

PROPERTY ADDRESSING FEES

About this form

This form can be used to apply for new property addresses for locations within the City of Ryde.

Council Contact Details

Customer Service Centre 1 Pope Street, Ryde NSW
Post Locked Bag 2069, North Ryde NSW 1670
Email cityofryde@ryde.nsw.gov.au
Phone (02) 9952 8222

PART 1: ORDER FORM

Choose 1	Property Address Service	Description	Cost	Cost
☐	Allocate and notify addresses for small developments	3 addresses in 10 work days	\$100 per site	
☐	Urgent allocation/notification of small developments addresses	3 addresses in 5 work days	\$150 per site	
☒	Allocate and notify addresses for larger developments	>3 addresses in 10 work days	\$300 per site	
TOTAL COST				

Current address of site and description of development (including which street each dwelling is accessed from)

Personal information collected from you is held and used by Council under the provisions of the *Privacy and Personal Information Protection Act 1998*. The supply of information is voluntary, however if you cannot provide, or do not wish to provide the information sought, Council may be unable to process your request. Please note that the exchange of information between the public and Council, may be accessed by others and could be made publicly available under the *Government Information Public Access Act 2009 (GIPA Act)*. If you require further information please contact Council's Customer Service Centre on 9952 8222.

OFFICE USE ONLY	Receipt number	Amount paid \$	Date received
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PART 2 : LOTS REQUIRING ADDRESSING

Please tick the size of the development and indicate any proposed addresses.

☐ Small Developments	☐ Larger Developments (4 or more lots)
Lot 1 -	If the development contains more than 4 lots in the development, Council staff will email a spreadsheet to the customer for them to complete, containing lot numbers and proposed addresses.
Lot 2 -	
Lot 3 -	

All addresses are allocated after a review of surrounding addresses and the NSW Government Address Policy and User Manual.

PART 3 : APPLICANT DETAILS

Company / Organisation					
If applicable					
Title	☐ Mr	☐ Mrs	☐ Ms	☐ Miss	☐ Other
Given Name			Family Name		
Mobile			Phone		
Email					