

Subject:	East Ward Events and Promotions Committee – Minutes of Meeting	Page 1 of 4
File No:	COR2015/372	
Document Ref:	D17/45258	
Date and Venue:	10 th April 2017	Meeting Room, Level 1A Pope Street, Top Ryde
Time:	6.00pm	Started at: 6.15pm Closed at: 7.00pm
Chair:	Councillor Jane Stott	
Meeting Support (MS):	Linda Smith – EA to the Mayor and Councillors	
Staff Convenor:	Michelle Carter - Acting Senior Coordinator Events	
Circulation:		

Committee Role:**The primary role of the East Ward Events and Promotions Advisory Committee is:**

- To promote and sponsor entertainment in East Ward.
- To promote and sponsor new activities / initiatives which enhance the profile of the East Ward.

Committee Members as per the Terms of Reference

Present	Apology	Name	Position Title	Organisation
x		Councillor Jane Stott	Chairperson	City of Ryde
		Councillor Roy Maggio	Council Representative	City of Ryde
x		Ross Anderson	Community Representative	
		Sandra Donovan	Community Representative	
	x	Peter Grayson	Community Representative	
		Don McKinnon	Community Representative	

Additional Attendees

Name	Position Title	Organisation
Liz Berger	Acting Manager – Communications, Customer Service and Events	City of Ryde
Nakita Mitchell	Events Administration Officer	City of Ryde
Linda Smith	EA to the Mayor and Councillors	City of Ryde

Details

	Action	Responsibility and Date
1. Introduction and Apologies The attendees and apologies are as noted above. Michelle Carter of Council was noted as an apology	Noted.	
2. Confirmation of Previous Minutes The Minutes from the Meetings held on 15 th March 2017 were confirmed and endorsed.	Noted.	

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Details		Action	Responsibility and Date
5.	Confirmation of Next Meeting: DATE: MONDAY 15 th May 2017 TIME: 6.15pm VENUE: Meeting Room Level 1A, 1 Pope Street, Ryde	Noted.	