

PART 5 : TYPE OF MODIFICATION

Provide details about the variation to the development

Explain your reasons for requesting the modification

PART 6 : DECLARATION

I hereby make the application outlined above and I declare that all conditions of development consent have been complied with.

I also understand that if the information is incomplete, the application may be delayed or rejected or more information requested. I acknowledge that if the information provided is misleading, any approval granted “may be void”.

Signature

Date

PART 7 : INFORMATION ABOUT MAKING AN APPLICATION TO MODIFY A COMPLYING DEVELOPMENT CONSENT

What is a Section 4.30 Modification?

Section 4.30 of the Environmental Planning and Assessment Act, enables an application to be made to Council for minor changes to a Complying Development Consent.

If the Council is satisfied that the modification proposed is minor and will not substantially alter the nature of the original approval, it may grant approval for the modification.

When can an Application for a Modification be made?

You can only make an Application for a Modification for a consent that has been issued by Council and while it is still valid. Consents are valid for 5 years and they are also valid once the approved complying development has commenced in accordance with the conditions of consent.

Modifications must still comply with the requirements of Council's Exempt & Complying Development Control Plan No. 34

Note: An application for modification cannot be made if the amended work has been completed or has commenced.

What must be included in an Application for Modification?

Your application must clearly explain the amendments that you wish to make. If these changes involve changes to the design, the application must include copies of plans that show these changes.

- Plans should clearly identify changes on a copy of the approved plans lodged with the CDA
- Changes should be in colour
- Plans should include: site plan, elevations, floor plan and/or sections.
- 3 copies of all plans and documentation must be supplied, plus 1 electronic version (PDF)
- Fees will be charged in accordance with Council's fees in the Management Plan.

You must also provide all relevant supporting documents that justify the change/s.

Note: From 1 March 2018, three (3) copies of all plans and documentation must be submitted as part of the application plus one (1) electronic version (PDF).

Privacy Notification

In completing this form you will be prompted to supply information that is personal information for the purposes of the *Privacy and Personal Information Act 1998*. The supply of this information is voluntary. If you cannot provide, or do not wish to provide the information sought, the Council may be unable to process your request. With regard to Subdivision Certificate Applications, Council requires the provision of owner's name and address with signature(s) to verify owner's permission. This information is available for public inspection. Council is required under the Act to inform you about how your personal information is being collected and used. If you require further information please contact Council's Customer Service Centre on 9952 8222 and ask for an information sheet to be forwarded to you.