

Subject:	Centenary of ANZAC and Commemoration of World War 1 Committee meeting	Page 1 of 6
File No:		
Document Ref:		
Venue:	Pope Street Meeting rooms	
Date:	Thursday, 3 rd August 2017	
Time:	5.00pm – 6.00pm	Started at: 5.10pm Closed at: 6.00pm
Chair:	Michelle Carter, Senior Coordinator Events	
Meeting Support (MS):	Stephanie Foley – Events Administration Officer	
Staff Convenor:	Michelle Carter, Senior Coordinator Events	
Circulation:		

Participants

Present	Apology	Name	Position Title	Organisation
	x	Councillor Jerome Laxale	Chair	City of Ryde
x		Bernard Cox	Community Representative	
	x	Ayse Dalkic	Community Representative	
	x	Robert Gamble	Community Representative	
x		Kim Phillips	Community Representative	
	x	Betty Willis	Community Representative	
x		Phillip Ward	Community Representative	
		John Toohey	Community Representative	
		Peter Colthorpe	Community Representative	
x		Michelle Carter	Acting Senior Coordinator Events	City of Ryde
x		Stephanie Foley	Events Administration Officer	City of Ryde
x		Angela Phippen	Local Studies Librarian	City of Ryde

Additional Attendees

Name	Position Title	Organisation

Subject:	Centenary of ANZAC and Commemoration of WW1 Committee – of Meeting 3 rd August 2017	Page 2 of 5
-----------------	--	-------------

Details	Action	Responsibility and Date
1. Present and Apologies: As above.	Noted.	
2. Confirmation of Previous Minutes A change in the text 'Ryde Historical Society to sell copies of 'Ryde Goes to War' at the club after the service if permission is granted by the club was noted.	Noted.	
3. Business Arising <u>ANZAC Park plaques update and ANZAC service review. What is the future of ANZAC services in COR?</u> <ul style="list-style-type: none"> - Michelle advised that there was a concern that the plaques could be stolen if placed in the ground at ANZAC Park. - City of Ryde have received a new plan for the plaques to be placed on sandstone plinths with a 45 degree angle. - It was also noted in the plans that there is a proposed space in the centre of the rosemary for a statue and a proposed space for permanent flag poles. - The original quote received for the large sandstone plinths were over \$30,000. The quote will be revised for shorter plinths to fit within the budget. - The City of Ryde procurement team also looking into the possibility of purchasing the sandstone directly. - It was confirmed that the existing rosemary bush would need to be taken out in order to place the plinths. A new rosemary bush would be planted. - Kim raised a concern that the plinths 	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p>	

Subject: Centenary of ANZAC and Commemoration of WW1 Committee – of Meeting 3rd August 2017 Page 3 of 5

Details	Action	Responsibility and Date	
<p>could be used by skateboarders which would result in damage.</p> <ul style="list-style-type: none"> - It was confirmed that the plinths will be installed before the next ANZAC service. - The committee agreed that the ANZAC service exceed all expectations and would like to see it stay at ANZAC Park. - It is possible Ryde-Eastwood Leagues would be happy to support the event again next year. 	<p>Noted.</p> <p>Noted.</p>		
<p>North Ryde School of Arts – Board of Honour restoration</p>			
<p>Michelle advised that a supplier for the restoration of the North Ryde School of Arts Honour Board has been engaged and in possession of the board.</p>	<p>Noted.</p>		
<p>The missing names from the board cannot be found at this stage.</p>			
<p>3.2</p>	<p>The supplier suggested evening out the names on all panels. The committee agreed that the position of the names to remain the same with one panel remaining blank.</p>	<p>Noted.</p>	
<p>It was confirmed the North Ryde School of Arts Honour Board will be located in Top Ryde.</p>	<p>Noted.</p>		
<p>It was suggested that on a plaque next the board there is a comment about the missing names and information on how to get in contact if they know a name that is missing.</p>	<p>Noted.</p>		
<p>3.3</p>	<p>Touchscreen</p>		
<p>Michelle reported that there were 28 users of the touchscreen in March with 398 page views.</p>	<p>Noted.</p>		
<p>21 users of the touchscreen in May with 125</p>	<p>Noted.</p>		

Subject: Centenary of ANZAC and Commemoration of WW1 Committee – of Meeting 3rd August 2017 Page 4 of 5

Details	Action	Responsibility and Date
<p>page views.</p> <p>6 users of the touchscreen in June with 35 page views.</p> <p>17 users of the touchscreen in July with 26 page views.</p>		
<p>4.0 New Business Remembrance Service Saturday 11.11.17</p> <p>The Remembrance Service will be held on a Saturday this year.</p> <p>It was suggested that the ANZAC service be held at ANZAC Park and the Remembrance Service to be held at Meadowbank Park.</p> <p>Ryde Park doesn't work due to the noise from vehicles passing by and the size of the area. There is a possibility of increased attendance because it is being held on a weekend.</p> <p>Michelle Carter advised that a teacher from Meadowbank Public School expressed interest in having the school involved in the service.</p> <p>The teacher would like to have year 5-6 students artwork based on Australian Songs made into postcards and handed out on the day by students dressed in Anzac children costumes.</p> <p>The school has also advised that they have a choir.</p> <p>The Light Horse men to be referenced in the Remembrance Service program.</p>	<p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Noted.</p> <p>Bernard to assist in creating the program.</p>	
<p>5. Next meeting:</p> <p>Michelle to confirm if Councillors can</p>		

Subject:	Centenary of ANZAC and Commemoration of WW1 Committee – of Meeting 3 rd August 2017	Page 5 of 5
-----------------	--	-------------

Details	Action	Responsibility and Date
participate in the next meeting. The meeting may need to be pushed back due to election timing. The next meeting will be held on 7 th September 2017 at the Pope Street Meeting Rooms.	Noted.	