

Subject:	Ryde Youth Council Advisory Committee – Minutes of Meeting			Page 1 of 8
File No:	COR2012/672			
Document Ref:	D15/14074			
Date and Venue:	11 th February 2015 Meeting Room 2, Level 5, Civic Centre			
Time:	6.00pm	Started at: 6.05pm	Closed at: 7.45pm	
Chair:	Mike Paine – Project Officer – Young People			
Meeting Support (MS):	Linda Smith – EA to the Mayor and Councillors			
Staff Convenor:	Michael Paine - Project Officer – Young People			
Circulation:				

Committee Role:

The primary roles of the Ryde Youth Council Advisory Committee are:

- To advocate for the needs of young people and provide a mechanism for their participation and involvement in decision making on community issues.
- To act in an advisory and consultative capacity to Council and staff on matters affecting young people in the community.
- To assist young people in developing skills in various areas including, leadership, communication, advocacy, governance and administration.

Committee Members as per the Terms of Reference

Present	Apology	Name	Position Title	Organisation
Х		Councillor C Chung	Delegate (left at 7.00pm)	City of Ryde
	х	Councillor R Maggio	Delegate	City of Ryde
Х		Nichola Gregory	Youth Councillor	
Х		Sophie Lara-Watson	Youth Councillor	
Х		Aidan Fisher	Youth Councillor	
Х		Sarah VanDerMeer	Youth Councillor	
Х		Venetia Cameron	Youth Councillor	
Х		Nicolas Kyriazis	Youth Councillor	
Х		Ben Kyriazis	Youth Councillor	
	х	Rory Fisher	Youth Councillor	
Х		Anthony Kim	Youth Councillor	
		Aigerim Tulekova	Youth Councillor	
Х		Edward Fang	Youth Councillor	
Х		Dinushika Dias	Youth Councillor	
Х		Kavisha Shah	Youth Councillor	
Х		Mitchell Stubbs	Youth Councillor	
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Additional Attendees

Name	Position Title	Organisation
Michael Paine	Community Project Officer – Young People	City of Ryde
Linda Smith	EA to the Mayor and Councillors	City of Ryde
Amanda Janvrin	Section Manager – Governance	City of Ryde

Detai	Is	Action	Responsibility and Date
1.	Apologies and Welcome		
	The attendees and apologies are as noted above.	Noted	

Aidan Fisher was congratulated on being named

Young Citizen of the Year.



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Details Action Responsibility and Date **Introductions and Notices** 2. The newly appointed members of the Youth Council The information was noted. introduced themselves and provided advice regarding what they hope the Youth Council will achieve during the next twelve months. Some of the aims stated included: To provide advice as to the services available for youth in the local area To achieve greater interaction with youth councils from other local government areas To create additional events for COR and run existing events more efficiently To increase the profile of the Youth Council To expand the role that youth plays in the community To work toward making Youth Week a great success, well attended etc. To consider conducting a future empowerment summit and to then ensure the results of the summit are followed up. To gain confidence in public speaking and participation To use the Youth Council as a forum to inform youth about the opportunities available to them especially during the transition from high school to university.



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Details Action Responsibility and Date

3. Ryde Youth Council processes, planning and training 2015 – 2016

Terms of Reference:

The terms of reference for the Youth Council were outlined and approved with the following exceptions:

- That the number of meetings which can be missed without apology be reduced from three to two. Following an absence at two meetings (without apology), the committee member may be asked to resign.
- A list of people interested in taking up membership of the Youth Council to be kept on file to allow positions which may become vacant to be filled.
- The role of Deputy Chairperson is to be expanded to include additional responsibilities such as agenda preparation, the chairing of meetings in the absence of the chairperson or in the case where the Deputy Chairperson has undertaken preparation of a specific section of the Agenda etc.
- The use of conference calls is to be considered in an exceptional circumstance such as a lack of quorum.
- Additional information regarding sub committees (attendance) etc is to be included in the TOR.
- Additional information regarding the expectation of attendance at Youth Council events is to be clarified.

Publicity

Sophie advised that during 2015 she hopes to secure regular spots on 2RRR and in the local press to highlight youth issues. She also hopes to make greater use of social media to highlight youth achievements.

Committee roles:

The election of office bearers was conducted.

Nominations were sought for the positions of Chairperson, Deputy Chairperson and Publicity Officer in accordance with the Terms of Reference, for the ensuing 12 months:

Chairperson

There were three nominations for the role of Chairperson - Aidan Fisher, Kavisha Shah and Edward Fang.

The election was conducted and voting was as follows:

Aidan Fisher (5) Kavisha Shah (5) and Edward Fang (2).

Upon a second round of counting Aidan was elected Chairperson 7/5

The suggested changes to the Terms of Reference will be reviewed by Mike and amendments made as appropriate.

The newly appointed office bearers were noted.



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	Date: 5" February 2015		
Detai	s	Action	Responsibility and Date
	Deputy Chairperson		
	There were four nominations for the role of Deputy Chairperson - Kavisha Shah, Sarah VanDerMeer, Ben Kyriazis and Edward Fang.		
	The election was conducted and voting was as follows:		
	Kavisha Shah (6,) Sarah VanDerMeer (3) Ben Kyriazis (0) Edward Fang (3)		
	Following additional rounds of voting Kavisha Shah was elected Deputy Chairperson		
	Public Relations Officer		
	There was one nomination for the position of Publicity Officer - Sophie Lara-Watson		
	Sophie Lara-Watson was elected unopposed.		
	Training dates and information		
	Mike has sought proposals from two firms to provide training during March. The topics to be covered will be the role of a Youth Council and what is advocacy.	Committee members are asked to contact Mike with any suggestions they have for additional training sessions which can be	
	The training date is likely to be 21st March 2015 with the session held at Top Ryde.	held throughout the year.	
	Proposals from the two training providers will be forwarded to committee members via email.		
	Regular dates and meeting times.		
	It was noted that regular meetings will be held on Wednesday evenings.	Noted	
	Sub committee meetings will be held on Tuesday evenings.		
	Communications, emails and facebook		
	Mike sought permission to forward the email contact details of members to each other.	Mike to issue a listing of all member email contacts to the members of the Youth	

Council

Youth Councillors unanimously agreed to the sharing

of contact information.

6.



Rvde Youth Council Advisory Committee - Draft Minutes of Meeting Subject: Page 5 of 6 Date: 5th February 2015 Details Action Responsibility and Date 4. **National Youth Week 2015** National Youth Week will be held from 10th – 18th April Sub Committee meeting to be held on 17th 2015. Events to be held during this time include: February to further consider events to be conducted during Youth Week. Shorefest -Mike to check with Derek regarding the Eight Councils are involved with Shorefest in 2015 following the addition of Hunters Hill possibility of using the Piazza area of the Top Ryde Shopping Centre to stage an Council.. 3000 people are expected to attend the music activity. event to be held at St Leonards Park in North Sydney **National Youth Week Video competition** The competition is being run in conjunction with Lane Cove Council Prizes will include Go Pro cameras. There are two age brackets with three categories in each. Each film submitted must begin with "It starts with us" which is the theme for Youth Week. Notice of Motion - additional funding Mike advised that as a result of a Notice of Motion raised at Council by Clr Maggio that additional funding is now available for expenditure during Youth Week. This funding could be used towards: A house party Community expo Mini youth forum etc. Additional iudeas are available on the National Youth Week website. Volunteers for the sub-committee are: Venetia Cameron Aidan Fisher Sarah Van Der Meer Nic Kyriazis Sophie Lara Watson Anthony Kim Dinushika Dias The sub committee meeting next week will consider this matter further.

5. The core at Granny Smith Festival Held over to the next meeting Standing Item -Volunteers required for 2RRR interview Interviews can be completed over the phone or at a Held over to the next meeting location that suits people. No need to attend radio station.

MEETING RECORD



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Details		Action	Responsibility and Date
7.	Other Business		
	Nil		
	Next Meeting: DATE: Wednesday 25 th March 2015 TIME: 6.00 pm VENUE: Civic Centre Level 5 Room 2	The information was noted.	