technical" — coding clubs, machine workshops, robotics. ○ Author talks —Clive Small and Tim Elliot. <p>Marketing & Promotion</p> <ul style="list-style-type: none"> • Promotion of library activities through the Mayor's column for both Hunters Hill and City of Ryde. • Articles published in Public Library News newsletter on curiosity cabinet and coding workshops. • The eNewsletter produced is now circulated to over 10,000 members. • Gladesville Library gardens renovated to be more aesthetically appealing and open up visibility to the library. 	<p>Noted.</p>	
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10.	<p>Local Priority Grant</p> <p>Ms Jill Webb advised that \$40,000 of the Local Priority Grant would be used to fund the upgrade works and a significant EBook expansion.</p> <p>Ms Margaret Kelly agreed to provide \$6,000 from the Hunters Hill Local Priority Grant to assist with the furniture upgrade at Gladesville Library.</p>	Noted – Ms Kelly to contact Jill Webb to discuss the necessary payment details.	
11.	<p>General Discussion/Other Business</p> <p>Councillor Craig Chung advised that his attendance at tonight’s Joint Library Service Advisory Committee could be his last given the proposed merger and that the Councillor is set to stand for the City of Sydney Council</p> <p>Councillor Chung expressed his thanks and appreciation to the committee for their contribution to the group.</p> <p>Ms Jill Webb thanked Councillor Chung for his interest and support of the committee.</p>	Noted.	
12.	<p>Next Meeting:</p> <p>Wednesday, 22 February 2017 Commencing at 5.30pm Gladesville Library Meeting Room</p>	Noted.	