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<b>File No:</b>	CLR/07/8/101/1/15	
<b>Document Ref:</b>	D18/25201	
<b>Venue:</b>	Meeting Room, Level 1A, 1 Pope Street, Ryde	
<b>Date:</b>	19 <sup>th</sup> February 2018	
<b>Time:</b>	6.00pm	Started at: 6.05pm      Closed at: 7.45pm
<b>Chair:</b>	Michael Paine	
<b>Meeting Support (MS):</b>	Linda Smith – EA to the Mayor and Councillors	
<b>Staff Convenor:</b>	Michael Paine, Community Project Officer - Young People	
<b>Circulation:</b>		

**Committee Role:****The primary roles of the Ryde Youth Council Advisory Committee are:**

- To advocate for the needs of young people and provide a mechanism for their participation and involvement in decision making on community issues.
- To act in an advisory and consultative capacity to Council and staff on matters affecting young people in the community.
- To assist young people in developing skills in various areas including, leadership, communication, advocacy, governance and administration.

**Committee Members as per the Terms of Reference**

Present	Apology	Name	Position Title	Organisation
x		Councillor Penny Pedersen	Delegate	City of Ryde
x		Councillor Jordon Lane	Delegate	City of Ryde
x		Councillor Chris Moujalli	Delegate	City of Ryde
	x	Councillor Peter Kim	Delegate	City of Ryde
x		Aidan Fisher	Youth Councillor (Chair)	
x		Eric Fan	Youth Councillor	
x		Muskaan Sidu	Youth Councillor	
x		Anthony Kim	Youth Councillor	
x		Kavisha Shah	Youth Councillor (Deputy Chair)	
x		Tim Zhang	Youth Councillor	
x		Emily Simmons	Youth Councillor	
x		Sophie Xiao	Youth Councillor	
x		Alice Sun	Youth Councillor	
x		Cosmin Luca	Youth Councillor	
x		Michael Apostolou	Youth Councillor	
x		Tasnia Ahmed	Youth Councillor	
x		Lucy Fang	Youth Councillor	
x		Yusriya Amin	Youth Councillor	
		Chan-Jin Yun	Youth Councillor	
x		Anthony Kim	Youth Councillor	
		Sarthak	Youth Councillor	

Present	Apology	Name	Position Title	Organisation
x		Michael Paine	Community Project Officer - Young People	City of Ryde
x		Linda Smith	EA to the Mayor and Councillors	City of Ryde
x		Gunjan Tripathi	Senior Coordinator Social Development & Capacity Building	City of Ryde
x		Paul Chidzero	Manager Community Services	City of Ryde
x		Angela Jones-Blayney	Acting Director Customer and Community Services	City of Ryde
x		Amanda Janvrin	Senior Coordinator - Governance	City of Ryde
x		Natasha Munashinghe		Frank Team
x		Malika Krishnadasan		Frank Team

## Details

## Action

1.	<p><b>Apologies and Welcome</b></p> <p>Michael Paine advised he would act as Chair until item 4 – election of office bearers.</p> <p>He welcomed all present and acknowledged the traditional owners.</p> <p>Attendance and apologies were noted as above.</p>	Noted.
2.	<p><b>Follow up From Previous Minutes and Adoption of Minutes</b></p> <p>There are no minutes from the previous meeting as this is the first meeting for the newly elected Youth Council</p>	Noted.
3.	<p><b>Adoption of Terms of Reference</b></p> <p>The Terms of Reference were adopted without amendment.</p>	Noted.
4.	<p><b>Election of Chairperson, Deputy Chairperson and Publicity Officer</b></p> <p>The duties and role of the Chairperson were explained. Duties include:</p> <ul style="list-style-type: none"> <li>- assisting Michael Paine with setting the agenda for regular and other meetings,</li> <li>- chairing meetings effectively and keeping discussion flowing</li> <li>- encouraging people to speak during meetings</li> <li>- maintaining relevant time limits for items</li> <li>- taking an interest in the activities of the Youth Council and its sub committees.</li> <li>- connecting with the community</li> <li>- liaising with community representatives.</li> </ul> <p>The duties and role of the Deputy Chairperson were explained. Duties include:</p> <ul style="list-style-type: none"> <li>- undertaking the role of Chairperson when the Chairperson is absent</li> <li>- taking an interest in the activities of the Youth Council and its sub</li> </ul>	

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<p>committees.</p> <ul style="list-style-type: none"> <li>- connecting with the community</li> <li>- liaising with community representatives.</li> </ul> <p>The duties and role of the PR Officer were explained. Duties include:</p> <ul style="list-style-type: none"> <li>- advertising social events and other items as directed via twitter, snapchat, Instagram, utube.</li> <li>- Regular updating of all social media sites</li> <li>- Uploading information from approved groups such as the police.</li> <li>- Uploading information re activities of the Youth Council such as the youth strategy.</li> <li>- Preparing and issuing press releases upon approval by Council staff.</li> </ul> <p>The rules for voting were then explained by Amanda Janvrin who conducted the election of office bearers.</p> <p>Nominations for the role of Chairperson were sought and were received from Eric Fan and Cosmin Luca.</p> <p>Both applicants provided a brief outline of their qualifications for the position.</p> <p>Upon being put to the vote, Eric received 10 votes and Cosmin 4 votes.</p> <p>Eric Fan was duly elected Chairperson.</p> <p>Nominations for the role of Deputy Chairperson were sought and were received from Tasnia Ahmed, Sophie Xiao and Cosmin Luca.</p> <p>All three applicants provided a brief outline of their qualifications for the position.</p> <p>Upon being put to the vote, Tasnia received 10 votes, Sophie received 3 votes and Cosmin received 1 vote.</p> <p>Tasnia Ahmed was duly elected Chairperson.</p> <p>Nominations for the role of Publicity Officer were sought. A nomination was received from Cosmin Luca. Cosmin was elected unopposed to the position of PR Officer.</p>		<p>The office bearers were duly noted and congratulated by all present.</p>
<p>5. <b>NSW Youth Week 2018 – 13<sup>th</sup> to 22<sup>nd</sup> April 2018</b></p> <p>Mike provided an update on events planned for Youth Week.</p> <ul style="list-style-type: none"> <li>- Ryde Youth Theatre will be performing their production of Asylum at the Ryde Park Rotunda on 6 – 8 April and 13 – 15 April.</li> <li>- A skate jam will be held at Meadowbank Park on 20<sup>th</sup> April</li> <li>- Shoreshocked will be held at North Sydney Oval on 21<sup>st</sup> April</li> <li>- Ryde Council will be partnering with Northern Sydney councils to conduct the battle of the bands. The winner will perform at Shorefest</li> <li>- A mental health forum will be held in conjunction with Hornsby Kuring-gai Youth Network on 10<sup>th</sup> April 2018.</li> <li>- Suggestions were sought for one more activity which could be held during Youth Week. A budget of \$1500.00 is available.</li> <li>- Suggestions included:</li> </ul>		<p>The information was noted.</p> <p>A working party of interested Youth Councillors will consider an additional event to be held during Youth Week. Meeting to be held at 6.00pm on Monday 26<sup>th</sup> February 2018</p>

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<ul style="list-style-type: none"> <li>- An event where a piece of art was developed during one session</li> <li>- A morning tea with guest speaker</li> <li>- Encouragement of young entrepreneur</li> <li>- Creation of a video</li> <li>- Members are asked to submit any other ideas to Mike for consideration at the subcommittee meeting to be held on 26<sup>th</sup> February 2018 at 6.00pm.</li> </ul>	
<p>6. <b>Hornsby Ku-ring-gai/Ryde Hunters Hill Youth Network – youth mental health forum</b></p> <ul style="list-style-type: none"> <li>- This event is being held at Macquarie University</li> <li>- Burn Bright is facilitating the event and will be speaking on a number of issues</li> <li>- Journals will be provided to attendees at the forum.</li> <li>- It was noted that the journals have detailed instruction for their use but members attending the event will be directed to this information so as to get the maximum benefit from the journals.</li> <li>- Journals to be personally handed to participants</li> </ul>	<p>The information was noted. Committee members commented that they would find the journals a useful tool</p>
<p>7. <b>City of Ryde Youth Strategy 2018 - 2022</b></p> <ul style="list-style-type: none"> <li>- The Frank Team provided background information to the decision to compile the Youth Strategy.</li> <li>- It was noted that Ryde has a very large “youth” population</li> <li>- The strategy will provide an effective means to articulate what the Youth Council wants to achieve</li> <li>- It will provide a means to seek support from Council for the aims it wants to achieve</li> <li>- The survey will ask young people what they want</li> <li>- It will provide measurable objectives for the Youth Council and Ryde Council</li> <li>- It will provide Council with a document which it can adopt and which will form the basis of its commitment</li> <li>- Will allow young people, other than youth council representatives, to make decisions and have their say.</li> <li>- The Frank Team will help develop the strategy</li> <li>- It will work with all interested parties to engage people via a variety of methods such as competitions.</li> <li>- An action plan for Council will be created.</li> <li>- People will be asked what they love about living in Ryde, what they want to see in Ryde, etc.</li> <li>- The Youth Strategy will have 6 main themes being:</li> <li>- Transport and safety, health and wellbeing, sport and leisure, education and employment, arts and culture, future aspirations and housing.</li> <li>- The Strategy will contain demographic data, priority areas, goals, actions, responsibilities and timelines for priority areas.</li> <li>- A 3 – 5 minute video will be produced of the process for loading to the internet.</li> <li>- This is considered important so that the people who have contributed throughout the process can see the action that has resulted from their input.</li> <li>- The people to be targeted for input include young people 12 – 25, parents, grandparents, teachers, health professionals, councillors</li> </ul>	

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	etc.	
8.	<ul style="list-style-type: none"> <li>- Information will be gathered via meetings, surveys, focus groups, consultation at youth week activities.</li> <li>- The committee members broke into groups to further discuss aspects of the Youth Strategy and data collection.</li> <li>- The results of these discussions were:</li> <li>- Start the engagement process through schools via promotion at assembly, newsletter, youth discussion, brainstorming and surveys</li> <li>- Perhaps arrange incentives, movie tickets etc for participation</li> <li>- Target groups within schools such as SRC, amnesty etc</li> <li>- Post information re events on the internet and rely on word of mouth</li> <li>- Use social media, facebook targeted at youth, podcasting</li> <li>- Engage sporting groups, scouts, youth groups, migrants</li> <li>- Use pre-existing groups such as pupils at Eastwood etc</li> <li>- Encourage participation at university through food incentives and similar</li> <li>- Tap into the practice of having guest speakers prior to lectures</li> <li>- Use Kahoot</li> <li>- Use video competition to promote the survey</li> <li>- Tap into events already being held</li> <li>- Establish a discussion website to hear what people think</li> <li>- Undertake a mural wall at the skate facility</li> <li>- Members of the Youth Council who wish to participate in the Youth Strategy will be able to list this on their resume.</li> </ul>	
9.	<p><b>Confirmation of Next Meeting:</b></p> <p>The next meeting will be held on 28<sup>th</sup> March 2018</p> <p>Lucy Fang will be presenting at this meeting regarding a proposed Literacy program</p> <p>Linda Mitchell will be presenting information on the use of OPAL cards</p>	Noted.