

<b>Subject:</b>	Eastwood Events and Promotions Committee	Page 1 of total
<b>File No:</b>	COR2007/2670	
<b>Document Ref:</b>	D11/107141	
<b>Venue:</b>	Eastwood Women's Rest Centre, Hillview Road - Eastwood	
<b>Date:</b>	Monday 28 <sup>th</sup> November 2011	
<b>Time:</b>	6.00pm	Started at: 6.05pm Closed at: 6.45pm
<b>Chair:</b>	Clr Justin Li	
<b>Meeting Support (MS):</b>	Linda Smith – EA to the Mayor and Councillors	
<b>Staff Convenor:</b>	Derek McCarthy (apology) Courtney Long	
<b>Circulation:</b>		

**Committee Role:**

The Eastwood Events and Promotions Committee promotes and sponsors entertainment, new activities/initiatives in the Eastwood Town Centre.

**Committee Members as per the Terms of Reference:**

Councillor Representatives: Councillor Li, (Chairman), Councillor Tagg, Councillor Etmekdjian, Councillor Perram

Community Representatives: Brad Chan, Wilson Fu, Roseanne Gallo, Hugh Lee, Norman Li, Terry Ryan, Peter Sullivan

Present	Apology	Name	Position Title	Organisation
x		Councillor Li	Chairman	City of Ryde
		Councillor Tagg	Councillor	City of Ryde
	x	Councillor Etmekdjian	Councillor	City of Ryde
	x	Councillor Perram	Councillor	City of Ryde
	x	Brad Chan	Managing Director	Eastwood Shopping Centre
		Mark Chan (resigned)		
	x	Wilson Fu		Eastwood Chinese Senior Citizens
x		Roseanne Gallo		RB Music and Eastwood Chamber of Commerce
x		Hugh Lee		Eastwood Chinese Senior Citizens
x		Norman Li		Year of China Australia
		Terry Ryan		
x		Peter Sullivan	President	Eastwood Chamber of Commerce

**Additional Attendees**

Name	Position Title	Organisation
Courtney Long	Events Officer	City of Ryde
Ricky Lui		Chamber of Commerce

**Details****Action****Responsibility and Date**

1.	<b>Present:</b>	Noted	
2.	<b>Apologies:</b>	Noted	
3.	<b>Confirmation of Minutes from 22<sup>nd</sup> August 2011</b>	Confirmed and endorsed	

<b>Subject:</b>	Eastwood Events and Promotions Advisory Committee – Draft Minutes of Meeting	Page 2 of 2
	DATE 28 <sup>th</sup> November 2011	

Details	Action	Responsibility and Date
4. <b>Agenda Item 1 – Cinema in the Plaza feedback</b>	<p>Between 300 – 400 people attended the screening of Gulliver's Travels. The event was considered a great success with restaurants and those present stating there had been good audience feedback.</p> <p>Costs were estimated at approx \$3,500 to \$4,000 including screen, movie, chairs etc.</p> <p>It was suggested that the next movie be shown in conjunction with the Cinema in the Park program in Feb/March 2012. Advertising can be carried out as part of the Cinema in the Park promotion.</p>	<p>Survey conducted by the Chamber of Commerce on the night to be forwarded to Courtney.</p> <p>Courtney to try and secure Kung Fu Panda II as the next movie.</p> <p>Committee members to be advised of date for next movie night when set.</p>
5. <b>Agenda Item 2 – Carols in the Plaza</b>	Roseanne advised that the program has been completed and all acts booked. It was noted that Dance Generation used to operate from the burnt out building at Eastwood. Courtney, Kellie and Roseanne were commended on their organisation of the event.	Soft copies of the invitation to both the Carols in the Plaza and community event on 3d December to be forwarded to committee members.
6. <b>General Business</b> <b>Lunar New Year</b>	It was noted that Lunar New Year will be celebrated on 4 <sup>th</sup> February 2012. The program has not been finalised.	
<b>Lunar New Year Festival</b>	This event is held in September. An interested sponsor may support this event. It is too close to Granny Smith Festival to receive Council support by way of staff assistance. It was noted a community grant has been sought.	Additional information re sponsor to be submitted to support community grant application.
6. <b>Next Meeting: The next meeting will be held on Monday 27<sup>th</sup> February 2012</b>	A request was made that this meeting be brought forward a fortnight to allow arrangements to be finalised for Cinema in the Plaza.	Courtney to check if date of next meeting can be altered.