

# MEETING RECORD

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<b>File No:</b>	COR2013/351/2	
<b>Document Ref:</b>	D18/22648	
<b>Venue:</b>	Pope Street Meeting rooms	
<b>Date:</b>	Thursday, 15 <sup>th</sup> February 2018	
<b>Time:</b>	5.00pm – 6.00pm Started at: 5.00pm Closed at: 6.00pm	
<b>Chair:</b>	Michelle Carter	
<b>Meeting Support (MS):</b>	Linda Smith – EA to the Mayor and Councillors	
<b>Staff Convenor:</b>	Michelle Carter, Senior Coordinator Events	
<b>Circulation:</b>		

## Participants

Present	Apology	Name	Position Title	Organisation
x		Councillor Jerome Laxale	Chair	City of Ryde
	x	Bernard Cox	Community Representative	
		Ayse Dalkic	Community Representative	
x		Robert Gamble	Community Representative	
x		Kim Phillips	Community Representative	
x		Betty Willis	Community Representative	
	x	Phillip Ward	Community Representative	
x		John Toohey	Community Representative	
x		Don Bailey	Community Representative	
x		Michelle Carter	Senior Coordinator Events	City of Ryde
x		Laura Dunn	Events Coordinator	City of Ryde
x		Angela Phippen	Local Studies Librarian	City of Ryde

## Additional Attendees

Name	Position Title	Organisation
Clr Bernard Purcell	Councillor	City of Ryde
Clr Peter Kim	Councillor	City of Ryde
Linda Smith	EA to the Mayor and Councillors	

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Details	Action	Responsibility and Date
<p>1. <b>Present and Apologies:</b></p> <p>As above.</p> <p>The Mayor welcomed all present to the first meeting for 2018. He welcomed Cirs Purcell and Kim as observers and also Don Bailey who was recently endorsed as a member of the committee.</p>	<p>The information was noted.</p>	
<p>2. <b>Confirmation of Previous Minutes</b></p> <p>The Minutes of the meeting of 2<sup>nd</sup> November 2017 were confirmed with the addendum that Councillor Kim be noted as being present at the meeting.</p>	<p>The information was noted.</p>	
<p>3. <b>Business Arising</b></p> <p><b><u>ANZAC Park plaques update</u></b></p> <p>Works to install the plinths have been delayed but will be complete by the time of the 2018 Anzac Ceremony.</p> <ul style="list-style-type: none"> <li>• The materials will be delivered at the end of February with an expected completion date for works of mid March.</li> <li>• Funding has been finalised.</li> <li>• Temporary lighting (to 2020) will be installed and will highlight the area occupied by the plaques.</li> <li>• The playground at Anzac Park will be updated next year after the Anzac Service in April.</li> </ul> <p><b><u>Anzac Day Service 2018</u></b></p> <ul style="list-style-type: none"> <li>• The City of Ryde Anzac Service will be held at Anzac Park.</li> <li>• The service will be held on Wednesday 25<sup>th</sup> April and will commence at 9.00am. Staging, chairs, AV etc will be provided.</li> <li>• Request for the Ryde Eastwood Leagues Club to lend support again to the event.</li> <li>• Don Bailey will act as MC. It was noted Bernie Cox will be at Villers Bretonneux on Anzac Day.</li> <li>• The event will be advertised through local media, websites, emails, notifications to schools, letterbox drop, notification to members of Historical Society, Neighbourhood Watch and Legacy. A banner will be erected on site.</li> </ul>	<p>The information was noted.</p> <p>Councillor Kim requested staff make a project bid for additional funds to be used in Anzac Park.</p> <p>Michelle advised that she would need to speak with her director regarding this request.</p> <p>Councillor Kim to provide the details of Korean families who had a member serve in WW2 so that invitations can be issued to these families.</p> <p>The event to be advertised in the Korean newspaper and an editorial sought.</p> <p>Michelle will liaise with Bernie and</p>	

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<ul style="list-style-type: none"> <li>• The Leagues Club to promote in its newsletter and on the screens at the Club.</li> </ul> <p><u>Federal funding applications – Centenary of Armistice</u></p> <ul style="list-style-type: none"> <li>• Two grants have been applied for under the above Commonwealth funding through the Bennelong electorate.</li> <li>• The Library has applied for a \$5,000.00 grant to produce a book about houses in the local area which were given names reflecting events attached to WW1 eg, the names of battles, ships, individuals who died.</li> <li>• The book will feature 50 houses in a format of 170 pages.</li> <li>• The Ryde District Historical Society has applied for funding via the same grant to produce a book featuring war memorials and honour boards in the local area.</li> <li>• This book will be produced in colour and run to approx. 140 pages.</li> <li>• Staff have applied for a grant of \$6,000.00 to erect a suitable plaque/memorial at Memorial Park Meadowbank to be revealed at the time of the last event arranged by this committee.</li> <li>• The memorial will be general in nature but will feature the works undertaken by this committee.</li> <li>• Angela advised that the Dept of Veterans Affairs is researching and surveying war memorials and honour boards focussing on their architecture.</li> <li>• A previous 2005 publication by Ann-Maree Whitaker and input from the Ryde District Historical Society is being utilised by the researchers.</li> <li>• The Ryde area will possibly be a pilot study.</li> <li>• Angela noted that a lot of additional information since the above publication is now available digitally.</li> <li>• Work on the project would be a collaboration between Veterans Affairs, Council and the Ryde District Historical Society.</li> </ul> <p><u>Statistics from Ryde Remembers Website</u></p> <ul style="list-style-type: none"> <li>• Michelle reported that there were 8 users of the touchscreen in November with 28 page views, 1</li> </ul>	<p>Don re the run sheet for the ceremony.</p> <p>The information was noted.</p> <p>It was noted that directional signage is located at Meadowbank Wharf directing pedestrians to the memorial in Memorial Park. The signage uses the street sign template approved and designed by this committee.</p> <p>The Committee endorsed the project and Council’s involvement in any possible pilot.</p> <p>It also supported a copy of the publication by Ms Whitaker being made available to the researchers.</p>	

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Details	Action	Responsibility and Date
<p>user in December and 12 users with 80 page views in January.</p> <ul style="list-style-type: none"> <li>Angela advised that it had been detected that the wireless connection for the touchscreen in the library had been disabled. The terminal will be fixed to make it more secure.</li> </ul>	The information was noted.	
<p>4 <b>New Business</b></p> <p><b><u>North Ryde School of Arts Honour Board</u></b></p> <ul style="list-style-type: none"> <li>Kim advised that the honour board which was restored and is now located in the foyer of Council's Pope Street office will be amended to remove the initial R from the entry for "Hicks".</li> <li>This will reflect the wording on the original board.</li> </ul> <p><b><u>Anzac Park – plinths – contact with contractors</u></b></p> <ul style="list-style-type: none"> <li>John Toohey asked to be provided with contact details for the contractor undertaking works at Anzac Park.</li> </ul> <p><b><u>Use of cross located at St Annes Church at Anzac Service</u></b></p> <ul style="list-style-type: none"> <li>It was noted that a replica cross from Villers Bretonneux is located at St Annes.</li> <li>Attempts will be made to have the cross transported for use at the Anzac Service.</li> </ul>	<p>The information was noted.</p> <p>Michelle to provide contact details or specifications of the work to Mr Toohey.</p> <p>The information was noted.</p> <p>Michelle to make contact with St Annes to discuss.</p>	
<p>5. <b>Next meeting:</b></p> <p>The next meeting will be held on 22<sup>nd</sup> March 2018 at the Pope Street Meeting Rooms</p>	Noted.	